

GOVERNMENT DEGREE COLLEGE NARSAPUR
DIST. MEDAK

DRAFT ACTION PLAN OF NAAC PROCEDURE

Dt. 14-12-2018

1. Create awareness among staff and students about the NAAC procedure and its importance – conduct seminars on NAAC.
2. Assign responsibilities to designated staff for fulfilling the different criteria of NAAC procedure.
3. Consolidate the records of the last 5 years pertaining to different aspects of the NAAC procedure.
4. Create documentation in cases where proper record is not available.
5. Prepare 37 files pertaining to NAAC procedure.
6. Create a profile of the college.
7. Give the details of the various programmes offered by the college including certificate/diploma programs highlighting the program outcomes, program specific outcomes and course outcomes.
8. Give the profile of the teaching and non-teaching staff of the college.
9. Give the socio-economic profile of the students enrolled in the college for the last five years.
10. Prepare the VISION and MISSION statement of the college in tune with CCE guidelines.
11. Prepare a SWOC (Strengths, Weaknesses, Opportunities and Challenges) analysis of the college.
12. Highlight the curricular planning and implementation at college level.

13. Present the feedback system in place at the college.
14. Highlight the periodic evaluation of the teaching-learning process and its effectiveness.
15. Highlight the evaluation of the examination results faculty-wise and steps to improve the same - remedial coaching.
16. Conduct a Student Satisfaction Survey in the college.
17. Highlight the Research and Innovations steps undertaken at the college level by faculty and students.
18. Highlight the extension activities of the college including NSS aimed at community development.
19. Highlight the infrastructure at the college including lab, library and sports facilities.
20. Highlight the Information Technology infrastructure available in the college including Wi-Fi.
21. Create an alumni profile and record minutes of alumni meetings.
22. Highlight the activities of the Career Guidance and Placement Cell.
23. Present the Governance, Leadership and Management profile at the college.
24. Highlight the activities of the Women Empowerment Cell.
25. Create a Faculty Empowerment Cell and a Performance Appraisal System.
26. Highlight the strategies for finance and resource mobilization for the improvement of college functioning.
27. Highlight the Internal Quality Assurance Cell and its work.
28. Highlight the Institutional Values and Best Practices adopted at college level.
29. Highlight the Green Practices including Haritha Haram, Swach Bharat program, etc.
30. Highlight the student study projects (Jignasa) undertaken by students.