SRNK GOVERNMENT DEGREE COLLEGE BANSWADA, NIZAMABAD DIST.

(NAAC ACCREDITED WITH 'B'GRADE)

MINUTES OF THE STAFF COUNCIL MEETING HELD ON 10-06-2016

The Staff Council meeting held on 10-06-2016 in the Principal chamber under the chairmanship of the Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the Departments participated and discussed the following issues and unanimously passed the resolutions as follows:

1. The staff council reviewed the progress of the online admissions for the first year degree course 2016-17 and faculty should involve in the improvement of Online Admissions.

- 2. Reviewed the celebrations of the STATE FORMATION DAY conducted on 02-06-2016 and satisfied with the arrangements made in this connection.
- 3. Reviewed the preparation of the Time Table, Departmental Action Plan, and Annual Curricular Plan in respect of all the Departments for the academic year 2016-17.
- 4. All the Departments should actively involved in the Faculty Forum activities during the Academic Year 2016-17.
- 5. All the Departments should prepare the Departmental wise Students Progress Report of the Annual Examinations of 2015-16 and clearly indicate the pass percentage in the respective papers and the same may be submitted to the IQAC wing.
- 6. All the Departments should adhere to college timings in letter and spirit.
- 7. The staff council decided for further Up gradation of college Library and information centre by purchasing Competitive Examination Books, Literature Books, Text and Reference Books and also book shelves for stacking purpose.
- 8. Observation of World Environmental Day on 5th June 2016.
- 9. Orientation for U.G I Year Students on CBCS Method.
- 10. Reviewed the result analysis of the three year degree course.
- 11. The staff council discussed and decided to conduct the certificate programmes, add on courses in various disciplines during the academic year 2016-17. However to meet the payment of Honorarium to the faculty members and also to meet other expenditure the council has decided to collect the nominal fee from the First, Second and Third year students of this college.
- 12. The college has to submit proposals for UGC 12(B) status at the earliest to the concerned authorities.

13. Reviewed the activities of the Telangana ku Haritha Haram Programme.

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MINUTES OF THE STAFF COUNCIL MEETING HELD ON 02 -07 -2016

The Staff Council meeting held on 02-07-2016 in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the departments Participated in the meeting. The following issues has been reviewed, discussed and passed the resolutions unanimously is as follows:

- 1. Review of previous month activities.
- 2. The staff council discussed the observation of various National and International activities by the respective departments such as Observation American Day on 4-07-2016, Observation French Republic Day on 14-07-2016, Conducting of Dr.Dasarathi's Jayanthi on 22-07-2016 and Conducting of Dr.C.Narayna Reddy Jayanthi on 29-07-2016.
- 3. Review of Online Admission process and improve the admissions of 1st Year for the academic year 2016-17.
- 4. Committee discussed to face lift of the Library in terms of furniture, books and improve the reading ambience in the Library for students and staff.
- 5. The staff council discussed the identification of the weak students in the class and take remedial classes for them to get along with the regular students in the respective departments.
- 6. The Staff council advised the Department of Library Science to Subscribe International Journals in various subjects, along with National Journals and Magazines to strengthen the Library .
- 7. The staff council decided to appoint the Guest Faculty after taking consideration to the Work Load of the Existing Faculty and department.
- 8. The staff council should review the Departmental activities such as Curricular Plan, Time Table, and Day to day attendance Registers. The respective departments submit the activities conducted by them to IQAC wing regularly for further progress.
- 9. The staff council review the arrangements for the conducting of the II Phase of Telangana Ku Haritha Haram from college campus with the Cooperation and coordination of NSS Unit I and II. The council decided to participate the Staff and Students actively.
- 10. Discussed the proposals of institution of Gold Medals for meritorious students.
- 11. The staff council Reviewed and further discussed that during the academic year 2016-17, the College has to organise various certificate programmes in order to strengthen the skills of the student community. Hence, Rs. 1000/- (Rupees One Thousand Only) for I Year and Rs.500/- (Rupees Five Hundred only) for II and III year students will be raised to meet the expenditure.
- 12. The staff council reviewed the Maintenance of student progression records, Nomination of select students on certain committees and Student centric activities .
- 13. Reviewed the Swachha Bharat Activities in the campus.
- 14. The staff council reviewed the Constitution of various Academic and Administrative Committees for the academic year 2016-17. PRINCIPAL

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(NAAC ACCREDITED WITH 'B'GRADE)

MINUTES OF THE SPECIAL STAFF COUNCIL MEETING HELD ON 25 -07 -2016

The Staff Council meeting held on 25-07-2016 in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the departments Participated in the meeting. The following issues has been reviewed, discussed and passed the resolutions unanimously is as follows:

"It is here by decided that the staff council consider the request of Hon'ble Minister of Agriculture SHRI. POCHARAM SRINIVASA REDDY garu, C.P.D.C. Members and Request of the TRIBAL WELFARE DEPARTMENT, the staff council permitted for the construction of Post Metric ST Girls hostel in One Acre of Land of the SRNK GDC, Banswada."

Principal

SI.No	Name of the Faculty	Designation	Signature
1.	Dr.I.Gangadhar	Asst. Prof. Of English	
2.	D. Balanarsimha	Asst. Prof. Of Chemistry	
3.	P.Upendra	Asst. Prof. Of Chemistry	
4.	P.Raviraj	Asst. Prof. Of Botany	
5.	P.V.G.Gopal	Asst. Prof. Of Lib. Sci.	
6.	Dr.H.Vamana Murthy	Asst. Prof. Of Telugu	
7.	K.Venkatesham Goud	Asst. Prof. Of Economics	

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S.R.N.K. GOVT. Degree College BANSWADA-503 187

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MINUTES OF THE STAFF COUNCIL MEETING HELD ON 10-08 -2016

The Staff Council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the departments discussed the following issues and unanimously passed the resolutions as follows:

- Reviewed the Conducting of programmes such as "70 years of Indian Independence," "Yaad Karo Qurbani" and 75 years of Quit India Movement.
 Faculty should conduct quiz, Essay Writing, and Elocution Competitions to students.
 The programme followed by Mass National Anthem. In connection with this the Institution planned organise various competitions among the students.
- The staff Council Discussed the Observation of Prof. K.Jaya Shanker Jayanthi on 6th
 August, Women's Equality Day on 26-8-2016, Telugu Basha Dinostavum on 29-82016.
- The Staff council reviewed and discussed the maintenance of Departmental Records such as Students Attendance Registers, Departmental Action Plan, Time Table, Teaching Diary and advised to update regularly.
- As a part of Improvement of Quality education in the institution the College IQAC Wing Will collect the feedback forms on teachers from students regarding the Faculty, Coverage of Syllabus etc.
- The staff council discussed and decided to Implementation of Library Automation and suggested to purchase the SOUL Ver 2.0 for library.
- 6. The staff council Review the conducting of Unit Exams for II & III Year students.
- Upon the advice of the CCE, TS the Staff Council Discussed and conducting the Addon Courses.
- 8. The Staff council reviewed the progress of planting of the saplings in the campus under Telangana Ku Haritha Haram Programme.
- The staff council reviewed and discussed the allotment of 1 Acre land for the construction of the Women Tribal Welfare Hostel in the college campus.
- The staff council reviewed and conduct Orientation programme on Choice Based Credit System.
- 11. The staff council reviewed the progress of the Conducting of the certificate courses such as Veena, Beautician and Basic computer application.
- 12. The staff council reviewed the functioning of the TSKC FTM.

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MINUTES OF THE STAFF MEETING HELD ON 03-09 -2016

The Staff Council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the departments discussed the following issues and unanimously passed the resolutions as follows:

- The staff council reviewed the arrangements of the conducting of the "Teacher's Day Celebrations on 06-09-2016 due to General Holiday on 05-09-2016.
- The staff council reviewed and discussed to Observation of International Literacy Day on 8th
 September 2016, Kaloji's Jayanthi on 9th September 2016, Hindi Divas, National Service
 Scheme (NSS) Day on 24th September 2016.
- 3. The staff council discussed the conducting of Fresher's day as SRI ELAN @ 2016 in the last week of September.
- The staff council reviewed and encourage the Faculty Members should conduct Group
 Discussions, Quiz Competitions in their subjects to upgrade the students knowledge.
- The Staff council advised the Departments to conduct more number of Extension activities in their Respective Departments.
- The staff council reviewed and advised to strengthen the Faculty Forum by inviting Healthy discussion by the staff and subject experts.
- The staff council reviewed the activities of the Harivillu, CBCS Implementation and College Social Responsibility Activities.
- The staff council reviewed the Conducting of Certificate Courses and Award of Certificates
 to the participants i.e. Veena Course, Beautician Course and more and more programmes
 should be added for the benefit of students.
- The staff council advised the faculty members to focus on the improvement of the student Communication Skills and TASK programmes for the benefit of students to take competitive Examinations with true spirit.
- 10. The staff council reviewed the recruitment process of TSKC Full Time Mentor (FTM).
- 11. The staff council reviewed the Arrangements of the Parents Meet, Unit Exams, Work shop on Choice Based Credit system on 20th September 2016.
- 12. The staff council Reviewed and suggested to Purchase the Books for Degree I Year CBCS pattern to strengthen the library.
- 13. The staff council reviewed the progress of the Swatch Bharath Programme and advised to conduct Every Fourth Saturday of the month.

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MINUTES OF THE STAFF MEETING HELD ON 01-10 -2016

The Staff Council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the Departments discussed the following issues and unanimously passed the resolutions as follows:

- The staff Council Reviewed the arrangements of Conducting the Mahatma Gandhi Jayanathi, Lal Bahadur Sastri Jayanthi on 02-10-2016, National Integration Day on 31-10-2016.
- The staff council discussed the arrangements conducting of Bathukamma Festival by the Staff and students in the college campus on the eve of Navaratri Festival.
- The staff council reviewed the coverage of syllabus and advised the faculty for early completion of I Year I Semester Syllabus under CBCS pattern.
- 4. The Staff council Reviewed the participation of Students and Staff in Swachha Bharat activities regularly.
- The staff council reviewed the progress of the student's activities such as Group
 Discussions, Certificate courses and Quiz Competitions in their subjects to
 upgrade their knowledge and also in the broad domains.
- 6. The members discussed and reviewed the Extension Lectures and activities for the benefit of students in their respective subjects.
- 7. The staff Council members reviewed and discussed the Conducting of Communication Skills, soft skills under TSKC and TASK programmes to prepare the students to take part in various competitive Examinations with true spirit.
- 8. The staff council reviewed the Progress of the Telangana Ku Haritha Haram Programme and advised the NSS Units to maintain the records.
- The staff council reviewed the progress of the class work of the P.G. Courses and advised the faculty to conduct the seminars, project works and field trips in order to improve the performance of the students.
- 10. The staff council discussed the various UGC schemes which are helpful for the institution since the college received the 12(B) status from the UGC in September-2016.
- 11. The staff council discussed the appointment of NSS Unit-II P.O.

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MINUTES OF THE STAFF MEETING HELD ON 08-11-2016

The Staff council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the Departments discussed the following issues and unanimously passed the resolutions as follows:

- The staff council reviewed the arrangements in connection with observance of the National Education day on 11th November 2016 and also Activities in connection with Jawhar Lal Nehru's Birthday on 14th November 2016.
- The staff council reviewed and discussed the conducting of National Library
 Week from 14-11-2016 to 20-11-2016 in a befitting manner. In connection
 with this, the council also advised the Librarian to conduct various competitive
 programmes for the students to unravel the wealth of knowledge among
 them.
- The staff council reviewed the participation of students and staff in Swachha
 Bharat activities regularly.
- The staff council reviewed the curricular and extracurricular activities and monitoring of students attendance.
- The Council discussed the P.G. entrance coaching for Final year degree students.
- The council reviewed the conducting of Certificate Courses and further advised to include a few more certificate programmes.
- The staff council reviewed the activities such as Communication Skills, soft skills under TSKC and TASK programmes for the benefit of students to participate in various Job Mela's and campus drives.
- 8. The staff council reviewed the conducting of unit tests, assignments, seminars and project works for the I Year I Semester students and also 2nd and 3rd year students.
- 9. Reviewed the progress of the Telangana Ku Haritha Haram Programme.
- 10. Reviewed the 1st and 2st quarter budget utilisation.
- 11. The council reviewed the conducting of MANA TV Programmes for the students.
- The staff council reviewed the minimum requirements for the students in the campus.

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SRNK GOVERNMENT DEGREE COLLEGE BANSWADA, KAMAREDDY DIST NAAC ACCREDITED WITH 'B'GRADE MINUTES OF THE STAFF MEETING HELD ON 13-12-2016

The Staff Council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the Departments discussed the following issues and unanimously passed the resolutions as follows:

- The staff council reviewed the Conducting of World's Aids day on 1st December 2016 and World Human Rights Day on 10th December 2016.
- The staff council discussed arrangements made for conducting of Mathematics day on December 22st, 2016 and National Consumer Day on 24st December 2016.
- The staff council reviewed the progress of the UG 1st Year I-semester Examinations under Telangana University.
- 4. The committee reviewed the activities of Swachha Bharat Programme.
- The staff council decided to invite the Proposals for New UG/PG courses from the respective departments so as to submit it for the higher authorities within the stipulated period.
- 6. The council discussed the Maintenance of Book Donors List in the library.
- The staff council Discussed the conducting of Group Discussions, Quiz Competitions in their subjects to upgrade their knowledge in the field of study.
- The staff council reviewed the conducting of Extension Lectures in various departments.
- The staff council reviewed the Conducting of Certificate Courses, Communication Skills, soft skills under TSKC and TASK programmes for the benefit of students to participate in various recruitment drives.
- The committee reviewed the Hari Villu Activities, Telangana Ku Haritha Haram Programme in the campus.
- The committee reviewed the IEPP Programme and P.G. entrance coaching in different subjects.
- 12. The committee reviewed the Budget utilization, NSS Activities and Parents Meet.
- 13. The council reviewed the arrangements made for Culinary Fest under Women's Empowerment Cell to be conducted on 30th December 2016.
- 14. The council discussed the CCE's Yuva Tarangam 2016 Programme .
- 15. The committee reviewed the activities of the Health Club.
- 16. The council reviewed the progress of purchase of science lab equipment.
- 17. The council reviewed the purchase of TSKC Lab equipment, CC Cameras and Biometric Devices.
- 18. The staff council reviewed the submission of applications for conducting of national seminars to various funding agencies such as UGC/TSCHE/ICSSR/ICSR.

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MINUTES OF THE STAFF MEETING HELD ON 07-01-2017

The Staff council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Heads of the Departments discussed the following issues and unanimously passed the resolutions as follows:

- The staff council reviewed the Conducting of World Hindi Divas on 10th January 2017, Blood Donation Camp on 11th January 2017, National Youth Day on 12th January 2017, Subhash Chandra Bose Jayanthi on 23th January 2017, National Voters Day on 25th January 2017 and Conducting of 68th Republic Day on 26th January 2017.
- 2. The committee decided to observe the Martyr's Day on 30th January 2017.
- 3. The committee reviewed the activities conducted under Yuvatarangam programme.
- The committee discussed the arrangements for ADIEU-2017 Programme for Final year students and conducting of competitions for Annual Sports and cultural day.
- 5. The committee reviewed the IEPP Programme and Remedial classes for slow learners.
- 6. The committee discussed the Conducting of Pre-final exams.
- 7. The staff council reviewed the Conducting of Job Fair on 7th January 2017.
- 8. The council reviewed the coverage of syllabus for 2rd & 3rd year students.
- 9. The council discussed the commencement of UG 1st year 2nd Semester course.
- 10. The committee reviewed the Science Lab works for U.G 2nd and 3rd Year students.
- 11. The council reviewed the Conducting of NSS Unit I & II Winter Special Camps at Mirjapur and Someshwar villages respectively.
- 15. The committee reviewed the progress of Telangana Ku Haritha Haram Programme should be maintained.
- 16. The committee reviewed the P.G. entrance coaching in different subjects for Final year students.
- 17. The staff council reviewed the Utilisation of Budget allotted for various aspects.
- 18. The staff council discussed the appointment of committee for conducting Internal Academic Audit Programme.
- 19. The committee reviewed the activities conducted under HEALTH CLUB.
- 20. The council reviewed the progress of the student study projects in various subjects.
- 21. The committee reviewed the purchase of equipment for digital classrooms.

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MINUTES OF THE STAFF MEETING HELD ON 04-02-2017

The Staff council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Head of the departments discussed the following issues and unanimously passed the resolutions as follows:

- The staff council reviewed and discussed the Observing of World Cancer Day on 4th February 2017, International Matru Bhasha Dinotsavam on 21-02-2017 and National Science Day 28th February 2017.
- The staff council discussed the publicity, info to Alumni, Press coverage, Hospitality and TA & TJRA for the Conducting of Job Mela on 11th February 2017.
- 3. The council reviewed the IEPP Programme and Remedial classes for slow learners.
- 4. The council reviewed the allotment of Budget for various Programmes.
- 5. The council reviewed the Coverage of syllabus and arrangements for conducting University practical examinations for 2nd and 3rd year students.
- 6. The council reviewed the Telangana Ku Haritha Haram Programme.
- The council reviewed the P.G. entrance coaching in different subjects and advised to the students to apply for the central University entrances in the country.
- The council decided to conduct Internal Academic Audit Programme through appointment of college committee.
- 9. The council decided to appoint Academic co-ordinator for smooth conducting of examinations in the campus.
- 10. The committee reviewed the progress of the National seminar to be conducted by the Department of Telugu in the month of March.
- 11. The committee reviewed the conducting of Classes on Gender Sensitization.
- 12. The committee reviewed and discuss the abstract of the analysis on Feed Back Forms.

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MINUTES OF THE STAFF MEETING HELD ON 06-03-2017

The Staff Council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Head of the Departments discussed the following issues and unanimously passed the resolutions as follows:

- The committee reviewed and discussed the observation and arrangements for conducting of World Wild Life Day on 3rd March 2017, International Women's day on 8rd March 2017, World Forestry Day on 21rd March 2017, International Water Day on 22rd March 2017, Shahid Bhagat Singh Martydom on 23rd March 2017.
- The committee discussed the arrangements for the conducting of National Seminar by the Department of Telugu on 14th and 15th March 2017.
- The committee reviewed the and discussed the appointment of Annual Stock verification committee in different departments.
- The committee reviewed coverage of syllabus for 1st year 2^{std} semester students.
- 5. The committee reviewed the progress of the IEPP.
- The committee reviewed the arrangements for conducting of University examinations through college Examination branch.
- The committee reviewed the Budget Sanctions to various activities such as Digital class rooms, CC cameras, Digital Library, Library books and furniture, Stationary for TSKC Lab.
- 8. The committee reviewed the Telangana Ku Haritha Haram Programme
- The committee decided to submit the proposals to the concerned NCC Battallon for the establishment of NCC wing in the campus.
- 10. The committee reviewed the P.G. entrance coaching in different subjects.
- 11. The committee reviewed the progress of the Internal Academic Audit in various departments.
- The committee reviewed the purchase of Electronic Podium, Digital Camera,
 Portable PA System and lying of green carpet in seminar hall.
- 13. The committee discussed the Installation of Motor for running of water fountain in the campus.

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MINUTES OF THE STAFF MEETING HELD ON 01-04-2017

The Staff Council meeting conducted in the Principal chamber under the chairmanship of Principal Dr. D.Rama Subba Reddy, IQAC Co-ordinator and Head of the Departments discussed the following issues and unanimously passed the resolutions as follows:

- 1. The committee reviewed and discussed the observation and arrangements for conducting of Babu Jagjeevan Ram Jayanthi on 5th April, World Health Day on 07th April, Jyothibha pule Jayanthi on 11" April, and Dr.B.R. Ambedkar Jayanthi on 14" April 2017.
- The committee reviewed the progress of the annual IQAC Report.
- The committee reviewed the work of stock verification in various departments.
- 4. The committee discussed the progress of the publication of recently held National Seminar proceedings.
- 5. The committee reviewed the submission of proposals for establishment of NCC wing in the college.
- 6. The committee reviewed the coverage of syllabus for 1st year 2st semester
- 7. The committee reviewed the progress of the IEPP for 1" year 2" semester students.
- 8. The committee reviewed the arrangements for conducting of University Practical examinations through college Examination branch for 1st year 2st semester students.
- 9. The committee reviewed the Budget Sanctions to various activities such as Digital class rooms, CC cameras, Digital Library, Library books and furniture, Stationary for TSKC Lab.
- 10. The committee reviewed the Telangana Ku Haritha Haram Programme.
- 11. The committee reviewed the P.G. entrance coaching in different subjects.
- 12. The committee reviewed the progress of the Internal Academic Audit in various departments.
- 13. The committee discussed the uploading of statistical data to AISHE (MHRD).
- 14. The committee reviewed the updation of academic records under IQAC.
- 15. The committee reviewed the activities under the CAREER GUIDANCE CELL/EDCET.
- 16. The committee discussed the preparation of Brochure for admissions of 2017-18.
- 17. The committee discussed the location for establishment of Digital Library, Digital classrooms and the renovation of TSKC Lab.
- 18. The committee reviewed the progress of the Automation of college Library books.
- 2017-18 of 19. The committee discussed the financial plans for RUSA/UGC/ICSSR/State Government.

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