

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION
PRESENT : DR.K. LAKSHMINARAYANA, I.A.S.

Rc.No.20/DRC/Acad. Cell/AC-1/7/2007

Date: 24.7.2007

Sub: Collegiate Education - Starting of District Resource Centres in
Identified Government Degree Colleges – Instructions – Issued –

The Principals of the Identified Government Degree Colleges in the State are aware that more than 75% of the students of Government Colleges belong to the marginalized sections of society who face several shortages and need additional support. Further, the students of the rural and remote colleges will generally suffer from many constraints compared to their brethren in the urban colleges. In addition to this, the Government Colleges in rural areas usually have certain shortcomings that may compound the difficulties of students.

Although Government Degree Colleges are spread in all the districts of the State, they are not academically interconnected so far. Sharing of resources and collective activities among a group of colleges can bring multiple advantages to students and teachers of all colleges of the group, weaker colleges in particular, if they are connected with each other.

Hence, it is decided to develop a well-established Government College into a 'District Resource Centre' (DRC) and academically network all Government Colleges in the district with the DRC for better utilization of resources and expertise for the benefit of the students in general and of rural colleges in particular.

The Government are kind enough in allocating Rs.12.80 lakhs during the current year for the District Resource Centres. This Amount will be sanctioned soon after release by the government, to strengthen their infrastructural facilities.

The guidelines on functioning of the DRCs were discussed at length in the Principals Meetings and the idea received very enthusiastic support.

In light of the above, the District Resource Centres (DRC) are hereby established, one for each district, in the colleges shown in Annexure-I.

The following instructions are issued to the Principals of Government Degree Colleges, where the DRCs are now established.

1. The Government College mentioned in the address entry will function as the host college for the District Resource Centre, with immediate effect, for its district (hereafter, it is called as the DRC/Host College).
2. The Guidelines for the structure, functioning etc. of the District Resource Centres are given in Annexure – II. The guidelines are to be scrupulously followed
3. The DRC consists of an Executive Committee with the Principal of the DRC/Host College as its Chairman. The other members will be as specified in the enclosed 'Guidelines for the DRCs.'
4. The DRC College will function as the nodal college for all the Government Degree Colleges in the district for specified activities to be evolved in the DRC Action Plan and instructions issued from


- the Commissioner/Director thereon from time to time. It should take the required initiatives
5. The DRCs shall be made use of for extending the benefits of schemes like JKCs, ETRP (ELF), NAAC/QAC, Repositioning etc. to the deserving students of rural colleges in the district.
 6. The EC shall discuss and finalise the list of activities and prepare the action plan preferably for one year (some suggested activities are given in Annexure - III)
 7. The Principal of the host college/Chairman, DRC will report to the Commissioner of Collegiate Education on the progress of the activities etc. from time to time. He/She will receive instructions from the Commissioner on the additional activities etc., if any and implement them through the DRC.
 8. The Annual Contributions to be made to the DRC, by each college in the district, from the current/accumulated special fee fund is as detailed below.
 - a. Colleges with above 2000 student strength: Rs.20,000/-
 - b. Colleges with student strength between 1001 and 2000: Rs.10,000/- and
 - c. Colleges with student strength below 1000: Rs.5,000/-All the related expenditure and accounting procedures are as given in the Guidelines.
 9. The Principals of the DRC Colleges shall circulate the Proceedings and Guidelines to all the Govt. Degree Colleges in the district immediately, hold the first DRC (EC) meeting and submit the finalized action plan for 2007-08 to the C.C.E. by 15.8.2007
 10. If possible, a small office room may be provided for the DRC in the host college

The Principal of the DRC College shall understand that the DRCs are established with the main objectives of reaching the rural students, by sharing the resources/expertise among the Government Colleges. They shall make every effort and see that the programme will not only succeed but also sustain for a long time to come.

Sd/- Dr. K. Lakshminarayana, IAS
Commissioner of Collegiate Education

To
The Principal,
Govt. Degree Colleges (List enclosed)

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for Commissioner of Collegiate Education

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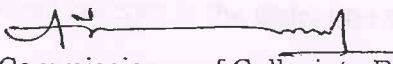
Annexure - I

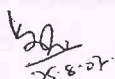
List of Government Colleges where District Resource Centres are established for the district concerned

Sno	College	Place	for the District	Remarks
1	Govt. College (GC)	Srikakulam	Srikakulam	
2	DrVSK Govt. College	Visakhapatnam	Vizianagaram	
3	-do-	Visakhapatnam	Visakhapatnam	
4 ✓	Govt. College	Rajahmundry	East Godavari	
5	SCIM Govt. College	Tanuku	West Godavari	
6	SRR&CVR Govt. College	Vijayawada	Krishna	
7	Govt. Collège, (Women)	Guntur	Guntur	
8	DS Govt. Ccollege, (Women)	Ongole	Prakasam	
9	DK GC, (Women)	Nellore	Nellore	
10	PVKN Govt. College	Chittoor	Chittoor	
11	Govt. College	Kadapa	Kadapa	
12	Govt. College	Anantapur	Anantapur	
13	KVR GC, (Women)	Kurnool	Kurnool	
14	Govt. College	Adilabad	Adilabad	
15	SRR Govt. College	Karimnagar	Karimnagar	
16	Kakatiya Govt. College	Warangal	Warangal	
17	SR&BGNR Govt. College	Khammam	Khammam	
18	Nagarjuna Govt. College	Nalgonda	Nalgonda	
19	MVS Govt. College	Mahaboobnagar	Mahaboobnagar	
20	Giriraj Govt. College	Nizamabad	Nizamabad	
21	Tara Govt. College	Sangareddy	Medak	
22	Govt. City College	Hyderabad	Hyderabad	

Sd/- Dr. K. Lakshminarayana, IAS
Commissioner of Collegiate Education

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for Commissioner of Collegiate Education


5.8.21

Guidelines for 'District Resource Centres' in Government Degree Colleges

Introduction: A majority of students of Government Colleges belong to the marginalised sections of society and hence, need additional support. Further, the students of rural and remote colleges generally suffer from constraints like a) poor parental educational and economic background, b) inadequate intellectual support, c) lack of exposure to modern ideas and concepts d) poor communication skills e) low academic interaction around f) lack of access to modern developments like internet etc. compared to their urban brethren. In addition to this, the Government Colleges in rural areas usually have certain shortcomings that further compound the difficulties of students.

Collective activities and sharing of resources among a group of colleges can bring multiple advantages to students and teachers of all colleges of the group, weaker colleges in particular, if they are interconnected with each other. This will go a long way in helping, especially, the rural students. Government Colleges are spread across in every district of the State and are ideally suitable for academic interconnecting among themselves for their collective benefit.

Hence, it is decided to establish District Resource Centre' (DRC) in a suitable Government Degree College, in each district and academically network all Government Colleges in the district with the DRC for better utilization of resources and expertise for the benefit of all students.

The following are the guidelines for the structure, functioning etc. for the District Resource Centres.

1. Proposed name of the Centres: DISTRICT RESOURCE CENTRE (DRC) of the District Concerned. It will be located in the college specified by the Commissioner of Collegiate Education and such college is called DRC College or Host College.
2. Location: In the Government Degree College specified for the district in the annexure
3. Objectives:
 - a. To act as 'academic resource centre' with reference to academic expertise, facilities, academic programmes and new initiative etc. for the benefit of students and staff of the colleges of the district, of rural and developing colleges in particular.
 - b. To network the other government colleges in the district for the above academic purpose
 - c. To share the academic expertise, facilities etc. by the students and staff of the participant colleges
 - d. To take up such activities that benefit the students and staff of all government colleges in the district.
4. Structure: All the Government Degree Colleges

of an Executive Committee (EC). The Principals of all the member colleges will be the Members of the EC. In addition to them, two Lecturers from the host college will be the Members. The Principal of the DRC/Host College will nominate them. The Principal of the DRC college will act as the Chairperson of the EC. The EC can co-opt three more members, if necessary, for functional purpose. The total strength of the EC shall not exceed fifteen. The EC will nominate the Member-Secretary and Treasurer from among its members. The EC shall meet not less than four times in a year and preferably once in each quarter.

6. Functions: The following are the areas of functioning.

- a. The District Resource Centre (DRC) will be a nodal centre and concerned with the Govt. Colleges in the district
- b. Colleges in the district will be linked with the DRC
- c. The Executive Committee will finalize all the activities for the DRC and implement the same
- d. All activities shall directly or indirectly benefit the students, of the colleges with shortages in particular
- e. The expertise and services of the teaching staff available with the DRC College and other colleges will be shared by all the colleges in the district as per the action plan of activities
- f. Facilities of the DRC will be shared by the staff and students of the other colleges based on the activities agreed and without disturbing the regular activities of the host college
- g. DRC will be one of the channels for extending the special schemes/programmes, such as JKCs, ETRP, NAAC/QAC, organised in certain lead colleges to the other colleges of the district.
- h. Joint programmes will be conducted among the colleges of the district at the DRC or at the other colleges/places for the benefit of students as decided by E.C.
- i. Programmes such as seminars, extension lectures, expert visits, summer courses, training/coaching programmes, workshops, certificate courses etc. are also conducted
- j. All the programmes directed by the Government and the Commissionerate shall be carried out by the DRCs
- k. The DRC will collect, store and update data from the colleges of the district and forward the same to the Commissionerate whenever asked for. The DRC will also disseminate information to the colleges whenever required
- l. The principal of each member college can appoint a coordinator for looking after the work related to DRC.
- m. Any other activity for furtherance of the objectives


EC meetings

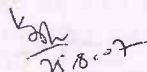
Annexure – III

Suggested Activities that can be Taken up by the DRCs

The following are some of the suggested activities that can be taken up by the District Resource Centres. The list is not exhaustive. The activities shall be at the district level and the participation of students from all colleges, rural colleges in particular, of the district should be ensured as far as possible. The Lecturer/Principal of the college concerned shall choose the participating student teams. The other guidelines can be finalized in the DRCs. The activities shall give clear, visible and quantifiable benefits to students.

1. Conducting district level seminars, expert lectures, panel discussions, academic competitions, career guidance programmes etc.
2. Organising short-term summer programmes, certificate courses, training programmes, workshops etc. for improving various skills of students, including communicative, soft and ICT skills and job/self employment oriented skills
3. Special training for preparing students for competitive examinations for higher studies, research institutes, employment etc.
4. Visits of eminent scientists, social scientists, industrialists, experts etc. for interaction with staff and students for creating the required awareness
5. Conducting value based activities, cultural programmes, youth festivals, exhibitions etc.
6. Exchange of faculty for short term teaching programmes and conduct of practicals
7. Sharing of facilities by the other college students (where there are no such facilities) without affecting the routine of the host college
8. Exchange of students to working teams for carrying out educational surveys, study projects, field work, hands on experience etc.
9. Pooling of students for taking up of community service works
10. Activities that are consequential to the schemes and programmes initiated at the Commissionerate level like JKCs, ETRP (ELF), NAAC/QAC activities, Repositioning, Training Programmes, Mana TV etc.


for Commissioner of Collegiate Education


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7. Finances: i. Finances to meet the expenditure of the DRC activities will be procured as follows

- a. Budgetary grants from the Government
- b. Contributions from member colleges from their special fee funds as decided by the Commissioner of Collegiate Education from time to time
- c. Contributions from other sources, such as donations and by activities like consultancies etc., by following regular rules and procedures that are in vogue
- d. Other sources like consultancies, R&D activities, special projects from research and other organisations etc.

ii. The funds shall be spent for attaining the objectives of the DRC

iii. a. The Principal of the Host College where the DRC is located, who is also the chairperson of the DRC, will be responsible and accountable for the expenditure made from Government Budgetary Grant and other funds. The Govt. rules and procedures are applicable for meeting the expenditure.

✓ b. The TA & DA of the members of DRCs to be met from their respective college budget.

✓ c. The accounts of DRC in respect of funds from the other sources are to be maintained separately by opening a Joint account in a Nationalized bank in the designation of that chairperson and coordinator. The account shall be operated by two signatories from among the EC. ✓

✓ d. The EC is responsible and accountable for the expenditure made from sources other than Government budget.

✓ e. The accounts are to get audited by a practising Chartered Accountant and approved by the EC. These accounts are verifiable by the inspecting officers who are deputed from the office of the C C E / RJDCE concerned.

8. Authority for Modification, Dissolution, Revival etc:


The Director/Commissioner of Collegiate Education is the competent authority for directing, inspecting, amending, modifying, shifting, dissolving, reviving etc. of the District Resource Centres in the State.

9. Commencement:

The DRCs will commence functioning with executive instructions given by the Director/Commissioner of Collegiate Education

Sd/- Dr. K.Lakshminarayana, IAS
Commissioner of Collegiate Education

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for Commissioner of Collegiate Education