



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GIRRAJ GOVT COLLEGE (AUTONOMOUS) NIZAMABAD, TELANGANA
Name of the head of the Institution	K.Dubba Rajam
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08462-220152
Mobile no.	8500885991
Registered Email	nizamabad.jkc@gmail.com
Alternate Email	ggciqac2018@gmail.com
Address	GIRRAJ GOVERNMENT COLLEGE (A) NIZAMABAD
City/Town	Nizamabad
State/UT	Telangana
Pincode	503002

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)	10-Aug-2004				
Type of Institution	Co-education				
Location	Urban				
Financial Status	state				
Name of the IQAC co-ordinator/Director	Dr. E. Laxminarayana				
Phone no/Alternate Phone no.	918500885991				
Mobile no.	9440759198				
Registered Email	nizamabad.jkc@gmail.com				
Alternate Email	ggciqac2018@gmail.com				
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)	http://ggcnzb.ac.in				
4. Whether Academic Calendar prepared during the year	Yes				
if yes, whether it is uploaded in the institutional website: Weblink :	http://ggcnzb.ac.in				
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.65	2004	16-Feb-2004	15-Feb-2009
2	B	2.71	2012	10-Mar-2012	09-Mar-2017
3	B	2.50	2018	02-Nov-2018	01-Nov-2023
6. Date of Establishment of IQAC	10-Nov-2005				
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Orientation programme to the Heads of Departments to conduct Workshops/ Seminars in concerned subjects and making it useful to students.	16-Aug-2018 1	31
Meeting with all Student Support cells(Cultural, Sports , Career guidance, NSS,NCC)	05-Sep-2018 1	20
Monitoring the implementation of Institutional plan/ Academic calendar and resolutions of Staff council meetings	25-Oct-2018 7	150
Meeting to Discuss feedback analysis and its redressal.	11-Mar-2019 1	30
workshop on implementation of E-office effectively for all administrative and office staff of all Government degree colleges in Nizamabad district	17-Apr-2019 1	150
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

Facilitated the dissemination of important notifications through SMS, Email, Whatsapp to all college family regularly Introduction of Cluster electives in 6th Semester and Inclusion of SEC and GEC as component in curriculum. Conducting National Level Workshops by various departments Efforts to mobilize the National funding for promoting quality research. Institutionalized internal Academic Audit. Orientation to the faculty to undertake activities to improve NAAC grade Ensuring students participation in quality enhancement initiatives

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Display of important notifications and information to all teaching, non teaching staff and students through SMS/ Whatsapp /College website	Information has been disseminated in short time and large quantity of paper has been saved
Preparation & distribution of Institutional plan and academic calendar to all staff members and students	Institutional plan and Academic Calendar helped students, staff and respective departments to plan their academic plans and activities properly
Encouraged staff and departments to organize Seminars and Workshops.	Five departments have organized National level Workshops.
To Organize a Workshop for Administrative and office staff on effective implementation of E-office.	IQAC Conducted a workshop on implementation of E-office effectively for all administrative and office staff of all Government degree colleges in Nizamabad district on 17.04.2019
To conduct employability skills/ soft skills/ corporate skills training programmes for outgoing students	Conducted a one week ' Employability skills' training program for final year students in collaboration with MAHINDRA PRIDE CLASSROOM (a wing of Mahindra Tech corporation)
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	11-Sep-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	25-Sep-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	05-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	Bio-fertilizers	01/06/2018	SEC 4 Sem4	01/06/2018
BSc	Nursery and Gardening	01/06/2018	SEC 3 Sem4	01/06/2018
BSc	Sericulture	01/06/2018	SEC 4 Sem 4	01/06/2018
BSc	Mushroom culture technology	01/06/2018	SEC 1 Sem 6	01/06/2018
BCom	e-Banking & E-insurance	01/06/2018	SEC 4 Sem 6	01/06/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All Combinations	11/06/2018
BCom	All Combinations	11/06/2018
BSc	All Combinations	11/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Indian culture and Tourism	01/06/2018	120
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is collected from all the major stakeholders of the institution i.e. students, Teachers, Parents and alumni manually the forms received from the stakeholders are analysed by IQAC, and the results there of are presented in the various academic and administrative council meetings for deliberations and future course of actions analyse of feedback for 2018-19 Alumni: .Around 80 of the alumni responded that the various program options and teaching methodologies followed are excellent. 90 of alumni have responded that the various teaching learning infer structure and facilities are very good. 60 of alumni expressed that they are able/inclined continue actively in alumni association. Parents: Around 65 of parents Responded that infrastructure and other facilities provided in the college are very good, whereas 20 responded that they may be improved.70 of parents felt the commitment and competency of faculty is good.80of parents suggested for conducting parent teacher meeting once in a year. suggestions: (i) information on student progress (ii) Exposure to competitive exams/ corporate sector. Teachers: Around 90 of teachers have responded that they have freedom to adopt new techniques/ strategies for teachings and learning. 85 of teachers have responded that the administration Is teacher friendly and conducive to teaching research. Employers: 50 of employers have expressed confidence in employability of GGC.(A) graduates. 70 suggested specific training in employability will benefit the students. Students: Around 85 of students responded that they opted their UG programs due</p>

experienced faculty , infrastructure and facilities. 50 of students actively participate in extra curricular activities. 75 students felt that the campus experience met their expectations.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3028	482	76	32	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
76	76	12	4	4	4

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. There is student mentoring system is available in the college. This scheme is implemented in both UG and PG classes. A mentor is provided to a group of approximately 40 students. The main work of mentor is to look after students academic and psychological well being. He also monitors class attendance and performance. In the classes where there are huge numbers of students, more than one mentor is assigned for the purpose. In the beginning of each academic session, induction programme is organized by the College administration. During the induction programme students get acquainted with the institution, vision, mission and goal of the Institution, facilities available and regulation of the College. The mentors are also responsible to maintain the biographic records of students like their academic background and socioeconomic status along with record of students' class attendance, performances and academic progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3510	108	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

100	76	24	0	20
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	K.Dubba Rajam	Principal	State Best Teacher Award by Government of Telangana
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
10	3028	0.33

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.ggcnczb.ac.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

It was not conducted in the year 2018-2019. We intend to conduct it certainly in 2019-2020.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!				
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3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Public Administration	1
Economics	1
Commerce	1
Botany	1

Chemistry	1
Hindi	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL2.0	Fully	PG	2007
NewGenLib	Partially	UG	2014

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	247	4	6	7	5	10	24	0	0
Added	3	0	0	0	0	0	0	0	0
Total	250	4	6	7	5	10	24	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities

Expenditure incurred on maintenance of academic facilities

Assigned budget on physical facilities

Expenditure incurred on maintenance of physical facilities

No Data Entered/Not Applicable !!!

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Academic and administrative functions of the college are done in an effective manner with support from all stakeholders. Regular IQAC meetings are conducted and views from all heads of the departments, faculty members, nonteaching staff and students are taken into consideration in the decision making process. A building committee in the college looks after the matters related to construction work. An autonomous Cell is in working in the college which is responsible for conduction of regular examinations and declaration of results. New arrivals in the library, new equipments in the Laboratories and new smart class rooms are established at regular intervals. A separate sports committee has been constituted in the College for the development of sports facilities

<http://www.ggcnczb.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme

Number of students

Amount in Rupees

No Data Entered/Not Applicable !!!

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme

Date of implementation

Number of students enrolled

Agencies involved

No Data Entered/Not Applicable !!!

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year

Name of the scheme

Number of benefited students for competitive examination

Number of benefited students by career counseling

Number of students who have passed in the comp. exam

Number of students placed

			activities		
2018	Coaching programme for Bio-sciences Entrance aspirants	12	12	12	11
2018	Coaching programme for chemical sciences aspirants	15	15	12	9
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.A	History	Osmania University	4
2019	6	B.A	Economics	Telangana university	6
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	50
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni is having good relation with administrative authorities of college. Registered as "Girraj Government College Alumni Association , Nizamabad" with the number 786 of 2018 on 15-09-2018 under the Telangana Societies registration act-2001 . Google link i.e <http://goo.gl/1b30BP> has been created for online registration of the Alumni members. Wide publicity is given through print and electronic media Alumni Association general body meetings have been conducted under the chairmanship of the President of the association Alumni logo has been created Joint account has been opened by the Principal and Convener of Alumni association with the name as "GGC Alumni Nizamabad" with the A/C No: 62168606848 in State Bank of India for financial transactions. Vehicle Parking shed has been constructed with the contributions of the Alumni members.

5.4.2 – No. of registered Alumni:

786

5.4.3 – Alumni contribution during the year (in Rupees) :

230000

5.4.4 – Meetings/activities organized by Alumni Association :

General Body Meetings Alumni Association general body meetings have been conducted under the chairmanship of the President of the association Separate register has been maintained for Attendance ,documentation of minutes of the meeting and paper clippings So far 5 meetings has been conducted .Civil works taken up by Alumni Resolved for construction of vehicle parking shed in the college premises Dimensions are 20X80 1600Sft Estimated amount of Rs.2,00,000/ - Resolved to contribute generous donations for construction.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Formation of 52 different committees comprising representative from all stakeholders of the college for smooth functioning of administrative and academic activities.
2. IQAC has also in function for monitoring and implementation of quality teaching and to decide other quality bench marks

Participative learning and management is main Objective of the College. 3. For better implementation of the decisions regular meetings of teaching and non teaching staff are conducted. The Matter discussed in the meeting and the suggestions received are incorporated in implementation policy of College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development activity is carried out in close consultation with experienced academicians, faculty from Affiliated University and industry experts. The syllabus is updated according to the local needs, affiliated University, UGC and Telangana State Higher Educational Council norms and guidelines.. The latest developments in the technologies in the different domain areas are taught by Extension lectures/workshops and seminars
Teaching and Learning	Teaching learning activities are carried out as per academic calendar and the syllabus is completed in the stipulated time period. The ICT Technology is used in teaching learning activities. Teaching methodology involves lectures, tutorials, seminars, assignments, internal examinations, practical's ,projects, Field trips.
Examination and Evaluation	Continuous evaluation technique is employed in which periodical Assignments are conducted for every subject and internal exams are taken for theory as well as practicals. Students are also evaluated by seminars, quiz, Debates and Essay Writing etc. College Examination Branch conduct semester end exams.
Research and Development	Faculty members are actively involved in research and development activities in the form of guiding Ph.D, Dissertations, Research Projects, Industrial Testing and Consultancy. Departments also organize various state and national level seminars ,conferences and workshops. Students are encouraged in research activities through Jignasa competitions at collegelevel as well as State level.
Library, ICT and Physical Infrastructure / Instrumentation	Library is updated every year by allocating budget to each department

	<p>for purchasing new books and periodicals. Infrastructure and instrumentation budget is also allocated for purchasing new instruments for the Library and to build and renovate the existing in facility. Library is updated every year by allocating budget to each department for purchasing new books and periodicals. Infrastructure and instrumentation budget is also allocated for purchasing new instruments for the Library and to build and renovate the existing in facility.</p>
Human Resource Management	<p>All permanent staff members are given training related to personality development and subject domain.. All are allowed to go to attend refresher, orientation courses, seminars, workshops and training programmes. Institute also organizes such training programmes for teaching and non teaching staff .</p>
Industry Interaction / Collaboration	<p>All the departments arranges expert talks by calling industry experts. MoUs have been signed by departments with various industries for placement, training and project work.. Industry experts are members of Alumni Association, IQAC and Academic Council etc. and hence regularly visits the institute round the year.</p>
Admission of Students	<p>Admissions are carried out every year a centralized online admission process called of DOST. Apart from visiting the feeding Intermediate Colleges use of social media like Youtube, Facebook, n, What's App are also use to contact the student community and society for introducing the various courses offered by Girraj. Admission process is made entirely online and on merit basis. All the norms of UGC/ Government related to quota and admission procedures are followed.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	<p>Annual Plans and Developmental activities are prepared by taking the opinions of all the stake holders and circulated among the staff and students through college website</p>
Administration	<p>Communication is transferred among the staff and with in the departments take</p>

	place through intra net and email.
Finance and Accounts	Finance and Accounts are done through an accounting package and through centralized State Treasury Net work system.
Student Admission and Support	The Student admissions are done through a state government operated online system, DOST. All the student Scholarships are operated through online.
Examination	The student Exam Fee collection, Hall ticket generation and issue, posting internal Marks and issue of Marks Memorandum

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	2	23/08/2019	15/09/2019	24
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Leave, Study Leave, Earned Leave, Loan facility, Leave for attending seminars and maternity leaves for women faculty and paternity leave for men teachers.	Medical Leave, Study Leave, Earned Leave, Loan facility, Leave for attending training and maternity leaves for women staff and paternity leave for men staff.	National Scholarships, Sc.,ST, BC, Minority, Beedi Workers Scholarships and UGC Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All the Financial records of the College are audited internally once every year apart from the regular audit conducted by Commissioner of Collegiate Education and Auditor General.Nil

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate Education	Yes	IQAC
Administrative	Yes	Commissioner of Collegiate Education	Yes	IQAC and Autonomy Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular meeting and interaction of parent teacher association 2. Valuable suggestion for development of college 3. pointing out weakness of the college and suggesting rectification.

6.5.3 – Development programmes for support staff (at least three)

1.Health Awareness Programme 2. Financial inclusion programme 3.Yoga classes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college was assessed and accredited by NAAC in 2004, 2012. The third cycle of assessment and reaccreditation was done in September 25-26, 2018. For overall development of the students and to keep pace with present needs of the job market, the policy of the college has been framed, incorporating suggestions and recommendations given by NAAC peer team. The college has witnessed tremendous growth both in terms of enrollment and quality enhancement

in the recent years. 1. Traversing New Pathways through Curricular Alterations: 2. Scaling New Heights in Pedagogical Practices: 3. Experiential learning through project work/ surveys and field work: 4. Choice Based Credit System (CBCS) to enhance the choice of students in choosing courses: 5. Initiation of New Evaluation Pattern.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Implementation of E-Office in Government Degree colleges	17/04/2018	17/04/2018	17/04/2018	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Awareness	23/09/2019	24/09/2019	190	60
Gender Equality	10/12/2019	11/12/2019	195	115

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1 Installation of LED bulbs for Power saving. 2. Green Audit (protection of plants) has been done by 5 N SS Units Volunteers N CC Cadets

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	and disadvantages	contribute to local community					
2019	1	1	14/03/2019	05	Swatch Bharat	cleanness	302
2019	1	1	01/12/2019	01	World Aids Day	Public Health	502
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Orientation on Human Values in Life	09/07/2018	Code of conduct for students. Pamphlet has been circulated.Regular Monitoring has been done by discipline committee.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day	05/06/2018	05/06/2018	200
World Population Day	11/07/2018	11/07/2018	225
Independence Day	15/08/2018	15/08/2018	1500
World Ozone Day	16/09/2018	16/09/2018	120
Republic Day	26/01/2019	26/01/2019	1400
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Most of students and staff use bicycles for transportation 2. Replacement of electric appliances with LED bulb in college premises 3. Tree plantation under Haritha Haram 4. Maintenance of plastic-free campus 5. Motivation for use of solar panels
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Departments adopting nearby Government schools for dissemination of knowledge and skills to students from underprivileged sections. 2. Student members of English club are involved in bringing out a student-run college newsletter - Girraj Gazettee The department of English started a English club with students from various programmes. The members of English club have been involved in bringing out a college newsletter bimonthly , which includes sections on creative writing, social concerns, current affairs, college events, cartoons, poems, puzzles etc, all written by students of the college. The compiling, designing and printing works are all undertaken by the member students. This has greatly increased the leadership abilities, social skills and student initiative. 3. Departments (Botany and English) have created blogs for dissemination of information to students and interaction via online with teachers.</p>
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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Adoption of village, with the view to make students aware of the problems of the society and to sensitize them towards community services, Khanapur, 7 kilometers away from district headquarter, has been adopted by the college. Initially a survey, based on various socioeconomic parameters, was conducted by the students of the college in the village. The outcome of the survey shows that Khanapur village, due to agro industries the village is facing menace of dust particles which is hazardous to the villagers in the health point of view. During the meeting with village Panchayat members it was found that this has become a big problem for the village. Keeping this in view, the college held a Gram Sabha, wherein this issue was discussed with the villagers, present there in a large number. They admitted that things are getting worse since almost a whole generation is being lost their health. A counseling programme was organized and the people were sensitized towards precautions to prevent respiratory health problems. The Sarpanch of the village played a major role in this endeavour, as he coordinated the whole affairs proficiently and enthusiastically.

Provide the weblink of the institution

<http://www.ggc.nzb.ac.in>

8.Future Plans of Actions for Next Academic Year

1. Exploring Possibility to enhance employability skills among students 2. Guest lectures by experts domains. 3. Institutionalized peer teaching 4. Selection of annual social themes for outreach programmes 5. Soft skill training for final year students. 6. Awareness programme on importance of Yoga and Meditation 7. To Organize Haritha Haram Programme through 5 NSS Units NCC Cadets 8. To conduct Employability skills programme for Outgoing students in collaboration with various organisations. 9. To conduct a NSS national level workshop 10. To Organize National Workshop/National seminar by various departments with guidance of IQAC 11. Coaching for PG CET 12. Exploring the possibility of using virtual laboratories in Life Science Departments. 13. Establishment of additional digital academic infrastructure 14. Enhancing MOOCs Registrations and exploring the possibility of Credit Transfer. 15. Incentives by Management to meritorious students, teachers and researchers 16. Submitting research proposal to various funding agencies in various domains of research for financial assistance Training students to participate in various techno events in regional and national levels.