

The Annual Quality Assurance Report (AQAR) of the IQAC 2016-17

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	GOVERNMENT DEGREE COLLEGE FOR WOMEN
1.2 Address Line 1	H.No.1-10-166, Opp: Hyderabad Public School
Address Line 2	BEGUMPET
City/Town	HYDERABAD
State	TELANGANA STATE
Pin Code	500016
Institution e-mail address	gdcwbpthyd@gmail.com
Contact Nos.	040-27766536
Name of the Head of the Institution:	Dr. P. Rajani
Tel. No. with STD Code:	040-27766536

Mobile:

9290553393

Name of the IQAC Co-ordinator:

Ms. Anita Abraham

Mobile:

9440000456

IQAC e-mail address:

gdcwbpthyd@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TSCOGN10721

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/53/RAR/63

1.5 Website address:

www.gdcwbegumpet.com

Web-link of the AQAR:

<http://www.gdcwbegumpet.com/IQACAQAR 2016-17>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2004	2009
2	2 nd Cycle	B	2.76	2010	2015
3	3 rd Cycle	B+	2.64	2016	2021
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

12.06.2004

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2010-11 submitted to NAAC on 07.09.2011
- ii. AQAR 2011-12 submitted to NAAC on 01.10.2012
- iii. AQAR 2012-13 submitted to NAAC on 23.12.2013
- iv. AQAR 2013-14 submitted to NAAC on 28.01.2015
- v. AQAR 2014-15 submitted to NAAC on 16.10.2015
- vi. AQAR 2015-16 submitted to NAAC on 24.08.2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Osmania University



1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

Business English

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and community representatives

01

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

01

2.9 Total No. Of members

17

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Communication Skills, Employability Skills, Environmental Awareness , Legal Awareness for Women . Girls in Tech. Media & Social Awareness etc.

2.14 Significant Activities and contributions made by IQAC

- The IQAC played a key role in the effective implementation of autonomy in the institution. Necessary changes were made in the syllabus prescribed by the affiliating university (Osmania University), keeping in view the recent developments in their respective areas of study.
- The IQAC played a key role in the effective implementation of Choice Based Credit System (CBCS) in the institution with a view to increase awareness among students about the exercise of options in their subjects of study.
- The IQAC ensured the implementation of 16 Trans-disciplinary electives offered by various Departments under the CBCS pattern.
- The IQAC ensured the strengthening of extracurricular which is part of the curriculum under CBCS
- Yoga and Meditation has been included as one of the options under extracurricular activities.
- API under taken as Self assessment by Faculty.
- Green Audit conducted and Haritha Haram – Tree plantation taken up every year.
- Yuvatharangam – Literary and cultural fest conducted every year.
- Introduction Biometric attendance for students and Staff , CCTV cameras on campus for safety.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Plan of Action	Achievements
Effective implementation of Choice Based Credit System (CBCS)	The students of UG first year and second year in 2015-2016 studied under the CBCS pattern
Strengthening Extracurricular Activities	<ul style="list-style-type: none"> Extracurricular activity is mandatory for UG students studying under CBCS pattern and credits allotted
Introduction of New UG and PG Courses.	<ul style="list-style-type: none"> 04 UG Courses in B.Sc(M.P.Cs) , B.Sc(M.P.C), B.A(H.P.J) ,B.A(H.E.P) 03 PG Courses M.A (Telugu),M.A (Economics),M.Com were introduced.
Implementation of trans-disciplinary electives.	The 16 Trans-disciplinary electives was introduced by the respective Departments in semester III & IV.
Improvement of infrastructure.	RUSA Funds 2 Crores. The college procured lab equipment worth Rs.6,00,00/-, Library books and journals worth Rs. 125,839/- and furniture worth Rs.3,00,000/- 30 Lakhs equipment, 70 Lakhs work under programs.
Preparation for NAAC Peer Team visit for 3 rd cycle accreditation.	The NAAC Peer Team visited college on 29 th /30 th / 31 st August and awarded B+ Grade.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body

✓

Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|---|
| <ul style="list-style-type: none"> Presented to Academic Audit Team, Commissioner of Collegiate Education , Government of Telangana. |
|---|

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	03	03	06	-
UG	14	04	09	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	17			01
Others				01
Total	34	07	15	03
Interdisciplinary	16			16
Innovative				



- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Semester ~~Two~~ ~~Three~~ 18

Number

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes

- 20% freedom.
- Under autonomy the syllabi in almost all the subjects have been updated keeping abreast with the recent developments in the areas concerned and in order to enhance employability skills of students and entry into higher education.
- The curriculum for the 16 Trans-disciplinary Electives offered by the various departments under the CBCS/pattern is developed by the faculty members of the respective Departments.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- 04 UG Courses in B.Sc(M.P.Cs) , B.Sc(M.P.C), B.A(H.P.J) ,B.A(H.E.P)
- 03 PG Courses M.A (Telugu),M.A (Economics),M.Com were introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	37	25	08	-	04

2.2 No. of Permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	33	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

	28	
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	01	04
Presented papers	15	12	
Resource Persons	01	01	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

e- Classrooms, Group Discussions, Seminars, Assignments, internships, Debates, Project Works, Field Trips, Industry visits and on job training through **Telangana Skill Knowledge Centre**.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The introduction of CBCS pattern has paved way for continuous Internal Assessment and End Semester with a variety of testing methods like written test, assignments, seminars, projects, lab work, open book examination.
- Obtaining Question Paper by secured password protected Mails.
- Supply of Photocopy of Answer Scripts for Candidates who applied for Revaluation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

18

08

12

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA EPP T/M	16	31.25	56.25	6.25	-	93.75
B.A E.P.CA E/M	30	46.66	43.33	-	-	90
B.A.Pol.Sc.Journ. Comm.Eng	20	25	60	10	-	95
B.Com Regular E/M	102	78.21	15.84	-	-	94.05
B.Com Regular T/M	46%	63.82	17.02	-	-	80.85
B.Com Comp.Appln	57	96.49	-	-	-	96.49
B.Sc B.Z.C. E/M	23	56.52	21.73	-	-	78.25
B.Sc B.Z.C T/M	18	88.88	5.55	-	-	94.43
B.Sc B.C.M	13	61.53	15.38	-	-	76.91
B.Sc Bt.Z.C	16	81.25	6.25	6.25	-	93.75
B.Sc M.S.CS E/M	71	87.32	11.26	-	-	98.58
B.Sc M.C.IC E/M	13	100	-	-	-	100
Grand Total	425	-	-	-	-	91

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC conducts Faculty improvement programs, monitors and conducts workshops, Extension Lectures and the functioning of student support services in the College.
- The IQAC counsels and guides the teachers in conducting the BoS meetings of their respective departments and plays a key role in the conduct of the Academic Council meetings and the Governing Body Meeting of the College.
- The IQAC prepares the college for the annual Academic Audit inspection by Commissionerate of Collegiate Education , Government of Telangana.
- The IQAC conducts faculty improvement programs /monitors workshops, conduct extension lectures and the functioning student of support services in the college.
- Feedback on teachers is collected from students which is analysed and a report submitted to the Principal for the necessary follow-up action .

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	03
Orientation programmes	01
Faculty exchange programme	01
Staff training conducted by the university	01
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	Winter School : 09 Seminar : 08 Guest Lectures : 02
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	29	13	03	10
Technical Staff	Nil	Nil	Nil	08

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- State level seminar by Department of Commerce
- State level seminar by Department of Botany
- State level seminar by Department of Telugu
- 01 Teacher on FDP.
- 06 Teachers pursuing parttime Ph.D.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	-	-
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03		
Outlay in Rs. Lakhs		1.67		-

3.4 Details on research publications

	International	National	Others
Peer Review Journals		3	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		03	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016-17	UGC		
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
<ul style="list-style-type: none"> Any other(UGC COP in Business English) YUVA by CII 	2013-14 to 2017-18 2014-15 to 2016-17	UGC Tech Mahendra	7 Lakhs 1 Lakh 25 thousand	6 Lakhs 30,000 1 Lakh 25 thousand
Total			8 Lakhs 25 thousand	7 Lakhs 55 thousand

04

02

7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

-

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>			DBT Scheme/funds	<input type="text"/>
Autonomy	<input type="text"/>	CPE	<input type="text"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text"/>	CE	<input type="text"/>	Any Other (specify)	<input type="text"/>

3.9 For colleges

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	03		
Sponsoring agencies			UGC Autonomy Fund – 02 Potti Sri Ramulu Telugu University - 01		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Haritha Haaram, Swachh Bharath and Swachh Telangana
- Adoption of 4 villages by NSS units of the college
- Participation of NCC students in ID and RD parade
- Participation of NSS and NCC students in activities like Pulse Polio campaign, Aids awareness rally, Mass tree plantation etc.

- Consumer Awareness Programme – Campaign in different colleges through Consumer Club.
- CD’s for blind students for Competitive exams on Current Affairs.
- Campaign for use of clay Ganesh
- Promotion of Eco friendly festivals
- Blood Groping and testing to identify anaemia among students and distribution of free medicines.
- **AZADI 70 YAAD KARO QURBANI -Freedom Run**
- Installation of Rotaract Clubs.
- Training Programme on Digital Payments.
- Government Boys High School, Begumpet adopted by the College. .
- Mid day meals for students during Intensive Examination Preparation Programme (IEPP), a Government of Telangana initiative.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.32 acres	–		2.32 acres
Class rooms	27	08	State Government of Telangana & RUSA	35
Laboratories	14	-	-	14
Seminar Halls	01	02	State Government of Telangana & RUSA	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	-	3 DIGITAL Classroom Equipment	State Government of Telangana	9.68LAKHS
Others		Gym, Library books, computers	RUSA	60 LAKHS

4.2 Computerization of administration and library

Computerised office, Students Scholarship, Salary bills and General Correspondence
Computerization of Library through SOUL software. Barcoding technology used

4.3 Library services: 2016 – 2017

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22480	3203040	1723	265159	24203	3468199
Reference Books	284	55544	147	63404	431	118948
e-Books		3725	N-LIST	3750		7475
Journals	28	25733	33	10940	33	36673
e-Journals		2000	N-LIST	2000		4000
Digital Database						
CD & Video	280				280	
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	195	02	185	03	02	08	16	04
Added	17	-	-	-	-	-	-	-
Total	212	02	185	03	02	08	16	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Students and faculty can access internet from Lab and e-corner in library.
- Training is imparted for faculty and Students to give MANA TV video and audio lessons .
- Training is given to Teachers to use digital classrooms.
- Students are trained in technology under Girls in Tech by Microsoft and Facebook.
- MOOC's online Course - Libre Office –Spoken Tutorial Introduced in collaboration with IIT Mumbai.

4.6 Amount spent on maintenance in lakhs :

i) ICT	30Lakhs
ii) Campus Infrastructure and facilities	70 Lakhs
iii) Equipments	30 Lakhs
iv) Others	13 Lakhs
Total:	1Crore 43 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC monitor that the class counsellors creates awareness among students of the student support services like NSS, NCC, TSKC, WEC, ECO Club, Entrepreneurship, Health & Hygiene, Rotary Club etc.
- Feedback from students collected, analysed and acted upon.
- Grievance Redressal Cell, Ward Counselling
- Counselling by NGOs like Roshani, Tharuni and She Teams.

5.2 Efforts made by the institution for tracking the progression

The Academic Coordinator/IQAC/Controller of Examination track the three years progress of students while in college.

The Telangana Skills and Knowledge Centre of the college tracks student progression on leaving college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1675	197	-	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	-	-		1675	100

2016-17
 General 436 52 IQAC Year Physically Challenged 1786
 2017-18
 General 380 87 This Year Physically Challenged 1675

- The Government of Telangana introduced Degree Online Services of Telangana (DOST) online admissions into Degree colleges in Telangana State in 2016-17. Hence Demand ration cannot be gauged .

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Group II Coaching funded by Government of Telangana.
- PG Entrance Coaching funded by the College.
- TSKC – Prepares students with Employability skills.

No. of students beneficiaries

1000

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

S.No	Date	Activity
1	28.10.2016	Pre-Primary Teaching Training Awareness Programme
2	28.12.2016	Seminar on career Opportunities & Employability
3	19 th 7 20 th Jan.2017	Entrepreneurship orientation Programme
4	21.02.2017	Seminar on Advance PGDH Courses
5	28.02.2017	Seminar on Financial Planning for Young Investors
6	04.03.2017	Seminar on Digital Payments.

No. of students benefitted

551

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
18	350	299	150

5.8 Details of gender sensitization programmes

- The Women Empowerment Cell conducts the Young India YUVA program in collaboration with Tech Mahindra.
- Self Defence course.
- The Grievance Redressal Cell conducts programs in association with Asmita Resource Centre, Roshini Counselling Centre.
- She Team, Hyderabad Police sensitises students on safety.
- Gender Seensitization has been introduced as a mandatory course in semester II

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

31 03

State/ University level National level International level

No. of students participated in cultural events

7 7

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

26

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support 2016-17

	Number of students	Amount in (Rs.)
Financial support from institution		
Financial support from government	800	Rs.5,13,160/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text" value="1"/>	National level	<input type="text"/>	International level	<input type="text"/>
Exhibition: State/ University level	<input type="text" value="1"/>	National level	<input type="text"/>	International level	<input type="text"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- NIL.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision</p> <p>“Empowerment of Women through Knowledge”</p> <p>Mission</p> <ul style="list-style-type: none"> • To empower young women to face the challenges of life with courage and commitment. • To mould the students to become builders of a just and humane society • To promote a learning community in which all, especially those from less privileged backgrounds feel part of the collaborative high quality educational process. • To impart education which is value-based and leads to holistic growth • To impart need-based and skill-based training and thus prepare students to be globally competent • To encourage innovative and collaborative basic research to benefit the community • To promote community service through outreach programmes
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6.2 Does the Institution has a management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The introduction of CBCS in 2014-15 enabled the various departments in the college revamp their curriculum
- 17 certificate courses were introduced to bring awareness among students
- 16 TD courses were introduced to bring awareness among students
- TSKC and Gender Sensitization Course is part of the curriculum.
- The Governing Body and Academic Council supported the implementation of revised curriculum under autonomy

6.3.2 Teaching and Learning

- Teaching and learning was made more effective through the introduction of student – centric practices like continuous assessment, introduction of seminars, assignments and students study projects.
- E-lessons, videos, You tube used in teaching.
- “Business English” is being taught as UGC-COP to enhance the employability of students.
- Extension Lecturers are arranged by each department to give additional input to the students.
- Digital classrooms created to enhance teaching and learning
- MANA TV lessons supplements teaching and learning

6.3.3 Examination and Evaluation

- Continuous assessment with Internal Assessment comprising written test, assignment and seminar and attendance end semester evaluation comprising written examination and practical examination is being followed.
- The weightage for Internal Assessment has been increased from 20% to 25% from 2014-15 and will continue up to 2017-18.

6.3.4 Research and Development

Project work has been introduced as a mandatory credit based course in semester V & VI to inculcate the spirit of research among students from 2016-17.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Proposals submitted to RUSA under component was sanctioned and a grant of Rs 2 Crores was received .Renovation, and new construction has been under taken.
- The library was strengthened by automation and procuring new books under Rusa and state Government Budget.
- The Science Laboratories were strengthened by purchase of latest computers and other equipments to cater the revised curriculum with RUSA funds.
- Sports equipment, Gym , Basket ball and Kabaddi courts and playground was strengthened with RUSA funds.

6.3.6 Human Resource Management

- Promotion of 2 Lecturers from Government Junior College to Government Degree College.
- Vacant faculty positions have been identified and Guest Faculty have been engaged for the effective transaction of Teaching-Learning process.
- Teachers are encouraged to attend OC, RC, workshops seminars and conferences conducted by various Universities and O/o CCE.
- The college conducted a one-day workshop on “Best Practices in the Seven criteria of SSR” for NAAC 3rd Cycle Accreditation.

6.3.7 Faculty and Staff recruitment

- The faculty and staff are recruited through Telangana State Public Service Commission and on promotion from Government Junior Colleges.

6.3.8 Industry Interaction / Collaboration

- The TSKC interacts with various industries to conduct placement drives on campus and recruit students. Companies visited include GENPACT, ADP, ILM, AEGIS, KARVY, GENPACT, AIRTEL TELECOM PROCESS, POLARIS(II DRIVE), HDB, TBSS, JUST DIAL, ACT FIBRE, ADECCO, KARVY1, HGS, 3FT, SARASWATHI VIDYA MANDIR SCHOOL.
- The Department of Commerce has collaboration with
 - * Impact Education, Hyderabad.
 - *Dalit Indian Chamber of Commerce of Commerce and Industry.
- The Department of Chemistry has collaboration with various pharma companies like Hetro Drugs in Hyderabad.
- The College has 12 MOU's with various organisation.
- UNDP trains students in employability skills.

6.3.9 Admission of Students

- The UG Admissions to UG courses has been made online from 2016-17 by Government of Telangana.
- In the process of providing access and equity to women students from the weaker sections of society, the reservation policies of the State Government are strictly adhered to during admissions.
- PG admissions are conducted by State level PG entrance exam and centralized counselling by Osmania University.
- The admission to PG courses are conducted through OUCET.

6.4 Welfare schemes for

Teaching	Health Card was issued to every staff member to provide quality health care at reasonable costs. Loan facilities like Building, Car, Motor cycle ,Computers are provided.
Non teaching	Health Card was issued to every staff member to provide quality health care at reasonable costs. Loans , Festival Advance.
Students	Health Camp and Blood donation camp conducted for students. General Insurance with claim up to 2 lakhs , Buss pass & scholarships.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Principal
Administrative	Yes	CCE	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

- The UG results are declared within 45 days.
- The PG results declared by University.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The Examination software package was used by the college help the computerised examinations and declaration of results.
- Obtaining Question Paper by secured password protected Mails.
- Supply of Photocopy of Answer Scripts for Candidates who applied for Revaluation.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

- Alumni association supports in student placements.
- Conducts certificate Course to enhance skills (Baking, Tailoring, Music , Fashion Designing).

6.12 Activities and support from the Parent – Teacher Association

- Parent -Teacher Association is supportive in implementing the reforms undertaken in curriculum and extracurricular activities under CBCS

6.13 Development programmes for support staff

- The support staff are encouraged to attend “Computer Skills” and “Communication Skills” classes that are conducted for students
- Adult literacy programme is conducted by the NSS/NCC students for temporary support staff.
- Support Staff attend the Quality Management teaching training courses at MHRD on RTI etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Haritha haram – tree plantation taken up every year.
- Green audit conducted in college to safe guard flora & fauna.
- Use of plastics on campus is discouraged.
- Solar Energy is used on Campus
- The college discourages the use of mobile phones on campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Under autonomy the syllabi in almost all the subjects have been updated keeping abreast with the recent developments in the areas concerned avid in order to enhance employability skills of students and entry into higher education.
- Computerization of pre & post examination process college by which conduct of examination and declaration of results are automated.
- Establishment of 10 Digital classrooms and training of teachers at MCHRD by CCE Government of Telangana

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken Report
<ul style="list-style-type: none"> • Preparation and Submission of AQAR 2015-2016 • Preparation for NAAC Peer Team Visit on 29th/30th/31st August 	<p>AQAR submitted on 24.08.2016</p> <p>The NAAC Peer Team visit preparation done.</p>
<ul style="list-style-type: none"> • Preparation for NAAC Peer Team Visit on 29th/30th/31st August 	<p>The NAAC Peer Team visit preparation done.</p>
<p>NAAC Peer Team Visit on 29th/30th/31st August for 3rd Cycle Accreditation</p>	<p>The NAAC Peer Team visited college on 29th/30th/31st August and awarded B+ Grade.</p>
<ul style="list-style-type: none"> • Review of NAAC Peer Team Visit, Peer Team Report and Grade Awarded 	<p>Review conducted by Principal and IQAC co-ordinator.</p>
<p>Review of Academic functioning of the College and Support Services</p>	<p>Conducted by IQAC Co-ordinator.</p>
<p>Collection and analysis of student feedback on Academic, Administration and Support Services (semester I, III, V)</p>	<p>Feedback collected and analysed by IQAC and reviewed by Principal.</p>
<p>One Day Workshop on “The Role of Teaching – Learning – Evaluation in enhancing Quality at Tertiary level”.</p>	<p>Conducted</p>
<p>Review of Academic functioning of college and Support Services</p>	<p>Internal Audit conducted by IQAC. Academic Audit conducted by CCE 7th March 2017</p>
<ul style="list-style-type: none"> • Preparation and Conduct of BOS Meeting, Governing Body Meeting and Academic Council Meeting. 	<ul style="list-style-type: none"> • BOS meeting of various Departments conducted in April 2017. • GB • AC
<p>Collection and analysis of student feedback on Academic, Administration and Support Services (semester II, IV, VI)</p>	<p>Feedback collected , analysed by IQAC and Reviewed by Principal.</p>

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- The women empowerment cell in the college creates awareness among the students about their social and legal rights.
- The TSKC enhance employability skills of students.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- The Department of Botany organizes a program “Mass Tree plantation” every year. Through this program all the staff and students are sensitized and made aware of their responsibility towards protection of the environment. The college actively takes part in the State Government initiative “Telangana ku Harithaharam”.
- Green Audit.



7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Young India YUVA program on 360⁰ Leadership has been conducted in collaboration with the Confederation of Indian Industries (CII) and the college has a MoU with Tech-Mahindra group of companies which give free training to our students on Leadership Skills.
- Rs Two Crores RUSA grant was sanctioned to the college.

SWOC Analysis

Strengths:

1. Dedicated and committed teaching faculty
2. Centrally located and well connected by road and rail
3. Jawahar Knowledge Centre which imparts training to students and enhances their employability
4. Good results – the pass percentage in every course is always higher than the Osmania University pass percentage
5. Striving for overall development of students through NCC, NSS, Sports, Cultural, Literary and various other academic activities.
6. Financial help extended to needy students through college reach out program and also philanthropists
7. Students are encouraged to participate in various competitions conducted at District, State and National levels.
8. Career Oriented Programs
9. Support given by the faculty for various PG entrance examinations
10. Equal Opportunities Cell helps in identifying and capacity building of first generation learners
11. Ward Counsellors and Women Empowerment Cell counsels students on legal and psychological issues
12. Students Union nominated by the class representatives helps in building leadership skills in students and also in actively involving students in curricular and co-curricular activities of the college.
13. MOOCs made mandatory.
14. Online Admissions into UG courses in 2016-17.

Weaknesses:

1. Limited infrastructure.
2. Lack of adequate internet facility .
3. Laboratories not modernized.
4. Insufficient number of washrooms for students and staff

Opportunities

1. Campus drives in the colleges and other nearby colleges
2. Reputation of the college due to good results and placement record.
3. Encouraging students to participate in activities outside the campus
4. MoU with organizations like IPM, DAE, Taruni etc
5. Conferment of autonomous status by UGC
6. Proposals to funding agencies to enhance infrastructure.

Challenges

1. Private colleges with high financial resources as competitions
2. Restricted financial resources and the increasing needs
3. Lack of research facilities
4. No provision for students to earn while they learn

SWOC Analysis

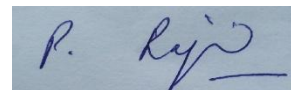
Ext. Int.	Opportunities	Challenges
Strengths	Using the reputation for attracting good students and improve quality	To compete with the standards of private colleges by improving the performance of students
Weaknesses	Tap financial resources through various agencies to improve infrastructure	Construct classrooms, laboratories and washrooms immediately

8. Plans of institution for next year

- To make all efforts towards construction of new buildings for the college.
- Improvement of infrastructure.
- Proposals to start 02 new UG Courses and 01 PG course.
- Prepare the College for Autonomy inspection scheduled in 2018-19.
- Efforts to establish a Research Centre in the college.

Name Ms Anita Abraham

Name Dr. P Rajani

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
