

A MODEL STUDENT CHARTER

A) An Institution's Responsibilities towards its students

- Communicate the goals and objectives of the institution systematically and clearly all students
- Offer Programmes that are consistent with institutional goals and objectives
- Offer a wide range of programmes with adequate academic flexibility
- Use feedback from students in the initiation, review and redesign of programmes
- Facilitate effective running of the teaching-Learning programmes
- Implement a well-conceived plan for monitoring student progress continuously
- Ensure that the student assessment procedure and systems are reliable and valid
- Provide clear information to students about the admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services
- Ensure sufficient and well-run support services to all students
- Promote values, social responsibilities and good citizenship in all students

B) Students Responsibilities of Learning

- Appreciate the institutional goals and objectives and contribute to their realization by participating in relevant institutional activities
- Have a clear Knowledge of the programmes, admission policies, rules and regulations of the institution
- Understand the teaching and learning strategies and evaluation systems of the institution
- Follow the time schedules, rules and regulations of the institution
- Undertake regular and intense study of Learning materials
- Make optimum use of the Learning resources and other support services available in the institution
- Prepare for Continous internal assignments and term-end examinations
- Give feedback for system improvement
- Have faith for system improvement
- Live as worthy alumni of the institution