



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVERNMENT DEGREE COLLEGE MANCHERIAL
Name of the head of the Institution	Dr. V. CHAKRAPANI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08736252041
Mobile no.	9849558058
Registered Email	gdcmancherial.jkc@gmail.com
Alternate Email	iqacgdcmncl@gmail.com
Address	College Road, Garmilla.
City/Town	Mancherial
State/UT	Telangana
Pincode	504208
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	M. V. PATWARDHAN
Phone no/Alternate Phone no.	08736252041
Mobile no.	9393751540
Registered Email	gdcmancherial.jkc@gmail.com
Alternate Email	iqacgdcmncl@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/33836.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/33836.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/34825.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/34825.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.47	2016	19-Feb-2016	18-Feb-2021

### 6. Date of Establishment of IQAC

01-Jul-2012

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Student Feedback Analysis by In-charges of the Department	08-May-2019 1	12

YUVATHARANGAM State Level Literary and Cultural Competitions	14-Dec-2018 1	104
Review on admissions and results by Department Incharges	11-Aug-2018 1	12
Orientation to Faculty on New Courses through DOST & CBCS System	16-Jul-2018 1	19
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The IQAC is playing the main role for overall development of the institute.

Teaching Learning process is continuously monitored and suggestions are invited through IQAC.

All the department were asked to arrange field trips, study projects, student seminar, lectures by external peers, remedial classes for slow learners, continuous evaluation of the same was followed.

General IQAC meetings with all the staff members was conducted for quarterly for effective implementation of IQAC plan.

All the information regarding the staff development programmes/seminars/conferences/orientation/refresher courses is sent to staff members through IQAC.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To use more innovative and ICT enabled teaching to make classroom teaching more effective	Staff members are encouraged to use the available ICT facilities for effective teaching.
To motivate staff to register for Ph.D as per the suggestions of peer team	Staff are motivated to join (those who have not enrolled) and complete Ph.D. (Those who had already registered). J. Shankaraiah of Commerce faculty had enrolled into Ph.D at Satavahana University.
To improve the students strength	Wide publicity about college physical and teaching facilities given. Staff members conducted admissions campaign to elaborate the students about the teaching quality. As a result number of admissions improved.

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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

14-Feb-2019

**17. Does the Institution have Management Information System ?**

No

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We are strictly adhered to run the syllabi of curriculum imposed on us by our parent university smoothly. We plan accordingly our Teaching plans. Institute operationalise the curriculum within the overall framework are provided by the University as well as functioning of curriculum can be delivered depends on resource potential and institutional goals. Head of the institution have to distribute curriculum among the concern department faculty (Heads), After receiving teaching plans of respectively faculty, then the heads of respective department distribute workload among their departmental faculty. Our institution follows chalk and board teaching method to delivered information among the student. We follow purely lecture method. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive , our faculty is also simplifies the implemented curriculum for the students that they can easily understood. Our faculty tries to penetrate the curriculum by running different curricula activity such as seminars, project work, tutorials, assignments, group discussion etc. this will help to understand practical knowledge of respective subject thermally. We provides different subjects to the students to provide their seminar and projects, eventually we tries to create scientific base temperament , among our students we are able to manage educational tours to provide field knowledge by respective subjects. To cope up with advanced knowledge we have establish ICT hub with the help of this we tries to provide the current knowledge in respective subject by the concern faculty. We have semester system and we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computerized Accounting	Nil	02/08/2018	30	Accountancy in financial organisations	Accountancy and commerce related computer skills
Soil Test and Analysis	Nil	13/08/2018	30	Assistance in agricultural labs	Analytical skills
Basics of Computer Skills	Nil	20/08/2018	30	Organisations and institutions which use technology in their operations	MS Office and Internet browsing

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	General	03/08/2018
BCom	Computer Applications	03/08/2018
BA	History- Political Science- Public Administration	03/08/2018
BA	History-Economics- Computer Applications	03/08/2018
BA	Economics-Public Administration-Political Science	03/08/2018
BA	Economics-History- Public Administration	03/08/2018
BA	Economics-History- Political Science	03/08/2018
BA	Economics-History- Political Science	03/08/2018
BA	Computer Applications- History-Political Science	03/08/2018
BA	Computer Applications- Economics-Political Science	03/08/2018
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics-Political Science-Computer Applications	03/08/2018
BA	History-Political Science-Computer Applications	03/08/2018
BA	History-Economics- Political Science	03/08/2018
BA	History-Economics- Political Science	03/08/2018
BA	History-Economics- Public Administration	03/08/2018
BA	Economics-Public Administration-Political Science	03/08/2018
BA	History-Economics- Computer Applications	03/08/2018
BA	History-Public Administration-Political Science	03/08/2018

BCom	Computer Applications	03/08/2018
BCom	General	03/08/2018
BCom	General	03/08/2018
BSc	Botany-Zoology- Chemistry	03/08/2018
BSc	Botany-Zoology- Chemistry	03/08/2018
BSc	Mathematics-Physics- Chemistry	03/08/2018
BSc	Mathematics-Physics- Chemistry	03/08/2018
BSc	Mathematics-Physics- Computer Science	03/08/2018
MA	Economics	03/08/2018
MCom	General	03/08/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	69	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Water Resource Management	01/06/2018	24
Public Health And Hygiene	01/06/2018	43
Organisational Behaviour	01/06/2018	44
Telangana Heritage And Culture	01/06/2018	24
Verbal Reasoning For Aptitude Test	01/06/2018	43
Consumerism	01/06/2018	44
Water Resource Management	01/06/2018	42
Public Health And Hygiene	01/06/2018	24
Preparation Of Tax Returns	01/12/2018	42
Advertising	01/12/2018	42
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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Null	NIL	Null
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback Forms Collection from the students is one of the Academic activities in this college. It is a measurement about the performance of each Lecturer in each subject. It helps the Lecturers to analyze the steps in the way of teaching subjects. The feedback from the students will help the Lecturers to find out the drawbacks and correct themselves. This process will also help the Institution in the process of getting good results and improve the standards of the students. Evaluation of the student learning capabilities and analyzing Skills can be very useful to the Teachers in order to set the Teaching Methods. It also creates healthy competitive spirit among the Lecturers. It motivates in adopting different techniques in teaching. We all hope this is a good practice for the Lecturers as well as the students. Some time students feels thrill and get excited to give credits to their Lecturers. In general feedback from the students about the performance of each Lecturer is very useful and fruitful for the development of Academic activities.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics-History-Political Science	60	20	20
BA	Economics-History-Political Science	60	19	19
BCom	General	60	23	23
BCom	General	60	32	32
BCom	Computer Applications	60	58	51
BSc	Bontay-Zoology-Chemistry	60	33	33
BSc	Bontay-Zoology-Chemistry	60	22	22
BSc	Mathematics-Physics-	30	8	8



	Chemistry			
BSc	Mathematics-Physics-Computer Science	60	44	44
MCom	General	40	36	36
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	260	39	19	Nil	4

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	23	4	4	4	2
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has devised a mechanism for providing academic, personal and psychosocial support and guidance services for the benefit of the students. In order to provide professional counselling, mentoring and academic advice, the institution adopted the Mentor-Mentee System. As part of the system, the students are allotted to a teacher who will personally guide the students and maintain proper register of the counselling provided to the students. The Mentor-Mentee System that is being in practice in the institution has the following characteristics:

1. Each teacher acts as a Mentor to a certain U.G. course students who are known as mentees and the teacher is responsible to look into the socio, economic and personal and psychological aspects of the learners under his or her guidance.
2. The Mentor teacher maintains a register for recording the details of the students and the various academic and personal life.
3. The mentor is also supposed to record the progress of the students under his or her charge and is held responsible for the progress of the mentees.
4. The duty of the mentor is to closely observe each and every activity of the students and intervene whenever there is need for such intervention.
5. Another responsibility of the mentor is to be in contact with the parents of the students and update them about progress of their ward.
6. There is a provision in this system to bring to the notice of the Principal personally or telephonic about the situation of any extreme in nature which tends to affect the students personally or academically.
7. The Mentor – Mentee System also provides a platform to know the practical problem of the students and works as a grievance redressal mechanism.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
299	23	1:13

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
27	16	11	Nil	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nil	NIL
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	441, 445, 468	SEM 6	08/06/2019	06/08/2019
BCom	401, 402	SEM 6	08/06/2019	06/08/2019
BA	129	SEM 6	08/06/2019	06/08/2019
BSc	441, 445, 467, 468, 489, 572	SEM 1, 3, 5	31/12/2018	13/02/2019
BCom	401, 402	SEM 1, 3, 5	31/12/2018	13/02/2019
BA	129	SEM 1, 3, 5	31/12/2018	13/02/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College Examination Branch deals with all types of examinations and evaluation both internal and external. The college strictly adheres to the evaluation schedules prescribed by the affiliating university in its almanac. The Evaluation includes both internal assessment, semester-end examination. The evaluation of the answer scripts is carried out by the university. The college is proactive in redressing the grievances of the students, if any, related to examinations. Internal Assessment Test consists of 20 marks (15 marks for written tests and 5 marks for Assignment) and is conducted twice in each subject, in every semester. And the remaining 80 marks are for semester-end written examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of every academic year, the Commissionerate of Collegiate Education (CCE) issues Academic and Activities Calendar specifying timeline for both academic and other co-curricular and extracurricular activities scheduled for the year. In addition, the affiliating university, Kakatiya University also issues an almanac with the details of various types of assessment, such as Internal Assessment Tests and Practical Examinations. The university almanac also specifies dates of semester-end examinations. The institution prepares an Academic Calendar in consonance with the Almanac of the university and the Academic and Activities Calendar of the CCE strictly adhering to the

examination schedule specified. The departments and teachers plan their teaching and other related academic activities according to the college Academic Calendar so as to organise the Internal and practical examinations as specified by the affiliating university. Similarly, the students also prepare for the examinations by keeping the calendar in mind. Considering the importance of the Academic Calendar in the academic progress of the students, the Principal places the Calendar on the College website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/35899.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
468	BSc	Mathematics-Physics-Computer Science	13	5	38
445	BSc	Botany-Zoology-Chemistry	6	1	17
441	BSc	Mathematics-Physics-Chemistry	12	5	42
402	BCom	Computer Applications	16	9	56
401	BCom	General	5	3	60
129	BA	Economics-History-Political Science	20	13	65

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/33833.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Personality Development and Employment Opportunities	Economics	01/03/2019
Rural Immersion and Community Engagement Camp	Commerce	28/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Mathematics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	5	Nil
National	Mathematics	8	Nil
National	History	4	Nil
National	Commerce	3	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	Nil	Nil	Nil
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	2	Nil	Nil
Presented papers	Nil	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Widow empowerment Awareness Programme	NSS UNIT I and II Collaboration with Department of women and child welfare Mancherial	18	55
Haritha Haram Programme	NSS Unit I and II Collaboration with Forest Department DFO Ramalingam garu	16	75
Haritha Haram Programme Rally and Awareness Meeting Plantation of 75 plants	NSS Unit I and II Collaboration with Department of Forest and All Private College Student and staff Mancherial	35	135
Telugu Bhasha Dinosthavam Chief Guest Famous Poet Sri Nithyaboina Malayasri Garu	NSS Unit I and II Collaboration With Telugu Department Head Sri M V Patwardhan Garu	16	100

Teachers Day Celebration	NSS Unit I and II Literary and Cultural Department	16	75
SHE Team Awareness Programme	NSS Unit I and II Collaboration with Police Department	19	120
National Unit Day Took Pladge	NSS Unit I and II	18	60
Ethical Voting Programme Painting Competition Conducted	NSS Unit I and II Collaboration With Revenue Department	16	80
Ayurved in Human Life Essay Competition Chief Guest Dr. Jagan Mohan Garu	NSS Unit I and II Collaboration with Health Department	14	80
Ayurveda 2K Run Awareness On Swine Flu virus by Dr. Venkata Ramana Garu	NSS Unit I and II Collaboration with Medical Department	16	110
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Telangana Haritha Haram	NSS Unit I and II Collaboration with Forest Dept and Private College Volunteers	70 Plants Sapled	18	100
SHE TEAM Awareness Programme	NSS Unit I and II Collaboration with Police Department	SHE team Awareness Camp	16	120
Swachh Bharath Programme	NSS Unit I and II and NCC	Clean and Green in the College Premises	14	75

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Nil
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Nil
Others	Nil
Value of the equipment purchased during the year (rs. in lakhs)	Nil
Video Centre	Nil
Seminar halls with ICT facilities	Nil
Classrooms with LCD facilities	Existing
Seminar Halls	Nil
Laboratories	Existing
Class rooms	Existing





Total	42	17	42	1	0	2	23	20	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0.55	0.55

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. For the maintenance of computers, the UPS and Air Conditioners are used. 2. The students must enter the computer lab by leaving their footwear outside of the lab. 3. The Annual Stock Verification is done. 4. The students must attend the lab by wearing aprons, gloves, goggles, shoes, and cotton clothes. 5. The Verification committee decides to remove the broken and consumable lab materials. 6. The students are instructed to perform their lab experiments under the supervision of the concerned lecturer. 7. As there is no lab attendant, the students are instructed to place the taken lab material at its position. 8. The students are instructed not to be crowded while doing lab experiments. 9. The students are instructed to be very careful while doing the lab experiments that are related to heating. 10. The library committee decides to weed out the old titles. 11. The Gate Register and the Issue Register are maintained in the library. 12. In the case of non-returning the taken book, the student has to pay either the price of the book or another copy of the same book. 13. Twice a week, the classrooms are to be cleaned by the attenders.

<https://gdcts.cgg.gov.in/mancherial.edu>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	18/01/2019	56	Departments
Personal Counselling	01/08/2018	70	Mentors
Bridge Course	02/07/2018	60	Departments
Yoga Meditation	21/06/2018	95	Department of Commerce
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	00	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil

SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yuvatarangam (Sports)	College	64
Yuvatarangam (Quiz)	College	12
Yuvatarangam (Elocution)	College	10
Yuvatarangam (Essay Writing)	College	8
Yuvatarangam (Rangoli)	College	10
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nil	Nil	00	Nil
2018	Nil	Internat ional	Nil	Nil	00	Nil
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council is composed with all streams of the college. The Council members take part in all activities of the college Suggestions and feedback are taken from the members of the council. The students council members actively participate in all programmes conducted by NSS, NCC, Women empowerment cell, Anti ragging, Swach bharth Harithaharam etc.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered alumni association with regd. No.267/05. The association meets occasionally for development of the college is various aspects. The association gives feedback to the college. The alumni members are in responsible positions in the society. They are serving the society in various forms. The alumni put effort to the improvement of infrastructure and

academic excellence in the college. The alumni association is cooperative and extends its services whoever required. The college is oldest college in the district with registered alumni association.

5.4.2 – No. of enrolled Alumni:

84

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The duties of the Principal and the management are decentralised by splitting them into two parts. They are: 1. Academic and 2. Administration 1. The academic responsibility will be supervised by the Vice-principal of this college. He will monitor the Academic work i.e implementation and preparation of Time table, completion of syllabus, students seminars, results etc. 2. The administrative part will be supervised by the Administrative Officer. He will supervise the non- Teaching staff, preparation of pay bills and he will divide work to the different Non- Teaching staff members. The college promotes a culture of participative management by involving faculty members. The budget proposal from departmental level is submitted to the Principal and it is forwarded to the CCE. The approved budget is then communicated to all the heads and in charges. Through effective decentralization, the institution implements the successful delegation and enhances productivity of the college in taking the decisions. The faculty members and students are involved for the development of the college. The institution has a culture of decentralized governance system with well-defined inter-relationships. Institute delegates adequate authority to the departments to work and there are various committees involving faculty which are constituted to manage different institutional activities. Committees are formed.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Higher Education council of Telangana state has developed CBCS curriculum as per the requirements of society and need of the employment opportunities w.e.f. 2016. ? Earlier the syllabus was based on year wise scheme but from the academic year 2016-17 semester wise curriculum was introduced. For three years Bachelors Degree course, there are six semesters. ? From the academic year 2019-20 again

	<p>curriculum is revised for I year, and correspondingly, the syllabus is revised for the II year and III year students to fulfil the society requirement.</p>
<p>Teaching and Learning</p>	<p>? To teach the students of this college, well-qualified and experienced staff is available in this college. Wide and sophisticated class rooms are available to teach the students. Well equipped laboratories of Physics, Chemistry, Botany, Zoology and Computer departments are available for practicals. To prepare competitive and University exams Library and TSKC are also available for students. ? To access the students slip tests Quizzes, seminars, assignment internal Exams and University exams are conducting in this College. ? Apart from lecture method of teaching, discussions, debates, field trips, classroom seminars, group discussions and student projects are adopted for better understanding of the subject. The institute has well qualified staff and well furnished and adequately ventilated classrooms to make the students enjoy learning. The institute motivates its faculty to participate in self enriching programmes.</p>
<p>Examination and Evaluation</p>	<p>? Kakatiya University is conducting Semester wise examinations Yearly twice in the months of December/May every year and at the same time evaluation also takes place almost the same time by the concerned Subject experts. In addition to the Theory Examinations, Practical examinations are also being conducted. In addition to the University External examinations internal assessment Seminars Quizzes are also conducted in our College level to improve the standards of the students. Evaluation process is continuous throughout the year in different situations.</p>
<p>Research and Development</p>	<p>? The management is encouraging Research work J.Shankaraiah Asst. Prof. in Commerce and D. Ramakrishna Asst. Prof. in English published three research papers The details as follows  1. J. Shankaraiah: Impact of Rural Indebtedness on Agriculture sector - a study. ISSN No. 0886-93-67 (2019-20)  2. D. Ramakrishna: "Narratives of Conflict: A Study of the Selected</p>

	Fiction of Mizoram" June, 2019. MZU Journal of Literature and Cultural Studies. ISSN No. 2348-1188.
Library, ICT and Physical Infrastructure / Instrumentation	? In our college good number of books are available i.e., curriculum related text books, reference books, competitive examinations books. Our library is partially computerized. Some of the books are available in online. ? Virtual Class rooms and smart boards are also available for teaching learning process.
Human Resource Management	? Our College is a Government College and all the appointments are made by Telangana State Public Service Commission directly or through promotions (Departmental promotion Committee). The appointment of non-teaching staff is done by district collector through a selection committee.
Industry Interaction / Collaboration	NIL
Admission of Students	In Degree colleges, the admission process is conducted through DOST.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? The developmental activities related to the college are sent to the higher authorities through e-governance as the collegiate education is actively moving towards paperless administration. The planning of those developmental activities are also communicated through e-office.
Administration	? The circulars from CCE is served through e-governance/e-office. Any other correspondence from the college or from the higher authorities is communicated through e-office.
Finance and Accounts	? All financial related matters are sent through IFMS. The salary bills, accounts, and other financial bills are submitted through e-office.
Student Admission and Support	? Students' admission process is served through DOST, and the students can download the admission card and other online registration details online. The student scholarships can be applied through online.
Examination	? Kakatiya University is conducting semester wise examinations yearly twice to evaluate the students' learning. The students can download the hall tickets

and the memorandum of marks can also be downloaded. The internal and practical exams are sent to the university through the provided web link by the University.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Soft Skills for Professional Excellence - UGC- HRD, OU	1	24/01/2019	14/02/2019	23
Rural Immersion Community Engagement Training Camp, MHRD-GDC, Mancherial	1	28/03/2019	28/03/2019	01
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	23	9	9

### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>All the benefits provided by the Government of Telangana are given to teaching staff such as salaries, DA Areas, House Rent Allow, Health Insurance, General Life Insurance, Provident Fund, Contributory Pension Scheme, Medical Leave / Maternity Leave/ children care leave paternity leave. If any teaching faculty is willing to go for the Doctoral research, the University Grants Commission provides a substitute teacher in the place of the researching faculty. 2. FDP / OC/ RC/ courses, workshops, seminars, conferences are also arranged and the faculty are encouraged to participate in them to improve their subject-related knowledge. 3. The UGC is offering the Minor and major research projects, especially in the areas of Science and applied sciences. 4. In the case of in-service death of an employee, the compensatory appointments are provided.</p>	<p>All the benefits provided by the Government of Telangana is given to teaching staff such as salaries, DA Areas, House Rent Allow, Health Insurance, General Life Insurance, Provident Fund, Contributory Pension Scheme, Medical Leave / Maternity Leave/ children care leave paternity leave. ? Training to non-teaching staff for professional growth in the areas such as the computer training, professional skills and e-office is provided. ? Financial aid in form of educational fee reimbursement is also given to the non-teaching staff children. ? In the case of in-service death of an employee, the compensatory appointments are provided.</p>	<p>Students are benefited with good educational opportunities, scholarships like MTF, RTF, NCC / NSS, TSKC, Gym etc.</p>

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: there is no system of internal audit at government degree colleges. However, External audit is conducted by the AG office: The institution undergoes a thorough External Financial Audit down to the last detail in every respect and every time when the Head of the Institution changes by virtue of Transfers/Superannuation and so forth. The College Principal, the Senior most Teaching Staff Member, College Administrative Officer and the entire personnel of the College Office Staff are involved in the process of this audit for scrutiny, verification and confirmation of the office financial records wherein all lapses are addressed to with meticulous care and caution. This gives scope to clearance of all financial transactions operated in the institution and refreshes the status of all accounts on board for the audit carried out.



6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE TS	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>? On behalf of the Government Degree College in Telangana, the Commissioner of Collegiate Education is maintain MoU's with various organization. Such as spoken tutorials IIT Bombay, TASK etc., ? The research interest among the students is developed through JIGNASA Student Study Projects. As the students excelled in their projects they received state second prizes in Telugu English Subjects.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Designing Annual Curriculum Plan, Orientation Program to newly joined students	07/10/2018	07/10/2018	07/10/2018	15
2018	Encouraging	28/01/2019	28/01/2019	28/01/2019	50

	to students to Participate in Yuvatharagam				
2018	Personality Development Program	01/03/2019	01/03/2019	01/03/2019	70
2018	Extension Lecture on Professional and Social Ethics to students	27/03/2019	27/03/2019	27/03/2019	60
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme on Women Equality	16/08/2018	16/08/2018	12	5
Certificate Course on Mahanadi Designing	16/08/2018	19/08/2018	9	Nil
Widow Empowerment - The role of youth in Social Changes	20/08/2018	20/08/2018	10	10
Create Awareness about SHE team	06/09/2018	06/09/2018	11	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil

Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Nil	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	5	Nil	21/08/2018	2	Video Conference on Telangana Harithaharam Program	Nil	50
2018	5	Nil	25/08/2018	2	Harithaharam Rally and Plantation Program and 70 Plants Plantation at our college campus	Nil	74
2018	5	Nil	05/09/2018	2	NSS Department organized Teachers Day celebration by NSS Volunteers	Nil	66
2018	Nil	7	06/09/2018	2	SHE Team awareness program organized by NSS department chief guest of police department sub-inspe	Nil	83

					ctor Sri Venkatesh warlu and SHE team Members		
2018	5	Nil	31/10/2018	2	National unity day and pledge program	Nil	76
2018	Nil	7	21/12/2018	2	Consumers club essay writing competition conducted by NSS on "Timing disposed of consumers cases" by Telangana civil supply consumer department Manager Sri K. Srinivas Reddy, dist: Adilabad	Nil	82
2019	Nil	7	25/01/2019	2	9th National Voters day celebration by forest collector Sri K. Surendar Rao rally and awareness program	Nil	53
2019	5	Nil	02/02/2019	2	NSS clean and green program at college two	Nil	67

					grounds		
2019	Nil	7	19/02/2019	2	Physiotherapist awareness program by N. Praveen, Health Assistant	Nil	48
2019	Nil	7	01/03/2019	2	Entrepreneurship awareness program to SC/ ST students by district industries centre - co-coordinator	Nil	52

[View File](#)

**7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

**7.1.6 – Activities conducted for promotion of universal Values and Ethics**

Activity	Duration From	Duration To	Number of participants
Rain Water harvesting	15/06/2018	31/05/2019	15

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**7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)**

Plantation
e - office
Public Transport
Bicycles
Plastic Free Campus

**7.2 – Best Practices**

**7.2.1 – Describe at least two institutional best practices**

Nil
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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

**7.3 – Institutional Distinctiveness**

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Response: In our institution we have established a NCC wing to train the students in different aspects. The NCC is one of the premier youth organizations in our country, contributing in propagating national unity and integrity amongst youth. Its role in instilling in them the values of character, discipline and hard work and in shaping them into dynamic and responsible citizens of the country had been well recognized. It is one of the foremost organizations which grooms the youth, the students to be worthy citizens and future leaders of our nations and further it instils in students discipline, courage, and patriotism. NCC is an organization that trains lakhs of students under its fold. Students who have undergone NCC training have self-discipline, leadership qualities and good value systems. It has played an important role in the all-round development of the youth of our country and in grooming future leaders in all fields. The contribution of the National Cadet Corps in the process of nation building and national integration has been commendable and worthy of the nation's full support and encouragement. The National Cadet Corps is a vibrant organization with a pool of well-motivated and distinguished boys and girls. It plays a dominant role in nation building and imbibing selfless services, discipline and leadership among youth. NCC Cadets can join Defence services. It instils in the cadets a sense of commitment to the values of National Integration, Nationalism and secularism. These qualities would not only make the youth as responsible citizens, but also help in achieving the vision of developed India It plays commendable role in grooming the cadets both physically and mentally. The well-designed curriculum of National Cadet Corps, consisting of myriad training, adventure, cultural and social activities is of immense value to the young generation, enabling them to take on the challenges of the modern world.

Provide the weblink of the institution

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36112.pdf>

### **8.Future Plans of Actions for Next Academic Year**

The Government Degree College prepares a Plan of Action for the next academic year, i.e., 2019-20 which includes the following aspects of academic quality enhancing measures. The institution strives hard ? To encourage the students to come up with study projects for the Jignasa 2019-20 ? To motivate the students to actively participate in the various events conducted as part of Yuvatharangam 2019-20, ? To take initiatives on for both academic and technical collaboration with the nearby industries and other organization. ? To inculcate the research attitude students of UG and PG are encouraged to perform the research activities via project. ? To create awareness about the recent trends in various subjects, the institute has a vision to plan to conduct the workshops and seminars. ? To conduct the important day celebrations like earth day, ozone day and birth days of esteemed personalities ? Conduct of elocution and essay writing competition to promote and improve analytical skills in the student community. ? To promote the clean and green campus via planting trees and maintaining cleanliness. ? To conduct feedback evaluation system for both teaching and non-teaching faculty.