



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

S. R. GOVERNMENT ARTS AND SCIENCE COLLEGE

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Institution owes its existence to the noble person Late Sri. Ramachandra Agarwal, a local industrialist and philanthropist who started the college under private management in 1964 and his son, Sri Ramanivas Agarwal shared the responsibility of running the Institution as correspondent . The college was then named as Sri Ramachandra Arts & Science College.

The College is spread over an area of forty acres of land situated in a tribal village, Laxmidevipally, which is adjacent to the municipal limits of Kothagudem. The main building of the college was constructed in the year 1977, with The Telangana Development Funds. The College was originally established in the buildings of The Singareni Collieries Company Limited at Ramavaram. After 12 years, the then Hon'ble Chief Minister, Sri. Jalagam Vengala Rao allotted forty acres of government land for its growth. This was the first ever college established in Kothagudem. The Government of Andhra Pradesh had taken over the college in the year 1985 from the management with a gazette publication in public interest. Since then the college is named SR Govt. Arts & Science College, Kothagudem.

The college was affiliated to Osmania University till the year 1989. Thereafter it has been affiliated to Kakatiya University. The college is recognised by the UGC under 2(f) and 12(B) from the academic year 1978-79 onwards.

The aim of the Institution is to provide Quality higher education to the students particularly those coming from economically poor, tribal and backward regions in tune with the policies of the Government of Telangana and the guidelines given by the Commissioner of Collegiate Education, Telangana from time-to-time.

The objective of the Institution is not only to enlighten the minds of students, but also to promote in them the quest for realisation of the ultimate truth through a systematic acquisition of knowledge.

Ever since its inception in the year 1964, the college was nurtured by a galaxy of eminent educationists who worked as principals and faculty members over the years.

The Institution has sent out generations of students who have become eminent and useful citizens of our country.

Vision

To dedicate ourselves to providing access to higher education for rural and tribal students as the college is located in a tribal area. To develop them as socially responsible citizens. To empower the backward and down trodden tribal students to get the opportunities in the job market. To make them competent to face new challenge of the society

Mission

- **To cater to the higher educational needs of the local people in general and down trodden sections in particular.**
- **To encourage students to grow an all round personality in all aspects.**
- **To make students grow competent to meet the global demands.**
- **To ensure quality ensured academic environment in the institution.**
- **To enable the students by providing necessary skills to meet the demands of the job market.**
- **To provide the artistic talents to develop healthy habits.**
- **To provide the activities to bring out the innate talents of the students.**
- **To create social awareness and to make them act as responsible citizens of the nation.**
- **To empower students to assume leadership.**
- **To make them as the “Useful”, “Successful”, and “Powerful” citizens of the nation.**
- **To follow a decentralized method of administration to get involvement, effective working of stakeholders.**
- **To inculcate in the students a sense of responsibility and to develop leadership qualities.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is the first Degree college in the area established in 1964 and is extending its services in the area of higher education since last 57 years in this agency area and catering to the needs of tribal people towards higher education.
- The institution has a huge campus of 40 acres of land with many big green trees nearly 20 acres of the land is under afforestation and the remaining land is used as playground and buildings
- The play ground and courts of Hockey, Badminton, and Cricket are used by local agency boy on Sundays and holidays in particular and thus extending social responsibility of the institution.
- The institution has well equipped science laboratories and computer labs to give the experience of experimentation to the students
- Safe drinking water facilities (RO) are available to the students.
- 12 station gymnasium is available to enhance physical fitness among students.
- The institution has well qualified, very experienced committed staff in to give appropriate academic input to students
- Telangana Skill and knowledge Centre (TSKC), and Telangana Academy for Skill and Knowledge (TASK) centre is available in the college to cater to the employability needs of students.
- Having NCC unit since 1968 is the great strength which is functioning well in the institution. N

Lingaswamy pursuing BA Program was selected for Republic Day Parade at New Delhi on 26th January ,2021. Many of our cadets attend various camps like National integration camps, Trekking Camps.

- The college provides special focus on the development and empowerment of the rural, agency area girl students through various activities of the “women empowerment cell” of the institution.
- The activities of the career guidance cell are the added strength to the College. It provides guidance and training to the students on various competitive examinations and career.

Institutional Weakness

We are not unconscious of the weaknesses of the institution, which perhaps are not more detrimental than the advantages of its strength. And hence the college sustains itself on its strong holds. However, some of the weaknesses identified are as follows.

- Lack of regular institutional development fund from the government impinges on the physical facilities like infrastructure and equipment necessary for meeting the growing demands of the contemporary competitive times.
- Teaching posts drastically reduced in view of the rationalization policy of the TS Government. No subsequent filling up of the teaching posts which fall vacant due to transfers and retirement of the staff on their superannuation
- Institution land belongs to government which was delivered from reserve forest. Soil of this land is sandy and very difficult to develop garden plants which require frequent watering

Institutional Opportunity

- There is scope for the expansion of buildings with the help of UGC and RUSA funds and for the extension of more UG and PG courses.
- Seeking for Autonomous status after accreditation.
- With the internal roads presently being used by the surrounding public for morning walks, there is scope for increasing the facilities for physical education.
- With the experience of having conducted campus recruitment drives at the request of smaller manufacturing companies, there is further scope for organizing the same by inviting reputed software and pharmaceutical companies for the benefit of our own students and the students in the town.

Institutional Challenge

- The regular expenditure for the maintenance of academic and physical facilities besides the increasing demand for augmentation of infrastructure
- Limited scope for research and innovation, internship and exchange linkages of the staff
- Number of private degree colleges situated in the heart of the town.
- A fall in the number of graduating students in the middle of their course due to their social background

and poor economic conditions

- The students are mainly first generation students who need constant motivation

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum designed by its affiliating university for all the conventional, restructured and self-funding courses offered by the institution is meticulously planned and scrupulously followed as per the academic calendar prepared by the institution in accordance with the guidelines of the university. The college follows CBCS in semester method and achieves its objectives by fulfilling the academic goals: coverage of syllabus, conduct of internal examinations, organizing classroom seminars, remedial classes, carrier guidance training, certificate program to students, faculty development programs to its staff; all by using the teaching aids like computers, LCD projectors through PPT methods besides following the conventional teaching procedure.

The faculty prepare teaching notes and supply study material to the students for examinations. Every year, various committees are formed with the staff and a student representative to monitor the curricular, co-curricular and extra-curricular activities. The institution does not ignore the cross cutting issues relevant to Gender, Environment and Sustainability and Human Values and Professional Ethics. As far as gender issues are concerned, the institution sensitizes women to go in pursuit of their goals, work with pride and live in dignity. This is to some extent fulfilled with the establishment of women empowerment cell in the college.

Environment and Sustainability and Human Values and Professional Ethics are both part of our curriculum, introduced as foundation courses each with 30 contact hours for 50 marks for newly admitted students. Moreover, the institution continuously endeavors to work for preserving environment through committees: Telangana Ku Harita Haram, Clean and Green, Swachh Bharat. On the other hand, Human Values and Professional Ethics imparts the professional, moral, social and human values and obligations, commensurate with social economic and cultural realities in the society.

Teaching-learning and Evaluation

The institution identifies the learning levels of its students right at the time of admission. When they come to the institution, the faculty assesses their learning levels on the basis of their merit in the qualifying examination. In the beginning, orientation classes are conducted to the newly admitted students and if necessary bridge courses are also organized. However, students are classified as advanced learners and slow learners. The identified advanced learners are motivated to work for higher goals. At the same time, slow learners are taken special care and remedial classes are conducted for them. Institution endeavors to make teaching learning a bilateral process, involving the students as active players and the faculty being the facilitators. Students are encouraged to participate in various academic and co-curricular activities. They are exposed to experiential learning by involving them in activities. Equal emphasis is laid on participative learning by engaging the students in group discussions, classroom seminars, self-presentation, mock interviews etc. Students enjoy academic freedom and develop creativity, critical thinking, decision making ability and reasoning power by following the problem based learning.

The college tries to keep pace with the contemporary developments in teaching learning. The staff and the students use computers, LCD projectors, smart boards, audio visual aids both in the class rooms and laboratories through 20 Mbps internet connectivity with Wi-Fi network facility. The staff are encouraged to keep themselves abreast of the latest changes in Higher Education by attending Faculty Development Programs, National and International seminars, webinars and workshops,

The institution believes in continuous internal evaluation. Transparency and secrecy of evaluation is strictly ensured with the effective mechanism for redressal of grievances in the internal assessment. Such grievances related to the external examinations are resolved by the University with an application of the student forwarded by the Principal.

Research, Innovations and Extension

S R Govt. Arts & Science College, being an Undergraduate Affiliated Institution has no provision for separate research center nor is there any separate budget allotment for research activity. However the teaching staff are encouraged to participate in seminars, present papers and publish books and research papers at the National and International level, workshops and other academic program organized by the Universities and Higher Educational Institutions in order to enrich their knowledge in their respective subjects.

The faculty register for research programs. Six staff members have successfully completed their research work and were awarded with Ph.D.Degrees. Presently, four other faculty members are pursuing research for the award of Ph.D. Degrees.

The college has functional MOU's with various organizations to enhance the academic and practical knowledge and awareness of job skills for the students in collaboration with them.

Our institution makes sincere and concerted efforts to motivate students to be community conscious by involving them in every possible social activity. NCC and NSS units are chiefly instrumental in achieving this goal. During the last five years, our institution has strived hard in inculcating not only the values and ethics but also compassion, understanding, empathy and concern towards the society by way of celebrating days of great importance and relevance to the times. Blood donation camps, World Aids Day, Teacher's Day, International Women's Day, Voter enrollment Day, Hindi Diwas, Telangana Bhasha Dinotsavam, Human Rights Day are only a few of the many such special occasions celebrated during the last five years.

One of the major accomplishment of our NCC Unit is that N Lingaswamy of BA program has participated in NCC Contingent at the Republic Day Parade at New Delhi, on January 26th, 2021.

Infrastructure and Learning Resources

S R Govt Arts & Science College is fully equipped with all the necessary facilities congenial to the academic and physical environment. The institution is sprawled across more than 10,000 square meters built-up area nestled in 40 acres of land away from the din and bustle of the town and well connected with heart of the town. There is better road connectivity from all the villages around the college. Since the college is established with an aim of imparting quality education affordable to the poor and down trodden in and around Kothagudem. This institution is well supported by necessary infrastructure, and equipment in Laboratories for all the programs.

The college has 12 fully functional class rooms with 06 laboratories with necessary infrastructure like benches, black boards, Green boards and LED projectors with Roller screens, smart boards, all of which help the faculty to provide good teaching learning environment. The buildings are spacious with aesthetic look having good ventilation, aeration and comfortable seating arrangements. The digital class rooms are provided with audio visual facilities. The College has two computer labs to cater to the needs of the institution. The Wi-fi facility in the library enable the students and staff to access the e-resources easily.

The college library is equipped with more than 4000 rich and varied books. There are 14 Computers in the library with internet facility open for students and the staff to browse and download required books and materials. The institution is continuously trying to upgrade the infrastructure to meet the emerging trends in education.

Physical director ensures maintenance and utilization of sports and games equipment and Gymnasium. They are constantly serviced for smooth running and the provision is made for periodic purchase of new equipment as per necessity.

Student Support and Progression

The Institution has a well-established and functional system for student support and mentoring (Personal, academic and career counseling) i.e. Mentor-Mentee programme. Institutional Grievance Cell, Anti-Ragging Committee, Student Council, and Cultural committee, which are constantly monitored and timely redressal of student grievances is available.

The institution organizes personal enhancement and development programs such as career guidance and counseling, soft skills development, career-path identification and orientation programs. These programs for the newly admitted students include Soft Skills and Communication Skills.

Few of our students join higher studies after graduating from this college and few students directly take up employment assignments. Information/guidance regarding various examinations is made available to the students at Career Guidance cell. Additional academic support, sports material and uniform for the students participating in various Extra-curricular activities is provided. The institution has a registered Alumni Association. The alumni contributes for the development of the institution.

Governance, Leadership and Management

The institution has well defined vision and mission that address the needs of all its stakeholders through a well-defined organizational structure in administration and academic decision making process. The academic meetings are chaired by the Principal. The Principal and staff council are the highest policy making bodies of the institution.

The institution is always keen in promoting excellence in curricular and extracurricular activities. It inculcates value system among its staff and the students. Financial audits are regularly conducted to monitor institutional activities, which are regularly reviewed. The office of the Commissioner of Collegiate Education provides opportunities to enhance the professional development of teaching and non-teaching staff. Faculty members are motivated to attend conferences, workshops and faculty development programs.

Regular academic and administrative audits are conducted to ensure quality in all the programs. These audits are conducted at departmental level and the level of institution. The college ensures that grievances are promptly attended to and resolved effectively for better stakeholder relationship.

Institutional Values and Best Practices

S R Govt. Arts & Science College has emphatically addressed environmental, social and gender issues in its endeavor to sensitize the stakeholders on a regular basis. These include energy conservation, water harvesting, bio-hazard or waste management, plantation of trees, laying of lawns as well as e-waste management etc. To ensure energy conservation and eco-friendly campus the college has placed an indent for LED bulbs and energy efficient fans. The institute has conducted green audit.

The institute has also made innovations in examination pattern, teaching learning & evaluation process, governance, leadership and management. The students actively participate in formulating the strategies as they are included in the various committees and due weightage is given to their suggestions.

Organizing seminars, maintenance of previous question papers by each department, providing guidance for PG entrance examinations for various universities, QR coding of plants in the campus are some of the innovations introduced.

Institution organizes activities to increase consciousness about national identities and symbols. Fundamental duties and Rights of Indian Citizens and other constitutional obligations and also organizes national festivals and birth and death anniversaries of the great Indian personalities.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	S. R. GOVERNMENT ARTS AND SCIENCE COLLEGE
Address	Prashanthi Nagar, Laxmidevipalli Mandal, Bhadradri Kothagudem
City	KOTHAGUDEM
State	Telangana
Pin	507101
Website	http://gdcts.cgg.gov.in/kothagudem.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	J Madhavi	08744-242216	9912166213	-	srasgdckothagudem.jkc@gmail.com
IQAC / CIQA coordinator	K Havilah	08744-246689	9948175600	-	srasgdc.naac@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	10-06-1964

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Kakatiya University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	04-10-2004	View Document
12B of UGC	11-04-2015	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Prashanthi Nagar, Laxmidevipalli Mandal, Bhadradi Kothagudem	Tribal	40	10000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Intermediate	Telugu	60	51
UG	BA,Arts	36	Intermediate	English	60	22
UG	BCom,Commerce	36	Intermediate	English	60	37
UG	BCom,Commerce	36	Intermediate	Telugu	60	0
UG	BSc,Science	36	Intermediate	English	60	23
UG	BSc,Science	36	Intermediate	English	60	14
PG	MCom,Commerce	24	B Com	English	60	1

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				17			
Recruited	0	0	0	0	0	0	0	0	3	5	0	8
Yet to Recruit	0				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	3	4	0	7
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	4	0	5
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	4	0	7

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	308	0	0	0	308
	Female	91	0	0	0	91
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	1	0	0	0	1
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	46	42	31	41
	Female	10	10	23	24
	Others	0	0	0	0
ST	Male	197	182	209	226
	Female	64	69	73	54
	Others	0	0	0	0
OBC	Male	57	52	48	58
	Female	13	17	12	8
	Others	0	0	0	0
General	Male	8	10	8	9
	Female	4	6	5	4
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		399	388	409	424

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	16	11	10
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	5	16	11	10

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
399	388	409	424	370
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
150	150	236	241	185

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
107	84	130	141	103

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	31	29	30

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	19	44	44

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 15

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.74	30.50	29.07	129.53	95.96

4.3

Number of Computers

Response: 34

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curricular aspects of the college are governed by guidelines of the Department of Higher Education and Kakatiya University, Warangal. Academic calendar is issued by the Commissioner of Collegiate Education, Hyderabad, prior to commencement of the academic session. It specifies the dates for important activities to ensure proper teaching learning process. The Academic Calender is displayed in the college website. In implementing the curriculum, the vision and mission of the institution are kept in mind.

IQAC in its various meetings deliberates on ensuring proper teaching and learning process and continuous evaluation and it is communicated to the teachers and students. Time table committee prepares time table based on work load.

The Examination branch of the college conducts various internal tests and practical exams timely and also the university exams as per the Schedule given by the affiliated Kakatiya University. It also looks into the online submission of their marks. The academic curriculum is maintained in a transparent and uniform way. The students and staff are timely informed about the status of these developments.

Each department holds departmental meeting to discuss about the distribution of course curriculum to be taught. Based on the expertise of the individual teaching faculty the Head of the Department allots him/her the part of the syllabus to be taught. Every individual teacher prepares teaching plan for the topics to be taught. Teachers maintain daily attendance records of students, teaching synopsis and their teaching diary which are supervised by the Head of the Department and checked by the IQAC and the Principal in regular intervals.

Classroom teaching is supplemented by career counseling, personality development activities, group discussions, student seminars, assignments, study projects and field trips, academic competitions and workshops.

The slow learners are given remedial teaching. Generally the students who have failed in university exams are given special attention for remedial teaching. These classes are conducted before or after the regular classes.

The entry level gap of the curriculum is filled by conducting short term bridge courses. For example, a student from arts or science in intermediate can opt for B.Com.course. As he has no knowledge of basics of accounting, he is offered a bridge course to fill the gap, for a week or two.

The institution invites faculty from other colleges to conduct external and guest lectures. There is also a system of arranging guest lectures with the intra departmental faculty exchange within the college. The college has well equipped laboratories and ICT equipment for effective delivery of the system. The library

maintains sufficient good stock of books.

Teachers are encouraged to participate and present papers in Seminars and workshops and attend Refresher course and Orientation Course programme to acquire the necessary skills for effective delivery of curriculum. The Career Counselling Cell organizes career counseling at the time of admission to assist the students in choice of subject and faculty. Special lectures are conducted on for preparing the students for the university examinations.

The record of every work is maintained by the concerned departments

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution is affiliated to Kakatiya University. The University notifies Almanac at the beginning of every academic year which is followed for the purpose of commencement of classes. The institutional annual academic calendar is prepared at the commencement of each academic year by the Principal and Academic council. The academic calendar is prepared based on the almanac circulated by the University to which the institution is affiliated. Each department prepares an action plan comprising curricular and co-curricular activities based on the institutional academic calendar which incorporates the number of days of instruction, the dates for conduct of Internal examinations, Practical Examinations and semester end examinations as per the schedule given by the university. Time tables are prepared program wise and department wise based on the workload requirements as stipulated by UGC..

The Commissioner of Collegiate Education (CCE) , Government of Telangana, monitors and directs the Government Degree Colleges in the state in academic and administration matters. The CCE issues academic calendar every year which prescribes the guidelines for effective implementation of the curricular, co-curricular and extracurricular activities. Various committees of the college strictly follow the directions in the academic calendar and plan activities accordingly. The academic calendar schedules the important occasions to be celebrated with the students to create awareness with respect to various national and international observances. Apart from this the college follows the government programmes such as Swatch Bharat, Telangana ku Haritha Haram(Mass plantation programme) Bhathukamma (Telangana State festival) meetings as per the schedule. The college organizes the events & important days as per the schedule circulated by the Commissioner of Collegiate Education (CCE).

The institution adopts a transparent mechanism for Continuous Internal Evaluation (CIE) which is carried out by the departments by conducting assignments, quiz, student seminars, internal assessment and practical examinations as a part of regular evaluation. The mentor-mentee system of the college addresses the grievances related to CIE in a time bound manner. The Examination Committee of the college monitors the entire process of CIE and maintains the necessary records. By this process the slow learners and advanced learners are identified.

Measures taken for slow learners include providing study material for important topics and conducting remedial coaching classes.

Activities like student seminars and peer learning are undertaken for advanced learners.

The process of continuous internal evaluation is communicated to the students.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 71.43

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 5

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 1**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response: 3.58****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	76	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

The Women Empowerment Cell, Grievance Redressal cell and Internal Complaints committee strives to safeguard and promotes gender equality. Women empowerment cell conducts the activities to build capacities, self confidence among the girls and train them in vocational skills. The cell conducted a national seminar in “Capacity building of Women” in 2016-17.

The Grievance redressal cell looks into the issues and grievances not only of all the staff and students but girl students in particular. A complaint box is kept in the college premises and opened in regular intervals by the grievance redressal committee in the presence of the principal. The grievances and the procedure of redressal are recorded.

The internal complaint committee is formed along the guidelines given by the Commissioner of Collegiate education in 2016-17. The complaints received are recorded along with the redressal methods.

Students and teachers are committed to environment protection and green campus development. The college conducts plantation work every year to inculcate a love for the environment among the students. As a part of college beautification, several trees were planted. And Harithaharam is regularly conducted in the month of July or August as a part of state government initiative TKHH. Swachhata Abhiyan (Cleanliness movement) is also carried on every month. Environmental studies is offered as ‘Skill Enhancement Course’ for I year students.

In 2016-17, Human values and professional ethics formed a part of the teaching learning curriculum. The NCC and NSS units of the college conduct various activities to inculcate human values among the students.

Students of Political Science are taught topics on human rights, women’s rights, constitutional protection on rights of women, children and deprived sections of the society. The Human rights day is celebrated on 10th December of every year by the department.

Birth days of great men such as Mahatma Gandhi, Prof. Jayasankar, Kaloji Narayana Rao, and Baba Saheb Ambedkar etc. are celebrated to inculcate the values in the students the nation builders followed. Different days like Hindi Diwas, Viswa Hindi diwas, Telangana Bhasha dinotsavam etc are observed to create scientific spirit and critical thinking among students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 Number of courses that include experiential learning through project work/field

work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**Response:** 0**1.3.3.1 Number of students undertaking project work/field work / internships**

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: C. Any 2 of the above

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 41.65

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
147	164	171	176	142

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
300	300	470	480	450

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 85.52

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
142	166	163	149	169

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The assessment of the learning levels of students inadvertently begins right at the time of admissions and the institution utilizes this opportunity to identify their learning levels on the basis of their merit in the qualifying examination and their interest in the chosen programme.

The students enter the institution with diverse socioeconomic, cultural and educational background. The members of the admissions committee counsel the students in matters of their choice of the course and the selection of medium of instruction.

Before the actual beginning of the academic activity, orientation classes are conducted to the newly admitted students by all the departments. The students are briefed about the prospects of the courses they have chosen along with the syllabus.

Instructions are given regarding their code of conduct while in the college, particularly in the matters of discipline and punctuality.

The faculty also take cognisance of the inherent discomfort of the students with their chosen subjects in the first ten days. Bridge courses are conducted for the students, who are found to have joined a new stream other than the one they have already studied in their previous course.

Similarly, students who opt for English medium for the first time are advised to learn do English language course.

Going by their efficiencies and deficiencies, their interests and inhibitions and their choices and challenges in their chosen programmes, students are classified as advanced learners and slow learners but unnoticeably because open discrimination is morally and ethically disapproved and decried.

However, the identified slow learners are taken special care in the class rooms and in the laboratories. Doubts and personal difficulties in their subjects are resolved by special meetings with them. The institution ensures that the learning outcomes of these slow learners are constantly monitored through continuous internal assessments. Faculty explain the difficult topics in regional language through the study material given to them.

On the other side, the identified advanced learners are motivated to work for higher goals. They are provided with additional inputs for better career growth. They are also advised to learn independently by using the college library and by searching on internet. Class room seminars, group discussions, quiz programmes, anchoring and mock teaching sessions are regularly organized for these advanced learners.

Further, the faculty give regular updates to the final year students on the available opportunities for higher education and various job avenues open to them through career guidance cell.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**Response:** 24.94**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

S R Govt Arts & College follows student centric methods, which include experiential learning, participative learning and problem solving methodologies thereby enhancing the learning experiences of the students.

The institution endeavours to make teaching learning a bilateral process involving the students as active players and the faculty being the felicitators. Personally experiencing the role of a learner in faculty development programmes, the faculty understands the real importance of the learner/student centric method and practically adopts the same in their classroom teaching.

The staff encourages the students to participate in various activities of the academic and co-curricular platforms, both within and outside the college campus.

The experiential learning is initiated to make the learning process interesting, motivating and entertaining.

Extension activities involving the students in the real life issues offer them ample opportunities to learn from the situations like campaigning for voter enrolment, importance of massive plantation, Swachh Bharat etc.

Further, the institution gives importance to the faculty taking the students for educational tours, field trips, botanical tours, industrial visits in order to facilitate the students to gain the knowledge by participation and experience. The institution lays much emphasis on participative learning by engaging the students in Group discussions, classroom seminars, general quiz programmes, self presentation, public anchoring, mock teaching, mock interviews, role play, etc. are an integral part of the regular teaching learning activity.

Students are given individual study projects and subject assignments, focusing on self study and independent learning. They are also motivated to do group projects and academic activities in groups to promote peer learning and team building.

The institution invites experts from various fields and academia to share their experiences with the students on issues of day-to-day relevance. Such meetings inspire the students and mould their mind sets and change their attitude in a positive way.

Problem based learning enables them to develop creativity, critical thinking, decision making ability, reasoning power etc. The students are given problems on the basis of their theoretical and laboratory knowledge to arrive at a probable solution, especially in subjects like mathematics, physics, chemistry, computer science, economics etc. This kind of practice gives the students the capabilities of independent thinking and analytical thinking.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

Higher educational institutions are bound to bring radical changes in their teaching learning methods commensurate with the fast pace of changes and developments taking place in the computer centric and internet bound educational scenario prevailing across the world. Otherwise they remain irrelevant and meaningless. Innovation and creativity empower the teachers and attract the students so that they go hand in glove to a large extent.

Our College encourages the staff and students to develop creative thinking and adopt innovative approaches in their teaching learning process. For this the college has provided **100Mbps internet with Wifi network facility** both for the staff and the students to use computers, smart boards, audio visual aids both in the class rooms and laboratories to make teaching learning more relevant and appropriate to their real life necessities. Students are motivated to prepare various teaching learning materials like Charts and exhibit them in the class rooms. They are made to solve previous question papers of the university examinations and to use open online educational resources, which include Course materials, Text books .

The faculty members enjoy full freedom to adopt their own innovative strategies in teaching. The age old chalk and talk method is replaced by lecture method and interactive method. The staff are encouraged to keep themselves abreast of the latest changes in higher education by allowing them to attend to workshops, National and International seminars, Conferences, Orientation and Refresher courses etc. The knowledge and information gathered from these meetings help the faculty to deliver current trends and new developments to the students. Both faculty and students are encouraged to enroll themselves in online and offline courses. The institution has computer room with **net facility** open to the staff and students to regular use.

All the departments regularly arrange invited lectures both offline and online and provide an opportunity to the students to learn latest approaches and new changes in higher education from these resource persons.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 26.6**2.3.3.1 Number of mentors****Response:** 15

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 97.1

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 20.46

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	7	6	4	2

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2.56

2.4.3.1 Total experience of full-time teachers

Response: 41

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

S R Govt. Arts & Science College follows the broad guidelines of its affiliating University in conducting internal examinations. It prepares an institutional academic calendar largely based on the University guidelines well in the beginning of the every academic year. The schedule of the internal examinations and semester examinations are also furnished in the institutional calendar. At the beginning of every semester the students are informed of the examination dates and asked to take note of the same and get prepared accordingly. The detailed schedule of examinations is announced in the class rooms and displayed in the college notice boards well ahead, so that sufficient time is available to the students for the preparation of the examinations.

The faculty maintains confidentiality while setting the question papers for internal examinations. The question papers are prepared just a couple of days before the commencement of the examinations and submitted in IQAC. The overall performance of the students is measured not only on the basis of internal examinations but also on their punctuality to the college, regularity in attendance, performance in assignments, study projects and other tests. After evaluation of the answer scripts of the internal examinations, the students are asked to verify them and if any discrepancies are found they are corrected by the faculty members. Finally the marks are entered in the register. The mentors of the respective classes inform those parents, whose children are poor in studies and in attendance.

The Principal, IQAC coordinator closely monitor the process of Internal examinations and the examination committee strictly scrutinizes the internal marks awarded before submitting them to the university. The internal assessment and evaluation of performance of the students is the base for the faculty to classify students as slow learners, average learners and advance learners. Remedial coaching classes are conducted for slow learners. Average learners are advised to write more assignments and advanced learners are advised study projects and seminars. They are also encouraged to download course material using ICT methods.

The faculty members always motivate the students to give class room seminars on topics of their interest. They guide the students and help them in seminar preparation. Final write-ups of the seminar topics are submitted to the faculty before the seminar presentation. Students use teaching aids in their presentation. Transparency and secrecy of evaluation is strictly ensured in institution with the effective mechanism for redressal of grievances pertaining to internal assessment. Hence, the assessment is transparent and robust in terms of frequency and mode.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The grievances of the students, related to both the internal and the external examinations have a transparent and time bound mechanism in SR Govt. Arts & Science College. The college follows a tripartite procedure to handle the problems and grievances, if any in the internal examinations, whereas the grievances related to the external examinations are handled by the Affiliating University but with the help of college examination committee, which brings these problems to the notice of the University through the college Principal.

As per the tripartite procedure, firstly the teacher gives the evaluated answer scripts to the students for their personal verification and the students raise their grievances related to the errors in evaluation. The teacher concerned gives clarity to their queries and solves the problems to the satisfaction of the students. If the students do not feel satisfied with the teacher's explanation, they take it to the senior faculty of the department or the in-charge of the examinations for redressal. At the second stage, the senior faculty of the department or the in-charge of the examinations suggests solution to the grieved students. If the students are not happy with the outcome, it is placed before the Principal. At the third stage, the Principal of the college in turn gives the evaluated answer scripts to some other teachers in the department and they examine grievances of the students critically. The Principal finally explains with reasons and his decision is final.

All the grievances related to the external examinations are handled by the examination section of the University concerned. The grievances like students name corrections in the marks memos, revaluation of the answer scripts, personal identification, absent mark in the marks memo even though the students appeared for the examinations etc are solved in the University with the application of the student forwarded by the Principal. In some cases the Principal himself writes letters to the examination section of the university and tries to resolve the problem.

It is through this transparent and time bound mechanism that the college addresses the examination related grievances of the students both at the college level in internal examinations and at the University level in the external examinations by involving the authorities concerned and continuously corresponding with them till their problems are solved.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Communication of POs, PSOs & COs

Outcome based education emphasises on the traits expected of a person who claims to be a graduate of any discipline. The college has meticulously drawn the Programme outcomes of students qualifying from the Institution. The broad outcomes of the programme are evolved keeping in view the expected attributes of graduates by global economies.

The Programme Specific Outcomes are designed in harmony with Programme outcomes. The programmes offered consists inter and intra discipline combinations. The discipline combination is a careful exercise to render the student beneficiary with the desired outcome.

Understand, skill, analyse and apply are the explicit specific objectives of the programmes.

Course outcomes: Courses structured for the specific programme focus on syllabus and outcomes measured on established evaluation procedures. Outcomes determines what the student should understand and be able to do at the end of the course.

The Mechanism of **Communication of programme outcomes (Pos), Programme Specific Outcomes (PSOs) and Course outcomes** include:

Making them available on the college website

Programme outcomes (Pos), are displayed

- in the college notice boards, department notice boards,

The Programme Specific Outcomes are displayed in

- Programme specific class rooms,
- Programme specific laboratories,
- Copies are made available in the Library reading room,

The stake holders including faculty are apprised of the Programme outcomes in the respective meetings

convened held under the chairmanship of the Principal by IQAC and Academic Cell.

Course outcomes of each course are made available on the college website, and are also printed and made available along with the syllabus of the course and kept in the department for ready reference.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

In the beginning of the academic year the program outcomes, program specific outcomes and course outcomes are thoroughly discussed in the departmental meetings and suitable teaching plans reflecting the curricular, co-curricular and extra-curricular activities is prepared. Regular review meetings are conducted by departments to discuss the extent of syllabus covered and the desirable outcomes of each curriculum.

All the teachers are advised to follow their curricular plan meticulously.

The attainment of program outcomes, program specific outcomes and course outcomes to some extent is done through internal assessment which is of 20 marks at UG level. In addition to this Practical, Project work, Seminar presentations, Group Discussions also facilitate in evaluating the extent to which these outcomes have been achieved.

The students progression in terms of Under Graduation to Post Graduation or employment enable to assess the success of outcome.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 56.52

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
56	56	53	72	58

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
101	79	119	123	109

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.38

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 6.25

3.1.2.1 Number of teachers recognized as research guides

Response: 1

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Ministry of Human Resource Development (MHRD), Govt. of India has established 'MHRD's Innovation Cell (MIC)' to foster the culture of Innovation amongst all Higher Education Institutions (HEIs). The objective of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas.

MIC has envisioned encouraging creation of 'Institution's Innovation Council (IICs)' across selected HEIs. A network of these IICs will be established to promote innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system in the campuses.

This College has established IIC cell in the college on 21st November 2018. The college staff and students have attended leadership talk series programs conducted by the MIC. We have submitted four activity reports for the academic year 2018-19.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years	
Response: 3	
3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years	
Response: 3	
3.3.1.2 Number of teachers recognized as guides during the last five years	
Response: 1	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years											
Response: 0.82											
3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.											
<table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>1</td> <td>14</td> <td>2</td> </tr> </tbody> </table>		2020-21	2019-20	2018-19	2017-18	2016-17	2	1	1	14	2
2020-21	2019-20	2018-19	2017-18	2016-17							
2	1	1	14	2							
File Description	Document										
List of research papers by title, author, department, name and year of publication	View Document										

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years
Response: 0.04

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

Sri Ramachandra Arts & Science College organizes and participates in extension activities for sensitizing students about social issues as well as to strengthen community participation. The NCC and NSS units of college conducts various programmes like Tree plantation, Swachh Bharat, Blood Donation Camp, awareness programmes on AIDS prevention etc. The process of education is incomplete without imparting basic human values and ethics, with an equal focus on Physical education and prescribed pedagogy. This kind of orientation in education help the students to metamorphose themselves into Universal citizens and their play they role in building a physically and ethically strong nation. But deterioration of values and ethics in society at all levels and in all fronts prompted the authorities to include topics related to ethics and values in the syllabi. Our institution makes sincere and concerted efforts to motivate its students community conscious by involving them in every possible social activity, which in turn help them to become a part of social transformation. Our NSS Unit are chiefly instrumental in achieving this goal. During the last five years, our institution has made no stone unturned in inculcating not only the values and ethics but also Compassion, understanding, empathy and concern towards the society by way of celebrating all the days of great importance and relevance to the times. Blood donation camps, World Aids Day, Teacher's Day, International Women's Day, Voters day, NSS Day are only a few of the many such special occasions celebrated during the last five years. Swachh Bharath programme inspired the students and the staff to a great extent. They have actively participated in cleaning the campus and the surrounding habitations. Students and the volunteers have played their role in an effort to serve the society. All these programmes undertaken by the institution are of great success as the college has maintained a good rapport with all community stakeholders like Gram Panchayat, Municipal administration, Revenue departments, community based organizations and NGO's for achieving a sustainable progress and development in the neighborhood community.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**Response:** 0**3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 year

[View Document](#)**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years****Response:** 15**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	3	3	2

File Description**Document**

Number of extension and outreach Programmes conducted with industry, community etc for the last five years

[View Document](#)**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years****Response:** 36.2**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
89	170	210	101	147

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 8

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	4	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Teaching Learning equipments in class room

- The Institution has 12 fully functional classrooms and 2 seminar halls 4 labs which are established in two buildings. The mode of Teaching is both conventional, chalk and talk method along with digital mode.

Digital classrooms and ICT Enabled classrooms

- One gallery room with a capacity of 60 students fully equipped with digital projector
- One meeting room also equipped with portable projector and screen

ICT Enabled classroom in UG	ICT Enabled classroom in PG
5	NIL

Library Facilities

- Our library is not automated and departmental libraries have rich and varied collection of books,
- Computers and internet facilities are available in digital library.

Physics laboratory facilities

- Our physics lab has B.Sc. MPCs, B.Sc. MPC for both English and telugumedium courses.
- Our department has three halls one for conducting general physics practical other dark room for optical and modern physics/electronics lab,
- Departmental library has 200 books and various physics topics. We have also personal computers. Over head projector to conduct ICT classes..
- Faculty department are well qualified and pursuing research in polymers and nano-material ..
- Our department conducted DST Sponsored workshop on under graduate practicals.
- **Chemistry laboratory facilities**
- Our lab is established with required equipments, glassware, tables and testing apparatus..
- Our department is functioning in one room which is located in Yamuna block.
- Our department is supported by UGC plans, RUSA in providing chemicals, equipments.
- **Botany laboratory facilities**

1. Our lab has B.Sc. BZC and B.SC BZCA both English and Telugu media.
2. Our department consists in one hall form conducting general botany practicals..
3. UGC plans, RUSA supports the department like providing lab material.
4. Faculty of this lab are very analyzed and supported by one lab assistant.

- **Zoology laboratory facilities**

- The zoology lab equipped with basic equipments, apparatus, slides and specimens to run the B.S.C (BZC&BZCA) IN ALL THREE YEARS.
- Few are Dissecting Microscopes, compound microscopes centrifuge, Binocular light microscopes, etc are present.
- In addition to the traditional chalk & board present
- The study Material includes charts, models, slides, specimens, equipments etc.,
- The subject knowledge is delivered through theory lectures and practical that enable students to learn the basic techniques in animal experimentation that shall further enhance their confidence to pursue their master degree.

Computers laboratory facilities

Our computer lab is equipped with required infrastructure like computers, ups and tables.

All the computers were installed with windows 2010 software.

Our lab can accommodate 20 students at a time with adequate ventilation.

Computing and internet facilities

Important departments like Exam branch, IQAC, office are equipped with desktop computers and internet, printers.

Under graduate facilities.

Location	No .of computers	Software installed	Printers and Scanners	user
Dost help line centre	01		Hp laser jet 1020	students
Computer lab	20	Windows 2010		students
Digital Library	14	Windows 2010		Student

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Our institution has developed appropriate facilities for games and sports. In the past our students have proved themselves at National and state level Competitions. We have good track record in Kakatiya University, Intercollegiate tournaments for the Past 5 years. We are maintaining play courts for volley-ball, Kabaddi, Koko, Shuttle badminton for the students. Our play ground is useful for cricket, football and Hockey also. We are encouraging indigenous games like Kabaddi, Kho-Kho, volley- ball because students of our college are belong to SC, ST communities and they mostly prefer to participants in the above said games. They are more enthusiastic to play these games but their physical standards are far below from the national international standards.

Our Gymnasium will be remaining open for students use early in the morning from 6.00 am to 8.00 am and from 3.45 pm to 5.45 pm in the evening. We have our gym is 12 station multipurpose Gym. The department of physical education providing good supports to fit students who aspire to become police,

Navy, Army personnel. We are giving fitness classes early morning and evening to improve the physical fitness of students. Our department arranges skill developments workshops, before the Kakatiya University, intercollegiate tournaments every year.

Yoga program is also given importance in our curriculum, we arrange lecturers on Yoga by trained and experienced personalities. we are utilizing the open verandas to conduct Yoga Classes in the campus we are also taking the help of the Local Yoga Masters to practice Yoga and on International Yoga day i.e. 21st June of every year.

Cultural activities also part of our curriculum we encourage students to participate in message oriented play skits, Mono action, Folk songs and Dances we encourage our students to participate regularly in Yuvatarangam cultural competitions initiated by Commissioner of Collegiate Education, Hyderabad.

Our College has a setup sports and games (Indoor, gymnasium, Yoga Center etc) inside the Campus and outdoor sports is regularly done in our play grounds and nearby play ground. Our students regularly participating inter collegiate tournaments throughout year under the supervision of Physical Director.

SIno	Name of the Item	Quantity
1	Gym/ Yoga	1(12 Stations)
2	twister	1
3	Sports Dumbles	8
4	Chest Press stands	2
5	curl up stand	1
6	t-stand	1

Indoor Sports:

1. Carom Boards	-	4
2. T-T Table(Stag)	-	1
3. Chess Boards(Plastic)	-	2

Outdoor Sports:

1. Food Ball	-	4
2. Volley Ball Post	-	1 Pair
3. Ten née quoits	-	5

Furniture:

1. Alma rah (Iron)	-	4
2. Chairs (S Type)	-	1
3. Tables(wooden)	-	2

Play Grounds

1. Valley Ball Court	-	1
2. Shuttle Badminton Court	-	4

3. Kabaddi	–	1
4. Kho-Kho	–	1

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 33.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description

Document

Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 99.88

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.74	30.50	29.07	129.53	95.38

File Description

Document

Upload Details of budget allocation, excluding salary during the last five years (Data Template)

[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

There are 14 systems with internet facility for browsing online books and Journals.

Library maintains accession register, issue and return register and visitors register

The automation of library is underway.

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.52

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	2.59

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 12.05

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 50

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Our institution constantly upgrading itself by procuring latest IT facilities for effective implementation of ICT based Education

The college has sophisticated computer lab

The college has 5 ICT Rooms.

MANA TV facility set utilized for view the digital classes of T-SAT and NIPUNA education channels.

CC camera surveillance is provided in the college campus for maintaining safety and security of the students and campus.

Wi-Fi facility is made open to both faculty and students for acquiring knowledge materials and to pursue MOOCS courses. · For better understanding the faculty is provided with Audio - visual aid which facilitates multimedia teaching. · ICT resources are utilized by TSKC to conduct Spoken Tutorial certificate courses in association with IIT MUMBAI. · The college has always been placing the student centric the teaching learning process. · The college has a virtual classroom to facilitate more IT based visual mode of learning § · The lecturers are provided frequent training from time to time for updating of knowledge on ICT Utilization by Computer Science faculty and CCE Video conference programmes. Institutions like Infosys, IIT Mumbai etc. · The institute upgrades infrastructure, software and updated PCs with the latest Configuration. · WI-FI is provided to all the staff and students (Password Protected).

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 11.74

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and

academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 19.08

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.35	3.92	4.38	22.18	2.94

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Institutional mechanisms for maintenance and keep of the infrastructure, facilities and equipment of the college,

- Generally as far as practicable for a fully government owned institutions a constant effort is made to provide dedicated and protective room for equipment and tool..There is a building committee to look after the maintenance of the maintenance, repair, and construction work related to the building construction, repair, maintenance of the main building and physical infrastructure like water, power supply is looked after by this committee. All work is done through private contract system.
- During all maintenance and up gradation work related to civil and electrical a super visor is assigned by the college authority to verify the work done by the contract workers.
- All minor faults are attended by the hired technicians
- Maintenance of the toilets and services are areas are done by out sourced workers

Laboratory equipments/Machineries.

Furniture's/Related items.

- .There is staff to look after the maintenance and repair work of the furniture and fixtures and other physical infrastructure.
- He brings to the notice of the authority the needs of the repair work and certifies after the work has been completed.

SPORTS COMPLEX AND EQUIPMENT

- Our gymnasium is maintained by Physical director and he looks after the condition of the every article fixed in the gym.
- All sports material is verified by a verification committee at the end of the academic year. They certify the wear & tear, damaged through practice, not useful to practice material list from the stock register.
- So that all such material would be removed from the stock annually.
- The purchase of sports material will be met from government sanctioned funds, special fee amount and accumulated funds available in the college.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 43

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
33	198	162	176	276

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 4.95

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	10	20	65

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: E. None of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.55

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	3	0	0

File Description	Document
Upload any additional information	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 22.43

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 24

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 5

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	2	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The institution has an active body of students that functions in planning and carrying out various activities of the college.

- Every year, student representatives are elected from all classes and student council is formed. students are a part of various bodies of the college (academic & administrative) committees constructed. Student representation cell act as a link between the students, faculty and the principal.
- The student union advisory committee meets every month to discuss various academic issues grievances if any.
- The council members take student grievances to the notice of the principal, vice principal, academic coordinator and incharges of departments. The council plays a proactive role in resolving general disciplinary issue among the students and also in maintaining the discipline culture within the campus.
- Students are also involve in conducting programmes like seminars, extension lectures / guest lectures.
- Students are actively render their services to various departments associations.
- The students in coordination with committee convenors organize celebrations / events like college day activities, celebrations of birthdays of scientists and leaders.
- Students counseling helps the students in solving their specific problems related academic, personal etc. by way of conducting of counseling, they are able to achieve academic excellence and develop an integrated personality during their stay on the campus.
- Student's feedback is taken regarding curriculum, teacher and campus facilities etc.
- The following committees consisting the student representatives.

1. Student advisory committee
2. Science association
3. Arts association
4. Commerce association
5. Internal quality assurance cell
6. Anti-ragging committee
7. Physical development of college committee
8. Women empowerment cell
9. Internal compliance cell
10. Scholarships committee
11. Literary and cultural bodies
12. DOST committee

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	01	01

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The support of the Alumni is an additional strength for the development of the Institution. There is a registered Alumni Association in the college that contributes significantly to the development of the institution. Having been established in 1964, the college has a rich source of members as alumni. However, the alumni association of the institution, though has began on a small scale, will go a long way in the history of S R Govt Arts & Science College in the coming years.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

S R Govt. Arts & Science College, being one of the oldest colleges of the region has well established and well defined Vision and Mission that addresses the needs of its stakeholders. The effective leadership of the college is amply reflected in its governance, which is in tune with its Vision and Mission. All the stakeholders are free to participate and voice their perspectives for effective policy formulation and decision making. The leadership strives to maintain an open and interactive environment to impart quality and value based education.

The CCE is the apex executive authority, which exercises general supervision, broad policy decisions and regularly monitor the financial affairs of the college.

Staff council is the second level executive authority with Principal as the Chairman and all the senior faculty of the college as members. It is an important platform for interaction between committees formed for execution of college level activities and Principal. Staff council holds regular meetings under the chairmanship of the Principal for planning and implementation of mandated tasks of their committees.

The Departments and the College committees form the basic or grass root level bodies - the micro level structures for smooth implementation of staff council directives and content specific curriculum transactions. There is always a two way communication channel between the parties in the effective implementation of academic activities and it is this freedom of interaction between staff and Principal that forms the core strength of the College.

The college has staff and student associated committees to represent their issues to authorities. Grievance redressal committee provides an open interaction with grieved students and it is a continuous process throughout the year.

Teachers maintain communication with parents through mentor-mentee mechanism to discuss the overall progress of students and to have regular feedback for quality improvement.

The Commissionerate of College education instituted annual academic and administrative audit system to evaluate colleges and advise on issues of importance. It is an external impartial official body for the assessment of the colleges from the Government of Telangana. Moreover, college takes action based on the report submitted by Academic audit team and the suggestions are implemented in the college for next academic year.

The welfare and support measures are extended to the staff members by giving annual increments, festival allowances, and implements all general provisions of TS leave rules to its staff. The Principal and staff work in complete unison with each other in tune with Vision and Mission of the college.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

S R Govt. Arts & Science College reflects in a true democratic spirit the practice of decentralization and participative management by involving its staff in administration. College administration is so conveniently structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters. Decentralization leads to participative management and successful execution of tasks by sharing the responsibilities as per abilities and ultimately reduces the burden of work on individuals.

The Principal is the highest authority followed by the hierarchy of Staff council, Academic cell, IQAC and Finance committee. The CCE takes all major policy decisions and review their execution. Staff council and IQAC headed by the Principal take decisions on day-to-day issues and procedures to be followed at college level within the framework of UGC and the University guidelines, on approval by CCE and implement through College level and Department level committees.

There are college level committees with well-defined responsibilities. Some of the important committees are - Admissions committee, Examination committee, IQAC, Purchasing committee, Sports and Games committee, Cultural activities committee, Women empowerment Cell, Skill development committee, Time table committee, Discipline committee, Anti ragging committee, , Attendance Committee and Grievance redressal committee etc .

College committees and Departmental level committees have functional autonomy and they

exercise implementational aspect of tasks assigned to them and report to the Principal. Temporary committees are also formed to execute specific tasks. The necessary records are maintained by the committees concerned.

The college ensures participation of faculty at all strategic as well as functional levels in the process of governance. This participative management in day-to-day administration infuses efficiency, transparency, accountability and it inculcates a sense of responsibility and pride in the staff and students.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The guidelines for evolving strategic plan and deployment are stated in **STRATEGIC PLAN AND DEPLOYMENT DOCUMENT** .

The strategic plan is evolved for every 5 years and implementation is reviewed periodically every year . Appropriate budgetary allocation are made as per Strategic and Perspective plan . Academic and Administrative activities are planned in consonance with perspective plan . The priorities and directions set

out in strategic plan are reflected in academic and administrative activities. The strategic plan deployment facilitates prioritization between different programs with appropriate resource allocation for implementation in academic year.

STRATEGIC PLAN AND RESOLUTIONS FOR 2018-19 TO 2022-23

Approved by Staff Council of the college, dated 12-11-2018

- To increase students intake in all UG programmes .
- To introduce job oriented skill development courses.
- To conduct certificate courses in the college.
- To promote employment opportunities by organizing training and placements in the college .
- To augment infrastructure, commensurate with increase in student strength.
- To enhance greenery in the college campus.
- To collect and analyze feedback from all stakeholders and take remedial measures .
- To facilitate continuous improvement in teaching learning through IQAC by introducing ICT.
- To achieve recognition from national agencies like ISO and NIRF.
- To form Alumni association and involve them actively in college development.

A case study of the Strategic plan deployment and execution is presented here.

College committee consisting of senior faculty with students make need analysis at ground level and bring to the notice of the Principal. Resources are identified by the Principal from the funds allotted to the college by UGC, State government budget, RUSA.

The proposal is to be approved by Staff council and finalization of quotations, placing order, are monitored by Special fee Committee/ RUSA Committee/ purchase Committee in phased manner and final payment is done on satisfactory completion of the project .

The Strategic plan involved in the establishment of R.O. plant is presented herewith.

The need analysis is made by ground level staff on representation from students for installation of R.O. plant in college . Almost 60% of students coming to the College are from rural areas, which are 8 - 20 KM from college and take lunch in the college premises. Hence they badly need provision for purified drinking water. The proposal is discussed in Staff Council with Principal as Chairman and resolved for establishment of R.O. plant in the college campus. Funds are met from RUSA . The RUSA Committee placed the order as per the circular issued by CCE. The R.O. plant is established under the supervision of RUSA Committee and the funds are released after satisfactory completion of R.O. plant as per specifications.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The College has a systematic hierarchal organizational structure in administration and academia defining authority, responsibility and facility of delegation. The Principal is the Chief Executive Officer of the college for all the administrative, academic and financial matters. The Vice-Principal assist the Principal in managing academic and administration related tasks respectively. Various Committees and incharges of the Departments are designated to look after the functioning of the departments related to academic sessions, planning and curriculum implementation. The office staff execute relevant administrative activities.

Service Rules and Regulations:

The service rules, procedures of recruitment and promotion in respect of staff are in accordance with the rules and regulations of Government of Telangana State and guidelines prescribed by the UGC, University, State Government and Commissioner of Collegiate Education, Telangana.

Grievance Redressal Mechanism:

Grievances Committee, headed by the Vice-Principal of the college caters to the issues relating to teaching and non-teaching staff. The staff are free to bring their grievances to the notice of the Principal for redressal. Student grievances are conveyed through Class Representatives or complaint box and redressed by the intervention of the Grievance Committee in an appropriate manner.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

As per the Government of Telangana norms the following facilities are available to all permanent teaching and non-teaching staff..

1. UGC/State Government scales of pay
2. Carrier Advancement Scheme
3. Additional increments for having doctoral degree at entry level or during service
4. On-Duty facility to attend Orientation and Refresher Courses
5. On-Duty facility to attend National Seminars, Conferences etc.
6. Perform remunerative duties as practical examiner, observer in University exams.
7. Casual Leave facility to teaching and non-teaching staff
8. Maternity and Paternity Leave
9. Half pay leave provision
10. Medical leave provision
11. Encashment of earned leave
12. Medical Reimbursement or EHS (Employee Health Scheme)
13. GPF and TSGLI provision.
14. Group insurance for all teaching and non-teaching staff
15. Personal loan facility.
16. Home loans for all teaching and non-teaching staff.
17. Festival advance for non-teaching staff.
18. Regular superannuation pension.
19. New pension scheme.
20. Utilisation of gym for personal well being.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 6.25

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 18.15

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	2	1	0	0

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The performance of teaching and non-teaching faculty in the college is regularly evaluated through a wellstructured "Performance appraisal system". This is done with an intension to keep continuity and consistency in the functioning of the faculty in all academic, non-academic and administrative areas.

Self-Appraisal System based on the **Academic Performance Indicator (API)** developed by UGC for teaching staff is implemented in the institution. This annual API scores can be compounded as and when the teacher become eligible for CAS promotion to the next level taking into consideration years of service required to apply for CAS promotion.

The college has introduced Student Evaluation on Teacher. A questionnaire is given to the student at the end of the academic year and feedback is collected and recorded. Based on this observation, relevant discussions are held with teacher concerned in order to implement suggestion given by students and enhance the quality of teaching-learning.

Performance appraisal for non teaching staff:

1. Confidential reports: The overall performance of non teaching staff is evaluated by the office superintendent and confidential report is submitted to the principal for final evaluation.
2. Other informal means: students suggestion box is another mechanism that is instrumental in collecting information about the level of satisfaction. they get services provided from the staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution has internal and external audit mechanism. Regional Joint Director of Colegiate Education conducts the internal audit and the latest was in 2020.

The external audit is carried out by a chartered Accountant firm nominated by office of the Commissioner of Collegiate Education, Hyderabad. The audit is done on the annual statement of accounts from 2020-21

A team of academic advisors nominated by CCE are deputed and a thorough scrutiny of all academic records from every department is done and a detailed report is submitted to the Principal and to the CCE. Based on the suggestions given, the college prepares action taken report and submits the same to the CCE.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

S R Government Arts & Science College, Kothagudem is a public funded institution. We purely depend on funds from Government for its maintenance.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

Response:

IQAC assists the Principal in reviewing the teaching -learning process regularly for maintaining academic standards .

Result Analysis :

Evaluation exercise starts at the very beginning of the academic year itself. All departments review the results of the Annual/ semester end result after reopening of the college and find the lacunas for rectification.

Remedial coaching :

Remedial coaching is conducted for slow learners and failed students. Success of this coaching is evaluated after annual/ end semester result .

Teaching Diary:

Effective teaching achieves its success only if it is well planned. Hence, for the proper planning of teaching each teacher is provided with an academic diary containing timetable, annual/semester wise teaching plan, workload, actual teaching units, syllabus completing summary, daily teaching plan and academic and administrative committee responsibilities. Every teacher has to maintain an individual Teacher Diary to record the day to day teaching-learning activities regularly. The teaching Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The Individual Teacher Diary is verified and signed by In-charge of the concerned departments and is then submitted to the Principal for final approval. The Principal monitors the overall teaching performance of the teachers through the verification of the Diary.

Vigilance by Principal:

Principal monitors the timely conduct of classes by making rounds or through CCTV cameras. He/ She Periodically verifies teaching diaries, registers for marks, seminars, Group discussion, Field Trips, Extension Lectures etc.

ICT enabled teaching :

Teachers are trained to use ICT for effective classroom presentation .

Additional lecturing through distance education :

T-SAT Nipuna classes by experts broadcasted on TV give an added advantage to students in learning

Feedback from Students and Teachers :

Feedback collected from the stake holders is discussed and analysed in the staff meeting to find the lacunas for improvisation.

Evaluation of attainment of Programme Outcomes. Programme Specific Outcomes, Course Outcomes: The attainments of our methodologies are evaluated by feedback obtained by students on Programme

Outcomes. Programme Specific Outcomes, Course Outcomes. Results are analysed and reported.

Academic Audit:

There are two forms of audit in our college viz., External and internal audit.

External audit: It is carried by a team of well experience Principals and Senior staff members appointed by Commissioner of collegiate education ,T.S., Hyd. It evaluates all the teaching learning methodologies and the functioning of various committees and suggests remedial measures.

Internal audit : Committees are made from lecturer in college to review the adherence of curriculum ,teaching diary, teaching leaning methodologies etc., by lecturers and reports the findings to principal.

Self Appraisal System :

Self-Appraisal by teachers is based on the Academic Performance Indicator (API) developed by UGC

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Suggestion	Improvements made
Regular Principal to be appinted	Regular Principal was appointed in 2016 and retired in August 2019.
Vacant Teaching post to be filled upon regular basis	Filling up of vacant posts is taken by Govt. of Telangana.
Teachers to be encouraged and motivated to improve their research qualification and publication	Research projects to be taken up next year.
Teachers to be motivated for seeking financial suport from UGC and other funding agency for their research projects.	A national seminar was organized by utilizing UGC Funds in 2016.
Experience faculty to take up consultancy.	Planning to take up in the next year
UGC be approached for financial support for construction of Indoor Stadium, auditorium etc.	Seminar hall and Librabry Buildng is under construction from accumulated funds of the

	college
Hygienic sanitation be provided	New Toilet Block has been sanctioned and will completed soon
New professional courses like MCA,BSW,BRS,MRS,BCA,BBA be started	Our institution is affiliated to Kakatiya University and courses are provided by Telangana State Higher Education Council
Some regular PG courses like Telugu,Computer Science and Physics may be introduces in a phased manner	Our institution is affiliated to Kakatiya University and courses are provided by Telangana State Higher Education Council
Self enrichment programmes in form of certificate & diploma courses be introduced.	Certificate course in Communication Skills was conducted in 2017.
Several faculty development/improvement programmes be organized for faculty enrichment.	Faculty have attended online and offline FDP's and RC's , workshops for enrichment.
Library service be modernized and automated.	After construction of new building is completed , measures for moderinization and automation of library will be taken up
Modern teaching aids, equipments be provided on large scale to make teaching - learning ICT based.	5 Classrooms with Smart Boards and 2 Classrooms with LCD Projectors are available.
Resourses mobilization from community donation and self-finance programmes be attempted on greater scale.	To be taken up.
Students, faculty and other staff be provided residential facilities on campus.	It is a Government Organization
Institutional-industry interface be strengthen and placement activities be increased for students.	Campus placement drives are being conducted once in a year.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality intitatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

a) Safety and security

The institution provides adequate security in the campus. The College has a zero tolerance policy towards any such transgression. It is committed to providing a safe and conducive work and academic environment to students and its employees and is extremely alert to matters pertaining to any kind of harassment and gender sensitivity.

Committees against sexual harassment and Grievance Redressal have been constituted to resolve grievances, keeping in view the welfare, safety and security of the students as per UGC- MHRD guidelines on Antiragging and Sexual Harassment Policy. The responsibility of these Committees are to prevent sexual harassment and ragging in the campus and provide adequate protection to women students by providing an appropriate forum for the students to openly speak up against ragging or any other activity targeting female students . College organizes Gender sensitivity and Anti Ragging programmes with assistance of SHE Teams from Police Department .

b) Counselling

The Institution has a well-established and functional system for student support and mentoring . At the beginning of every academic year, the Institution conducts orientation programs and counseling sessions to all the fresh students so as to create a mindset conducive to learning.

The college has adopted a Mentor-Mentee System, where each teacher is allotted few students and shall act as Mentor and the staff member so allotted shall attend to the counseling, psychological needs/support of the student. The mentors meet the mentees regularly and enquire the overall performance and also clear any doubts and counsel if necessary. Hence, each student finds himself or herself free to access the faculty for any kind of help or counseling.

Counseling sessions are also organized to women students on various issues such as their health and hygiene, handling the eve-teasers, the evil of early marriages, women's rights, etc. by inviting experts from the fields. International Women's Day , Women Empowerment Day, Programmes on Health and sanitation, and cultural programmes like Rangoli are conducted.

c) Common Room

There is separate Waiting Hall for ladies and Women staff with attached wash room.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The institution has taken various initiatives to keep campus green and eco-friendly. These include energy conservation, water conservation and harvesting, plantation of trees, etc.

Solid Waste Management :

The college does not generate any hazardous solid waste. Any non-hazardous solid waste generated in the form of garbage through regular maintenance, stationery related rubbish and small amount of food waste from the students, who bring lunch to college is collected and the non degradable waste sent to the local Municipal Personnel for proper disposal of the same.

Liquid Waste Management:

As an educational institution, the college does not generate any liquid waste, which is hazardous to the

environment. The liquid waste generated from the chemistry and other labs is carefully discarded after adjusting to neutral PH after neutralizing into pits dug separately for the purpose. The college has a proper sewerage system, which well maintained.

E-waste Management:

The only e-waste generated is computer peripherals and some obsolete electronic equipment and parts.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

Response: D. 1 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Every year independence day and Republic day is celebrated as National Festival in the college campus. We arrange programmes on these days such as Gandhi Jayanthi, Nehru Jayanthi and other important leaders birthdays. Such activities inspire the students with National values like patriotism, brotherhood equality, Nationality, love, humanity etc.

Apart from these celebrations we also celebrate International women's day, Women's Equality day AIDS day etc. These celebrations help to inspire our students and also to make public awareness

through social issues.

We also celebrate state festivals like Telangana formation day, Bhathukamma festival. These celebrations help our students to come across the culture and heritage of the state.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Constitution day

Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'.

Voters day

Voters day celebrated on January 25th every year to create awareness about importance of voting.

Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.

Students consistently and regularly participate in the cleaning activities on the several occasions

Moreover, students are encouraged for active participation in the plantation programs.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and

festivals (within 500 words).

Response:

Every year Independence day and Republic day is celebrated as National Festival in the college campus. We arrange programmes on these days such as Gandhi Jayanthi, Nehru Jayanthi and other important leaders birthdays. Such activities inspire the students with National values like patriotism, brotherhood equality, Nationality, love, humanity etc. On the occasion of these festivals we organize guest lectures for the students to recall the memories great national heroes and their contribution in India Independence movements. The birth and death anniversaries of great Indian personality, Freedom Fighters, social reformers, Educationalist are celebrated in the campus.

Apart from these celebrations we also celebrate International women's day, Women's Equality day AIDS day etc. These celebrations help to inspire our students and also to make public awareness about social issues.

We also celebrate state festivals like Telangana formation day, Bathukamma festival. These celebrations help our students to come across the culture and heritage of the state.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE 1:

1. Student Assembly:

Objectives:

- the best practice intends to achieve the following objectives.
- To provide an opportunity on every week to have an assembly between staff and moral values societal political education achievements etc..
- To develop patriotism among students.
- To provide an opportunity to communicate notices of the college at once to all the students.
- to develop the spirit of oneness and togetherness as all are gathering at one place.
- To get other invisible benefits like motivation, leadership communication etc..
- To have a platform for appreciation of students.

Practice:

- The practice of students assembly consists of following procedure.
- Students will be gathered by 9.30 AM.
- The convener of the best practice will initiate the dialogue, coordinates activity.

- A few students (minimum 2) speak for a few minutes.
- The incharges of different departments will announce their notices.
- The practice ends with National Anthem.

Obstacles faced/ Problem encountered:

There are no major problems as it does not involve an financial resources. The only problem is making the students to attend in time(As most of the students depend on buses). Giving motivation is essential. For that the teachers have to take interest to identify students and to motivate them and to make them ready for presentation.

Request resources: no need of additional resources to practices it.

Evidence of Success: the sample survey conducted on the best practice the students said that it is very effective one which creates confidence to speak, create a sense of togetherness and feeling proud of the college.

Any other relevant matter:It is practice which has more invisible benefits and quality change in the attitude of the staff and students.

2.Dress Code (Uniform)

Objectives:

- To eliminate the feelings of economic difference which are mainly visible through dress.
- Wearing the uniform gives them a feeling of discipline and divert their actions.
- It may give apprehension to the students who are moving in streets during college hours.
- Uniform reduces the students focus on “various dress” and enhance their attention towards knowledge.
- Uniform also gives an identity to the students
- To create oneness.

Context: To have a uniform and equality among students.

Practice:

The institute is mainly focused to cater the needs of the downtrodden tribal students located in tribal area. Nearly 72% -80% of the students belongs to ST Category. Hence it is felt that introduction of uniform definitely helps the students. To reduce their focus on dress, which is the very important during adolescence some of the faculty of the college donated uniforms to this students who cannot afford . To accommodate the student who has only one uniform dress the Wednesday is exempted from wearing uniform.

Problem encountered: many of the students are not able to afford a uniform.

Resources requested: Donations are requested to buy uniforms for the students

Evidence of success: the informer interaction with parents as well as students indicates satisfaction for

introducing uniform. students expressed their appreciation for dress code. It is added facility and identity while there are travelling by public transport.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Green Practices and QR Coding of plants

Tree Plantation

Tree planting is the process of transplanting tree seedlings, generally for forestry, land reclamation, or landscaping purpose. It differs from the transplantation of larger trees in arboriculture, and from the lower cost but slower and less reliable distribution of tree seeds. In silvi culture the activity is known as reforestation or a forestation depending on whether the area being planted has or has not recently been forested. It involves planting seedlings over an area of land where the forest has been harvested or damaged by fire, decease or human activity. Tree planting is carried out in many different parts of the world and strategies may differ widely across nations and regions and among individual reforestation companies. Tree planting is grounded in forest science and if performed properly can result in the successful regeneration of a deforested area. Reforestation is the commercial logging industry's answer to the large-scale destruction of old growth forests, but planted forest rarely replicates the biodiversity and complexity of natural forest.

Because trees remove carbon dioxide from the air as they grow, tree planting can be used as agro engineering technique to remove co2 from the atmosphere. Desert greening projects are also motivated by improved biodiversity and reclamation of natural water systems, but also improved economy and social welfare due to increased number of jobs informing and forestry.

College has planted the trees in the campus area to make it more environment friendly. The college conducts many tree plantation programs to encourage students and staffs for not only plantation of the trees but also nourish them to maintain ecological balance.

Q R Coding for the plants in the campus has been taken up during the year 2020-21. The QR code when scanned gives the details of the plant in detail. This initiative will help the students and staff to have knowledge about the variety of plants available in the college.

5. CONCLUSION

Additional Information :

The IQAC is the apex body of our institution. It draws out what best the institution can do to help with the student-centric concerns. All the Planning and Administration of the college is planned, revised and executed under the aegis of all the levels of administration decentralized in the institution. All the committees constituted in the college are made solely responsible for the discharge of the activities entrusted with them. Keeping in view of the recommendations and suggestions indicated in the preceding NAAC Peer Team Report are honestly carried out positively to the best of the ability of the institution with the complete help of the faculty, students and office personnel along with the support of the Alumni.

All sorts of teaching methodologies which the teachers got acquainted with in different Seminars, Conferences, Workshops and Orientation Programmes, Refresher Courses are in turn made use of in the classroom instruction for the enhanced and meritorious delivery of curriculum prescribed for.

To fructify the vision, mission and core values of the institution, different types of activities carried out by one and all departments of the college, student is made central in respect of the advantages eked out of conducting such programmes like Seminars and Workshops.

The perspective plans and the strategic plans go hand in hand for materializing the goals of the institution in letter and spirit to increase the potential for academic excellence of the college. Women

Empowerment is made a conscious effort on the part of the institution. The institution leaves no stone unturned for the benefit of the students in matters of identifying and culling out the hidden talents and potential of the students' interests. Accordingly, the Annual Plan together with the Academic Calendar are honestly implemented with zero compromise.

All the seven criteria and its metrics are explained in a special orientation to the faculty members to get them acquainted with the nuances and seriousness of the metrics which help the institution grow with success much to the satisfaction of all.

Concluding Remarks :

Concluding Remarks : S R Government Arts & Science college is committed to champion the cause of the core values which are in built in the mechanism of the college administration while achieving the fruits of the vision and the mission. The quest for excellence in materializing the set goals and objectives of the institution, the college IQAC makes use of the services of all the committees constituted, the Academic Staff Council, the College Examination Branch, use of ICT and Smart Boards in turning the classroom instruction go digital, to say, one and all personnel working in the college including the College Administrative Office to excel in the vision and mission embarked on the journey to success .

Self Study Report of S R Government Arts & Science college to expedite the institutional prestige and enhancing the honest service motto on the part of higher education institutions in the country.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>147</td> <td>164</td> <td>171</td> <td>176</td> <td>172</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>147</td> <td>164</td> <td>171</td> <td>176</td> <td>142</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	147	164	171	176	172	2020-21	2019-20	2018-19	2017-18	2016-17	147	164	171	176	142	2020-21	2019-20	2018-19	2017-18	2016-17					
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2020-21	2019-20	2018-19	2017-18	2016-17																											
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>143</td> <td>159</td> <td>161</td> <td>118</td> <td>169</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>142</td> <td>166</td> <td>163</td> <td>149</td> <td>169</td> </tr> </tbody> </table> <p>Remark : Input edited referring data uploaded by HEI.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	143	159	161	118	169	2020-21	2019-20	2018-19	2017-18	2016-17	142	166	163	149	169										
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2.4.2	<p>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17																									
2020-21	2019-20	2018-19	2017-18	2016-17																											

5	7	6	4	2
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	7	6	4	2

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**

Answer before DVV Verification : 284

Answer after DVV Verification: 41

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
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2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
101	79	119	122	109

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
101	79	119	123	109

3.4.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Input edited as These awards are to the institution and not to the individual and for extension activities only.

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
89	215	210	101	147

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
89	170	210	101	147

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	0	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	4	0	0

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

0	0	0	0	14.01
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.74	30.50	29.07	129.53	95.38

Remark : Input edited referring document uploaded by HEI.

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.35	3.92	4.38	22.18	2.94

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.35	3.92	4.38	22.18	2.94

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	46	34	49	50

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	01	01

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz.,**

Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
20	2	1	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
12	2	1	0	0

Remark : Input edited as One teacher attending one or more professional development Program in a year to be counted as one only.

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D. 1 of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID	Extended Questions										
1.2	Number of programs offered year-wise for last five years Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>16</td> <td>11</td> <td>10</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	5	5	16	11	10
2020-21	2019-20	2018-19	2017-18	2016-17							
5	5	16	11	10							

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	5	16	11	10

2.1 **Number of students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
399	388	409	424	370

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
399	388	409	424	370

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
159	159	248	254	238

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
150	150	236	241	185

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
102	89	130	141	103

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
107	84	130	141	103