

# The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

|                                      |  |
|--------------------------------------|--|
| 1.1 Name of the Institution          | GOVERNMENT DEGREE<br>COLLEGE FOR WOMEN   |
| 1.2 Address Line 1                   | H.No.1-10-166, Opp: Hyderabad<br>Public School                                 |
| Address Line 2                       | BEGUMPET   |
| City/Town                            | HYDERABAD  |
| State                                | TELANGANA STATE  |
| Pin Code                             | 500016   |
| Institution e-mail address           | <a href="mailto:begumpet.idcollege@gmail.com">begumpet.idcollege@gmail.com</a> |
| Contact Nos.                         | 040-27766536   |
| Name of the Head of the Institution: | Dr.K.Padmavathi  |
| Tel. No. with STD Code:              | 040-27766536   |
| Mobile:                              | 9848556317   |

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B++   |      | 2004                  | 2009            |
| 2       | 2 <sup>nd</sup> Cycle | B     | 2.76 | 2010                  | 2015            |
| 3       | 3 <sup>rd</sup> Cycle |       |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2010-11 submitted to NAAC on 07.09.2011
- ii. AQAR 2011-12 submitted to NAAC on 01.10.2012
- iii. AQAR 2012-13 submitted to NAAC on 23.12.2013
- iv. AQAR 2013-14 submitted to NAAC on 28.01.2015

1.10 Institutional Status

|   |                               |                                     |                        |                                     |         |                                     |         |                          |
|---|-------------------------------|-------------------------------------|------------------------|-------------------------------------|---------|-------------------------------------|---------|--------------------------|
| University  | State                         | <input type="checkbox"/>            | Central                | <input type="checkbox"/>            | Deemed  | <input type="checkbox"/>            | Private | <input type="checkbox"/> |
| Affiliated College  | Yes                           | <input type="checkbox"/>            | No                     | <input type="checkbox"/>            |         |                                     |         |                          |
| Constituent College   | Yes                           | <input type="checkbox"/>            | No                     | <input type="checkbox"/>            |         |                                     |         |                          |
| Autonomous college of UGC   | Yes                           | <input checked="" type="checkbox"/> | No                     | <input type="checkbox"/>            |         |                                     |         |                          |
| Regulatory Agency approved Institution<br>(eg. AICTE, BCI, MCI, PCI, NCI) | Yes                           | <input type="checkbox"/>            | No                     | <input type="checkbox"/>            |         |                                     |         |                          |
| Type of Institution   | Co-education                  | <input type="checkbox"/>            | Men                    | <input type="checkbox"/>            | Women   | <input checked="" type="checkbox"/> |         |                          |
|   | Urban                         | <input checked="" type="checkbox"/> | Rural                  | <input type="checkbox"/>            | Tribal  | <input type="checkbox"/>            |         |                          |
| Financial Status  | Grant-in-aid                  | <input type="checkbox"/>            | UGC 2(f)               | <input checked="" type="checkbox"/> | UGC 12B | <input checked="" type="checkbox"/> |         |                          |
|   | Grant-in-aid + Self Financing | <input type="checkbox"/>            | Totally Self-financing | <input type="checkbox"/>            |         |                                     |         |                          |

1.11 Type of Faculty/Programme

|                  |                                     |             |                                     |                |                                     |            |                          |                |                          |
|------------------|-------------------------------------|-------------|-------------------------------------|----------------|-------------------------------------|------------|--------------------------|----------------|--------------------------|
| Arts             | <input checked="" type="checkbox"/> | Science     | <input checked="" type="checkbox"/> | Commerce       | <input checked="" type="checkbox"/> | Law        | <input type="checkbox"/> | PEI (Phys Edu) | <input type="checkbox"/> |
| TEI (Edu)        | <input type="checkbox"/>            | Engineering | <input type="checkbox"/>            | Health Science | <input type="checkbox"/>            | Management | <input type="checkbox"/> |                |                          |
| Others (Specify) | <input type="text"/>                |             |                                     |                |                                     |            |                          |                |                          |

1.12 Name of the Affiliating University (for the Colleges)

|                    |
|--------------------|
| Osmania University |
|--------------------|

✓

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

|  |            |
|--|------------|
| Autonomy by State/Central Govt. / University | University |
|--|------------|

|  |
|--|
|  |
|--|

|  |   |                              |                      |
|--|---|------------------------------|----------------------|
| University with Potential for Excellence | <input type="text"/>  | UGC-CPE                      |                      |
| DST Star Scheme                          | <input type="text"/>  | UGC-CE                       | <input type="text"/> |
| UGC-Special Assistance Programme         | <input type="text"/>  | DST-FIST                     | <input type="text"/> |
| UGC-Innovative PG programmes             | <input type="text"/>  | Any other ( <i>Specify</i> ) | <input type="text"/> |
| UGC-COP Programmes                       | <input type="text" value="1. General Insurance"/><br><input type="text" value="2. Business English"/> |                              |                      |

## **2. IQAC Composition and Activities**

|  |  |
|--|--|
| 2.1 No. of Teachers  | <input type="text" value="06"/>  |
| 2.2 No. of Administrative/Technical staff                      | <input type="text" value="02"/>  |
| 2.3 No. of students  | <input type="text" value="02"/>  |
| 2.4 No. of Management representatives                          | <input type="text" value="01"/>  |
| 2.5 No. of Alumni  | <input type="text" value="02"/>  |
| 2.6 No. of any other stakeholder and community representatives | <input type="text" value="01"/>  |
| 2.7 No. of Employers/ Industrialists                           | <input type="text" value="02"/>  |
| 2.8 No. of other External Experts                              | <input type="text" value="01"/>  |
| 2.9 Total No. of members                                       | <input type="text" value="17"/>  |
| 2.10 No. of IQAC meetings held -                               | 04   |
| 2.11 No. of meetings with various stakeholders:                | No. <input type="text" value="02"/> Faculty <input type="text" value="✓"/>   |
| Non-Teaching Staff Students                                    | <input type="text"/> Alumni <input type="text"/> Others <input type="text"/> |

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- The IQAC played a key role in the effective implementation of autonomy in the institution. Necessary changes were made in the syllabus prescribed by the affiliating university (Osmania University), keeping in view the recent developments in their respective areas of study.
- The IQAC played a key role in the effective implementation of Choice Based Credit System (CBCS) in the institution with a view to increase awareness among students about the exercise of options in their subjects of study.
- The IQAC structured the 14 Trans-disciplinary electives offered by various Departments under the CBCS pattern.
- Martial Arts has been included as one of the options under extracurricular activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action  | Achievements   |
|---|--|
| Effective implementation of Choice Based Credit System (CBCS) | The students admitted to UG first year in June 2014 studied under the CBCS pattern   |
| Streamlining Extracurricular Activities                       | <ul style="list-style-type: none"> <li>• Extracurricular activity is mandatory for UG students studying under CBCS pattern</li> <li>• Martial Arts is offered as an</li> </ul> |

|   |   |
|---|---|
|   | extracurricular elective  |
| Introduction of trans-disciplinary electives. | The curriculum for the Trans-disciplinary electives was designed by the respective Departments.   |
| Improvement of infrastructure.                | The college procured lab equipment worth Rs.6,00,00/-, Library books and journals worth Rs.2,76,601/- and furniture worth Rs.3,00,000/- |

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body  Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    |                               |  |                                     |  |
| PG                     | 03                            | -  | 03                                  | -  |
| UG                     | 12                            | -  | -                                   | -  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                |                               |  |                                     |  |
| Certificate            |                               |  |                                     | 02   |
| Others                 |                               |  |                                     | 01   |
| <b>Total</b>           | 15                            | -  | 03                                  | 03   |
| Interdisciplinary      |                               |  |                                     | 18   |
| Innovative             |                               |  |                                     |  |



##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Semester ~~Third~~ (UG I & II yr) -

Num

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

|   |
|---|
| Yes   |
| <ul style="list-style-type: none"><li>• Under autonomy the syllabi in almost all the subjects have been updated keeping abreast with the recent developments in the areas concerned and in order to enhance employability skills of students and entry into higher education.</li><li>• The curriculum for the 14 Trans-disciplinary Electives offered by the various departments under the CBCS/pattern is developed by the faculty members of the respective Departments.</li><li>• HVPE has been introduced as a mandatory course at the UG level for the wholesome development of the students.</li></ul> |

1.5 Any new Department/Centre introduced during the year. If yes, give details.

|    |
|----|
| No |
|----|

## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |       |                  |                      |            |        |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of Permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
|                                    | 37    | 21               | 16                   | -          | -      |

2.2 No. of Permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |   | Associate Professors |   | Professors |   | Others |   | Total |   |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R                | V | R                    | V | R          | V | R      | V | R     | V |
|                  |   |                      |   |            |   |        |   |       |   |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|    |  |  |
|----|--|--|
| 30 |  |  |
|----|--|--|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 04                  | 20             | 09          |
| Presented papers | 04                  | 20             | 03          |
| Resource Persons |                     | 04             | 07          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

|  |
|--|
| Group Discussions, Seminars, Assignments, Debates, Project Works, Field Trips, Industry visits and on the job training |
|--|

2.7 Total No. of actual teaching days during this academic year

|     |
|-----|
| 180 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

|  |
|--|
| The introduction of CBCS pattern has paved way for continuous Internal Assessment and End Semester with a variety of testing methods like written test, assignments, seminars, projects, lab work etc. |
|--|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

|    |    |    |
|----|----|----|
| 18 | 08 | 12 |
|----|----|----|

2.10 Average percentage of attendance of students

|    |
|----|
| 85 |
|----|



2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme        | Total no. of students appeared | Division      |     |      |       |        |
|-------------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                               |                                | Distinction % | I % | II % | III % | Pass % |
| BA EPPT/M                     | 22                             |               | 02  | 14   | 02    | 81.8   |
| B.A E.P.CA E/M                | 27                             |               | 15  | 07   | 0     | 81.5   |
| B.A.Pol.Sc.Journ.<br>Comm.Eng | 11                             |               | 05  | 03   | 0     | 72.7   |
| B.Com Regular<br>E/M          | 106                            |               | 85  | 03   | 0     | 83.0   |
| B.Com Regular<br>T/M          | 55                             |               | 22  | 01   | 0     | 41.8   |
| B.Com<br>Comp.Appln           | 49                             |               | 45  | 0    | 0     | 91.8   |
| B.Com Advertising<br>- Voc    | 26                             |               | 18  | 01   | 0     | 73.1   |
| B.Com Taxation –<br>Voc       | 23                             |               | 21  | 0    | 0     | 91.3   |
| B.Sc B.Z.C. E/M               | 25                             |               | 13  | 01   | 0     | 56.0   |
| B.Sc B.Z.C T/M                | 23                             |               | 06  | 05   | 0     | 47.8   |
| B.Sc B.C.M                    | 14                             |               | 03  | 05   | 0     | 57.01  |
| B.Sc Bt.Z.C                   | 21                             |               | 12  | 01   | 0     | 61.9   |
| B.Sc M.S.CS E/M               | 72                             |               | 30  | 03   | 33    | 45.08  |
| B.Sc M.C.IC E/M               | 23                             |               | 02  | 01   | 0     | 13.0   |
| Grand Total                   | 497                            |               | 279 | 45   | 02    | 65.6   |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- A one-day workshop on “Choice Based Credit System- Opportunities and Challenges” was conducted on 06.02.2014.
- The IQAC counsels and guides the teachers in conducting the BoS meetings of their respective departments and plays a key role in the conduct of the Academic Council meetings.
- Feedback on teachers is collected from students which is analysed and a report submitted to the Principal for the necessary follow-up action.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff<br/>Development Programmes</i> | <i>Number of faculty<br/>benefitted</i> |
|---|---|
| Refresher courses                                 | 06                                      |
| UGC – Faculty Improvement Programme               |   |

|  |    |
|--|----|
| HRD programmes                                 | 04 |
| Orientation programmes                         | 03 |
| Faculty exchange programme                     | 09 |
| Staff training conducted by the university     |    |
| Staff training conducted by other institutions | 02 |
| Summer / Winter schools, Workshops, etc.       |    |
| Others   |    |

#### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 15                            | 14                         | Nil  | 11                                     |
| Technical Staff      | Nil                           | Nil                        | Nil  | 05                                     |

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

|   |
|---|
| <ul style="list-style-type: none"> <li>• Minor Research Projects were sanctioned by UGC in the Departments of Mathematics, Zoology and Microbiology.</li> <li>• UGC sponsored National seminars were conducted by the Departments of Chemistry and Zoology.</li> <li>• UGC sponsored one day workshop was conducted by the Department of Telugu.</li> </ul> |
|---|

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 01        | 03      |            |           |
| Outlay in Rs. Lakhs |           |         | 8.9 lakhs  | -         |

3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     |               |          |        |
| Non-Peer Review Journals |               |          |        |
| e-Journals               | 03            | 06       |        |
| Conference proceedings   |               | 02       |        |

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year      | Name of the funding Agency  | Total grant sanctioned   | Received                 |
|--|--------------------|-----------------------------|--------------------------|--------------------------|
| Major projects   |                    |                             |                          |                          |
| Minor Projects   | 2+1 yr             | UGC                         | 8.9 lakhs                |                          |
| Interdisciplinary Projects   |                    |                             |                          |                          |
| Industry sponsored   |                    |                             |                          |                          |
| Projects sponsored by the University/ College                                  |                    |                             |                          |                          |
| Students research projects<br><i>(other than compulsory by the University)</i> |                    |                             |                          |                          |
| Any other(COP)   | 2010-15<br>2012-17 | UGC XI Plan<br>UGC XII Plan | 7.00 Lakhs<br>7.00 Lakhs | 7.00 Lakhs<br>7.00 Lakhs |
| Total  |                    |                             |                          |                          |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

|                     |               |          |       |            |         |
|---------------------|---------------|----------|-------|------------|---------|
| Level               | International | National | State | University | College |
| Number              |               | 02       | 05    |            | HVPE    |
| Sponsoring agencies |               |          |       |            | AP SCHE |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied |        |
|                | Granted |        |
| International  | Applied |        |
|                | Granted |        |
| Commercialised | Applied |        |
|                | Granted |        |

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
|       |               |          |       |            |      |         |

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level   
 National level  State level   
 International level

3.24 No. of Awards won in NCC:

University level   
 National level  State level   
 International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Adoption of villages by NSS units of the college
- Participation of NCC students in ID & RD parade
- Participation of NSS & NCC students in activities like Pulse Polio campaign, Aids awareness rally, Mass tree plantation etc.
- Consumer Awareness Programme – Campaign in different colleges through Consumer Club.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing   | Newly created | Source of Fund | Total |
|-------------|------------|---------------|----------------|-------|
| Campus area | 2.32 acres |               |                |       |
| Class rooms | 27         |               |                |       |

|   |    |  |  |  |
|---|----|--|--|--|
| Laboratories  | 14 |  |  |  |
| Seminar Halls   | 01 |  |  |  |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |    |  |  |  |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |    |  |  |  |
| Others  |    |  |  |  |

#### 4.2 Computerization of administration and library

Partially Computerized - Student Scholarships, Staff Salary Bills and General Correspondence.

#### 4.3 Library services: \_\_\_\_\_

|                  | Existing |         | Newly added |        | Total               |             |
|------------------|----------|---------|-------------|--------|---------------------|-------------|
|                  | No.      | Value   | No.         | Value  | No.                 | Value       |
| Text Books       | 20269    | 2681712 | 1299        | 274494 | 21568               | 2759115     |
| Reference Books  | 221      | 36427   | 8           | 2107   | 229                 | 38515       |
| e-Books          | -        | -       | -           |        | -                   | -           |
| Journals         | 18       | 14009   | 5           | 1000   | 23                  | 14009       |
| e-Journals       | -        |         | -           |        | -                   |             |
| Digital Database | -        |         | -           |        | -                   |             |
| CD & Video       | 119      |         | 126         | -      | 325                 |             |
| Others (specify) |          |         |             |        | 3 globes<br>19 maps | 723<br>2300 |

#### 4.4 Technology upgradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 185             | 02            | 170      | 03               | 01               |        |             |        |
| Added    | 10              |               | 15       |                  |                  |        |             |        |
| Total    | 195             | 02            | 185      | 03               | 01               |        |             |        |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Students can access internet from Lab and the e-corner in the Library
- Through certificate course students can upgrade their knowledge

4.6 Amount spent on maintenance in lakhs :

|  |      |
|--|------|
| i) ICT                                   | 2.5  |
| ii) Campus Infrastructure and facilities | 7.0  |
| iii) Equipments                          | 15.5 |
| iv) Others                               |      |
| <b>Total :</b>                           | 25.0 |

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- One day orientation program to UG 1<sup>st</sup> year students immediately after admissions

5.2 Efforts made by the institution for tracking the progression

The class counsellors maintain the records of the performance of the students under them.

5.3 (a) Total Number of students

| UG   | PG  | Ph. D. | Others |
|------|-----|--------|--------|
| 1578 | 120 | 1698   |        |

(b) No. of students outside the state

(c) No. of international students

|     |    |   |       |
|-----|----|---|-------|
| Men | No | % | Women |
|     |    |   |       |

|      |     |
|------|-----|
| No   | %   |
| 1698 | 100 |

367al 431 51 936 Year Physically Challenged 1797 448al 395 58 This 660r Physically Challenged 1578

Demand ratio 2:1 Dropout % 4.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The teachers in the Departments of Commerce, Zoology, Chemistry and Mathematics give coaching to their undergraduate students of final year to appear for P.G. entrance examinations conducted by various universities.

No. of students beneficiaries

12

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

| S.No | Date       | Activity   |
|------|------------|--|
| 1    | 10.12.2014 | Workshop on personality Development for JKC Batch I & II students – Smt. Bangla Bharathi |
| 2    | 22.12.2014 | Interpersonal Skills , Time management and Communication skills                          |

No. of students benefitted

383

5.7 Details of campus placement

|                                 | <i>On campus</i>                |                           | <i>Off Campus</i>         |  |
|---------------------------------|---------------------------------|---------------------------|---------------------------|--|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |  |
| 16                              | 383                             | 172                       | 28                        |  |

5.8 Details of gender sensitization programmes

The Women Empowerment Cell and Grievance Redressal Cell screened several short films to sensitize girls students on their social and legal rights. The cell also organized extension lectures on various topics like **Positive Attitude, Stress Management** etc...

5.9 Students Activities



5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support 2013-14

|  | Number of students | Amount in (Rs.) |
|--|--------------------|-----------------|
| Financial support from institution                                   | 44                 | 1,00,000/-      |
| Financial support from government                                    | 999                | 32,51,500/-     |
| Financial support from other sources                                 |                    |                 |
| Number of students who received International/ National recognitions |                    |                 |

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Eve-teasing was predominant in the bus stop in front of the college. The Begumpet Women Police Station took up the case and solved the problem.

## Criterion – VI

## **6. Governance, Leadership and Management**

### 6.1 State the Vision and Mission of the institution

|   |
|---|
| <p style="text-align: center;"><b>Vision</b></p> <p style="text-align: center;">“Empowerment of Women through Knowledge”</p> <p style="text-align: center;"><b>Mission</b></p> <ul style="list-style-type: none"><li>• To empower young women to face the challenges of life with courage and commitment.</li><li>• To mould the students to become builders of a just and humane society</li><li>• To promote a learning community in which all, especially those from less privileged backgrounds feel part of the collaborative high quality educational process.</li><li>• To impart education which is value-based and leads to holistic growth</li><li>• To impart need-based and skill-based training and thus prepare students to be globally competent</li></ul> |
|---|

### 6.2 Does the Institution has a management Information System

|    |
|----|
| NO |
|----|

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

|  |
|--|
| <ul style="list-style-type: none"><li>• The introduction of CBCS in 2014-15 enabled the various departments in the college revamp their curriculum</li><li>• 15 certificate courses were introduced to bring awareness among students</li><li>• UGC-COP in “Business English” was sanctioned .</li></ul> |
|--|

#### 6.3.2 Teaching and Learning

- Teaching and learning was made more effective through the introduction of student – centric practices like continuous assessment, introduction of seminars, assignments and students study projects.
- “Business English” is being taught as UGC-COP to enhance the employability of students.
- Select teachers underwent training conducted by CCE in collaboration with ASC-UOH on “Introduction of CBCS in autonomous colleges – preparation of blueprints of syllabus and evaluation pattern”.
- Extension Lecturers are arranged by each department to give additional input to the students.

#### 6.3.3 Examination and Evaluation

- Continuous assessment with Internal Assessment comprising written test, assignment and seminar and End semester evaluation comprising written examination and practical examination is being followed.
- The weightage for Internal Assessment has been increased from 20% to 25% from 2014-15.

#### 6.3.4 Research and Development

- Minor Research Projects have been sanctioned by UGC ins the Departments of Mathematics, Zoology, Microbiology.
- UGC sponsored one day workshop was conducted by the Department of Telugu. UGC sponsored two day National seminar was conducted by the departments of Chemistry and Zoology.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library was strengthened by procuring new books .
- The Science Laboratories were strengthened by purchase of latest computers and other equipments to cater the revised curriculum under autonomy.
- Three new classrooms have been constructed by R&B Department of the state Government.
- Proposals have been submitted to RUSA under components 2 and 7.

#### 6.3.6 Human Resource Management

- Vacant faculty positions have been identified and Guest Faculty have been engaged for the effective transaction of Teaching-Learning process.
- Teachers are encouraged to attend OC, RC, workshops seminars and conferences conducted by various Universities and O/o CCE.

### 6.3.7 Faculty and Staff recruitment

- The faculty and staff are recruited through TSPSC and on promotion from Junior Colleges.

### 6.3.8 Industry Interaction / Collaboration

- The JKC interacts with various industries to conduct placement drives on campus and recruit students.
- The Department of Commerce has collaboration with Oriental Insurance Company, Hyderabad.
- The Department of Chemistry has collaboration with various pharma companies in Hyderabad.
- The Department of Zoology has collaboration with NIN.

### 6.3.9 Admission of Students

- In the process of providing Access and Equity to women students from the weaker sections of society, the reservation policies of the State Government are strictly adhered to during admissions.

### 6.4 Welfare schemes for

|              |  |
|--------------|--|
| Teaching     | Health Card was issued to every staff member to provide quality health care at reasonable costs. |
| Non teaching | Health Card was issued to every staff member to provide quality health care at reasonable costs. |
| Students     | Health Camp and Blood donation camp conducted for students.                                      |

### 6.5 Total corpus fund generated

|  |
|--|
|  |
|--|

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |         | Internal |           |
|----------------|----------|---------|----------|-----------|
|                | Yes/No   | Agency  | Yes/No   | Authority |
| Academic       | Yes      | O/o CCE | Yes      | Principal |
| Administrative | Yes      | O/o CCE | Yes      | Principal |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

An Examination software package worth Rs.4.5 lakhs was procured by the college by which the process of conduct of examination and declaration of results are automated.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

- Alumni association supports in student placements.

6.12 Activities and support from the Parent – Teacher Association

Revis  
• Parent -Teacher Association is supportive in implementing the reforms undertaken in curriculum and examinations under autonomy.

#### 6.13 Development programmes for support staff

- The support staff are encouraged to attend “Computer Skills” and “Communication Skills” classes that are conducted for students
- Adult literacy programme is conducted by the students

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of plastics on campus is banned.
- The college discourages the use of mobile phones on campus.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Under the third year of autonomy the syllabi in almost all the subjects have been updated keeping abreast with the recent developments in the areas concerned in order to enhance employability skills of students and entry into higher education.
- An Examination software package was procured by the college by which the process of conduct of examination and declaration of results are automated.

##### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

| Plan of Action  | Action Taken Report   |
|---|---|
| June 2014<br>Sensitising students about CBCS pattern                    | One day Orientation program for 1 <sup>st</sup> year UG students explaining the various aspects of CBCS                 |
| July – 2014<br>Streamlining Extracurricular Activities                  | Martial was introduced as one of the optional under Extracurricular Activities  |
| August 2014<br>Analysing the various aspects of implementation of CBCS  | Meetings with the departments to discuss the practicalities of implementing CBCS  |
| September – 2014<br>Designing curriculum for Transdisciplinary Elective | A common model for the 14 electives offered was developed.  |
| December – 2014<br>Review of Implementation of CBCS                     | A one day workshop was conducted for teachers on “CBCS – Challenges and Opportunities”                                  |
| February – 2014<br>Evaluation by IQAC                                   | Feedback on teachers has been obtained from students, analysed and teachers appraised of the results of the analysis .  |
| March – 2014<br>Submission of LoI                                       | The online submission of LoI was successfully completed.  |
| Review of Preparedness for the Academic Council                         | The In-charges of all the Departments were instructed to conduct the BoS meetings.                                      |
| April – 2014<br>Conduct of meetings of statutory bodies                 | Third Governing Body meeting was conducted on 02.03.2015<br>Third Academic Council meeting was conducted on 16.04.2015. |

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The women empowerment cell in the college creates awareness among the students about their social and legal rights.
- The JKC practices absolute e-correspondence.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The Department of Botany organizes a program “Mass Tree plantation” every year. Through this program all the staff and students are sensitized and made aware of their responsibility towards protection of the environment.



7.5 Whether environmental audit was conducted?      Yes              No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Young India YUVA program on 360<sup>0</sup> Leadership has been conducted in collaboration with the Confederation of Indian Industries (CII) and the college has a MoU with Tech-Mahindra group of companies which give free training to our students on Leadership Skills

## **SWOC Analysis**

### **Strengths:**

1. Dedicated and committed teaching faculty
2. Centrally located and well connected by road and rail
3. Jawahar Knowledge Centre which imparts training to students and enhances their employability
4. Good results – the pass percentage in every course is always higher than the Osmania University pass percentage
5. Striving for overall development of students through NCC, NSS, Sports, Cultural, Literary and various other activities
6. Financial help extended to needy students through college reach out program and also philanthropists
7. Students are encouraged to participate in various competitions conducted at District, State and National levels.
8. Career Oriented Programs
9. Support given by the faculty for various PG entrance examinations
10. Equal Opportunities Cell helps in identifying and capacity building of first generation learners
11. Women Empowerment Cell counsels students on legal and psychological issues
12. Students Union nominated by the class representatives helps in building leadership skills in students and also in actively involving students in curricular and co-curricular activities of the college

### **Weaknesses:**

1. Limited infrastructure
2. Insufficient classrooms and non-availability of e-classrooms
3. Lack of adequate internet facility – students wait for long hours to apply for scholarships
4. Laboratories not modernized
5. Insufficient number of washrooms for students and staff

### **Opportunities**

1. Campus drives in the colleges and other nearby colleges
2. Reputation of the college due to good placement record
3. Encouraging students to participate in activities outside the campus
4. MoU with organizations like IPM, DAE, Taruni etc



5. Conferment of autonomous status by UGC
6. Submit proposals to funding agencies

### **Challenges**

1. Private colleges with high financial resources as competitions
2. Restricted financial resources and the increasing needs
3. Lack of research facilities
4. No provision for students to earn while they learn

### **SWOC Analysis**

|              |  |  |
|--------------|--|--|
| Ext.<br>Int. | Opportunities  | Challenges   |
| Strengths    | Using the reputation for attracting good students and improve quality      | To compete with the standards of private colleges by improving the performance of students |
| Weaknesses   | Tap financial resources through various agencies to improve infrastructure | Construct classrooms, laboratories and washrooms immediately                               |

### **8. Plans of institution for next year**

- To steer the college towards the 3<sup>rd</sup> cycle of accreditation by NAAC
- To make all efforts towards construction of a new building for the college
- Improvement of infrastructure.

Name Ms.Malathi Vasudeven

Name Dr.K.Padmavathi

Sd/-

Sd/-

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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**Annexure I**

**Abbreviations:**

|      |   |  |
|------|---|--|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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