



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT ARTS AND SCIENCE COLLEGE KAMAREDDY
Name of the head of the Institution		C PRABHAKAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08468220865
Mobile no.		9154806759
Registered Email		pri-gdc-kmr-ce@telangana.gov.in
Alternate Email		gdc.kmr@gmail.com
Address		Govt Arts and Science College Nizamabad Road Kamareddy Dist Kamareddy 503111
City/Town		Kamareddy
State/UT		Telangana
Pincode		503111

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	P ANJALIAH
Phone no/Alternate Phone no.	08468220865
Mobile no.	9494715276
Registered Email	prl-gdc-kmr-ce@telangana.gov.in
Alternate Email	gdc.kmr@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/38178.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/38388.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	75	2005	28-Feb-2005	27-Feb-2010
2	B	2.77	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC	12-Jul-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

A day Training for Program Outcome and Course Outcome	23-Dec-2015 1	35
ICT Training for Faculty	21-Oct-2015 2	35
Computer skills for Office Work	18-Aug-2015 2	35
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

11

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Regular Feedback from various stakeholders, students, parents, principal (employer) regarding the institution. IQAC involved in preparing many reports highlighting the activities of the college. Orientation training provided to members of the faculty to use digital and virtual classes under ICT training provided training on programme out come and course out come with quality and quantity metrics

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To train outcome based teaching and learning process	The outcome of all the programs and courses is clearly articulated in the beginning of the semester. Keeping these in mind the Lecturers carried out the curriculum
To train the Lecturers to use ICT and Digital Classrooms utmost	100 of faculty is using ICT and Digital classrooms effectively
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC&NAAC College Committee	16-Dec-2015

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2016
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Date of Submission	20-Feb-2016
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- This institution ensures effective curriculum delivery through a well-planned and documented process through its forty three well-qualified and wellexperienced lecturers.
- This college adheres to the syllabus prescribed by its affiliating university, i.e., Telangana University..The time table, course plan, and learning outcomes are designed and discussed at the beginning of the academic year. Continuous Internal Evaluation (CIE), feedback system and maintenance of records are monitored regularly.
- Necessary and upgraded technology such as ICT, English Lab is provided to the lecturers to make the teaching learning process effective and interesting.
- Special classes for slow learners and remedial coaching classes for failed students are engaged to boost their confidence levels.
- Academically brilliant students are motivated to take up study projects and also to deliver classroom seminars.
- English communication skills, computer skills and analytical skills are imparted

through Telangana State Knowledge Centre (TSKC). • Certificate Courses like MS-Office, Spoken English, and Journalism are introduced to improve their employable skills. • Lecturers attend National and State Level Workshops/Seminars, Orientation and Refresher Courses in different universities, update their knowledge and latest trends in their subjects and ensure effective delivery in their classrooms for the benefit of the students. • Well-stocked library and internet facility in the college enables lecturers to gather more information from books and transfer that knowledge to the students. • Extension Lectures, Guest Lectures and seminars are conducted in the college by inviting eminent resource persons and provide students an opportunity to interact with them and update their knowledge. • Class counselor system is in practice wherein students put forth their academic and syllabus related problems before him/her for their immediate redressal. • The institution arranges field trips, study tours, industrial tours so that students get firsthand knowledge and practical exposure of their respective subjects. • Principal conducts Review Meetings with lecturers regularly to ensure that the syllabus is covered as per the university almanac. Steps are also taken for the early completion of syllabus and for conduct of revision classes on certain important topics from the examination point of view

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
FAMILY COUNSELLING	Nil	04/06/2015	20	LIVELIHOOD	LIVELIHOOD
ICT	Nil	19/09/2015	2	IT	ICT
BASIC NUTRITION	Nil	08/10/2015	1	FOOD PROCEESS	LIVELIHOOD
BEAUTICIAN COURSE	Nil	03/12/2015	15	SELF EMPLOYEMENT	LIVELIHOOD
CRAFTS	Nil	06/01/2016	5	WOMEN ENTE RPRENUERSHIP	LIVELIHOOD
YOGA	Nil	10/02/2016	30	PERSONAL IMPROVEMENT	UNIVERSAL VALUES
CAMPUS RECRUITMENT TRAINING	Nil	19/03/2016	30	EMPLOYABIL ITY	EMPLOYABIL ITY
EMPLOYABIL ITY SKILLS	Nil	28/04/2016	30	EMPLOYABIL ITTY	EMPLOYABIL ITY

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	180	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	18/06/2015	494
Gender Sensitization	18/08/2015	494
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	MPCS	58
BSc	MSCS	Nil
BSc	BZC	205
BCom	COMPUTERS	43
BA	HISTORY	59
BA	EPP,CA,RI	177
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback Obtained The college appointed class mentors for each class, prepared the structured feedback forms which covered all the teachinglearning aspects for different stakeholders, such as students, parents and employers. The forms of feedback are distributed to students and parents through mentors of the class. The college established an academic council for academic excellence in order to analysis of the different feedbacks the council collected the feedback forms from stakeholders and analyzed systematically. IQAC Role The college thoroughly reviews the curriculum aspects for every academic year. The college established an Internal Quality Assessment Cell for quality consistence and quality enhancement measure. The IQAC college committee worked with various departments and committees like Career Guidance, AntiRagging and Anti Sexual Harassment Committee, etc. It reinforces the curriculum by incorporating updated information and other issues. Overall Development of College through feedback • Activity based teachinglearning • Purchased new books, and games materials • Beautifying campus • Lab as classroom • Updated labs • Updated</p>

software and purchased 30 more computers • Virtual classroom training for students • Vegetation on campus improved • Various cultural, literary, sports and games competitions conducted • Organized field trips and projects • Coaching classes for higher education are conducted

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP	60	59	59
BA	RI	120	100	100
BA	COMP APPLICATIONS	45	37	37
BA	EPP	60	40	40
BCom	GENERAL	60	33	33
BCom	COMP APPLICATIONS	60	32	32
BCom	COMPUTERS	30	11	11
BSc	BZC	90	90	90
BSc	BFC	80	79	79
BSc	ZFC	40	36	36

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	629	41	55	8	63

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
63	63	15	8	2	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

lecturer is nominated as a mentor to one of the particular class and he/she is supported by two class representatives one is a male the other is a female. A prescribed format is given to the mentor Why mentor mentee system and Activities • Bridging the gap between the lecturers and students. • The value added to the

students • Creation of a better environment in college, • Students can approach lecturers anytime personal and through Watsapp • For both educational and personal guidance and counseling • Enhancement of knowledge base for both teachers and students alike, due to effective one to one correspondence and communication. • Awareness and support to students for Govt. and Private competitive and employment examinations. • Motivation for higher studies and entrepreneurship. • Advice and support for improvement in academic performance • Regular counseling sessions are held between mentor and mentee. • A report sheet is maintained for each student in his profile. • The report sheet has both personal and academic data. • Students approached the mentor for both academic and personal problems. Personalized career advice is given to the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
629	55	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	50	5	Null	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	111	III YR	14/04/2016	26/06/2016
BA	129	III YR	14/04/2016	26/06/2016
BCom	401	III YR	14/04/2016	26/06/2016
BCom	402	III YR	14/04/2016	26/06/2016
BCom	405	III YR	14/04/2016	26/06/2016
BSc	441	III YR	14/04/2016	26/06/2016
BSc	445	III YR	14/04/2016	Null
BSc	468	III YR	14/04/2016	26/06/2016
BSc	461	III YR	14/04/2016	26/06/2016
BSc	468	III YR	14/04/2016	26/06/2016

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation (CIE) is effectively done in this college.

Telangana University, the affiliating university, stipulates the college to conduct practical exams and Award lists are sent to the university through online so that the marks are included in their memo of marks. • Slip tests, Classroom Seminars, Group discussions, pair activities, Group work, and Just Minute (JAM) sessions are also part of Continuous Internal Evaluation. The performance of the students is evaluated in the classroom by the lecturers concerned and useful tips are given for their improvement. Special study material is provided to the slow learners. • The two popular competitions introduced by the Office of the Commissionerate of Collegiate Education, Jignasa (Student Study Projects) and Yuvatharangam (Literary, Cultural, Games and Sports) at the college, district and state levels are aimed at bringing out the hidden talents of the students. Proper guidance and necessary arrangements are made for them to excel in these competitions under the supervision of the lecturers before their commencement. • Students are continuously informed that their performance in academics, curricular, cocurricular and extracurricular activities is evaluated and necessary steps are initiated for their benefit. Class counselors play an important part in Continuous Internal Evaluation of the students by attending to their academic problems. • Meritorious students who bring fame to college are felicitated in specially organized programmes. Parents of such students are also invited to attend the programmes thereby giving them a rare opportunity to see how the performances of their children are applauded in the college.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute follows the affiliated university, Telanagana University's Almanac strictly, attendance, assignments, mini project, classroom seminars, group discussion, quiz. • There is a transparency in every step of the assessment the strict measures are taken in every aspect of examinations of CIE.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/38502.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
111	BA	EPP	46	24	52
354	BA	RI	80	37	46
352	BA	CA	18	9	50
401	BCom	GENERAL	28	9	32
405	BCom	CA	23	11	48
445	BSc	BZC	57	13	23
462	BSc	BFC	33	15	45.5
461	BSc	ZFC	9	4	44.4
441	BSc	MPC	25	5	20
468	BSc	MPCS	23	5	22

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
SEMINAR ON VERMICOMPOST MARKETING	BOTANY	10/09/2015
SEMINAR ON COMMUNICATION SKILLS	ENGLISH	05/08/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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No Data Entered/Not Applicable !!!

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
ENGLISH	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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No Data Entered/Not Applicable !!!

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Null	3	Null	Null
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
EQUAL OPPERTUNITIES AWARENESS	WOMEN EMPOWERMENT CELL	30	500
HARITHA HARAM	NSS NCC	30	500
GENDER SENSITIZATION	COLLEGE	25	500
AIDS AWARENESS	NSS 3 UNITS	30	600
SWATCHA BHARATH	NSS 3 UNITS	30	600
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
AIDS AWARENESS	RECOGNIZATION	MEDICAL HEALTH DEPT	500
ADOPTION OF A VILLAGE	APPRECIATION	GRAMPANCHAYATH ADLOOR	200
ADOPTION OF SHG	APPRECIATION	SHAKTI SHG	300
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
INTERNATIONAL YOGA DAY	NCC	HEALTH AND FITNESS	33	100
HARITHA HARAM	NSS	SAPLING OF PLANTS	33	1000
GENDER SENSITIZATION	WEC	GENDER SENSITIZATION	20	300
RED RIBBON	NSS	HIV AWARENESS	15	600
SWATCHA BHARATH	NSS	SWACHA BHARATH	10	600
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	K SWAPNA	NIL	1
FACULTY EXCHANGE	LAXMAIAH	NIL	1
FACULTY EXCHANGE	J SUCHARAN	NIL	1
FACULTY EXCHANGE	K ASHOK	NIL	1
FACULTY EXCHANGE	CH LINGAMAIAH	NIL	1
FACULTY EXCHANGE	K ASHOK KUMAR	NIL	1
FACULTY EXCHANGE	K LAVANYA	NIL	1
FACULTY EXCHANGE	B KARUNAKAR RAO	NIL	1
FACULTY EXCHANGE	CH NARASIMHA RAJU	NIL	1
FACULTY EXCHANGE	B UDAY KUMAR	NIL	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IIT Bombay	01/06/2015	MOOCS	100
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
438480	434151

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18001	1270774	137	49122	18138	1319896
Reference Books	5000	840000	Nil	Nil	5000	840000
e- Journals	14	13200	Nil	Nil	14	13200
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	85	3	10	0	0	3	4	100	0
Added	0	0	0	0	0	0	0	0	0
Total	85	3	10	0	0	3	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7109902	3314574	72000	71000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

This college receives budget from the Office of the Commissionerate of Collegiate Education and makes adequate arrangements for the maintenance and upkeep of its building and infrastructure. • There are established systems and procedures for maintaining and utilizing physical, academic and support facilities in the college through the following committees. 1. Stock Verifications Committee for Science Computer Labs 2. Furniture Committee 3. Games and Sports Committee 4. Library Committee • Members of the above committees verify the equipment with Stock Register and give suggestions to improve facilities and submit a report to the Principal for further review with the departments concerned. • The Principal constitutes Stock Verification Committees in March every year to verify the stocks physically in different departments. Members of these committees visit all departments, verify the stock and submit reports before 31st March with observations and necessary suggestions. Labs: • Budget is allocated from the Special Fees to all Science labs in the meeting attended by the In charges of all Science subjects for the maintenance of labs, purchase of new equipment/items and also for conducting practicals so as to prepare students for the Practical Examinations to be

conducted by the affiliating university. • Repairs to furniture and cleaning water tanks are generally taken up in summer / midterm vacation without disturbing the academic atmosphere. • Repairs to electrical fittings, plumbing works, RO System water plants, water leakages, and sanitary fittings, etc are taken up at the earliest so as to avoid inconvenience to the students and staff. • Proper glass fittings and mesh wire are arranged to the windows and ventilators of science labs to safeguard precious lab equipment from rat and monkey menaces. Library: • Members of the Library Advisory Committee consider the development proposals, budget allocation and other policy decisions like purchase of books. They visit library frequently to observe its smooth functioning and suggest steps for its proper use by the students and lecturers. • They invite names of important journals, magazines and books from students and staff and recommend to the Principal for their purchase depending on the availability of budget. Books were purchased in the last four years. • They receive catalogues of new books, go through them, visit books fairs/ exhibitions and procure them to college library. • Members of the library staff display the list of recently purchased books on its Notice board. They maintain noise free, dust free and pleasant atmosphere in library so that the readers can spend more time there. They also display news clippings on employment and higher education opportunities in different institutions on the Noticeboard for the benefit of the students Games Sports: • Outdoor play grounds are made ready immediately after the reopening of the college (after summer vacation) with the help of students. Members of the Games and Sports Committee advise students to play games regularly and prepare themselves for the forthcoming tournaments. •

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/40592.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric Scholarship	1279	10873241
Financial Support from Other Sources			
a) National	NA	Nil	0
b) International	NA	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	25/12/2015	400	Class Counsellor
Career counselling	03/12/2015	180	Disha Foundation
Meditation	11/11/2015	80	College Faculty
Soft Skills	08/09/2015	100	Raja Foundation
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Career Guidance and Placement Cell	297	297	50	20
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. Varun Motors Pvt Ltd 2. ICICI Academy 3. Navatha Road Transport	200	5	LMV Financial Services	10	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	10	BA BCOM BSC	ALL SUBJECTS	OSMANIA UNIVERSITY	ENGLISH
2015	10	BSC MPCs	PHYSICS	Osmania University	MSC PHYSICS
2015	2	BSC MSTCS	STATISTICS	OSMANIA UNIVERSITY	MSC STATISTICS
2015	10	BA	ECONOMICS	OSMANIA UNIVERSITY	MA ECONOMICS
2015	15	BSC BZC	BOTANY	OSMANIA UNIVERSITY	MA TELUGU
2015	15	BSC	MATHS AND SCIENCE	OSMANIA UNIVERSITY	B.ED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS MEET	COLLEGE	98
CULTURAL MEET	COLLEGE	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• This college follows democratic principles in academic as well as administrative bodies by ensuring students' participation in many activities. They are nominated as members along with lecturers in the following committees as we don't have elections for students' council we formed Students' Quality Assurance Cell (SQAC) • Antiragging Cell : Two students • Library Committee : Three students (one from B.A, one from B.Com and one from B.Sc.) • Games Sports Committee : Two students • Internal Quality Assurance Cell : Two students • Time Table Committee : Three students • Cultural Committee : Two students • Literary Committee : Two students • Grievances Redressal Cell : Two students • Research Cell : Two students • Antiharassment Cell : Two students • Nominated students actively participate in all the meetings and express their views for the betterment of the institution. • Their inputs are given importance while framing timetable so as to minimize inconvenience. • Studentcentric activities like classroom seminars, study projects, field trips etc. are conducted in consultation with them. • They monitor and recommend appropriate action, if any, against the students involved in ragging. However, no such incident has taken place in this college so far. • They request the Principal to organize games and sports, to develop play grounds and also to allocate funds for conducting games.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni is registered in the year 2016 vide Regd. Number 69/2016. Mr.K.Thirumal Reddy is its president, presently serving as Chairman of Telangana Food Commission, a constitutional body of Telangana state.

5.4.2 – No. of enrolled Alumni:

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5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

• This college has very strong and proud alumni rendering services in the various high level positions in the central, state Governments as well as business fields. • As the alumni was functioning since the inception of the college it was not registered up to 2016. • Most of the alumni members in touch with the developmental activities of the college regularly by sponsoring gold medals to encourage the meritorious students. • The Alumni association is supporting the college authorities for the protection of the properties, vast lands which the college has.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Its organisational structure is very strong with the visionary Principal, VicePrincipal, Academic Coordinator, Incharges of all departments, lecturers and members of the nonteaching staff to take care of the academic requirements of the students of this college. They ensure proper implementation of the policies of the State Govt. and Office of the CCE, Hyderabad. • Senior lecturer among the members of the teaching staff is the VicePrincipal and he assists the Principal in all the administrative matters including correspondence with officials. The Academic Coordinator is Incharge for academic matters and senior lecturer is the Incharge in the department and all other lecturers assist him in department and academic matters. • This institution maintains high quality in teachinglearning and other academic, cocurricular and extracurricular activities through its wellqualified and wellexperienced lecturers. The volunteers of three NSS units and cadets of one NCC unit contribute to community development with their selfless activities. Students are trained in employable skills through Telangana State Knowledge Centre (TSKC) and NAANDI Foundation to foster global competence in them. The Career Guidance Cell enlightens students on employment and higher education opportunities after graduation and also on the job requirements of global market. • The Principal convenes staff meetings regularly and involves all lecturers in the deliberations on issues. Resolutions are taken during the meeting by making all of them accountable. The college IQAC ensures effective conduct of curricular, cocurricular and extracurricular activities. • Needbased UG Programmes are introduced from time to time keeping in view the requirements of job market. • More than thirty committees are constituted at the beginning of the academic year and lecturers are made conveners and members. They are also made responsible for their effective implementation. Such decentralization promotes accountability and management skills like planning, organizing and decision making in them. Additional responsibilities are also given to them on special occasions like College Annual Day, presentation of student study projects and conduct of games and sports. • Incharge of every department convenes a meeting with other lecturers in the department at the beginning of the academic year and chalks out plans for effective teachinglearning activity. • This college also grooms leadership qualities in students through its NSS and NCC activities during community programmes and camps. They are encouraged to assist the lecturers in organising classroom seminars, group discussions, cultural and literary programmes.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	<p>This college opted Annual system of examination for hundred marks. • Slip tests, Classroom Seminars, Group discussions, Pair activities, Group work, Just a Minute (JAM) session are also part of Continuous Internal Evaluation. The performance of the students is evaluated in the classroom by the lecturers concerned and useful tips are given for their improvement. Simplified study material is provided to the slow learners.</p>
Curriculum Development	<ul style="list-style-type: none">• This institution ensures effective curriculum delivery through a wellplanned and documented process through its thirty three wellqualified and wellexperienced lecturers and studentcentric teaching methodology. • This college adheres to the syllabus prescribed by its affiliating university, i.e., Telangana University. Choice Based Credit System (CBCS) is in vogue and Value added course is included for every UG Programme. Courses like Food and Nutrition, Hygiene, Yoga etc., are included in this college with the guidance of National Institute of Nutrition (NIN) and Indian Council for Medical Research (ICMR). • The time table, course plan, and learning outcomes are designed and discussed at the beginning of the academic year. Continuous Internal Evaluation (CIE), feedback system and maintenance of records are monitored regularly. • Necessary and upgraded technology such as ICT, English Lab, Digital Library, Virtual Classroom, etc. is provided to the stakeholders to make the teaching learning process effective and interesting. • Special classes for slow learners and remedial coaching classes for failed students are engaged to boost their confidence levels and perform well in the examinations. • Academically brilliant students are motivated to take up study projects, deliver classroom seminars and also to take a lead role in classroom activities. • English

communication skills, computer skills and analytical skills are imparted through Telangana State Knowledge Centre (TSKC). Certificate Courses like MSOffice, Spoken English, and Journalism are introduced to improve their employable skills

Research and Development

- The Research Cell of the college has constituted a Doctorates' of Nizamabad District, wherein all the Ph.D. awarded scholars of this town are enrolled as its members. Members of the Cell emphasise on the importance of research in every field and also in the recruitment of teaching staff in universities and undergraduate colleges. They meet at least once in a year to promote research activities by the scholars of this town.
- Taking into consideration the importance of research in different fields, this college has created an ecosystem for innovation and research. It facilitates incubation for transfer of knowledge. All departments are equipped with research facilities and the library with access to Ejournals.
- The laboratories are provided with required infrastructure and other chemicals to carry out research activities the faculty and students are constantly motivated to undertake research activities. Lecturers and students are also continuously motivated to undertake research activities.
- The Department of Chemistry is equipped with spectrophotometer and other research equipment. The ecosystem created in the college serves as an incubation centre to carry out the innovation and initiatives for transfer of knowledge.
- Books in the library help the research scholars to pursue their research work to some extent.

Library, ICT and Physical Infrastructure / Instrumentation

- The college was established in 1964 with Arts and Commerce combinations.. Over the past 52 years, the number of students has increased steadily. New courses and combinations are introduced from time to time, keeping in view the employment requirements of the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	AUTOMATION

Finance and Accounts	STATE TREASURY
Student Admission and Support	Degree Online Services, Telangana (DOST)
Examination	TUEXAMS.IN TUEXAMS.ORG

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	14/12/2015	03/01/2016	21
Refresher Course	1	29/10/2015	18/11/2015	21
ICT	33	23/07/2015	23/08/2015	30
COMPUTER LITERACY	10	28/08/2015	28/09/2016	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There are funds from the Govt. of Telangana, University Grants Commission (UGC), Raashtriya Uchcharat Shiksha Abhiyan (RUSA) for the salaries and infrastructure development of the college apart from fees collected from students. • The internal audit of the college is taken care of by the Principal, Administrative Officer, Superintendent and other members of the nonteaching staff. Care is taken to see that cash books are maintained properly and regularly. Restrictions are imposed on the amount spent, keeping in view audit objections. • The external audit is done by the auditors of the Office of the Regional Joint Director of Collegiate Education, Warangal and the Office of the Commissioner of Collegiate Education, Hyderabad. However, no such audit was done in the last five years by them. • The external audit is also done by the auditors of Auditor and General team of the State Government. It was conducted in this college in September 2015. All the accounts of the college were audited from 2008 to Sept 2015. No major objections were raised by the audit team and clarifications were given as and when raised during the audit inspection time. • All the budgetary allocations released by the University Grants Commission are audited by the Registered Charter Accountant. Settlement of accounts in the UGC Office is done only after obtaining the Audit Certificate from the Registered Charter Accountant. Five such certificates were obtained from the CA in the last four years and settlements were made in the UGC Office. • Expenditure pertaining to the budget released for conducting NSS activities in the college and also for conducting camps are also audited by the competent authority before submitting to the authorities concerned. • A committee with four lecturers is constituted as and when objections are raised by the audit team to look into them. They discuss and analyse objections and suggest steps for their redressal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sri Balraj Goud	500000	Beautification of College Building
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	TELANGANA UNIVERSITY	Yes	IQAC
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PARENTS HOME VISITING 2. LUNCH @STUDENTS HOME 3. PARENTS MEET AT COLLEGE

6.5.3 – Development programmes for support staff (at least three)

1. ICT 2. EXTERNAL TALKS 3. INTERNAL WORKSHOPS

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. 100 IMPLEMENTATION OF CBCS 2.RECRUITED ICT STAFF 3. 4 UGC MRPs had taken up by the faculty

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Computer skills for Office Work	01/11/2015	01/11/2015	30/11/2016	100
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WOMENS DAY	08/03/2016	08/03/2016	400	100
GENDER SENSITIZATION	08/10/2015	08/10/2015	200	100
LEGAL AWARENESS	23/03/2016	23/03/2016	300	200

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Scribes for examination	Yes	10
Special skill development for differently abled students	Yes	10
Rest Rooms	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2015	1	1	02/12/2015	2	HIV AWARENESS	HEALTH	110
2015	1	1	21/09/2015	4	GANESH IMMERSION SECURITY	SECURITY	30
2015	1	1	18/02/2016	1	TRAINING FOR SHG	WOMEN EMPOWERMENT	10
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HAND BOOK 2015	20/11/2015	RAGGING IS PROHIBITED

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
INTERNATIONAL YOGA DAY	21/06/2015	21/06/2015	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

BAN OF PLASTIC SHELTER FOR BIRDS

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A group of about eight students are asked to prepare and present their views on a given topic. Each of them is offered a cup of tea and snacks and the lecturer initiates and monitors the programme, which is expected to last about half an hour. Objectives: • to prepare the students for group Discussions, which form an integral part in recruitment drives, • to select the topics relevant to the needs of the students and society, • to create zeal in students to gather information from different sources, • to create confidence in students and encourage them to move ahead, even if they fumble and • to make them learn the importance of being in a group and follow certain acceptable norms of behaviour, speech, body language, etc. Names of the participants in the programme are entered and signatures obtained in the register important points of discussions are Also listed there programme organiser will sign at the end. A student is asked to speak in front of more than hundred fellow students for about fifteen minutes on given topic of which is relevant to their or society needs. Objectives: • to shed stage fear in students, • to gather information on the given topic from different sources, • to inculcate in them the public speaking skill, • to increase their confidence levels and • to groom them for effective presentations in different competitions. Name of the participant in the programme is entered and signature obtained in the register. Important or relevant views of the speaker are also entered. Programme organiser will sign at the end. Evidence of Success • Students actively participated in this program, improved the characteristics of a formal discussion, initiation of the topic, defining, turn taking, pros and cons of topic, conclusion. • Polished their language skills • Learned putting forward their ideas, negotiation

skills, diplomacy of words,

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/40761.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. **Livelihood Training:** This institution is committed • to be a promised land of prosperous livelihood and • to cater to the needs of the students by assuring an easy livelihood by its, motivation, training and practice. Objectives: • to assure a prosperous future to the students, • to make them health conscious, • to train in problem solving skills and • to provide hands on experience of socioeconomic, psychological, cultural and legal issues. Context: • The Livelihood Training is a strategic plan for the better future of the students of this college with the guidance of • National Institute of Nutrition (NIN), • Indian Council for Medical Research, • National Institute of Rural Development and Panchayath Raj, • Bar Council of Kamareddy town and • District Magistrates. • Such a programme fills a sense of confidence in the students, provides ample scope in rural livelihood, health, hygiene, socioeconomic development and independent living. It also erases confusion from their minds and lays excellent foundation for this career growth. Practice: As part of this Livelihood Training, this college offers courses such as: • Basic Nutrition, • Hygiene, • Child care, • Adolescent Nutrition (under the guidance of National Institute of Nutrition), • Poshan Abhiyaan Elearning (through Indian Council for Medical Research) ICMRNIN modules) • Students of this college visited Rural Engineering at the National Institute of Rural Development and Panchayath Raj, Hyderabad. Students learned on the best use of low cost resources available around them on • designing and building a low cost house with more protection, • the best use of waste, • production of honey, different types of oils, harmless pesticides, • ecofriendly plates, bags, biotoilets, • low cost washrooms, • water preservation and management, • kitchen gardening, • sand casting, • hydroponic farming and b. **Legal Awareness:** • The Equal Opportunities Cell (EOC) organises legal awareness programmes in collaboration with the Kamareddy Bar Council and District Magistrate. They become confident in legal issues and get hands on experience in problem solving skills. Evidence of Success: • Most of the students suffer from malnutrition. They have realised the importance of nutrition in their lives and started taking nutritious food after attending this programme. • Millets are grown in this region and they were the staple food once. Though stopped taking millets in the food long ago, many of them have started taking after this programme. •

Provide the weblink of the institution

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/40759.pdf>

8.Future Plans of Actions for Next Academic Year

Introduction of PG courses Separate hostels for men and women students
Construction of 10 more new class rooms Applying for NIRF Conducting national level workshops/seminars/conferences Increasing MRPs/RCs/OCs/FDPs Construction of a full pledged auditorium Adding 50 more computers Construction audience gallery near volleyball court Construction of a modern canteen with financial assistance of alumni Register the alumni association Encouraging faculty to pursue research programs