



## GOVERNMENT DEGREE COLLEGE, ALAIR

Website: <https://gdcts.cgg.gov.in/alair.edu>

### ACADEMIC CALENDAR (2019 -20)

#### JUNE 2019

Month & Date	Activity	Description
2nd	Telangana State Formation Day	Celebration by hoisting National Flag in all Government Degree Colleges of Telangana State
17th	Reopening of the college for III Semester and V Semester students	Commencement of the classes for 3 <sup>rd</sup> and 5 <sup>th</sup> semester
21 <sup>st</sup>	International YOGA Day	Celebration of Yoga day
26 <sup>th</sup>	International Day against Drug Abuse	Awareness on Drug Abuse
<b>1<sup>st</sup> working day of every month –Staff Review Meeting</b>		
II Week	<ul style="list-style-type: none"> <li>• IQAC /NAAC Meeting</li> <li>• DRC Meeting –Preparation of DRC Annual activity plan for 2019-2020</li> <li>• Preparation of college Annual Academic Plan for 2019-20</li> </ul>	
All Saturdays	Activities related to NSS/Swachh Bharat/ Telangana Ku Haritha haaram/All clubs /Committees /Outreach /Academic /cultural /Games &Sports /Extra curricular etc.,	
<b>DEPARTMENTAL ACTIVITIES</b>		
JUNE	<ol style="list-style-type: none"> <li>1. Preparation of Action Plan by all Coordinators for respective activities</li> <li>2. Preparation of Action Plan by all teaching faculty regarding Departmental Activities</li> <li>3. Preparation of Action Plan by the Principal and Staff regarding institutional Activities</li> </ol>	

**JULY 2019**

Month & Date	Activity	Description
1 <sup>st</sup>	Commencement of classes for I semester	Commencement of classes for I semester
I Week	Student Induction Programme for I semester on CBCS and College activities, facilities Certificate and Add on courses	
1 <sup>st</sup> working day of every month –Staff Review Meeting		
II Week	<ol style="list-style-type: none"> <li>1. Student talent hunt for Jignasa /Yuvatarangam /TSAT student as a Teacher programme/ any other Curricular /Co curricular Competitions etc.,</li> <li>2. Classroom Seminars ,Study Projects .Field trips and Competitions etc.,</li> <li>3. IQAC /NAAC Meeting</li> <li>4. DRC Meeting</li> </ol>	
III Week	<ol style="list-style-type: none"> <li>1. Result Analysis –Student ;analysis subject wise , Course wise ,College wise</li> <li>2. JIGNASA –Selection of Topic and Allotment of Projects</li> </ol>	
IV Week	State Teacher Awards	Inviting proposals from Colleges /Universities
	College Social Responsibility Cell & Extension Activities	Enrollment of students into NCC/ NSS Organising related activities
	Academic Records	Verification of Academic records
All Saturdays	Activities related to NSS/Swachh Bharat/Telangana Ku Haritha haram/All clubs /Committees /Outreach /Academic /cultural /Games & Sports /Extra curricular etc.,	

## DEPARTMENTAL ACTIVITIES

	T-SAT Nipuna	Commencement of Telecast of T-SAT Nipuna Telecast
II Week	Health and Nutrition	<ol style="list-style-type: none"><li>1. Awareness programme on General Health, Hygiene and Nutrition by inviting Doctors or Medicals</li><li>2. Blood grouping and hemoglobin test to identify anemic students BMI Check ,distribution of Health cards and awareness programme on Anemia</li></ol>
4 <sup>th</sup> Saturday	T-SAT Nipuna Live Telecast	Dial the Doctor /Nutritionist

**AUGUST 2019**

Month & Date	Activity	Description
15 <sup>th</sup>	Independence Day Celebrations Academic Festival 2019-20	Conduct of Related Activities at College Level. Presentation of Awards to toppers in Academics (Subject Wise & Group Wise)
26 <sup>th</sup>	Women's Equality Day	Conduct of Related Activities by ICC (Internal Complaints Committee)
26 <sup>th</sup> to 31 <sup>st</sup>	I Internal Assessment Test for all semesters	Conduct of Tests and Record the marks obtained
<b>1<sup>st</sup> working day of every month –Staff Review Meeting</b>		
II Week	DRC	Meeting
	IQAC	IQAC Meeting with all the departments
III Week	DCERDRC	DCEDRC Meeting
IV Saturday	Swacha Bharath	Cleaning of College Premises including Roof tops, Terraces Overhead Tanks & Sumps
	ICC	Training of all students in Unarmed Combat Techniques
All Saturdays	Activities related to NSS/Swachh Bharat/Telangan Ku Haritha haram/All clubs /Committees /Outreach /Academic /cultural /Games & Sports /Extra curricular etc.,	

<b>DEPARTMENTAL ACTIVITIES</b>		
I Week	State Level Review Meeting	Video Conference/Meeting – CCE With RJDCE & Principals
II week	Yuvatarangam 2019	Meeting with State Level /Cluster level Coordinators
III week	Health and Nutrition	Administering De worming tablets and providing medical insurance to the students
5 <sup>th</sup> Saturday	T-SAT Nipuna TV Live Telecast	Environment Protection

### **SEPTEMBER 2019**

Month & Date	Activity	Description
5 <sup>th</sup>	Teacher's Day	Celebration of Teacher's Day
8 <sup>th</sup>	International Literacy Day	Organizing Inter/Intra/ College Fest
24 <sup>th</sup> Day	NSS Day	NSS Activities
<b>1<sup>st</sup> working day of every month –Staff Review Meeting</b>		
II Week	DRC	Meeting
	IQAC	IQAC Meeting with all the departments
I & II Week	CPDC Meeting	Meeting of College CPDC to Review and Discuss various matters
30 <sup>th</sup> Sept to 9 <sup>th</sup> Oct	Short vacation -Dussera	Dussera vacation
<b>DEPARTMENTAL ACTIVITIES</b>		
I Week	Health and Nutrition	Celebration of National Nutritional Week –organizing food festivals and awareness programs on the Nutritional value of food.
I Week	State Teacher Awards	Presentation of Awards to Teachers on Teacher's Day

**OCTOBER 2019**

Month & Date	Activity	Description
9 <sup>th</sup>	Re opening of the college	Re opening of the college
17 <sup>th</sup> to 19 <sup>th</sup>	II internal Assessment for 3 <sup>rd</sup> and 5 <sup>th</sup> Semester	Conduct of Tests and Record the Marks
24 <sup>th</sup>	Practical Examinations for 3 <sup>rd</sup> and 5 <sup>th</sup> Semester	Conduct of Practical Examinations
28 <sup>th</sup> to 31 <sup>st</sup>	II internal Assessment for I Semester	Conduct of Tests and Record the Marks
<b>1<sup>st</sup> working day of every month –Staff Review Meeting</b>		
II Week	DRC	Meeting
	IQAC	IQAC Meeting with all the departments collection, of Student's Feedback on Teachers, Analysis, Submission of Analysis Report to Principal Action Plan on Student's Feedback on Teachers
III Week	DCEDRC	2 <sup>nd</sup> Meeting of DCEDRC
All Saturdays	Activities related to NSS/Swachh Bharat/Telangan Ku Haritha haram/All clubs /Committees /Outreach /Academic /cultural /Games & Sports /Extra curricular etc	
<b>DEPARTMENTAL ACTIVITIES</b>		
I Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
II Week	Health and Nutrition	Celebration of World Sight Day-Organizing eye check up
25 <sup>th</sup> October	T-SAT Nipuna TV Live Telecast	Dial Your CCE
4 <sup>th</sup> Saturday	T-SAT Nipuna TV Live Telecast	Stress Management and Life Skills Education

## NOVEMBER 2019

Month & Date	Activity	Description
5th	Theory examinations	Conduct of theory exams to III & V Semesters (According to University Almanac)
6 <sup>th</sup> to 11 <sup>th</sup>	Practical Examinations for I semester	Conduct of examinations
13 <sup>th</sup> to 30 <sup>th</sup>	Theory examinations	Conduct of theory exams to I Semester (According to University Almanac)
	CBCS	Theory Examinations for I, III, & V Semesters (According to University Almanac)
14 <sup>th</sup>	Pandit Jawahar Lal Nehru Birthday/ Diabetes Day	Conduct of Related Activities
14 <sup>th</sup> -20 <sup>th</sup>	National Library Week	<ol style="list-style-type: none"> <li>Organizing Program to inculcate Reading habits</li> <li>Assignments to encourage Students to visit Libraries and use the resources to the maximum extent</li> </ol>
<b>1<sup>st</sup> working day of every month –Staff Review Meeting</b>		
II Week	IQAC	IQAC Meeting with all the Departments
	DRC	Meeting
23rd to 25th	Jignasa	Submission of selected projects to CCE
25th	Commencement of classes for 4 <sup>th</sup> and 6 <sup>th</sup> semester	Commencement of classes for 4 <sup>th</sup> and 6 <sup>th</sup> semester
All Saturdays	Activities related to NSS/Swachh Bharat/Telangan Ku Haritha haram/All clubs /Committees /Outreach /Academic /cultural /Games & Sports /Extra curricular etc	

<b>DEPARTMENTAL ACTIVITIES</b>		
II Week	Yuvatarangam 2019-20	Meeting with state level /cluster level coordinators
II Week	Health and Nutrition	Awareness program on Diabetes on the occasion of World Diabetes day
5 <sup>th</sup> Saturday	T-SAT Nipuna TV Live Telecast	Methods /Strategies /Best Practices adopted by colleges
November	T-SAT Nipuna TV Live Telecast	Preparation of Live Telecast Schedule and Arrange the Classes Accordingly
	Quality Enhancement Initiative – NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other important Programs



**DECEMBER 2019**

Month & Date	Activity	Description
1 <sup>st</sup>	AIDS Day	Red Ribbon Club Conduct AIDS Awareness Programs in collaboration with District Officials
2 <sup>nd</sup>	Commencement of classes for II Sem	Commencement of classes for II Sem
10 <sup>th</sup>	Human Rights Day	Conduct of Related Activities
24 <sup>th</sup>	National Consumer Day	Competitions & awareness Programs
<b>1<sup>st</sup> working day of every month –Staff Review Meeting</b>		
II Week	DRC	DRC Meeting
	IQAC	Meeting of IQAC Executive Body
III Week	JIGNASA	State level selections
<b>DEPARTMENTAL ACTIVITIES</b>		
I Week	Health and Nutrition	Awareness programme on Aids and organizing AIDS rally
IV week	Yuvatarangam 2019-20	College level Games ,Sports ,Cultural and literary Competitions
4 <sup>th</sup> Saturday	T-SAT Nipuna TV Special Live Telecast	Preparation for Competitive Examinations Tips and strategies

**JANUARY 2020**

Month & Date	Activity	Description
11 <sup>th</sup> to 17 <sup>th</sup>	Short Vacation	(According to University Almanac)
17 <sup>th</sup>	Re-opening after Vacation (According to University Almanac)	Re-opening after Vacation (According to University Almanac)
25 <sup>th</sup>	National Voters Day	Organize Program to Sensitize Students on Exercising the Franchise (Voter Awareness Programmes)
26 <sup>th</sup>	Republic Day	Celebration of Republic Day
27 <sup>th</sup> to 29 <sup>th</sup>	I Internal Assessment for IV and VI Sem	Conduct of Tests and Record the Marks obtained
I Week	IQAC	IQAC Meeting with All the Departments
I & II Week	Review Meeting at Different Levels	Review of Academic, Administrative and Financial Aspects
III Week	DCERDC	3 <sup>rd</sup> meeting DCERDC
	Jignasa	Presentation of State level –selection of best projects
IV week	Jignasa	Prize Distribution Programmme
IV Saturday	Swacha Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks
All Saturdays	Activities related to NSS/Swachh Bharat/Telangana Ku Haritha Haram/All clubs /Committees /Outreach /Academic /cultural /Games & Sports /Extra curricular etc	

<b>DEPARTMENTAL ACTIVITIES</b>		
I Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
II week	Yuvatarangam 2019-20	Cluster level games ,sports .cultural and literary competitions
III week	Health and Nutrition	Hemoglobin test and invited lecture on Menstrual Hygiene for Girls
Iv week	Yuvatarangam 2019-20	State level games, sports cultural and literary competitions
4 <sup>th</sup> Saturday	T-SAT Nipuna TV Live Telecast	Focus on Examination ,preparation and study opportunities in Higher education
Last week	Review Meeting with all Academic Advisers	To review the Academic Audit conducted both in GDC's and private aided colleges during 2018-19

**FEBRUARY 2020**

Month & Date	Activity	Description
3 <sup>rd</sup> to 6 <sup>th</sup>	I Internal Assessment for II semester	Conduct of tests and Record the Marks obtained
21 <sup>st</sup>	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day
28 <sup>th</sup>	National Science Day	Celebrating the Day
<b>1<sup>st</sup> working day of every month –Staff Review Meeting</b>		
I Week	DRC	II Meeting
	IQAC	IQAC Meeting with All the Departments
All Saturdays	Activities related to NSS/Swachh Bharat/Telangana Ku Haritha haram/All clubs /Committees /Outreach /Academic /cultural /Games &Sports /Extra curricular etc	
<b>DEPARTMENTAL ACTIVITIES</b>		
II Week	Yuvatarangam 2019-20	Grand Finale
III week	Health and Nutrition	World Cancer Day –Awareness programme on Prevention and Cure of Cancer

## MARCH 2020

Month & Date	Activity	Description
8 <sup>th</sup>	International Women's Day	Conduct of Related Activities & Competitions for Students & Staff
<b>1<sup>st</sup> working day of every month –Staff Review Meeting</b>		
I Week	Budget Meetings	Submission of all bills to DTO Preparation of financial Plan for 2020-21 Preparation of necessary proposals along with enclosures for submission for financial assistance to O/o CCE
	DRC	II meeting
	IQAC	IQAC Meeting with All the Departments
III Week	DCEDRC	4 <sup>th</sup> Meeting of DCEDRC
23 <sup>rd</sup> to 25 <sup>th</sup>	II Internal Assessment for IV&VI semester(According to University Almanac)	Conduct of Tests and Record of Marks obtained
25 <sup>th</sup> to 28 <sup>th</sup>	II Internal Assessment for II semester(According to University Almanac)	Conduct of Tests and Record of Marks obtained
27 <sup>th</sup>	CBCS-IV&VI Sem	Last Day of Instruction (According to University Almanac)
28 <sup>th</sup> to 8 <sup>th</sup> April	Practical Examinations for 4 <sup>th</sup> & 6 <sup>th</sup> sem	Conduct of Tests and Record of Marks obtained
31 <sup>st</sup>	CBCS-II Sem	Last Day of Instruction (According to University Almanac)
Last Week	Stock Verification	Stock Verification of Laboratories & Libraries
1 <sup>st</sup> Saturday	Staff Council Meeting	Principal Meeting with Heads of Departments to review previous month's Activities and plan for current month's Activities
3 <sup>rd</sup> Saturday	Staff Meeting	Staff Meeting with Principal

<b>DEPARTMENTAL ACTIVITIES</b>		
1 <sup>st</sup> Week	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals
2 <sup>nd</sup> week	Health and Nutrition	Awareness Programme on drug abuse by organizing rallies and lectures. Celebration of World Oral Health Day by organizing dental checkup Colleges

**APRIL 2020**

Month & Date	Activity	Description
1 <sup>st</sup> to 9 <sup>th</sup>	II Semester Commencement of Practical Examinations (According to University Almanac)	Conduct of examinations and Record the marks obtained
9 <sup>th</sup> to 30 <sup>th</sup>	Commencement of Theory Examinations (According to University Almanac)	Conduct of examinations
I Week	Preparation of Annual Academic Performance Report	Preparation of College Annual Academic Performance Report (AAPR) and submit soft copy to CCE
	IQAC	Preparation of IQAC report
	Preparation of College Annual Academic Plan	Preparation of College Annual Academic Plan for 2020-21
	Preparation of DRC Annual Activity plan	Preparation of DRC Annual Activity plan for 2020-21
II Week	Preparation of Financial Plan for 2020-21	Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, CCE, TS, etc to meet the requirements of the college.
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous month's Activities and plan for current month's Activities
April	Career Guidance Cell	Conduct of Coaching Classes for Students to prepare for PG CET/Competitive Examinations and information on job opportunities through various sources like Employment Exchange and the like on Whats App groups.
	Telangana Ku Haritaharam	Maintenance of Plants

<b>DEPARTMENTAL ACTIVITIES</b>		
I Week	Health and Nutrition	Celebration of World Health Day

**MAY 2020**

Month & Date	Activity	Description
May 1 <sup>st</sup>	Publicity Campaign	1 Release of College Brochure by Dist. Collector, CCE, TS, local MLA 2 Campaigning through brochures, flexies, posters, door to door canvassing for DOST 2019 Admissions in surrounding villages/ mandals of Alair
1 <sup>st</sup> to 30 <sup>th</sup> June	Summer Vacation	As per University Almanac
May	Student Help Desk	Establishment of Student Help Desk in the College and Online Registration of Students to Various Courses to be taken up
<b>DEPARTMENTAL ACTIVITIES</b>		
May	State Level Review Meeting	Video Conference/Meeting – CCE with RJDCE & Principals – Review on Admissions