



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|--------------------------------------|
| 1. Name of the Institution | | GOVERNMENT DEGREE COLLEGE MANCHERIAL |
| Name of the head of the Institution | | Dr.V. CHAKRAPANI |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 08736252041 |
| Mobile no. | | 9849558058 |
| Registered Email | | gdcmancherial.jkc@gmail.com |
| Alternate Email | | iqacgdcmncl@gmail.com |
| Address | | College Road, Garmilla. |
| City/Town | | Mancherial |
| State/UT | | Telangana |
| Pincode | | 504208 |
| 2. Institutional Status | | |

| | |
|--|-----------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | M. V. PATWARDHAN |
| Phone no/Alternate Phone no. | 08736252041 |
| Mobile no. | 9393751540 |
| Registered Email | gdcmancherial.jkc@gmail.com |
| Alternate Email | iqacgdcmncl@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36810.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36814.pdf |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 2 | B | 2.47 | 2016 | 19-Feb-2016 | 18-Feb-2021 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 01-Jul-2012 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| JIGNASA student study projects | 14-Feb-2020 1 | 30 |
| Review on admissions and | 28-Oct-2019 | 12 |

| | | |
|--|------------------|-----|
| results by Department Incharges | 1 | |
| Implementation of CAIMS System | 30-Jul-2019 1 | 16 |
| YUVATHARANGAM State level literary and cultural competitions | 24-Jan-2020 6 | 104 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | 2019 0 | 0 |
| View File | | | | |

| | |
|--|---------------------------|
| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
| Upload latest notification of formation of IQAC | View File |
| 10. Number of IQAC meetings held during the year : | 4 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | No |
| Upload the minutes of meeting and action taken report | No Files Uploaded !!! |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| 12. Significant contributions made by IQAC during the current year(maximum five bullets) | |
| The IQAC is playing the main role for overall development of the institute. | |
| Teaching Learning process is continuously monitored and suggestions are invited through IQAC. | |
| All the department were asked to arrange field trips, study projects, student seminar, lectures by external peers, remedial classes for slow learners, continuous evaluation of the same was followed. | |
| General IQAC meetings with all the staff members was conducted for quarterly for effective implementation of IQAC plan. | |

All the information regarding the staff development programmes/seminars/conferences/orientation/refresher courses is sent to staff members through IQAC.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|---|
| To improve the students strength | Wide publicity about college physical and teaching facilities given. Staff members conducted admissions campaign to elaborate the students about the teaching quality. As a result number of admissions improved. |
| To motivate staff to register for Ph.D as per the suggestions of peer team | Staff are motivated to join (those who have not enrolled) and complete Ph.D. (Those who had already registered). J. Shankaraiah of Commerce faculty had enrolled into Ph.D at Satavahana University. |
| To use more innovative and ICT enabled teaching to make classroom teaching more effective | Staff members are encouraged to use the available ICT facilities for effective teaching. |

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

20-Feb-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We are strictly adhered to run the syllabi of curriculum imposed on us by our parent university smoothly. We plan accordingly our Teaching plans. Institute operationalise the curriculum within the overall framework are provided by the University as well as functioning of curriculum can be delivered depends on resource potential and institutional goals. Head of the institution have to distribute curriculum among the concern department faculty (Heads), After receiving teaching plans of respectively faculty, then the heads of respective department distribute workload among their departmental faculty. Our institution follows chalk and board teaching method to delivered information among the student. We follow purely lecture method. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive , our faculty is also simplifies the implemented curriculum for the students that they can easily understood. Our faculty tries to penetrate the curriculum by running different curricula activity such as seminars, project work, tutorials, assignments, group discussion etc. this will help to understand practical knowledge of respective subject thermally. We provides different subjects to the students to provide their seminar and projects, eventually we tries to create scientific base temperament , among our students we are able to manage educational tours to provide field knowledge by respective subjects. To cope up with advanced knowledge we have establish ICT hub with the help of this we tries to provide the current knowledge in respective subject by the concern faculty. We have semester system and we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------------------------------|-----------------|-----------------------|----------|--|---------------------------------|
| Basics of computer skills | Nil | 04/11/2019 | 30 | Organisati ons and institutions which use technology in their operations | MS Office and Internet browsing |
| Introduction to phonetics | Nil | 14/10/2019 | 30 | Developing accent | pronunciati on skills |
| Soil test and analysis | Nil | 20/01/2020 | 30 | Assistance in agricultural labs | Analytical skills |
| Basic concepts of Telugu journalism | Nil | 03/02/2020 | 30 | Opportunit ies in journalism related areas | news report writing skills |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------|--------------------------|-----------------------|
|------------------|--------------------------|-----------------------|

| | | |
|---------------------------|--|------------|
| BSc | (Life Science any 3 Subjects from (Botany-Zoology-Chemistry-Computer Applications)) | 08/08/2019 |
| BA | CBCS any 3 Subjects from (History-Economics-Political Science-Computer Applications/Geography (MOOCs/ Virtual Classrooms)/ Public Administration (MOOCs)/ Sociology (MOOCs/ Virtual Classrooms)/ Psychology (MOOCs/ Virtual Classrooms)/ Mass Communication and Journalism (MOOCs/ Virtual Classrooms) | 08/08/2019 |
| BSc | Physical Science any 3 Subjects from (Mathematics-Physics/ Economics-Chemistry-Computer Science) | 08/08/2019 |
| BCom | Computer Applications | 08/08/2019 |
| BSc | Life Science any 3 Subjects from (Botany-Zoology-Chemistry-Computer Applications) | 08/08/2019 |
| BSc | CBCS any 3 Subjects from (History-Economics-Political Science-Computer Applications/ Public Administration (MOOCs)) | 08/08/2019 |
| BCom | Computer Applications | 08/08/2019 |
| MCom | General | 08/08/2019 |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--|---|
| BSc | (Life Science any 3 Subjects from (Botany-Zoology-Chemistry-Computer Applications)) | 08/08/2019 |
| BA | CBCS any 3 Subjects from (History-Economics-Political Science-Computer Applications/Geography (MOOCs/ Virtual Classrooms)/ Public Administration (MOOCs)/ Sociology (MOOCs/ Virtual Classrooms)/ Psychology (MOOCs/ Virtual Classrooms)/ Mass Communication and Journalism (MOOCs/ Virtual Classrooms) | 08/08/2019 |

| | | |
|------|--|------------|
| | Classrooms)/ Public Administration (MOOCs)/ Sociology (MOOCs/ Virtual Classrooms)/ Psychology (MOOCs/ Virtual Classrooms)/ Mass Communication and Journalism (MOOCs/ Virtual Classrooms) | |
| BSc | Physical Science any 3 Subjects from (Mathematics-Physics/ Economics-Chemistry-Computer Science) | 08/08/2019 |
| BCom | Computer Applications | 08/08/2019 |
| BSc | Life Science any 3 Subjects from (Botany-Zoology-Chemistry-Computer Applications) | 08/08/2019 |
| BA | CBCS any 3 Subjects from (History-Economics-Political Science-Computer Applications/ Public Administration (MOOCs) | 08/08/2019 |
| BCom | Computer Applications | 08/08/2019 |
| MCom | General | 08/08/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 120 | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Nil | Nil | Nil |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|---|---|
| BA | Educational Tour to Kotilingala, Telangana | 15 |
| BA | Educational Tour to Dharmapuri, Telangana | 15 |
| BA | Irrigation facilities for Agriculture | 15 |
| BSc | Ceramics Company manufacturing of clay pipes. Rapally | 15 |

| | | |
|---------------------------|--|----|
| BA | Dharmapuri Science Educational Tour | 30 |
| BSc | Educational Tour to Kotilingala, Telangana | 15 |
| BA | Charitra Kaykkani Prathapagiri Kota - Oka Parisheelana | 5 |
| BA | Gandhari Khila Vybhavam | 5 |
| BA | The problems in the English Pronunciation of High School Students: A Case Study of the affecting factors and needed measures | 5 |
| BSc | Thalassemia Disea | 5 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|--|
| Feedback Obtained |
| <p>Feedback Forms Collection from the students is one of the Academic activities in this college. It is a measurement about the performance of each Lecturer in each subject. It helps the Lecturers to analyze the steps in the way of teaching subjects. The feedback from the students will help the Lecturers to find out the drawbacks and correct themselves. This process will also help the Institution in the process of getting good results and improve the standards of the students. Evaluation of the student learning capabilities and analyzing Skills can be very useful to the Teachers in order to set the Teaching Methods. It also creates healthy competitive spirit among the Lecturers. It motivates in adopting different techniques in teaching. We all hope this is a good practice for the Lecturers as well as the students. Some time students feels thrill and get excited to give credits to their Lecturers. In general feedback from the students about the performance of each Lecturer is very useful and fruitful for the development of Academic activities.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|-------------------------------------|---------------------------|--------------------------------|-------------------|
| BA | Economics-History-Political Science | 60 | 23 | 23 |

| | | | | |
|---------------------------|--------------------------------------|----|----|----|
| BA | Economics-History-Political Science | 60 | 20 | 20 |
| BCom | Computer Applications | 60 | 11 | 11 |
| BCom | Computer Applications | 60 | 49 | 49 |
| BSc | Botany-Zoology-Chemistry | 60 | 9 | 9 |
| BSc | Botany-Zoology-Chemistry | 60 | 12 | 12 |
| BSc | Mathematics-Physics-Computer Science | 30 | 28 | 28 |
| MCom | General | 40 | 37 | 37 |
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 152 | 38 | 16 | Nil | 2 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 16 | 16 | 4 | 4 | 4 | 2 |
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has devised a mechanism for providing academic, personal and psychosocial support and guidance services for the benefit of the students. In order to provide professional counselling, mentoring and academic advice, the institution adopted the Mentor-Mentee System. As part of the system, the students are allotted to a teacher who will personally guide the students and maintain proper register of the counselling provided to the students. The Mentor-Mentee System that is being in practice in the institution has the following characteristics:

1. Each teacher acts as a Mentor to a certain U.G. course students who are known as mentees and the teacher is responsible to look into the socio, economic and personal and psychological aspects of the learners under his or her guidance.
2. The Mentor teacher maintains a register for recording the details of the students and the various academic and personal life.
3. The mentor is also supposed to record the progress of the students under his or her charge and is held responsible for the progress of the mentees.
4. The duty of the mentor is to closely observe each and every activity of the students and intervene whenever there is need for such intervention.
5. Another responsibility of the mentor is to be in contact with the parents of the students and update them about progress of their ward.
6. There is a provision in this system to bring to the notice of the Principal personally or

telephonic about the situation of any extreme in nature which tends to affect the students personally or academically. 7. The Mentor – Mentee System also provides a platform to know the practical problem of the students and works as a grievance redressal mechanism.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 401 | 16 | 1 : 25 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 17 | 16 | 1 | Nil | 3 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|--|
| 2019 | Nil | Nil | Nil |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|------------------------------|----------------|--|---|
| BA | 129 | SEM 1, 3, 5 | 31/12/2019 | 13/03/2020 |
| BCom | 401, 402 | SEM 1, 3, 5 | 28/12/2019 | 13/03/2020 |
| BSc | 441, 445, 467, 468, 489, 572 | SEM 1, 3, 5 | 28/12/2019 | 13/03/2020 |
| BA | 129 | SEM 6 | 07/10/2020 | 13/11/2020 |
| BCom | 401, 402 | SEM 6 | 07/10/2020 | 13/11/2020 |
| BSc | 441, 445, 468 | SEM 6 | 07/10/2020 | 13/11/2020 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College Examination Branch deals with all types of examinations and evaluation both internal and external. The college strictly adheres to the evaluation schedules prescribed by the affiliating university in its almanac. The Evaluation includes both internal assessment, semester-end examination. The evaluation of the answer scripts is carried out by the university. The college is proactive in redressing the grievances of the students, if any, related to examinations. Internal Assessment Test consists of 20 marks (15 marks for written tests and 5 marks for Assignment) and is conducted twice in each subject, in every semester. And the remaining 80 marks are for semester-end written examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of every academic year, the Commissionerate of Collegiate Education (CCE) issues Academic and Activities Calendar specifying timeline for both academic and other co-curricular and extracurricular activities scheduled for the year. In addition, the affiliating university, Kakatiya University also issues an almanac with the details of various types of assessment, such as Internal Assessment Tests and Practical Examinations. The university almanac also specifies dates of semester-end examinations. The institution prepares an Academic Calendar in consonance with the Almanac of the university and the Academic and Activities Calendar of the CCE strictly adhering to the examination schedule specified. The departments and teachers plan their teaching and other related academic activities according to the college Academic Calendar so as to organise the Internal and practical examinations as specified by the affiliating university. Similarly, the students also prepare for the examinations by keeping the calendar in mind. Considering the importance of the Academic Calendar in the academic progress of the students, the Principal places the Calendar on the College website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/35899.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------------------|---|---|-----------------|
| 468 | BSc | Mathematics-Physics-Computer Science | 13 | 5 | 38 |
| 445 | BSc | Botany-Zoology-Chemistry | 6 | 1 | 17 |
| 441 | BSc | Mathematics-Physics-Chemistry | 12 | 5 | 42 |
| 402 | BCom | Computer Applications | 16 | 9 | 56 |
| 401 | BCom | General | 5 | 3 | 60 |
| 129 | BA | Economics-History-Political Science | 20 | 13 | 65 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/33834.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|--|----------|----------------------------|------------------------|---------------------------------|
| Total | 0 | Nil | 0 | 0 |
| Any Other (Specify) | 0 | Nil | 0 | 0 |
| International Projects | 0 | Nil | 0 | 0 |
| Students Research Projects (Other than compulsory by the University) | 0 | Nil | 0 | 0 |
| Projects sponsored by the University | 0 | Nil | 0 | 0 |
| Industry sponsored Projects | 0 | Nil | 0 | 0 |
| Interdisciplinary Projects | 0 | Nil | 0 | 0 |
| Minor Projects | 0 | Nil | 0 | 0 |
| Major Projects | 0 | Nil | 0 | 0 |

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| NIL | NIL | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | Nil | Nil |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| NIL | NIL | NIL |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nil | Nil |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|------------|-----------------------|--------------------------------|
| National | Nil | Nil | Nil |
| International | Nil | Nil | Nil |

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| Nil | Nil |

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil | Nil | Nil | Nil | 0 | Nil | Nil |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nil | Nil | Nil | Nil |
| Presented papers | Nil | Nil | Nil | Nil |
| Resource persons | Nil | Nil | Nil | Nil |

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| Voluntary Blood Donation Camp Awareness Programme | Indian Red Cross Society Mancherial NSS UNIT -I and II | 19 | 150 |
| Life Skills and Personality Development SV Function Hall MNCL | NSS Unit-I and II Collaboration with NSS Unit of VVDC Mancherial | 2 | 10 |
| Eye Donation Awareness Programme | NSS Unit-I and II Collaboration with Lions Club Mancherial | 15 | 100 |
| Teachers Day Celebrations | NSS Unit-I and II | 10 | 120 |
| Ram Cheruvu Swachha Bharath | NSS Unit-I and II | 12 | 50 |
| College Premises Clean and Green on | NSS Unit-I and II | 15 | 50 |
| Voters Awareness Programme | NSS unit -I and II Collaboration with Revenue Department Mancherial | 16 | 100 |
| NSS Day | NSS Unit-I and II | 14 | 150 |
| HIV Testing Camp | NSS Unit-I and II | 10 | 40 |
| Ek Bharath Shresta Bharath Club | NSS Unit-I and II | 16 | 150 |
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|---------------------------------|
| Nil | Nil | Nil | Nil |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen cy/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|------------------------|---|--|---|---|
| AIDS Awareness Camp | NSS Unit I and II Collaboration with Medical and Health | AIDS Awareness Camp HIV -Testing Camp | 10 | 40 |

| | | | | |
|---------------------------|--------------------------------------|---------------------------------------|----|----|
| | Department | | | |
| Swachh Bharath | NSS unit I and II Revenue Department | Swachh Bharath Ram Cheruvu Park Clean | 12 | 50 |
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| Nil | 00 | Nil | 00 |
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | Nil | Nil | 00 |
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|---|
| Nil | Nil | Nil | Nil |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 40 | 26.24 |
| 60 | 0 |
| 100 | 0 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Nil |
| Classrooms with LCD facilities | Existing |

| | |
|--|----------|
| Seminar halls with ICT facilities | Nil |
| Video Centre | Nil |
| Value of the equipment purchased during the year (rs. in lakhs) | Nil |
| Others | Nil |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Classrooms with Wi-Fi OR LAN | Nil |
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|--|--------------------|
| NewGenLib | Partially | NGL Core Engine Version 3.1.1 Discover | 2020 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|--------|-------------|--------|-------|--------|
| | | | | | | |
| Text Books | 5061 | 959678 | Nil | Nil | 5061 | 959678 |
| Reference Books | 1986 | 298187 | Nil | Nil | 1986 | 298187 |
| e-Books | Nil | Nil | Nil | Nil | Nil | Nil |
| Journals | Nil | Nil | Nil | Nil | Nil | Nil |
| e-Journals | Nil | Nil | Nil | Nil | Nil | Nil |
| Digital Database | 1 | Nil | Nil | Nil | 1 | Nil |
| CD & Video | 25 | Nil | Nil | Nil | 25 | Nil |
| Library Automation | Nil | Nil | 1000 | Nil | 1000 | Nil |
| Weeding (hard & soft) | Nil | Nil | 3946 | 576187 | 3946 | 576187 |
| Others(s pecify) | Nil | Nil | Nil | Nil | Nil | Nil |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
|---------------------|--------------------|---------------------------------------|-----------------------------|

| | | | |
|---------------------------|-----|-----|-----|
| Nil | Nil | Nil | Nil |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|--------------|-----------------|--------------|-----------|------------------|------------------|----------|-------------|---------------------------------|----------|
| Existing | 42 | 17 | 42 | 1 | 0 | 2 | 23 | 30 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 42 | 17 | 42 | 1 | 0 | 2 | 23 | 30 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 30 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL | Nil |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 0 | 0 | 0.84 | 0.84 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---|
| <p>1. For the maintenance of computers, the UPS and Air Conditioners are used. 2. The students must enter the computer lab by leaving their footwear outside of the lab. 3. The Annual Stock Verification is done. 4. The students must attend the lab by wearing aprons, gloves, goggles, shoes, and cotton clothes. 5. The Verification committee decides to remove the broken and consumable lab materials. 6. The students are instructed to perform their lab experiments under the supervision of the concerned lecturer. 7. As there is no lab attendant, the students are instructed to place the taken lab material at its position. 8. The students are instructed not to be crowded while doing lab experiments. 9. The students are instructed to be very careful while doing the lab experiments that are related to heating. 10. The library committee decides to weed out the old titles. 11. The Gate Register and the Issue Register are maintained in the library. 12. In the case of non-returning the taken book, the student has to pay either the price of the book or another copy of the same book. 13. Twice a week, the classrooms are to be cleaned by the attenders.</p> <p style="text-align: center;">https://gdcts.cgg.gov.in/mancherial.edu</p> |
|---|

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Nil | Nil | Nil |
| Financial Support from Other Sources | | | |
| a) National | Nil | Nil | Nil |
| b) International | Nil | Nil | Nil |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|------------------------|
| Yoga Meditation | 21/06/2019 | 95 | Department of Commerce |
| Bridge Course | 02/07/2019 | 60 | Departments |
| Personal Counselling | 01/08/2019 | 70 | Mentors |
| Remedial Coaching | 18/01/2020 | 58 | Departments |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---------------------------|--------------------|--|--|--|---------------------------|
| 2019 | Nil | Nil | Nil | Nil | Nil |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nil | Nil | Nil |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | Nil | Nil | Nil | Nil | Nil |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|--|-------------------------------|
| 2019 | 1 | B.Sc. (BZC) | Bio-Science | M.S. College of Education Buruguda, Asifabad, Dist: Kumarambheem | B.Ed. |
| 2019 | 1 | B.Sc. (MPC) | Maths | University College of Science | M.Sc. (Maths) |
| 2019 | 1 | BA | English | University College for Women (A) Koti, Hyderabad | MA (English) |
| 2019 | 1 | BA | History | Pingle Govt. College, Waddepally, Hanamkonda | MA (History) |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| NET | Nil |
| SET | 1 |
| SLET | Nil |
| GATE | Nil |
| GMAT | Nil |
| CAT | Nil |
| GRE | Nil |
| TOFEL | Nil |
| Civil Services | Nil |
| Any Other | Nil |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--------------------------------------|---------|------------------------|
| Yuvatarangam (Poetry Writing Telugu) | State | 1 |
| Yuvatarangam (Poetry Writing) | Cluster | 2 |
| Yuvatarangam (Poetry Writing) | College | 5 |

| | | |
|------------------------------|---------|----|
| Yuvatarangam (Rangoli) | Cluster | 2 |
| Yuvatarangam (Rangoli) | College | 8 |
| Yuvatarangam (Essay Writing) | Cluster | 3 |
| Yuvatarangam (Essay Writing) | College | 7 |
| Yuvatarangam (Elocution) | College | 8 |
| Yuvatarangam (Quiz) | College | 12 |
| Yuvatarangam (Sports) | College | 82 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019 | Nil | National | Nil | Nil | 00 | Nil |
| 2019 | Nil | International | Nil | Nil | Nil | Nil |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council is composed with all streams of the college. The Council members take part in all activities of the college. Suggestions and feedback are taken from the members of the council. The students council members actively participate in all programmes conducted by NSS, NCC, Women empowerment cell, Anti ragging, Swach bharth Harithaharam etc. The council is actively working in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered alumni association with regd. No.267/05. The association meets occasionally for development of the college in various aspects. The association gives feedback to the college. The alumni members are in responsible positions in the society. They are serving the society in various forms. The alumni put effort to the improvement of infrastructure and academic excellence in the college. The alumni association is cooperative and extends its services wherever required. The college is oldest college in the district with registered alumni association.

5.4.2 – No. of enrolled Alumni:

102

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The duties of the Principal and the management are decentralised by splitting them into two parts. They are: 1. Academic and 2. Administration 1. The academic responsibility will be supervised by the Vice-principal of this college. He will monitor the Academic work i.e implementation and preparation of Time table, completion of syllabus, students seminars, results etc. 2. The administrate part will be supervised by the Administrative Officer. He will supervise the non- Teaching staff, preparation of pay bills and he will divide work to the different Non- Teaching staff members. The college promotes a culture of participative management by involving faculty members. The budget proposal from departmental level is submitted to the Principal and it is forwarded to the CCE. The approved budget is then communicated to all the heads and in charges. Through effective decentralization, the institution implements the successful delegation and enhances productivity of the college in taking the decisions. The faculty members and students are involved for the development of the college. The institution has a culture of decentralized governance system with well-defined inter-relationships. Institute delegates adequate authority to the departments to work and there are various committees involving faculty which are constituted to manage different institutional activities. Committees are formed

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|--|
| Curriculum Development | ? Higher Education council of Telangana state has developed CBCS curriculum as per the requirements of society and need of the employment opportunities w.e.f. 2016. ? Earlier the syllabus was based on year wise scheme but from the academic year 2016-17 semester wise curriculum was introduced. For three years Bachelors Degree course, there are six semesters. ? From the academic year 2019-20 again curriculum is revised for I year, and correspondingly, the syllabus is revised for the II year and III year students to fulfil the society requirement. |
| Teaching and Learning | ? To teach the students of this college, well-qualified and experienced staff is available in this college. Wide and sophisticated class rooms are available to teach the students. Well equipped laboratories of Physics, Chemistry, Botany, Zoology and Computer |

departments are available for practicals. To prepare competitive and University exams Library and TSKC are also available for students. ? To access the students slip tests Quizzes, seminars, assignment internal Exams and University exams are conducting in this College. ? Apart from lecture method of teaching, discussions, debates, field trips, classroom seminars, group discussions and student projects are adopted for better understanding of the subject. The institute has well qualified staff and well furnished and adequately ventilated classrooms to make the students enjoy learning. The institute motivates its faculty to participate in self enriching programmes.

Examination and Evaluation

? Kakatiya University is conducting Semester wise examinations Yearly twice in the months of December/May every year and at the same time evaluation also takes place almost the same time by the concerned Subject experts. In addition to the Theory Examinations, Practical examinations are also being conducted. In addition to the University External examinations internal assessment Seminars Quizzes are also conducted in our College level to improve the standards of the students. Evaluation process is continuous throughout the year in different situations.

Research and Development

The management is encouraging Research work J.Shankaraiah Asst. Prof. in Commerce and D. Ramakrishna Asst. Prof. in English published three research papers The details as follows
 1. J. Shankaraiah: Impact of Rural Indebtedness on Agriculture sector - a study. ISSN No. 0886-93-67 (2019-20)
 2. D. Ramakrishna: "Narratives of Conflict: A Study of the Selected Fiction of Mizoram" June, 2019. MZU Journal of Literature and Cultural Studies. ISSN No. 2348-1188.

Library, ICT and Physical Infrastructure / Instrumentation

? In our college good number of books are available i.e., curriculum related text books, reference books, competitive examinations books. Our library is partially computerized. Some of the books are available in online. ? Virtual Class rooms and smart boards are also available for teaching learning process.

| | |
|--------------------------------------|--|
| Human Resource Management | ? Our College is a Government College and all the appointments are made by Telangana State Public Service Commission directly or through promotions (Departmental promotion Committee). The appointment of non-teaching staff is done by district collector through a selection committee. |
| Industry Interaction / Collaboration | NIL |
| Admission of Students | In Degree colleges, the admission process is conducted through DOST. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Planning and Development | ? The developmental activities related to the college are sent to the higher authorities through e-governance as the collegiate education is actively moving towards paperless administration. The planning of those developmental activities are also communicated through e-office. |
| Administration | ? The circulars from CCE is served through e-governance/e-office. Any other correspondence from the college or from the higher authorities is communicated through e-office. |
| Finance and Accounts | ? All financial related matters are sent through IFMS. The salary bills, accounts, and other financial bills are submitted through e-office. |
| Student Admission and Support | ? Students' admission process is served through DOST, and the students can download the admission card and other online registration details online. The student scholarships can be applied through online. |
| Examination | ? Kakatiya University is conducting semester wise examinations yearly twice to evaluate the students' learning. The students can download the hall tickets and the memorandum of marks can also be downloaded. The internal and practical exams are sent to the university through the provided web link by the University. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial | Name of the professional body for which membership | Amount of support |
|------|-----------------|---|--|-------------------|
|------|-----------------|---|--|-------------------|

| | | | | |
|---------------------------|-----|------------------|-----------------|-----|
| | | support provided | fee is provided | |
| 2019 | Nil | Nil | Nil | Nil |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|--|---|------------|------------|---|---|
| 2019 | Rural immersion and community Engagement Training Camp | Nil | 28/03/2019 | 28/03/2019 | 16 | Nil |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Refresher Course in Telugu - UGC-HRD, OU | 1 | 18/11/2019 | 30/11/2019 | 13 |
| FDP on On LaTeX Technical Report Writing | 1 | 25/05/2020 | 30/05/2020 | 06 |
| Refresher Course in Library Sciences- Swamyam Arpit Online Course Certification | 2 | 16/02/2020 | 16/02/2020 | 01 |
| Annual Refresher Course in Chemistry - Swamyam Platform | 1 | 01/09/2019 | 16/02/2020 | 139 |
| FDP - Indian Fiction in English - MHRD-NPTEL-AICTE-IIT Madras | 1 | 01/07/2019 | 31/10/2019 | 123 |

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| Nil | Nil | Nil | Nil |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|--|--|
| <p>1. All the benefits provided by the Government of Telangana are given to teaching staff such as salaries, DA Areas, House Rent Allows, Health Insurance, General Life Insurance, Provident Fund, Contributory Pension Scheme, Medical Leave / Maternity Leave/ children care leave paternity leave. If any teaching faculty is willing to go for the Doctoral research, the University Grants Commission provides a substitute teacher in the place of the researching faculty.</p> <p>2. FDP / OC/ RC/ courses, workshops, seminars, conferences are also arranged and the faculty are encouraged to participate in them to improve their subject-related knowledge.</p> <p>3. The UGC is offering the Minor and major research projects, especially in the areas of Science and applied sciences.</p> <p>4. In the case of in-service death of an employee, the compensatory appointments are provided.</p> | <p>? All the benefits provided by the Government of Telangana is given to teaching staff such as salaries, DA Areas, House Rent Allows, Health Insurance, General Life Insurance, Provident Fund, Contributory Pension Scheme, Medical Leave / Maternity Leave/ children care leave paternity leave. ? Training to non-teaching staff for professional growth in the areas such as the computer training, professional skills and e-office is provided. ? Financial aid in form of educational fee reimbursement is also given to the non-teaching staff children. ? In the case of in-service death of an employee, the compensatory appointments are provided.</p> | <p>? Students are benefited with good educational opportunities, scholarships like MTF, RTF, NCC / NSS, TSKC, Gym etc.</p> |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: there is no system of internal audit at government degree colleges. However, External audit is conducted by the AG office: The institution undergoes a thorough External Financial Audit down to the last detail in every respect and every time when the Head of the Institution changes by virtue of Transfers/Superannuation and so forth. The College Principal, the Senior most Teaching Staff Member, College Administrative Officer and the entire personnel of the College Office Staff are involved in the process of

this audit for scrutiny, verification and confirmation of the office financial records wherein all lapses are addressed to with meticulous care and caution. This gives scope to clearance of all financial transactions operated in the institution and refreshes the status of all accounts on board for the audit carried out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|----------------------------|
| GDC, Mancherial Mid Day Meals Programm amount collected by Sri M.V. Patwardhan upto 15.03.2020 | 134218 | Mid day Meals for Students |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|----|
| 00 |
|----|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------------------------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | as per CCE, Hyderabad guidance | No | NIL |
| Administrative | No | NIL | No | NIL |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|---|
| We plan to conduct in this academic year. |
|---|

6.5.3 – Development programmes for support staff (at least three)

| |
|---|
| MHRD conducted one day program on Basic of Computers for Teaching and Non-Teaching Staff. |
|---|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|--|
| ? By the suggestion of NAAC Peer Team various departments of this college are actively publishing research articles in reputed journals. ? Bio-metric attendance is introduced to both teachers and students. By this Bio-metric attendance, the regularity of the students is efficiently measured. |
|--|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | Yes |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|

| | | | | | |
|-------------------|--|------------|------------|------------|-----|
| 2019 | CAIMS Program | 30/07/2019 | 30/07/2019 | 30/07/2019 | 10 |
| 2019 | Orientation Program to newly joined students, Pre-admissions campaign and orientation to Intermediate students, Designing Annual Curriculum Plan | 31/07/2019 | 31/07/2019 | 31/07/2019 | 70 |
| 2019 | TASK carrier guidance Program | 24/08/2019 | 24/08/2019 | 24/08/2019 | 100 |
| 2019 | To review NAAC Status of the college, to discuss the preparation of AQAR's | 11/10/2019 | 11/10/2019 | 11/10/2019 | 15 |
| 2019 | Conduction of remedial classes to weaker students | 04/11/2019 | 04/11/2019 | 04/11/2019 | 15 |
| 2020 | Academic Audit | 08/01/2020 | 08/01/2020 | 08/01/2020 | 30 |
| 2020 | JIGNASA Student Study Projects, Personality Development and Career guidance Program | 03/02/2020 | 03/02/2020 | 03/02/2020 | 25 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|-----------|------------------------|------|
| | | | Female | Male |
| | | | | |

| | | | | |
|--|------------|------------|----|-----|
| Create Awareness about SHE team | 26/07/2019 | 26/07/2019 | 13 | 6 |
| Awareness program on SAKHI | 13/09/2019 | 13/09/2019 | 7 | 7 |
| Voilence against Women's day | 25/11/2019 | 25/11/2019 | 20 | 10 |
| Certificate course on Eyebrow Threading & Mahanadi designing | 20/02/2020 | 20/02/2020 | 26 | Nil |
| Blood donation camp | 26/02/2020 | 26/02/2020 | 8 | 13 |
| International women's day | 06/03/2020 | 06/03/2020 | 11 | 6 |
| Legal Awareness Program | 07/03/2020 | 07/03/2020 | 31 | 15 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| NIL |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities | Yes | Nil |
| Provision for lift | No | Nil |
| Ramp/Rails | Yes | Nil |
| Braille Software/facilities | No | Nil |
| Rest Rooms | No | Nil |
| Scribes for examination | Yes | Nil |
| Special skill development for differently abled students | No | Nil |
| Any other similar facility | No | Nil |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------|----------|--------------------|------------------|--|
|------|--|--|------|----------|--------------------|------------------|--|

| | | community | | | | | |
|------|-----|-----------|------------|---|---|-----|----|
| 2019 | Nil | 7 | 31/07/2019 | 2 | Awareness programme on Voluntary Blood donation | Nil | 86 |
| 2019 | Nil | 7 | 03/09/2019 | 2 | Awareness programme on Eye donation | Nil | 84 |
| 2019 | 4 | Nil | 05/09/2019 | 2 | Teachers Day celebrations | Nil | 96 |
| 2019 | Nil | 7 | 21/09/2019 | 2 | Voter Awareness Programme | Nil | 87 |
| 2019 | 4 | Nil | 24/09/2019 | 2 | NSS Day Celebrations | Nil | 93 |
| 2019 | Nil | 7 | 28/09/2019 | 2 | Rally on Swatch Bharath (Cleaning of Ram cheruvu) | Nil | 69 |
| 2019 | Nil | 7 | 20/11/2019 | 2 | HIV Testing Camp | Nil | 50 |
| 2020 | 4 | Nil | 10/01/2020 | 2 | YUVA Program on the occasion of Swamy Vivekananda Jayanthi | Nil | 58 |
| 2020 | Nil | 7 | 20/01/2020 | 2 | National Voters Day Celebrations Day 1: Competition Day 2: Celebration of National Voters Day | Nil | 86 |

| | | | | | | | |
|---------------------------|-----|---|------------|---|---------------------|-----|----|
| 2020 | Nil | 7 | 26/02/2020 | 2 | Blood Donation Camp | Nil | 42 |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| NIL | Nil | NIL |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-----------------------|---------------|-------------|------------------------|
| Rain Water harvesting | 15/06/2019 | 31/05/2020 | 15 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|---------------------|
| Plantation |
| e - office |
| Public Transport |
| Bicycles |
| Plastic Free Campus |

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title: For the sake of the students the Institution has been providing Mid - Day Meals to stay in the Institution to continue their listening to the classes till the end of the afternoon session. **Objectives:** The Specific objective of the Mid - Day Meals programme is to provide some food to the students to continue their studies from morning to evening on every working day of the institution. Providing Mid - Day Meals for the students aims to ? Increase the attendance percentage of the students ? Increase the number of admissions of the Institution ? Increase the practical skills, competitive skills, learning skills of the students ? Conduct the Personality development, Career guidance programmes, legal awareness programme etc. ? Encourage the students to participate in sports and cultural activities. ? Make aware the importance of physical fitness. ? Increase the percentage of results of the institution.

Context: The students who come to our institution belong to the economically backward class. Due to this they used to stay in the post-metric hostels which are governed by the Government. But these hostels are nearly 4 km away from the institution. Along with this there is no transport facility from the hostels to the Institution. Therefore they usually come to college on foot only. If the lunch happens to be ready before they start to come to college then only they bring lunch boxes. In our observation we came to know that most of the students did not bring lunch boxes. Therefore they are not able to continue their studies in the afternoon session. It causes so much pain to us. By this observation the staff of our Institution decided to provide Mid - Day Meals to the students to improve the practical knowledge of the science students, learning abilities of the students, develop the competitive skills of the students etc. **The Practice:** When we came to know that the students are not able to continue their listening to classes with their starving stomach from 09:00 am to 04:30 pm. The institution has decided to arrange some food for their starving stomachs to continue their studies till 04:30 pm of that working day. We calculated the amount approximately is Rs 2500 per day for 200 students for

providing food like tomato rice, khichdi, zeera rice, curd rice, lemon rice etc. After calculating the amount per day we met the philanthropists to collect the donations. We brought this information into public through social media like facebook, whatsapp etc. Some philanthropists donate the amount for 1 day or 2 days or 8 days like this whatever they wanted to donate. At last one fine day we successfully started the free mid-day meals programme i.e. on 03.03.2020 by the hands of Mrs. Shyamala Devi, Deputy Collector, Mancherial. On this day we provided lemon rice for 215 students with the help of the donors. On the second day i.e on 04.03.2020 we provided khichdi for 174 students. On the third day i.e. on 05.03.2020 we started cooking our own with the help of our staff. On this day we provided tomato rice with soup for 183 students. On the fourth day i.e. on 06.03.2020 we provided rice with sambar for 185 students. On the fifth day i.e. on 07.03.2020 we provided tomato rice for 187 students. On the sixth day i.e. on 09.03.2020 we provided zeera rice for 191 students. On the seventh day i.e. on 10.03. 2020. We provided rice with brinjal curry for 193 students. On the eighth day i.e. on 11.03.2020 we provided curd rice for 194 students. On the ninth day i.e. on 12.03.2020 we provided khichdi for 196 students. On the tenth day i.e on 13.03.2020 we provided tomato rice for 196 students. On the eleventh day i.e on 14.03.2020 we provided rice with sambar for 195 students. Our staff contributed their valuable services in cooking and cleaning utensils. Every day we displayed the name of the donor on the banner and informed the donor through social media. Our staff, print media and social media played an important role in bringing this information into public.

Evidence of Success: We have witnessed huge improvement in the attendance of the students. Mid-day meals programme provides us to spend more time with the students in the aspects of their personality development, health hygiene, career guidance, enhance their learning skills, societal movement, situation handling etc. we have more time to clarify their doubts. This programme gives opportunity to know the reasons behind the dropouts of the students. In our leisure time we always interact with the students to develop student teacher relationships. By conducting this programme we get a chance to concentrate on the duller students, it helps us a lot to improve the results of the institution. The mid-day meals programme gives a great opportunity to bring all round development of the students. Due to the availability of the students in the afternoon session also there is a chance to conduct more student centric programmes without causing any disturbance to the regular academic activities.

We motivate the students to continue their higher studies. The mid-day meals programme also gives us an opportunity to know the interesting fields of the students to bring out their hidden talents and guide them in the right path.

Problems Encountered and Resources Required: The institution was launching this mid-day meals programme with the strong dedication to do something for the welfare of the students. But we have a lot of doubts about the success of this programme in a continuous process because there is no provision for providing food to the students, then how can we meet the expenditure for this programme?

Initially our staff contributed some amount and their valuable services like cooking, cleaning utensils etc to start the programme before meeting the philanthropist to collect the donations. Our staff and print media also help to bring this programme into public. We consult the philanthropist and explain to them about this programme, and ask them to donate some amount whatever they want to take this program in the continuous process. Most of the philanthropists respond positively. We display the name of the philanthropist who donated the money for that day and it was informed to them through the phone.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37172.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Response: In our institution we have established a NCC wing to train the students in different aspects. The NCC is one of the premier youth organizations in our country, contributing in propagating national unity and integrity amongst youth. Its role in instilling in them the values of character, discipline and hard work and in shaping them into dynamic and responsible citizens of the country had been well recognized. It is one of the foremost organizations which grooms the youth, the students to be worthy citizens and future leaders of our nations and further it instils in students discipline, courage, and patriotism. NCC is an organization that trains lakhs of students under its fold. Students who have undergone NCC training have self-discipline, leadership qualities and good value systems. It has played an important role in the all-round development of the youth of our country and in grooming future leaders in all fields. The contribution of the National Cadet Corps in the process of nation building and national integration has been commendable and worthy of the nation's full support and encouragement. The National Cadet Corps is a vibrant organization with a pool of well-motivated and distinguished boys and girls. It plays a dominant role in nation building and imbibing selfless services, discipline and leadership among youth. NCC Cadets can join Defence services. It instils in the cadets a sense of commitment to the values of National Integration, Nationalism and secularism. These qualities would not only make the youth as responsible citizens, but also help in achieving the vision of developed India It plays commendable role in grooming the cadets both physically and mentally. The well-designed curriculum of National Cadet Corps, consisting of myriad training, adventure, cultural and social activities is of immense value to the young generation, enabling them to take on the challenges of the modern world.

Provide the weblink of the institution

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36112.pdf>

8.Future Plans of Actions for Next Academic Year

The Government Degree College prepares a Plan of Action for the next academic year, i.e., 2020-21 which includes the following aspects of academic quality enhancing measures. The institution strives hard ? To encourage the students to come up with study projects for the Jignasa 2020-21 ? To motivate the students to actively participate in the various events conducted as part of Yuvatharangam 2020-21, ? To take initiatives on for both academic and technical collaboration with the nearby industries and other organization. ? To inculcate the research attitude students of UG and PG are encouraged to perform the research activities via project. ? To create awareness about the recent trends in various subjects, the institute has a vision to plan to conduct the workshops and seminars. ? To conduct the important day celebrations like earth day, ozone day and birth days of esteemed personalities ? Conduct of elocution and essay writing competition to promote and improve analytical skills in the student community. ? To promote the clean and green campus via planting trees and maintaining cleanliness. ? To conduct feedback evaluation system for both teaching and nonteaching faculty.