

**K.R.R. GOVT. ARTS AND SCIENCE COLLEGE - KODAD**  
**ANNUAL QUALITY AND ASSURANCE REPORT(AQAR).**

Track Id: APCOGN12787

Submitted to:

**National Assessment and Accreditation Council,  
Bangalore.**

**2017-18**

**Prepared by:**

**M. Samuel Praveen Kumar,**  
**IQAC Cordinator.**



## The Annual Quality Assurance Report (AQAR) of the IQAC

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

K.R.R. GOVT. ARTS AND SCIENCE COLLEGE

1.2 Address Line 1

Balaji nagar

Address Line 2

Kodad

City/Town

Nalgonda

State

Telangana

Pin Code

508-206

Institution e-mail address

[Kodad.jkc@gmail.com](mailto:Kodad.jkc@gmail.com)  
[kodadnaac@gmail.com](mailto:kodadnaac@gmail.com)  
krrgasc@gmail.com.

Contact Nos.

9949424324  
9849531945

Name of the Head of the Institution:

A. Shankar

Tel. No. with STD Code:

08683-2550340

Mobile:

9849531945

Name of the IQAC Co-ordinator:

M. Samuel Praveen Kumar

Mobile:

9949424324

IQAC e-mail address:

krrgasc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

APCOGN12787

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/39/88

1.5 Website address:

<http://www.krrgasckodad.com>

Web-link of the AQAR:

<http://www.krrgdc.com/IQAC/AQAR2015-16.DOC>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	80.5	2006-07	5 years
2	2 <sup>nd</sup> Cycle	B	2.46	2015-16	5 Years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/4/2012

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR\_\_\_\_2010-11 (13/03/2013)
- ii. AQAR\_\_\_\_2011-12 (13/03/2013)
- iii. AQAR\_\_\_\_2012-13 ( 26/03/2015)
- iv. AQAR 2013-14 (26/03/2015)
- v. AQAR 2014-15 (15/04/2015)
- vi. AQAR 2015-16 (09/05/2018)
- vii. AQAR 2016-17 (17/05/2018)
- viii. AQAR 2017-18` (17/05/2018)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Nil

1.12 Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi University –  
Nalgonda, Telangana.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc .

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

NA

UGC-COP Programmes

Nil

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="NA"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="09"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount .

## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Role of ICT in Teaching & Learning.

## 2.14 Significant Activities and contributions made by IQAC

- **Action Plan** is prepared by the IQAC on the basis of recommendations of NAAC Peer Team that visited our institution for 2<sup>nd</sup> Cycle of Accreditation from 27-29<sup>th</sup> August, 2015. Few of the recommendations that have been addressed immediately in this academic year are:
  1. Construction of 03 additional class rooms is completed and brought to use.
  2. Post Graduation Courses are introduced from this academic year in Political Science and Telugu.
  3. TSKC Lab is upgraded with 30 computers out of the fund sanctioned by CCE, Government of Telangana.
  4. Teaching-learning has been digitalized with the purchase of 06 **LCD Projectors**, one each for departments of Botany, Zoology, Physics, Chemistry, and one for Arts Departments, and one for e-class room.
  5. Free wifi facility is made available to faculty and students.
  6. Wash rooms for boys are renovated.
  7. More number of girl students are encouraged to join Tailoring and Beautician courses.
  8. Steps are taken to improve greenery in and around the college. Harithahaaram, an environment friendly program, launched by State Government is successfully implemented by the institution.
  9. Classes are conducted in Communication Skills in English, both for faculty and for students.

- **Mid-day Meals:** “**Instruction does much, but encouragement everything**” said **Johann Wolfgang von Goethe** a German writer. Taking inspiration from the above quote our institution deemed it necessary to encourage the students who come from rural and economically disadvantaged families. Midday meals for students in launched on 5-02-2017.
- **Gold Medal scheme** introduced in 2013-14 academic year is continued successfully this academic year as well . “**Instruction does much, but encouragement everything**” said **Johann Wolfgang von Goethe** a German writer. Taking inspiration from this, the institution deemed it its responsibility to give a boost to the morale of the meritorious students. The students who score highest marks in each subject in University exams are awarded Gold Medals. Previous academic year 12 Gold Medals were awarded. This academic year our institution geared up and is fruitful in increasing the number of medals to 24.
- Department of **Chemistry** organized UGC sponsored two day **National Seminar** on “**Human Rights – Environmental Protection**” on 21st and 22nd of January, 2017. This seminar is organized in collaboration with SANA Engineering College, Kodad. **Chief Guest** invited for the occasion was **Prof. S. Rama Krishna Rao, Vice-Chancellor, Krishna University, Machilipatnam, Andhra Pradesh. Keynote address** was delivered by **Dr. P. Vijaya Kalyani, Principal, Padala Rama Reddy Law College, Hyderabad..** This Seminar is a huge success because of overwhelming response from the Scientists, Faculty, Research Scholars and students. The proceedings of this Seminar is a compilation of 63 Abstracts and 30 Full Length papers.
- **Feedback** is collected from students on respective lecturers twice in this academic year. On the basis of feedback collected, assessment is made by the Principal.
- **Student Study Project** prepared by **B.Sc** students on the topic “**Sorption Studies using Meriestica Fraganc leaves carbon and removal of Acid blue-25 from Synthetic and Industrial waste water**” under the able Mentorship of **Dr. A. Srinivasulu, Asst. Professor in Chemistry** won State 2<sup>nd</sup> Best Student Study Project in the Yuvatharangam competitions organized by CCE, Telangana St, on 27<sup>th</sup> of February, 2017.
- **Neil Armstrong** said “**Research is creating new knowledge**”. Our institution pioneered to inculcate scientific temper among the staff and students, and aim the arrows of their inquisitive insight to create new knowledge. The faculty are encouraged to pursue



research by submitting their proposals to UGC and other funding agencies. **Mr. Ch. Rama Raju**, Asst. Professor in Botany, has registered for **Minor Research Project (MRP)** in “**Biological control of Fusarium wilt in Brinjal**”. **Mr. K. Nagi Reddy**, Asst. Professor in Chemistry, registered for **Minor Research Project (MRP)** on the topic “**Reduction in COD level using activated carbon from natural resources: An economical viable solution for industrial, agricultural and domestic purposes**”.

- **National Library Day** is organized on 12-08-2016.
- **Wall Journal** named ‘**Disha**’ is maintained throughout the year in the institution. This updates the students daily on four topics, namely
  - ❖ **Importance of the day**
  - ❖ **Vocabulary**
  - ❖ **Current Affairs**
  - ❖ **Quote on Personality Development.**

The Journal is maintained month wise by respective departments. **Quiz** is conducted every month on the contents of the Journal, and prize money is awarded to the students.

- Compilation of research articles, abstracts and papers presented by the faculty in National and International Seminars and Workshops.
- “**Ensuring quality higher education is one of the most important things we can do for future generation**” said **Ron Lewis**. To enhance the quality in education each department is provided with fully automated computers to enhance the quality in their academic pursuit, research activities and in fostering innovative teaching – learning process. This academic year **06 Over Head Projectors (OHP)** are supplied one each to departments of Chemistry, Botany, Zoology, Physics, one for Arts departments and one is installed in e-class room.
- The IQAC works in collaboration as a team with the **JKC** and **UGC** units of the institution to identify the impediments in attaining quality in education and to explore the new schemes and grants for the improvement of quality in education and infrastructure as well.
- Faculty members are encouraged to sow the seeds of quest for research in the students by initiating ‘**Student Study Projects**’. All the departments groomed the students on research methodology and encouraged them to prepare Study Projects.

- **Merit Scholarship** is awarded to **BZC** students by **1978-81 Alumni**. They deposited Rs. 1,00,000 (One lakh only) in the college fund. Every year the rankers in Botany, Zoology and Chemistry shall be given Rs. 2500 as merit scholarship out of the interest accrued from the deposit.

## **AWARDS & ACHIEVEMENTS**

### **1. BEST LECTURER AWARD**

**Mr. M. Samuel Praveen**, Asst. Professor in Political Science won the Best Lecturer in Political Science Award in Yuvatharangam 2016-17.

### **2. BEST LECTURER AT DISTRICT LEVEL**

**Mr. M. Bheemarjun Reddy**, Asst. Professor of Botany received Best Lecturer Award at District level on 26-01-2018.

## 7. STUDENTS AS TEACHERS MANA TV:

06 students of our college were selected to teach on MANA TV Channel. They are:

- |                        |   |                       |
|------------------------|---|-----------------------|
| 1. Kum. Nagamani       | - | BZC II Year.          |
| 2. Mr. Banothu Varma   | - | MPC III Year          |
| 3. Mr. Kurumurthy      | - | MPC III Year          |
| 4. Kum. Bhagya Lakshmi | - | Bio-technology I Year |
| 5. Mr. Sai Kumar       | - | B.A. III Year         |
| 6. Mr. M. Suresh       | - | B.A. III Year.        |

## 8. ORGANIZED CLUSTER LEVEL YUVATHARANGAM COMPETITIONS:

Our institution organized Cluster Level (Nalgonda, Suryapet, Yadadri) Yuvatharangam Competitions on behalf of CCE, with pomp and glitter on 18-1-2017.

## SPORTS & GAMES

**National Sports Day** is organized on 29-8-2016 commemorating the birth anniversary of Late. Dhyanchand.

## STATE LEVEL YUVATHARANGAM COMPETITIONS:

1. Our students won **2<sup>nd</sup> Prize in Kabaddi** for boys at State level in the Yuvatharang competitions on 27-02-2017 at Khammam. This award is received from CCE **Smt. Vani Prasad, IAS** garu and **Mrs. Ranjeev R. Acharya, IAS**, Principal Secretary, Government of Telangana.
2. Our Girls team Volleyball team has participated in State Level Yuvatharangam Competitions in February, 2016 in Hanmakonda.
3. Our girls Athletics team A. Uma Rani and T. Kollamma has participated in State Level Yuvatharangam at Medak and stood in 4<sup>th</sup> place.

## UNIVERSITY LEVEL PARTICIPATION:

4. **A. Sandhya** BA HEP III represented Mahatma Gandhi University, Nalgonda at **South Zone Inter-University Tournament** in volleyball held at Bharthiyar University, Coimbatore from 14<sup>th</sup> to 16<sup>th</sup> December, 2016.
5. **D. Edukondalu**, participated in State Level **43<sup>rd</sup> Junior National Kabaddi Championship** at Baroda, Wadodara (Dist.) of Gujarat from 21 to 25<sup>th</sup> December, 2016.

6. **T. Venkatesh** participated in National Youth Shooting Ball at Bhopal, Madhya Pradesh.
7. **P. Sandeep**, BZC II, represented Mahatma Gandhi University, Nalgonda in **Mens Kabaddi** team at **South Zone Inter- University Level Tournaments** in Veltek University, Chennai from 18<sup>th</sup> to 22<sup>nd</sup>, January 2017. He is accompanied by **Mr. Srinivas Reddy**, Physical Director.

#### DISTRICT LEVEL YUVATHARANGAM COMPETITIONS:

##### District Level Yuvatharangam competitions

Sl.No	Event	Name of the participant	Prize/ Position	Venue
<b>Team Events</b>				
1	Kabaddi	Boys Team	1	Nalgonda
2	Vollyball	Girls Team	1	Nalgonda
3	Vollyeball	Boys Team	II	Nalgonda
4	Kabaddi	Girls Team	II	Nalgonda
<b>Individual Events</b>				
5	100 mts	A. Uma Rani	1	Nalgonda
6	200 mts	A. Uma Rani	1	Nalgonda
7	Long Jump	A. Uma Rani	1	Nalgonda
8	Shotput	T. Kollamma	1	Nalgonda
9	Shotput	A. Uma Rani	II	Nalgonda
10	Shotput	T. Venkatesh	III	Nalgonda
11	Long Jump	D. Gopi	III	Nalgonda
12	1500 mts	J. Venkatesh	III	Nalgonda
13	400 mts	J. Venkatesh	III	Nalgonda

## CULTURAL AND LITERARY AWARDS

Sl. No	EVENT	STATE/DISTRICT	WINNER	POSITION	PLACE/DATE
	Quiz	State	1. M. Suresh B. Laxmi Prasanna B. Ravindra	1	27-2-2017 Hyderabad
	Short Film	State	1. P. Veera Gopi 2. M. Sai Prasad 3. L. Saidulu	1	27-2-2017 Hyderabad.
	Quiz - National Voters Day	State	M. Suresh	II	25-1-2017 Hyderabad
	Quiz	District	M. Suresh	1	18-1-2017

## SEMINARS & WORKSHOPS

Sl. No	DEPARTMENT	TOPIC	RESOURCE PERSON	DATE
1	English	1. Job Opportunities of English Language in present scenario. 2. Communication Skills	1. Mr. Pothuganti Nageshwar Rao. 2. Mr. Ch. Shyam.	21-02-2017
2	Commerce	1. Auditing 2. Company Accounts 3. LIC Accounts	1. P. Ravindar 2. Venkanna 3. K. Srinivasulu	
3	Economics	1. Demonetization 2. Economics in real life.	1. Dr. Srinivas Shastry 2. Mr. H. Aranath	
4	History	1. Political History of Vijayanagara Empire. 2. Importance of History in Competitive Exams.	1. Mr. K. Praveen Reddy. 2. Mr. A. Ramalingaiah.	
5	Zoology	1. Animal Associations 2. Endocrinology	1. Mr. G. Gopal 2. Mr. G. Ramesh	
6.	Botany	Workshop on Nutritious Food Preparation.	1. Mrs. Narmadha 2. Mrs. Sugandhi	9-2-2017
7	Telugu	Kaloji Jayanthi	Sri. Juluri Gouri Shankar	9-9-2016
8	Political Science	1. Democracy – Role of Dr. B. R. Ambedkar in its success. 2. National Voters Day	Mr. Cholleti Prabhakar, IAS.	5-7-2016 5-1-2017

2.15 Plan of Action by IQAC/Outcome The plan of action chalked out by the

IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• To take measures to introduce Post Graduation Courses so as to facilitate the students of this area to pursue higher education.</li>   <li>• To introduce <b>Mid-day Meals</b> program to help the poor students to spend more time in the institution and avail the classes/study hours during post=lunch session.</li>   <li>• To take measures to improve the infrastructural facilities for both staff and students so as to create a congenial atmosphere for better learning process.</li> </ul>	<ul style="list-style-type: none"> <li>• Our institution has embarked a remarkable achieved this academic year by the introduction of Post-graduation courses in <b>Telugu</b> and <b>Political Science</b>. In the very first year of its inception our institution is able to get encouraging number of admissions in PG courses with 19 students joining in each course.</li>   <li>• <b>“Instruction does much, but encouragement everything”</b> said <b>Johann Wolfgang von Goethe</b> a German writer. Taking inspiration from the above quote our institution deemed it necessary to encourage the students who come from rural and economically disadvantaged families. Midday meals for students in launched on 5-02-2017.</li>   <li>• Better infrastructure facilitates better learning outputs. With this purpose the following steps are taken up.             <ol style="list-style-type: none"> <li>a. Our institution has an automated, updated and <b>well equipped Library</b>. Presently the total number of Volumes in the Library are 40190. There are 6203 Reference Books, 33987 Text Books, 3005 books in SC/ST Book Bank, 42 Periodicals, 20 Journals and</li> </ol> </li> </ul>

<ul style="list-style-type: none"> <li>• To tap the resources from different stakeholders like Alumni, Faculty and philanthropists to modernize the institution with superior facilities.</li> </ul>	<p>12 News Papers.</p> <p><b>Inflibnet-N-List</b> E-Resources is accessible to both staff and students. This covers 96000 E-Books, 6000 E-Journals and Electronic Theses and Dissertations.</p> <p>b. A spacious and furnished <b>Girl’s Waiting Hall</b> with clean toilets and good ventilation is constructed during this academic year. Out of the UGC fund deposited in the bank, our institution is able to gain an interest of Rs. 5,72,000/- . With the permission of the Commissioner of Collegiate Education, Telangana and UGC, Wash Rooms with all facilities were constructed for the girl students.</p> <p>c. To provide safe, hygienic and healthy environment to the Teaching and Non-teaching Staff, correctly equipped <b>wash rooms</b> with right facilities have been constructed separately. Boys toilet also has been renovated.</p> <ul style="list-style-type: none"> <li>• The IQAC aimed at tapping the funds from the stakeholders to modernize the institution with superior facilities.</li> </ul>
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<ul style="list-style-type: none"> <li>• To prepare an <b>Action Plan</b> on the basis of recommendations of NAAC Peer Team that visited our institution for 2<sup>nd</sup> Cycle of Accreditation from 27-29<sup>th</sup> August, 2015.</li>   <li>• The IQAC deemed it necessary to prepare an Annual Academic Plan in line with the Academic Calendar designed by the CCE, Hyderabad.</li>   <li>• To organize <b>National Seminar in Human Rights</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Action Plan</b> is prepared by the IQAC on the basis of recommendations of NAAC Peer Team that visited our institution for 2<sup>nd</sup> Cycle of Accreditation from 27-29<sup>th</sup> August, 2015. Few of the recommendations that have been addressed immediately in this academic year are: <ol style="list-style-type: none"> <li>1. Construction of 03 additional class rooms is completed and brought to use.</li> <li>2. TSKC Lab is upgraded with 30 computers out of the fund sanctioned by CCE, Government of Telangana.</li> <li>3. Teaching-learning has been digitalized with the purchase of 06 <b>LCD Projectors</b>, one each for departments of Botany, Zoology, Physics, Chemistry, and one for Arts Departments, and one for e-class room.</li> <li>4. Free wifi facility is made available to faculty and students.</li> </ol> </li>   <li>• Annual Academic Plan is prepared by the IQAC committee in accordance with the Academic Calendar 2016-17 prepared by CCE, Hyderabad. This Academic Plan is circulated among all the departments. Respective departments prepared their own Academic Plan on the basis of the Institutional Academic Plan.</li>   <li>• Department of <b>Chemistry</b> organized UGC sponsored two day <b>National Seminar on “Human Rights – Environmental Protection”</b> on 21st and 22nd of January, 2017. This seminar is organized in collaboration with SANA Engineering</li> </ul>
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<ul style="list-style-type: none"> <li>• Our institution decided to launch the ‘<b>Gold Medal Scheme</b>’ for the meritorious students during 2013-14. This year it is proposed to increase the number of medals from 19 to 24.</li> <li>• To organize <b>Personality Development</b> classes to equip the students with soft skills, and positive attitude towards reaching their goals and towards life.</li> </ul>	<p>College, Kodad. <b>Chief Guest</b> invited for the occasion was <b>Prof. S. Rama Krishna Rao, Vice-Chancellor, Krishna University, Machilipatnam, Andhra Pradesh. Keynote address</b> was delivered by <b>Dr. P. Vijaya Kalyani, Principal, Padala Rama Reddy Law College, Hyderabad..</b> This Seminar is a huge success because of overwhelming response from the Scientists, Faculty, Research Scholars and students. The proceedings of this Seminar is a compilation of 63 Abstracts and 30 Full Length papers.</p> <ul style="list-style-type: none"> <li>• The institution is proud to introduce the ‘<b>Gold Medal Scheme</b>’ for meritorious students in the academic year 2013-14. Funds are generated from alumni and other philanthropists for awarding <b>24 Gold Medals</b> each year. This academic year also <b>24 Gold Medals</b> are awarded to the students of all groups who stood top in the University Exams.</li> <li>• This academic year TSKC organized a Seminar on “<b>Life Skills Education for Students</b>” on 16-07-2016. The Resource Person invited was <b>Sri. S. Srinivas Rao, Excise Superintendent, Kodad.</b></li> <li>• Seminar on “<b>Communication Skills – Effect on Studies</b>” was organized on 22-02-2017. This Seminar was addressed by <b>Sri.</b></li> </ul>
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<ul style="list-style-type: none"> <li>• To conduct Orientation to all the newly admitted students to the college.</li>   <li>• To take measures to complete the construction of 03 additional class rooms.</li>                     <li>• To identify both slow learners and fast learners in each class and to adopt measures to alter the quality of input to be given to them as per their capability.</li>   <li>• To encourage the faculty to use ICT and other innovative practices to enhance teaching-</li> </ul>	<p><b>Chintha Shyamsunder</b>, Asst. Professor in English, Mahatma Gandhi University, Nalgonda.</p> <ul style="list-style-type: none"> <li>• All the faculty members conducted orientation to the newly joined students in the first week of July, 2016.</li>   <li>• Despite much competition from private institutions the institution stands tall with a students' strength of 762, which is expected to grow considerably in the years to come. Recently on the request of the institution, the Commissioner of Collegiate Education, Hyd., was magnanimous to sanction Rs. 25,00,000 (Twenty five lakhs only) for the construction of 03 additional class rooms. The construction work is completed in this academic year and these 03 rooms are brought into use for PG classes.</li>   <li>• The faculty, after the I Unit Test have identified and listed out both slow and fast learners of their respective classes. This helped in giving more attention to the slow learners and to give additional input to the fast learners.</li>   <li>• <b>“Ensuring quality higher education is one of the most important things we can do for future generation”</b> said <b>Ron Lewis</b>. To</li> </ul>
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<p>learning process.</p> <ul style="list-style-type: none"> <li>• To strengthen ‘<b>Women Empowerment Cell</b>’ and to organize more programmes on gender sensitisation.</li> <li>•</li> <li>• <b>Mentoring</b> of students to be done by making each lecturer in charge of 40 students.</li> <li>• Faculty members are encouraged to show inclination towards research and to apply for MRP from UGC.</li> </ul>	<p>enhance the quality in education each department is provided with fully automated computers to enhance the quality in their academic pursuit, research activities and in fostering innovative teaching – learning process. This academic year <b>06 Over Head Projectors (OHP)</b> are supplied one each to departments of <b>Chemistry, Botany, Zoology, Physics</b>, one for <b>Arts departments</b> and one is installed in <b>e-class room</b>.</p> <ul style="list-style-type: none"> <li>• <b>Women Empowerment Cell</b> is functioning effectively in the institution for the past few years. This academic year the following activities have been taken up. <ul style="list-style-type: none"> <li>1. Conducted training in Silk thread Jumkhas &amp; Bangles on 10-2-2017.</li> <li>1. Fruit Jam Preparation.</li> </ul> </li> <li>• Faculty members are given responsibility of 40 students each to counsel, motivate and inspire. A separate ‘Complaint Box’ also is placed in the corridor to enable the students to ventilate their grievances.</li> <li>• This academic year two Minor Research Projects are sanctioned by UGC for the institution. <b>Mr. Ch. Rama Raju</b>, Asst. Professor in Botany, has registered for <b>Minor Research Project (MRP)</b> in “<b>Biological control of Fusarium wilt in Brinjal</b>”. <b>Mr. K. Nagi Reddy</b>, Asst. Professor in Chemistry, registered for</li> </ul>
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<ul style="list-style-type: none"> <li>• To conduct remedial classes for the slow learners.</li> <li>• <b>Benjamin Disraeli</b> said, “<b>A University should be a place of light, of liberty, and of learning</b>”. Taking cue from this, the IQAC intends to continue giving coaching for <b>PG Entrance Exams</b> in all the subjects.</li> <li>• Faculty are asked to encourage students to take interest in research and prepare a ‘Student study project’(SSP)</li> <li>• The college <b>Souvenir (College Magazine)</b> called ‘<b>Hamsa</b>’ has to be maintained giving a window to the staff and students to express their views and exhibit their talents.</li> </ul>	<p><b>Minor Research Project (MRP)</b> on the topic – “<b>Reduction in COD level using activated carbon from natural resources: An economical viable solution for industrial, agricultural and domestic purposes</b>”.</p> <ul style="list-style-type: none"> <li>• Remedial classes were taken by the lecturers in the months of September and October 2016 for the students appearing for supplementary exams. The same effort was continued in the month of February, 2017.</li> <li>• Since 30 years the institution is following a practice of giving free PG Entrance coaching for III Year students. Department of Economics pioneered this practice, which is now followed by most of the departments.</li> <li>• The faculty members took sincere efforts to encourage students to take up research activities. <b>Student Study Projects</b> were prepared by the Departments of Chemistry, Botany, Economics, Political Science, Zoology and History.</li> <li>• <b>The Souvenir</b> called ‘<b>Hamsa</b>’ is brought out every year giving a platform to the staff and students to publish their views and talents.</li> <li>• This academic years also, the College Magazine is adorned with the messages from the Chief Minister of Telangana, Deputy Chief Minister and Commissioner of Collegiate Education, Telangana.</li> </ul>
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<ul style="list-style-type: none"> <li>• To take measures to update <b>Wall Journal</b> (DISHA) and prepare an annual plan allotting responsibility to respective departments month wise to update the wall journal.</li> <li>• To strengthen and diversify the activities so as to foster better <b>soft skills</b> and <b>language proficiency</b> among the students.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Wall Journal</b> named '<b>Disha</b>' is maintained through out the year in the institution. This updates the students daily on four topics, namely <b>a) Importance of the day b) Vocabulary c) Current Affairs d) Quote on Personality Development</b>. The Journal is maintained month wise by respective departments. Quiz is conducted every month on the contents of the Journal, and prize money is awarded to the students.</li> <li>• <b>Jawahar Knowledge Centre (JKC)</b> of our institution has taken keen interest in building the confidence among the students in practicing <b>Spoken English</b> and also equipped them with <b>Personality Development skills and Soft skills</b>. The activities of JKC in this academic year are:</li> </ul> <p><b>Seminars:</b></p> <ol style="list-style-type: none"> <li>1. This academic year TSKC organized a Seminar on "<b>Life Skills Education for Students</b>" on 16-02-2016. The Resource Person invited was <b>Sri. S. Srinivas Rao, Excise Superintendent, Kodad</b>.</li> <li>2. Seminar on "<b>Communication Skills – Effect on Studies</b>" was organized on 22-02-2017. This Seminar was addressed by <b>Sri. Chintha Shyamsunder</b>, Asst. Professor in English, Mahatma Gandhi University, Nalgonda.</li> </ol>
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	<p><b>Training Programs:</b></p> <ol style="list-style-type: none"><li>1. Organized Paper Quailing Techniques on 8-02-2017</li><li>2. Conducted training in Silk thread Jumkhas &amp; Bangles on 10-2-2017.</li></ol>
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2.15 Whether the AQAR was placed in statutory body    
 Management  Syndicate  Any other body

Provide the details of the action taken

The AQAR is placed in the CPDC and Staff Council. It is approved by them before being submitted to NAAC. The CPDC, in the beginning of the academic year, approved the Annual Action Plan and permitted for its implementation.

Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	02	-	-
UG	09	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	02	-	-
Others	-	-	-	-
<b>Total</b>	<b>09</b>	<b>04</b>	<b>02</b>	<b>-</b>

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	-
Annual	02

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus and curriculum is followed as designed by Mahatma Gandhi University, Nalgonda. This academic year Choice Based Credit System is adopted by the University that introduced Semester System in all the Govt. Degree College affiliated to the University. Accordingly University has designed the semester wise syllabus for all the subjects. The IQAC in collaboration with HoDs of all departments has identified the electives and internal examination pattern.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

This academic year groups have been introduced. They are as below:  
1. Post Graduation in Political Science and Telugu.

## Criterion – I

### 2. Teaching, Learning and Evaluation



2.1 Total No. of permanent faculty

<b>Total</b>	<b>Asst. Professors</b>	<b>Associate Professors</b>	<b>Professors</b>	<b>Others</b>
26	26	0	-	-

2.2 No. of permanent faculty with Ph.D.

03
----

2.3 No. of Faculty Positions

Recruited (R) and Vacant

(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	08	-	-	-	-	-	-	01	08

2.4 No. of Guest and Visiting faculty and Temporary

03	01	07
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(Contractual) faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	8	22
Presented	0	3	08
Resource Persons	-	0	-

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **STUDENTS AS TEACHERS ON MANA TV CHANNEL.**

The Commissionerate of Collegiate Education, Govt. of Telangana, has introduced an innovative practice called 'Students as Teachers' and gave an opportunity to the students to deliver lecture on MANA TV Channel. This academic year few of our students were groomed and trained by our institution to deliver lecture on TV channel. Our students who gave lectures on MANA TV Channel are:

06 students of our college were selected to teach on MANA TV Channel. They are:

1. Kum. Nagamani	-	BZC II Year.
2. Mr. Banothu Varma	-	MPC III Year
3. Mr. Kurumurthy	-	MPC III Year
4. Kum. Bhagya Lakshmi	-	Bio-technology I Year
5. Mr. Sai Kumar	-	B.A. III Year
6. Mr. M. Suresh	-	B.A. III Year.

- PPT by students.
- Study Projects and Social Surveys.
- Team-based learning.
- **'Bumper Offer Question'** (Student Attention Enhancement Award) is one of the unique programme being followed by the institution to improve student's attention and listening skills. A question is asked from the speech given by any eminent person or resource person who attend the college. The first student who gives the answer is given cash prize.
- For the benefit of slow learners **Question Banks** are prepared well in advance in all the subjects. This Question Bank is divided into a planned schedule for 15 days. Students are made thorough in all the questions of the Question Bank. Every alternate day a exam will be conducted. This helps the students to complete the syllabus systematically without any burden.
- **Gold Medal scheme** introduced in previous academic year is continued successfully

this academic year as well . The students who score highest marks in each subject in University exams are awarded Gold Medals. Previous academic year 12 Gold Medals were awarded. This academic year our institution geared up and is fruitful in increasing the number of medals to 26 .

- Wall Journal named ‘**Disha**’ is maintained through out the year in the institution. This updates the students daily on four topics, namely **a) Importance of the day b) Vocabulary c) Current Affairs d) Quote on Personality Development.** The Journal is maintained month wise by respective departments. Quiz is conducted every month on the contents of the Journal, and prize money is awarded to the students. This years College Magazine is adorned with the messages from the Chief Minister, Deputy Chief Minister and Commissioner of Collegiate Education, Telangana.
- The papers and articles presented by the faculty in different State, National, and International Seminars are compiled.

2.7 Total No. of actual teaching days during this academic year

282

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted as per instructions by MGU Nalgonda

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

-

-

2.10 Average percentage of attendance of students

80%

### 2.11 Course/Programme wise

distribution of pass percentage : (2016-17)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A III	89					43.48%
B.Com III	62					23.81%
B.Sc III (MPC-BPC)	69					25.00%

### 2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC prepares the **Annual Academic Plan** incorporating curricular, co-curricular and extra-curricular activities, in the genesis of the academic year itself. This academic year the IQAC took measures to coordinate its activities with UGC and JKC units of the institution. It took measures to identify both slow and fast learners in each class after the Ist Unit test. On the basis of this evaluation the faculty altered their teaching learning process. The Heads of Departments of respective departments submits report to the IQAC, on the basis of which remedial measures are taken. Feedback from the students, parents and other stakeholders are obtained at regular intervals.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	01
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	-
Others	04

#### 2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	09		-
Technical Staff	01	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has taken keen interest in promoting research temper in the institution. Faculty are encouraged to pursue research activities. For this purpose latest research equipment is provided in all science laboratories. Library, with INFLIBNET, latest Reference Books and Journals are made available to all the faculty. The students also are encouraged to develop fascination towards research. They are motivated to prepare Student Study Projects. Students are taken for field experience like Algae collection, Dairy visit and visits to Industries, Research centres to ignite the spirit of enquiry among them. Science students are motivated to maintain the Botanical garden by themselves to give them a practical exposure to different species of plants. Social sciences students are encouraged to take up social surveys to educate them on the methods of quantification of data.

The faculty are encouraged to pursue research by submitting their proposals to different funding agencies. **Mr. Ch. Rama Raju**, Asst. Professor in Botany, has registered for **Minor Research Project (MRP)** in **“Biological control of Fusarium wilt in Brinjal”**. **Mr. K. Nagi Reddy**, Asst. Professor in Chemistry, registered for **Minor Research Project (MRP)** on the topic – **“Reduction in COD level using activated carbon from natural resources: An economical viable solution for industrial, agricultural and domestic purposes”**.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	03	-	-
Outlay in Rs. Lakhs	-	860000	-	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	1	-
Non-Peer Review Journals	-	2	-
e-Journals	-	-	-
Conference proceedings	-	5	-

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2013-14	UGC	720000	645000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects ( <i>other than compulsory by the University</i> )	-	-	-	-
Any other (Specify)	-	-	-	-
Total	02	-	720000	645000

3.7 No. of books published i) With ISBN No  Chapters in Edited Books

ii) Without ISBN

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	=	0	01	-	12
	Sponsoring agencies	-	-	UGC	-	Self-finance

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Rs. 720000.00

From Funding agency  From Management of University/Cd

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-



3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	02	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="08"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Consultancy service is provided to the local community in Income Tax filing, Ground Water Testing, waste management through vermin and bacterial composting and also in giving career guidance.
- Blood Donation Camp.
- Free Eye Check up and Cataract surgeries.
- Mid-day meals for all the students.
- Free Tailoring and Beauticians Course..
- Plantation was taken up by planting nearly 1000 plants around the campus area.
- Department of Zoology has organized '**Blood Grouping Camp**' for the students and outsiders on 19<sup>th</sup> of December, 2016. **Aids Rally** was taken up in Balaji Nagar on 31<sup>st</sup> December, 2016 where in the people were educated on Aids.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	45.7 acres	-	Donation	45.7 acres
Class rooms	15	03	Taken over from private management	08
Laboratories	09	-	-do-	09
Seminar Halls	01	-	-do-	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-			
Value of the equipment purchased during the year (Rs. in Lakhs)	-			
Others				

#### 4.2 Computerization of administration and library

Administration is fully computerised. There are 06 computers with internet facility. Library also is automated. Library is equipped with 02 computers with internet facility and INFLIB NET.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2000	41000			2000	41000
Reference Books	-	-				
e-Books	-	-				
Journals	-	-				
e-Journals	-	-			-	-
Digital Database			INFKIB NET	5000	-	5000
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	03	10	04	03	04	10	-
<b>Added</b>	30	-	01	-	-	0	-	-
<b>Total</b>	90	03	11	04	03	04	10	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Our institution provides computers with internet access to faculty and students. Library is fully automated with 02 computers with internet facility. INFLIBNET is also subscribed by the institution. Every year training in basic computer skills is imparted to faculty and also to non-teaching staff by JKC.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

-

ii) Campus Infrastructure and facilities

Nil

iii) Equipments

Nil

iv) Others

Nil

**Total :**

-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The Telangana state government on 4<sup>th</sup> April, 2015 has launched Telangana State Public Service Commission website and '**One Time Registration System**' on website. One Time Registration is an online procedure in which aspirants may have to fill the registration form with their personal and qualification details and submit it. One Time Registration is valid for 5 years in which aspirants have to apply for job directly by selecting apply now by using provided email id and password.

In this regard, IQAC intends to enrol the names of all our students in 'One Time Registration' at TSPSC. This service also shall be extended to other youth of this area.

- The IQAC helped the students to have easy access to all the relevant information regarding admission procedure, syllabus, examination pattern etc., by certain devices like –
  - Notice Board
  - SMS alert
  - College Broacher
  - Press release.
- Couple of Departments of our college have started '**SMS Service System**' to communicate with the students and also with their parents. Our institution has planned to create a Mail Id for all the students to correspond the college information, fee particulars, employment notice and reference material.

- **‘Bumper Offer Question’** (Student Attention Enhancement Award) is one of the unique programme being followed by the institution to improve student’s attention and listening skills. A question is asked from the speech given by any eminent person or resource person who attend the college. The first student who gives the answer is given cash prize.
- Student feedback is collected from the students once every academic year, and the opinion of the students is consolidated by the IQAC. Remedial measures are designed on the basis of the feedback given by students.
- The institution publishes its updated prospectus and handbooks annually. The information content is disseminated to students at the beginning of every academic year.
- Each department of the institution had taken keen interest to conduct Student Seminars, Quiz and Group Discussions to bring out the Communicative and analytical Skills among the students.
- Special measures are taken to enhance Personality development and Soft Skills among the students coming from rural background.

## 5.2 Efforts made by the institution for tracking the progression

- Our institution is maintaining its contact with the previous students through college website and also its Social Networking site.
- Each department maintains an ‘Alumni Record’ consisting of the particulars of out going students.
- Alumni meeting is convened at least once every year. A separate register is maintained to compile the particulars of the ex-students of the college.
- The Alumni association is motivated to contribute generously for the development of the institution.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
673	38	-	-

(b) No. of students outside the state

Nil
-----

(c) No. of international students

Nil
-----

No	%
453	67%

Men

No	%
220	33%

Women

Last Year						This Year					
General	SC	ST	BC	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
28	416	96	365	-	906	12	267	131	263	-	679

Demand ratio 1:15

Dropout : 08%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Besides education, Career guidance has to be given to the students enlightening them about the newly emerging employment opportunities. Free coaching for Competitive exams like Group IV and Constables was conducted by the faculty for the college students and outsiders. Couple of departments have conducted PG Entrance Coaching.
- After the bifurcation of Andhra Pradesh and emergence of new state of Telangana, **Career Guidance Cell** of our institution shifted its gears to be conversant about the changed syllabus and examination pattern for competitive exams. It equipped itself to give proper guidance to the students regarding the newly emerging employment opportunities, mode of entrance exam and the syllabus for such exams.

No. of students beneficiaries

135
-----

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

**Seminars:**

1. This academic year TSKC organized a Seminar on **“Life Skills Education for Students”** on 16-02-2016. The Resource Person invited was **Sri. S. Srinivas Rao, Excise Superintendent, Kodad.**
2. Seminar on **“Communication Skills – Effect on Studies”** was organized on 22-02-2017. This Seminar was addressed by **Sri. Chintha Shyamsunder**, Asst. Professor in English, Mahatma Gandhi University, Nalgonda.

**Training Programs:**

1. Organized Paper Qualling Techniques on 8-02-2017
2. Conducted training in Silk thread Jumkhas & Bangles on 10-2-2017.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

The Internal Compliance Committee of our institution organized Seminar on “Women rights – Legal Protections” on 16<sup>th</sup> January, 2016. Mrs. Ch. Sridevi, Advocate and Legal Advisory educated the girl students on the present scenario and the legal options available to protect their dignity and freedom.



## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International

Cultural: State/ University level  National level  International

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	679	
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

Trees around the college building were removed to provide ventilation in the classes and to minimise mosquitoes.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**

By 2030 India will be the youngest nation in the world, with nearly 140 million people in college going age group.

Keeping the above fact in view the vision of the institution is to bring a great transition in bringing learner-centred education, developing research abilities among the students, imbibing gender sensitivity, and armour our students with skills to be of great value in the emerging youngest nation in the world.

**Mission:-**

We dedicate ourselves for the **academic, value based education** and **physical culture** of our students hailing from rural and backward areas: uplift them by inculcating **comprehensive personality development** programs for their well being: equip them with **communication skills** coupled with **employable abilities**.

#### 6.2 Does the Institution has a management Information System

Our institution has a Management Information System to communicate information to College Planning and Development Council (CPDC), Alumni Association and other internal and external stake holders.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The institution is affiliated to Mahatma Gandhi University, Nalgonda. Since it is an affiliated institution the curriculum is designed by the University. The curriculum is followed while preparing the Annual action plan of teaching in the very beginning of the academic year.

To enrich the curriculum and make it more effective, the institution employs lucrative measure like guest-lectures, extension-lectures, field trips, group discussions, mock interviews, students' visits to industries, Personality development activities, Communication skills, Marketing and managerial skills and the like to educate the stakeholders on matters of employment and job-orientation. It also introduces additional inputs, modules suggested by the feedback and industry.

### 6.3.2 Teaching and Learning

The members of the Faculty adopt ICT method in addition to the Lecture Method in the Lecture Halls. They encourage students to take up student seminars, classroom seminars and project works to assimilate the subject matter in their learning. They use group work, pair work, and individual study methods for improving the student interaction with the subjects.

The quality of teaching and learning is evaluated periodically by the HoDs of respective Departments in their Department Meetings. The institution under the supervision of the Principal collects the feedback from the students about teaching-learning quality imparted by the institution. The quality of learning is evaluated by unit test and annual examinations result.

### 6.3.3 Examination and Evaluation

The institution follows the process of evaluation constituted by the affiliated university. It follows the rules and regulations notified to the institution without fail.

Though, the institution adopted the following methods for evaluating the performance of the students, not only in internal examinations but also in evaluating the All Round Development of the students.

- ✓ The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination. The Central Marks Register is maintained by the institution.
- ✓ Each Department maintains a separate Marks Register and the concerned faculty make an analysis of the performance of students after every internal test and external examination in departmental meetings.
- ✓ The assessment and evaluation in the All Round Development of the students is also done by the respective departments. Students are awarded different variety of prizes, cash prizes and other incentives to encourage them to participate in co-curricular and extra-curricular activities.
- ✓ The university sends the Peer Team and the CCE, Hyderabad sends Academic Audit periodically to ensure that the teaching-learning and the process of evaluation are followed scrupulously. In addition to it, the IQAC and its members closely supervise for the implementation of the same.

#### 6.3.4 Research and Development

- ✓ Research is a significant activity of the institution opening the enquiry attitude among the faculty and students. Our institution is privileged to have 03 faculty members with Ph.D, and 05 faculty members who are presently pursuing Ph.D.
- ✓ The faculty are encouraged to pursue research by submitting their proposals to different funding agencies. **Mr. Ch. Rama Raju**, Asst. Professor in Botany, has registered for **Minor Research Project (MRP)** in **“Biological control of Fusarium wilt in Brinjal”**. **Mr. K. Nagi Reddy**, Asst. Professor in Chemistry, registered for **Minor Research Project (MRP)** on the topic – **“Reduction in COD level using activated carbon from natural resources: An economical viable solution for industrial, agricultural and domestic purposes”**.
- ✓ The faculty members took sincere efforts to encourage students to take up research activities. Student Study Projects were prepared by the Departments of Chemistry and Botany, Zoology, Economics, Political Science and other departments.
- ✓ The college has developed linkage with Krishin Vignan Kendr, Gaddipalli, Surya Diagnostics – Kodad, SBH – Kodad and Dr. Jakotiya Ayurvedic Farm – Kodad.
- ✓ The faculty members encourage students of social sciences to take up social surveys, to visit the nearby industries, market yards for studying life-situations.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ The institution being a Government organization depends on Government for the sanction of funds for the development of the infrastructure. However, it has been receiving grants from the UGC and the infrastructure has been slowly improving. Besides this, the Faculty members mobilised funds for the establishment of the Computer Laboratory and its accessories, with the help of the Industrialists and Millers.
- ✓ The following table shows the particulars of donations raised by the institution in this academic year for the development of infrastructure and other developmental activities.

Sl.No	Donor	Amount	Purpose	Cash/Kind
1	Sri. IAS. Prakash Rao, and Sri. I. Ramesh	1,00,000	College development	Cash
2	Sri. D. Uday Bhaskar	50,000	Mega Fellowship	Cash
3	Sri. N. Kumar	20,000	Kala Vedika	Cash
4	Sri. Ch. Radha Reddy	5,000	College development	Cash
5	Vasavi Club, Suryapet (Motivated by Sri. P.V. Laxminarayana, Asst. Prof. in Botany)	20,000	Books	Kind
6	ALUMNI (1979-81 Batch B.Sc students)	1,00,000	Scholarship for B.Sc students who score I and II ranks.	Cash

### 6.3.6 Human Resource Management

- ✓ Faculty are entrusted to shoulder the responsibilities like IQAC, AEC, UGC, JKC, Sports, NSS, Cultural etc.
- ✓ Our institution has adequate staff to handle all the classes and subjects.
- ✓ One teacher for one subject in one class has been maintained throughout the academic year (1:1:1). However, more teachers are entrusted with the responsibility of sharing one paper owing to vast syllabus.
- ✓ Teachers are given additional charges for various extra-curricular and co-curricular activities.
- ✓ Staff Council Meeting is conducted at least once every month to bring coordination among Convenors of different Committees.

### 6.3.7 Faculty and Staff recruitment

- ✓ As ours is a government run institution, Faculty and staff recruitments were done as per the norms of Andhra Pradesh Public Service Commission and vide the statutory orders of the Government of erstwhile Andhra Pradesh. In the newly created state of Telangana, the future recruitments shall be done by Telangana Public Service Commission.
- ✓ The institution is at liberty to appoint Guest Faculty when required, with the permission of the CCE, Hyderabad. Presently our institution has 04 Guest Faculty.

### 6.3.8 Industry Interaction / Collaboration

- ✓ The college has developed linkage with Krishin Vignan Kendra, Gaddipalli. This enables our students to visit this Research Centre to acquire practical knowledge on the subject they learn in the college. Intern, the Scientists of this Research Centre also visit our institution to take Extension Lecture to our students.
- ✓ Department of Commerce is in collaboration with the State Bank of Hyderabad, Kodad.
- ✓ Department of Botany is in collaboration with Dr. Jakotia Ayurvedi Plantation at Thammara.
- ✓ Department of Zoology is developed linkage with Surya Diagnostics, Kodad. This enabled to organize Blood Group Testing camp in the institution.
- ✓ Department of Political Science is in linkage with Police Department, Kodad. The Police personnel are invited to give Guest Lecture on gender sensitisation, traffic rules and safety measures, Ragging etc.

### 6.3.9 Admission of Students

<ul style="list-style-type: none"> <li>✓ Admissions conducted as per the University norms and government orders.</li> <li>✓ Reservations for SC/ST/BC and Women are implemented strictly as per the guidelines of the government.</li> <li>✓ Strict transparency and admission rules are adhered to by the College.</li> <li>✓ The admission rules and schedule is displayed on the notice board, published in local News Papers, telecasted in local TV channels and displayed on the institution Website.</li> </ul>
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### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• Our institution is in collaboration with Surya Diagnostics, Kodad. They provide free medical check up for our faculty.</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>• Our institution is in collaboration with Surya Diagnostics, Kodad. They provide free medical check up for our faculty.</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Fellowship is provided to meritorious students.</li> <li>• Bumper Offer Question is asked in every programme and cash award is given to the students.</li> </ul>

6.5 Total corpus fund generated

NA
----

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	No	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are conducted as per University norms and regulations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Admission process, Curriculum and Examinations are followed strictly according to norms of affiliating University. The institution has no autonomy in making any changes to this process.

6.11 Activities and support from the Alumni Association

- Our institution has a strong and committed Alumni who meet in regular intervals to plan and initiate different activities.
- Alumni (1979-81) batch students contributed Rs. 100000 (One Lakh only) in this academic year to encourage the I & II ranker of B. Sc groups.
- Mr. N. Kumar, Rt. Lecturer in English of this college contributed Rs. 20000 (Twenty thousand only) for the construction of a stage (Kala Vedika) in the college premises.

6.12 Activities and support from the Parent – Teacher Association

- Parent-teacher Association is in the formative stage as most of the parents belong to rural areas and find it difficult to actively participate in association meetings and activities.
- Yet, Parents Meeting is organized once every year to collect the feedback from them.
- The Parent-Teacher Association of the College provides active support for the academic and physical development of the college.
- Few departments of the college maintain communication with the parents through SMS alerts.

### 6.13 Development programmes for support staff

- A Recreation Club has been instituted for the mental relaxation of teaching and non-teaching faculty.
- Support staff are sent for training at MCR Human Resources Development Institute, Hyderabad.
- All the non-teaching staff are trained 15 days in a year in basic computer skills.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly.

- ' Green and Clean Campus' drive is continuing to make the campus eco-friendly.
- Department of Botany organized one day seminar on Medicinal Plants.
- Bird nests and water pots are placed in and around the college campus to protect the avian species.
- Botanical garden with diverse varieties of plants, medicinal plants and rare plant species is maintained by the department of Botany.
- Use of plastic is strictly prohibited in the college premises.
- The NSS volunteers of our institution planted nearly 1000 sapling in 42 acres of college campus area.
- Training is imparted to the students to make eco-friendly paper bags.
- Various awareness programmes relating to environmental protection has been conducted.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

#### **Students Cooperative Bank:**

“Education is not a tool for development – individual, community and the nation. It is the foundation for our future. It is empowerment to make choices and emboldens the youth to chase their dreams” said Nita Ambani. Drawing inspiration from this **Department of Commerce** of our institution has launched an innovative programme called ‘**Students Cooperative Bank**’.

The primary objective of this program is to give a practical know-how to students about the functioning of the bank. This Cooperative Bank is launched on **16-07-2015**. The facilities available in the Bank are a) Saving Account b) Deposits & Withdrawals and c) Loan facility. Cash balance as on 13-04-2016 is Rs. 3720. The total number of S/B account holders is 118 including the staff. This bank is solely maintained by the students.

#### **OBJECTIVES**

- To give a practical know how to students about the functioning of Bank.
- To make the students acquainted about maintenance of records like Cash Book, Ledger etc.
- To foster a zeal among the students to prepare for Bank Exams.
- To inculcate the habit of savings among students.
- Loan facility is available so as to help the students to pay for their examination fee or purchase of books.
- **Certificate and Skill Development Courses:**
  - This academic year our institution initiated a couple of Certificate Courses as mentioned below:
    - a) House wiring
    - b) Land survey
    - c) Enterprise Management
    - d) Interview Skills.
  - To equip the students with additional skills besides academic knowledge, we introduced 02 Skill Development Courses:

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Wall Journal** named '**Disha**' is maintained through out the year in the institution. This updates the students daily on four topics, namely a) Importance of the day b) Vocabulary c) Current Affairs d) Quote on Personality Development.
- Positive measures are taken to increase the enrolment ratio in the college.
- Annual Academic Plan is prepared and all the activities of the institutions are streamlined according to the plan.
- Measures are taken to complete the construction of Women's Hostel Building.
- The college is in need of additional class rooms for the growing strength of the students. In this regard, with the financial grants from the state government and from the Self-finance accumulated fund of the institution, construction of 03 additional class rooms is started in this academic year.
- Orientation class is conducted for the newly joined students to enlighten them about the Under Graduate course.
- Career Guidance Cell is streamlined to give proper guidance to the students regarding the newly emerging employment opportunities, mode of entrance exam and the syllabus for such exams. The institution had conducted '**Free Entrance Coaching**' for **Group IV and Comstable** competitive exams for both students of this college and for other aspirants.
- Faculty members of different subjects are encouraged to conduct **PG Entrance Coaching** for III year students aspiring to join Post Graduation in different Universities.
-

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The Best Practices of our institution are as follows –

- Bumper Offer Question.
- Student's Cooperative Bank.
- Gold Medals.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Distribution of seedlings to the local community and students by the Department of Botany in collaboration with the Forest Department.
- Plantation inside the campus and in 45 acres of open land.
- Conducted awareness programme on effects of use of plastic carry bags.
- Department of Botany distributed the idols of Ganapathi made of mud to the students and others to educate them about the water pollution caused by chemicals used in idols made of Plaster of Paris.
- Three units of NSS conducted clean and green programme in the villages during Winter Special Camps and enlightened the masses about plantation of trees.
- Department of Zoology arranged Bird Nest Boxes in the campus area to protect avian species, thereby making efforts to safeguard the biodiversity.

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The internal academic audits conducted by IQAC, and external academic audit by the Commissionerate of Collegiate Educational, Telangana had served four important purposes:

- (i) to improve the quality in documentation by respective departments.
- (ii) facilitated SWOC analysis at the Departmental level, thereby helped the departments to know their strengths, weakness, opportunities and threats.
- (iii) to implement the quality relevant programmes to armour the institution for second cycle of accreditation in the next academic year i.e 2015-16.
- (IV) to promote team work and multi-disciplinary approach among the faculty for achieving the collective interests of the students and the institution.

## **8. Plans of institution for next year**

- To strengthen PG courses.
- To prepare the **Annual Academic Plan** in the beginning of the academic year and streamline all the activities according to the AAP.
- Make arrangements for the Golden Jubilee Year of the college,
- To motivate faculty to take up research activity by applying for Minor Research Projects (MRP).
- To facilitate collaborative research through MoU with prominent Research Centres, Corporate Organizations, Industries, Banks and other organizations.
- To conduct Orientation to the newly joined students.
- To develop scientific and research temper among the students by guiding them in preparing Study Projects.
- To cater to the needs of slow learners by conducting Remedial Classes. And also to identify the fast learners to provide additional input.
- To conduct internal academic audit and take measures to identify the lapses in teaching learning activity.
- To take measures to complete the work of 03 additional class rooms so as to provide convenient learning atmosphere to the students.
- To register the Alumni and take up welfare activities for the college in particular and society at large.
- To collect the Feed Back from the students and take necessary measures for the improvement in teaching learning activities.
- To conduct PG Entrance Classes and also to organize Free Coaching for competitive exams like Group IV, VRO, VRE and B. Ed.

*Name: M. Samuel Praveen Kumar*

*Sd/*

*Signature of the Coordinator, IQAC*

*Name: Mr. A. Shankar.*

*Sd/*

*Signature of the  
Chairperson, IQAC*

\*\*\*

### **Part B – 1.3 Feedback from Students 2016-2017**

Feedback is collected from the students by respective departments in the month of October, 2015. Feedback forms supplied to the students include 20 items on which students are asked to give their opinion on a five point rating scale. The 20 items are as below.

- 1) Efforts to effectively cover 100% of syllabus.
- 2) The interest generated in the students while teaching in the class room
- 3) Clarity of expression while teaching the topic/lesson
- 4) Depth of subject content explained
- 5) Level of latest developments in the subject taught
- 6) Use of other methods of teaching like class seminar, question answer, group discussion etc., in the class room
- 7) Encouraging questions on the topic in the class and clearing doubts
- 8) Use of teaching models and teaching aids in the class room.
- 9) Encouraging and supervising the students for study projects.
- 10) Aptitude shown in arranging field visits, invited lecturers etc., in the subject.
- 11) Encouraging and guiding students in reading library (subject and general) books and using internet.
- 12) Encouraging and guiding students in giving class seminars.
- 13) Regularity and seriousness in valuing the answer scripts of monthly tests and discussing the same with the students.
- 14) Remedial coaching and efforts made in preparing the students for University Examinations.
- 15) Regularity and punctuality to the class
- 16) Enthusiasm shown to encourage and guide students in extra-curricular activities like cultural, community service, nation building etc.,
- 17) Counselling and career guidance
- 18) Accessibility of the lecturer outside the classroom for academic interaction.
- 19) Personal care and affection while dealing with individual students and helping students.
- 20) Overall opinion on the lecturer.

#### **ANALYSIS ON FEEDBACK:**

Feedback of the students on lecturers for this academic year is collected on 3 rd of October, 2016. Analysis is made on the basis of feedback given by the students and in consultation with the Head of the Department of respective departments.

## **DEPARTMENT OF TELUGU**

Department of Telugu has 02 regular faculty. This academic year PG Course in M.A. Telugu is introduced in our institution by the CCE, Telangana, in affiliation to Osmania University, Hyderabad. 02 Guest Faculty are appointed to handle PG classes. Feedback is collected on the Demonstration Classes of applicants from PG students. The feedback of students on **Dr. K. Koteswar Rao** shows that he is excellent in many areas like timely completion of syllabus, building up enthusiasm among the students on subject and motivating the students to learn co-curricular aspects like story writing and poetry. The feedback indicates that there is the need for improvement in encouraging the students to visit library and to acquaint themselves in internet usage.

Feedback on **Mr. M. Bheemarjuna Reddy** show that he is excellent in many areas like punctuality, commitment, teaching skills, seminar presentation and innovation in teaching practices. At the same time the feedback suggest improvement in areas like timely disbursement of valued assignment papers and to discuss about the performance of students after the internal exams.

## **DEPARTMENT OF ENGLISH**

Department of English has 01 regular faculty and 01 faculty working on contract basis. **Mr. M. Srinivasa Chary** who got promoted from Junior lecturer, joined the institution in the current academic year. Feedback collected to gauge the performance of **Mr. M. Srinivas Chary** reflects that, he has good clarity on the subject, interest in asking questions and eliciting answers for the students, punctuality and commitment.

The feedback acquired on **Mr. Ch. Sudhakar** reflect that, he is excellent in maintaining a good rapport with the students clarifying their doubts on the subject taught, being punctual to the class and having depth of subject content. But, the feedback indicates certain areas for improvement like, the necessity of the use of teaching models in the class.

## **DEPARTMENT OF BOTANY**

Department of Botany has 04 regular faculty. As per the feedback of the students on **Mr. P.V. Lakshminarayana**, he is excellent in areas like motivating the students towards quest of knowledge, in depth knowledge of the subject and preparation of teaching aids and collection of news paper cuttings. Besides class room teaching he is readily available to the students in providing add on material for the improvement of their knowledge. The areas for improvement as per the feedback are: to develop the skill of questioning among students.

As per the feedback on **Mr. M. Anil Kumar**, his performance is excellent in showing personal care towards the students, giving extra information on the subject, conducting class seminars and conducting discussion on the performance of students in internal exams. There is the need of improvement in areas like, timely completion of syllabus, use of internet and in giving career guidance.

Feedback collected on **Dr. K. Srinivas Reddy** indicate that he is punctual and well prepared for the class, excellent in clarity on subject and teaching, encouraging the students to prepare study projects and conducting class room seminars. He is committed for 100% completion of syllabus on time. On the other side, the feedback suggest that there is the need of improvement in use of teaching aids, and showing personal care towards students.

Students feedback on **Mr. Ch. Ramaraju** shows that he is excellent in use of teaching aids, teaching latest information on the subject, and in imbining enthusiasm among the students on subject. The improvements needed are: to encourage the students to visit the library and to be available to the students out of the class also.

## **DEPARTMENT OF ZOOLOGY**

Department of Zoology has 02 regular faculty and 01 contractual faculty. Feedback collected on **Mr. R. Naresh** suggest that he is excellent in many areas like clarity in teaching most difficult topics with much ease, usage of teaching aids, conduction of seminars and educating the students on the usage of internet. But, there is a need for improvement in timely evaluation of internal exam answer sheets and having a discussion with students on their performance.

Feedback on **Mr. J. Swamy** show that he is excellent in enthusing the students on the subject, clarity in teaching and encouraging the students to participate in cultural and co-curricular activities. He is good at training the students on seminar presentation skills, and in



taking personal care of the students in and out of the class. But, there is the necessity to bring improvement in encouraging the students to prepare study projects.

## **DEPARTMENT OF CHEMISTRY**

Department of Chemistry has 03 regular faculty. As per the feedback collected on **Dr. A. Srinivasulu** he is excellent in the areas like, conducting seminars, encouraging students towards research & study projects, encouraging the students to use internet and in giving career guidance. On the other hand the feedback suggest the there is need of improvement in areas like, maintaining punctuality in attending classes.

Feedback on **Mr. K. Nagi Reddy** indicate that he is excellent in areas like clarity in teaching, asking questions and encouraging the students to answer in the class room, usage of teaching models and teaching aids, and encouraging the students to use internet. The feedback, on the other hand, show that there is the need of improvement in timely evaluation of internal examination papers and in making a discussion on the performance of the students after the exam, and to take personal care towards the students.

As per the feedback on **Mr. A. Lakshmana Rao** he is excellent in making the subject easy for the students to understand, punctuality in attending the class, preparation of class notes and in giving career guidance to the students. The improvement needed as per the feedback is that, he should show personal care towards the students.

## **DEPARTMENT OF PHYSICS**

Department of Physics has 03 regular faculty. The feedback gathered on **Mr. R. Venkateswarlu** show that he is excellent in developing enthusiasm among the students on the subject they learn, completion of syllabus on time, being punctual to the class and usage of teaching aids. But, there is need to bring improvement in certain areas like, encouraging the students to participate in co-curricular activities like class room seminars and group discussions.

As per the feedback obtained on **Mr. T. Suresh**, he is excellent in having depth in subject content, clarity in teaching and giving counselling and career guidance. He is also found good in encouraging the students in the use of internet, and the necessity of visiting the library. There is need to bring improvement in taking personal care of the students out of the class and to encourage them to ask questions to clarify their doubts.

Feedback of the students on **Mr. Y. Vasudeva Reddy**, reflect that he is good in acquiring latest developments in the subject, encouraging the students to participate in class seminars and conducting remedial classes. He takes initiative in organizing field trips to impart practical knowledge to students. But, there is need to bring improvement in usage of teaching aids, being accessible to students out of the class and in giving career guidance.

#### **DEPARTMENT OF MATHEMATICS**

Department of Mathematics has 01 regular faculty. The feedback acquired on **Mr. B. Saidi Reddy** reflect that, he is excellent in clarity over subject, efficient in teaching difficult topics with ease, conducting Remedial coaching, preparing the students for the examinations and timely evaluation of answer scripts, and teaching about software designing to students. But, there are areas for improvement like showing personal care towards the students and encouraging them to visit the library.

#### **DEPARTYMENT OF COMPUTER SCIENCE**

Department of Computer Science has 02 guest faculty. The feedback collected on **Mrs. A. Rama** and **Mr. T. Mallikarjun Rao** are good in acquiring knowledge and latest trends in the subject, and encouraging the students in attending the computer lab and educating them on internet browsing. They need to improve in the areas of being punctual to the class and timely evaluation of internal exam answer sheets and proper maintenance of computers.

#### **DEPARTMENT OF COMMERCE**

Department of Commerce has 02 regular faculty and 01 guest faculty. Feedback obtained on **Mr. Y. Srinivasulu** suggest that he has depth in the subject content, takes utmost interest in arranging field trips, conducts class room seminars and completes the syllabus in time. But, he needs to improve in the usage of teaching aids and internet.

As per the feedback gathered on **Mr. K. Ravinder**, he is excellent in bringing enthusiasm among the students on the subject taught, conduction of class room seminars, timely usage of teaching aids, and in giving counselling and career guidance. But, the feedback also suggest that, there is need for improvement in areas like, encouraging the students to participate in cultural activities and preparation of students for PG entrance exams.

Feedback on **Mr. K. Sathyanarayana**, retired lecturer in Commerce, who is working as guest faculty from this academic year reflects his vast experience in clarity in teaching, punctuality and commitment.

**Computer Applications** subject is taught by **Mrs. K. Kavitha**, who is working as guest faculty. Feedback collected on her draws that she is good at encouraging the students to pursue soft skills and also in conducting lab work regularly.

## **DEPARTMENT OF ECONOMICS**

Department of Economics has 02 regular faculty. Feedback obtained on **Mr. T. Bhaskar Reddy** reflect that he is excellent in conducting special classes for PG entrance exams, having clarity on subject and teaching, latest developments in the subject taught and in generating enthusiasm among the students on the subject. On the other side, the feedback suggest certain areas for improvement like usage of teaching aids in the class room.

As per the feedback acquired on **Mr. Ch. Appa Rao**, he is excellent in having depth of subject taught, regularity and punctuality of classes and seriousness in evaluating internal exam answer sheets. But, certain areas are identified for improvement like, showing personal care towards students out of the class, and encouraging the students in the usage of internet.

## **DEPARTMENT OF POLITICAL SCIENCE**

Department of Political Science has 02 regular faculty. This academic year PG Course in M.A. Political Science is introduced in our institution by the CCE, Telangana, in affiliation to Osmania University, Hyderabad. 02 Guest Faculty are appointed to handle PG classes. The feedback collected on **Mr. M. Samuel Praveen** suggest that he is excellent in having clarity on the subject, and in bringing enthusiasm among students on the subject taught. The feedback, on the other hand, indicate that there is need of improvisation in areas like, being punctual to the class and in timely completion of evaluation of answer sheets of internal examinations.

As per the feedback on **Mr. S. Yadagiri**, he is excellent in motivating the students to participate in class room seminars, and encouraging the quality of asking questions in the class room. The areas in which there is need of improvement is: to show personal care on the students and to encourage the students to participate in cultural and co-curricular activities.

## **DEPARTMENT OF HISTORY**

Department of History has 01 regular faculty. The feedback collected on **Mr. G. Saidulu** show that he is good in timely completion of syllabus, encouraging the students to participate in cultural and co-curricular activities and taking personal care of the students. He needs to improve in giving counselling and career guidance to the students, and usage of teaching aids like news paper cuttings.

#### **DEPARTMENT OF PUBLIC ADMINISTRATION**

Department of Public Administration has 01 faculty working on contractual basis. Feedback on **Mr. G. Srinivas Rao** suggest that he is good in generating interest among the students while teaching and encouraging the students to ask questions and taking interest to clarify their doubts. On the other side, there is the need for improvement in acquiring information on latest developments in the subject and usage of internet.

## Part B- 7.3 Best Practices.

### Students Cooperative Bank:

“Education is not a tool for development – individual, community and the nation. It is the foundation for our future. It is empowerment to make choices and emboldens the youth to chase their dreams” said Nita Ambani. Drawing inspiration from this **Department of Commerce** of our institution has launched an innovative programme called ‘**Students Cooperative Bank**’.

The primary objective of this program is to give a practical know-how to students about the functioning of the bank. This Cooperative Bank is launched on **16-07-2015**. The facilities available in the Bank are a) Saving Account                      b) Deposits & Withdrawals and c) Loan facility. Cash balance as on 13-04-2016 is Rs. 3720. The total number of S/B account holders is 118 including the staff. This bank is solely maintained by the students.

### OBJECTIVES

- To give a practical know how to students about the functioning of Bank.
- To make the students acquainted about maintenance of records like Cash Book, Ledger etc.
- To foster a zeal among the students to prepare for Bank Exams.
- To inculcate the habit of savings among students.
- Loan facility is available so as to help the students to pay for their examination fee or purchase of books.

### BANK PROFILE

- **Date of Establishment** : **16-07-2015**
- **Facilities Available** : **a) Saving Bank  
b) Deposit & Withdraws  
c) Loan facility**
- **Timings** : **1.15 pm to 2.00 pm.**
- **Staff Details** : **1) Manager  
2) Accountant  
3) Cashier**

- **No. of Account Holders (Students) : 100**
- **No. of Account Holders (Staff) : 18**
- **Cash Deposited as on 24-08-15 : Rs. 4420**

**Contact Details:**

Name of the Principal : Sri. A. Shankar..

Name of the institution : K.R.R. Govt. Arts and Science College,  
Kodad (Mndl.)  
Nalgonda (Dist.)  
Telangana.

Pincode : 508206

Accredited status : B++

Work Phone : 08683-255340

Website : [www.krrgascnodad.com](http://www.krrgascnodad.com)

Mobile : 9949424324

Email : [krrgasc@gmail.com](mailto:krrgasc@gmail.com)

## **2) BUMPER OFFER QUESTION (Student Attention Enhancement Award)**

### **1. Goal.:**

Student Attention Enhancement Award is an innovative programme adopted by the institution in this academic year to enhance listening skills among the students. As an old adage says, “We can take the horse to the water, but we cannot make it drink”, in the same manner though the institution organizes any number of seminars and extension lectures, it is futile unless the student shows interest to note the content.

### **2. The Context. :**

Our institution, for a couple of years has been successfully organizing different Seminars, Extension Lectures and Guest Lectures by inviting eminent academicians. It is observed that the institution is able to get only the physical presence of the students and not their mental presence.

### **3. The Practice.**

This program involves asking the question from the speech delivered by the invitee. A separate question is asked to both boys and girls. The first student who answers the question is given a cash prize immediately on the same platform.

### **4. Evidence of Success:**

Bumper Offer Question is a big success in this academic year. This has thoroughly increased the listening skills among the students. The invited Resource Person is also encouraged to see the students taking note of all the points he explains.

### **5. Problems Encountered and Resources Required.**

When ever the strength of the students is more for any of the Seminar, then it becomes difficult the identify the student who raised his hand first to answer the question.

### **6. Notes (optional) :**

Bumper Offer Question is a big success in this academic year. This has thoroughly increased the listening skills among the students. The invited Resource Person is also encouraged to see the students taking note of all the points he explains.

## 7. Contact Details.

Name of the Principal: Mr. A. Shankar.  
Name of the Institution: KRR Govt. Arts and Science College.  
City : Kodad.  
Pin Code: 508206.  
Accredited Status: B++  
Work Phone: 08683-255340  
Website: [www.krrgasc.com](http://www.krrgasc.com) (Fax:08683-255340)  
Mobile: 9849531945 / 9949424324  
E-mail: [Kodad.jkc@gmail.com](mailto:Kodad.jkc@gmail.com)