



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GIRRAJ GOVT COLLEGE (AUTONOMOUS) NIZAMABAD, TELANGANA
Name of the head of the Institution	Dr. E. Laxminarayana
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08462-220152
Mobile no.	8500885991
Registered Email	nizamabad.jkc@gmail.com
Alternate Email	ggciqac2018@gmail.com
Address	Dubba Road, Nizamabad
City/Town	Nizamabad
State/UT	Telangana
Pincode	503001

2. Institutional Status																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	10-Aug-2004																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr .D.Adeppa																														
Phone no/Alternate Phone no.	918500885991																														
Mobile no.	9490625255																														
Registered Email	nizamabad.jkc@gmail.com																														
Alternate Email	ggciqac2018@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://ggcnzb.com																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://ggcnzb.com																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>76.65</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.71</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.50</td> <td>2018</td> <td>02-Nov-2018</td> <td>01-Nov-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	76.65	2004	16-Feb-2004	15-Feb-2009	2	B	2.71	2012	10-Mar-2012	09-Mar-2017	3	B	2.50	2018	02-Nov-2018	01-Nov-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
				Period From	Period To																										
1	B+	76.65	2004	16-Feb-2004	15-Feb-2009																										
2	B	2.71	2012	10-Mar-2012	09-Mar-2017																										
3	B	2.50	2018	02-Nov-2018	01-Nov-2023																										
6. Date of Establishment of IQAC	10-Nov-2005																														
7. Internal Quality Assurance System																															
Quality initiatives by IQAC during the year for promoting quality culture																															
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																												

Encouraging departments to prepare and conduct National Seminars	11-Dec-2019 5	20
Jalshakti Abhiyan	21-Sep-2019 1	400
Encouraging Research aptitude in Students through Student Study projects	16-Nov-2019 1	50
Internal Academic Audit of all departments	26-Sep-2019 2	200
Swatchh Pakwada programma	01-Aug-2019 15	800
Swatchh Bharat Programme	20-Jul-2019 1	200
Mass plantation programme	11-Jul-2019 2	200
Induction programme to first year students	18-Jul-2019 2	1200
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Facilitated the dissemination of important notifications through ZOOM, YOUTUBE, GOOGLE Classroom, Email, Whatsapp to all college Students and Faculty regularly
 2.Introduction of Cluster electives in 6th Semester and Inclusion of SEC and GEC as component in curriculum
 3.Conducting National Level Workshops by various departments
 4.Conducting National Level Seminars by various departments
 5.Efforts to mobilize the National funding for promoting quality research
 6.Institutionalized internal Academic Audit.
 7.Orientation to the faculty to undertake activities to improve NAAC grade
 8.Ensuring students participation in quality enhancement initiatives

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation & distribution of Institutional plan and academic calendar to all staff members and students	Institutional plan and Academic Calendar helped students, staff and respective departments to plan their academic plans and activities properly
To conduct employability skills/ soft skills/ corporate skills training programmes for outgoing students	Conducted a one week 'Employability skills' training program for final year students in collaboration with MAHINDRA PRIDE CLASSROOM (a wing of Mahindra Tech corporation)
To train all teaching faculty to plan and disseminate teaching-learning content through online platforms like youtube, etc.	All faculty have prepared YOUTUBE lessons for students and also used a variety of online learning platforms
Display of important notifications and information to all teaching, non teaching staff and students through SMS/ Whatsapp /College website	Information has been disseminated in short time and large quantity of paper has been saved
Encourage staff and departments to organize Seminars and Workshops.	Five departments have organized National seminars and four departments have conducted 4 workshops.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission	28-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BBA	Business Administration	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All combinations	10/06/2019
BCom	All combinations	10/06/2019
BSc	All Combinations	10/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Indian culture and tourism	10/06/2019	120
Principles and Practice of Life Insurance	10/06/2019	60
e-governance	10/06/2019	50
Materials and their applications	10/06/2019	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Rural Development / MGNREGS	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is collected from all the major stakeholders of the institution i.e. students, Teachers, Parents and alumni through online mode using Google forms. The data received from the stakeholders was analyzed by IQAC, and the results there of were presented in the various academic and administrative council meetings for deliberations and the future course of actions were discussed based on feedback received for 2019-20. Alumni: 1. Around 85 of the alumni responded that the various program options and teaching methodologies followed are excellent. 2. 85 of alumni have responded that the various teaching learning infrastructure and facilities are very good. 3. 60 of alumni expressed that they are inclined to continue actively in alumni association. Parents: 1. Around 62 of parents responded that infrastructure and other facilities provided in the college are good, whereas 23 responded that they may be improved. 2. 75 of parents felt the commitment and competency of faculty is good. 3. 80of parents suggested for conducting parent teacher meeting once in a year. 4. suggestions: (i) information on student progress may be disseminated to the parents (ii) Exposure to competitive exams/ corporate sector may be given to students regularly. Teachers: 1. Around 85 of teachers have responded that they have freedom to adopt new techniques/ strategies for teachings and learning. 2 . 80 of teachers have responded that the administration Is teacher friendly and conducive to teaching research. Students: 1. Around 86 of students responded that they opted their UG programs due experienced faculty , infrastructure and facilities. 2. 45 of students actively participate in extra-curricular activities. 3. 75 students felt that the campus experience met their expectations. Action taken report on feedback from stake holders: Stakeholders Suggestion Action Taken Students More ICT Classrooms Established a virtual classroom and procured more ICT related equipment Students Increase job drives employability skills in students Increased efforts to conduct online job drives Parents Conduct Parent-Teacher meetings Planned to conduct PTA atleast twice a year</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1403	371	72	36	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
72	72	34	4	4	13
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. There is student mentoring system is available in the college. This scheme is implemented in both UG and PG classes. A mentor is provided to a group of approximately 40 students. The main work of mentor is to look after students academic and psychological well being. He also monitors class attendance and performance. In the classes where there are huge numbers of students, more than one mentor is assigned for the purpose. In the beginning of each academic session, induction programme is organized by the College administration. During the induction programme students get acquainted with the institution, vision, mission and goal of the Institution, facilities available and regulation of the College. The mentors are also responsible to maintain the biographic records of students like their academic background and socioeconomic status along with record of students' class attendance, performances and academic progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4240	102	42

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
101	76	25	Nill	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	all Programmes	VI	22/10/2020	20/11/2020

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
35	3500	0.01

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ggcnczb.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Life sciences	BSc	BZC, BTBC, B TZC, MBC	187	180	96.26
Physical sciences	BSc	MPC, MPCs, MSCS, MECS	254	213	83.86
Commerce	BCom	B.Com (Comp), BBA	124	120	96.77
Arts	BA	HEP, HEPA, EPP, HECS, HPCS, BAComp	183	167	91.26

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ggcnczb.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Null	Null	Null	Null	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Zoology	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	2	2.0
International	Botany	3	3.2

International	English	1	3.0
National	Economics	2	4.0
National	Microbiology	1	3.0
National	Botany	2	2.0
National	Telugu	2	Nill
National	English	1	Nill
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	2
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2020	Nill	Nill	Nill
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	75	10	5
Presented papers	1	30	5	Nill
Resource persons	Nill	2	Nill	5
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Bathukamma celebrations	NSS, WEC	7	100
Ek Bharat Shresta Bharat EBSB	NSS	5	50
Blood Donation camps	WEC	5	25
Jal Shakti Abhiyan	NSS, ECo Club	5	200
Telangana Ku haritha Haram TKHH	NSS	10	300
Swatch Bharat Abhiyan	NSS	5	200
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Dr.M.Sunitha	Best Lecturer award	District Collector, Nizamabad	Nil
Dr.B.Sumalatha	Best Lecturer award	BCTU, Nizamabad District	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh pakwada	NSS	Swachh pakwada	5	100

Jal Shakti Abhiyan	NSS, ECO Club	Water conservation	6	200
TASK -TSKC	Mahindra Pride Classroom	Employability training	4	50
Bathukamma activities	NSS, WEC	Competitions	5	100
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Extension classes by District Resource Center to Degree colleges in the Nizamabad	Government Degree college Armoor	District Resource Center, GGCA, Nizamabad	1
Extension Lectures	Government Degree college, Bheemgal	District Resource Center, GGCA, Nizamabad	1
Extension Lectures	Government Degree college, Bodhan	District Resource Center, GGCA, Nizamabad	1
Extension Lectures	Government Degree college, Darpally	District Resource Center, GGCA, Nizamabad	1
Extension Lectures	MMDC, Shakarnagar	District Resource Center, GGCA, Nizamabad	1
Extension Lectures	Government Degree college, MOrthad	District Resource Center, GGCA, Nizamabad	1
Workshop / Extension lectures	Girraj Govt.Degree college, Nizamabad	District Resource Center, GGCA, Nizamabad	1
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
IIT Mumbai Spoken Tutorials	19/02/2019	Employment, Skill Development and Exchange of Resources	30
Mahindra Pride Classroom- Naandi	Nil	Employment, Skill Development and Exchange of Resources	50
Career graph	20/02/2019	Employment, Skill Development and Exchange of Resources	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0 (PG)	2007
NewGenLib	Partially	UG	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	62332	7003622	1164	352413	63496	7356035
Reference Books	4250	202522	165	82562	4415	285084
e-Books	3135809	5900	Nil	Nil	3135809	5900
e-	6237	Nil	Nil	Nil	6237	Nil

Journals

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	247	4	6	7	5	10	24	0	0
Added	75	0	0	0	0	0	0	0	0
Total	322	4	6	7	5	10	24	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Academic and administrative functions of the college are done in an effective manner with support from all stakeholders. Regular IQAC meetings are conducted and views from all heads of the departments, faculty members, nonteaching staff and students are taken into consideration in the decision making process. A building committee in the college looks after the matters related to construction work. An autonomous Cell is in working in the college which is responsible for conduction of regular examinations and declaration of results. New arrivals in the library, new equipments in the Laboratories and new smart class rooms are established at regular intervals. A separate sports committee has been constituted in the College for the development of sports facilities. The college ensures optimal allocation and utilization of the available

financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Laboratory: Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: • The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. • The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. • There is systematic disposal of waste of all types such as bio-degradable chemical/chemical and e-waste. Library: The institution has two large libraries: a U.G Library and a P.G Library. There is also a specialization course of B.LIsc being given to students. The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. • Every year in the beginning of session, students are motivated to register themselves in library to use books. • The Library has special facility for visually challenged students by setting up two special computers for them. • Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. • To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. • Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Sports: The maintenance of outdoor and indoor Courts and Gym in the college is maintained by the Physical Director. Classrooms: The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and

<http://www.ggcncb.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Reimbursement of tuition fee and scholarship	800	1794500
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	01/08/2019	2500	all departments
Remedial coaching	01/07/2019	100	all departments

International Day of Yoga	21/06/2019	30	NSS
Mahindra Pride Classroom	Nil	50	TASK
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance	75	400	75	75
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI, Peram group	101	21	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	10	B Sc	Chemistry	University of Hyderabad, Osmania University, Telangana University	M Sc
2019	11	B Sc	Botany	University of Hyderabad, Osmania University, Telangana University	M Sc

2019	4	B.A	Political Science	Osmania University, Telangana university	M A
2019	5	B.A	Economics	Osmania University, Telangana university	M A
2019	11	B.A,B.Com, B.Sc	ENGLISH	Osmania University, Telangana university	M A
2019	3	B Sc	Mathematics	Osmania University, Telangana university	M Sc
2019	5	B.Com	Commerce	Osmania University, Telangana university	M Com
2019	3	B.A	HISTORY	Osmania University	M A
2019	3	B.A	Public Administration	Osmania University, Telangana university	M A
2019	7	B.A	Telugu	Osmania University, Telangana university	M A

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in the various academic and administrative bodies including other activities. This empowers the students in gaining leadership qualities, social skills, initiative, life skills. • The student members bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class. • The composition of student members is of one topper, one average and one slow learner (the one who has more integrity with other students) of each section are nominated as class representatives, for all the sections from I Year to Final Year. • The Student representatives on various committees help students share ideas, interests, and concerns with lecturers and principal. We have student representatives in committees such as: 1. Library committee 2. Literary and Cultural Committee 3. Eco club 4. RRC 5. Discipline Anti-Ragging Committee 6. Sports Games Committee 7. CPDC 8. IQAC 9. Academic council .The funding for various activities of the internal college bodies is provided by the College Management.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni is having good relation with administrative authorities of college. Registered as "Girraj Government College Alumni Association , Nizamabad" with the number 786 of 2018 on 15-09-2018 under the Telangana Societies registration act-2001 . Google link i.e <http://goo.gl/1b30BP> has been created for online registration of the Alumni members. Wide publicity is given through print and electronic media Alumni Association general body meetings have been conducted under the chairmanship of the President of the association Alumni logo has been created Joint account has been opened by the Principal and Convener of Alumni association with the name as "GGC Alumni Nizamabad" with the A/C No: 62168606848 in State Bank of India for financial transactions. Vehicle Parking shed has been constructed with the contributions of the Alumni members

5.4.2 – No. of registered Alumni:

786

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

General Body Meetings Alumni Association general body meetings have been conducted under the chairmanship of the President of the association Separate register has been maintained for Attendance ,documentation of minutes of the meeting and paper clippings So far 5 meetings has been conducted

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our vision is to establish a premier educational institution that imparts quality education with an affordable fees structure to the rural and under privileged sections. At the same time keeping pace with knowledge explosion and providing employment orientation to students, promoting a research culture among the faculty. We wish to give students and faculty a friendly governance

ensuring transparency. . Our mission is to provide quality higher education at an affordable fee structure. • To bring about progressive, qualitative reforms in pursuit of excellence. • To address the academic needs of the student community through wide variety of courses. • To attract talented teachers and to promote research culture among them. • To make the students intellectually competent to face the competitive world of employment. • To contribute to the popularization of Science education and education in values. • To contribute to the self-development of the students and through it to community and national development. The College follows the policy of decentralization and participative management. All the policy decisions resolved in Governing Body and College Staff Council are implemented through various committees by formulating working procedures with the mutual cooperation and coordination of other departments. The college is having 52 Committees besides Governing Body, Academic Council and Finance Committee and Board of Studies and 24 departments. All the Committees and departments consisting of staff members along with student members are involved in the decision making process in passing the resolutions and execution of the academic activities and also maintain the track record of all the Curricular, Co-Curricular and extra-Curricular activities in the College. The committee members enjoy the freedom of expressing their views in the strategic modification or improvement of the polices and activities for the overall enhancement of the academic quality.

1. Formation of 52 different committees comprising representative from all stakeholders of the college for smooth functioning of administrative and academic activities.
2. IQAC has also in function for monitoring and implementation of quality teaching and to decide other quality bench marks

Participative learning and management is main Objective of the College.

3. For better implementation of the decisions regular meetings of teaching and non teaching staff are conducted. The Matter discussed in the meeting and the suggestions received are incorporated in implementation policy of College

Collective planning is done for implementing policies. Initiatives are taken by the principal for development of liaison with academic research institutes, scientists, industry and professionals. Principal provides information and guidance regarding education scenario and starting of new courses and up gradation of syllabus. The results of internal and university exams, attendance of students in classes, placement records of the departments, project assignment of students, progress of PDP sessions, requirements of individual departments and outcome of IQAC initiatives are closely monitored by the principal. He is also assisted and supported by the HODs, other faculty and student representatives in effective planning and implementation of activities and policies.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Curriculum Development activity is carried out in close consultation with experienced academicians, faculty from Affiliated University and industry experts. The syllabus is updated according to the local needs, affiliated University, UGC and Telangana State Higher Educational Council norms and guidelines.. The latest developments in the technologies

in the different domain areas are taught by Extension lectures/workshops and seminars.

Teaching and Learning

Teaching learning activities are carried out as per academic calendar and the syllabus is completed in the stipulated time period. The ICT Technology is used in teaching learning activities. Teaching methodology involves lectures, tutorials, seminars, assignments, internal examinations, practical's ,projects, Field trips.

Examination and Evaluation

Continuous evaluation technique is employed in which periodical Assignments are conducted for every subject and internal exams are taken for theory as well as practical examinations. Students are also evaluated by seminars, quiz, Debates and Essay Writing etc. College Examination Branch conduct semester end exams.

Research and Development

Faculty members are actively involved in research and development activities in the form of guiding Ph.D, Dissertations, Research Projects, Industrial Testing and Consultancy. Departments also organize various state and national level seminars ,conferences and workshops. Students are encouraged in research activities through Jignasa competitions at college level as well as State level.

Library, ICT and Physical Infrastructure / Instrumentation

Library is updated every year by allocating budget to each department for purchasing new books and periodicals. Infrastructure and instrumentation budget is also allocated for purchasing new instruments for the Library and to build and renovate the existing in facility.

Human Resource Management

All permanent staff members are given training related to personality development and subject domain.. All are allowed to go to attend refresher, orientation courses, seminars, workshops and training programmes. Institute also organizes such training programmes for teaching and non teaching staff .

Industry Interaction / Collaboration

All the departments arranges expert talks by calling industry experts. MoUs have been signed by departments with various industries for placement, training and project work.. Industry

	experts are members of Alumni Association, IQAC and Academic Council etc. and hence regularly visits the institute round the year.
Admission of Students	Admissions are carried out every year a centralized online admission process called of DOST. Apart from visiting the feeding Intermediate Colleges use of social media like Youtube, Facebook, n, What's App are also use to contact the student community and society for introducing the various courses offered by Girraj. Admission process is made entirely online and on merit basis. All the norms of UGC/ Government related to quota and admission procedures are followed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Annual Plans and Developmental activities are prepared by taking the opinions of all the stake holders and circulated among the staff and students through college website CCE Note Orders in File Nu.: CCEAC/ ICT/CIMS/1/2018 As per the above order, College Administration and Information Management System (CAIMS) is successfully introduced in all the Government Degree Colleges for quick and transparent administration. It is a comprehensive college administration and information management. It has the following modules. a. Students Information Management System (SIMS) b. Accounts Management System (AMS) c. Marks Management System (MMS) d. Certificates Management System (CMS) e. Academic Audit System (AAS)
Administration	All important administrative information including notices is Regularly published on the website. 2. The college is connected through high-speed internet of bandwidth 100 MBPS. 3. Fully automated, wireless office with 24x7 internet facility. 4. Biometric attendance for all staff members. 5. The Principal communicates with CPDC members as well as the teaching and non-teaching staff through email.6. Annual Plans and Developmental activities are prepared by taking the opinions of all the stake holders and circulated among the staff and students through college website.

Finance and Accounts	1. The accounts of the institution are maintained through the records. 2. Most financial transactions of the government and other organizations is through the PFMS software.
Student Admission and Support	1. Student Admission is carried out through the Degree Online Services, Telangana (DOST). 2. 1 classroom is equipped with smart TV. 3. 4 smart classrooms 4. 1 virtual classroom with video conferencing facility 4. All the student Scholarships are operated through online
Examination	1. Examination application forms and fee are collected through online. 2. Hall tickets are issued through online. 3. Results are published in college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	nil	nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programmes	4	04/06/2020	01/07/2020	24
Refresher Courses	8	01/07/2019	30/06/2020	14
Online Refresher	9	01/07/2019	16/02/2020	Nil

Courses				
faculty development courses	30	01/07/2019	30/06/2020	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Suitable State and Central government schemes viz. Medical Leave, Study Leave, Earned Leave, Loan facility, Leave for attending seminars and maternity leaves for women faculty and paternity leave for men teachers.	Suitable state and central government schemes viz. Medical Leave, Study Leave, Earned Leave, Loan facility, Leave for attending training and maternity leaves for women staff and paternity leave for men staff.	National Scholarships, SC.,ST, BC, Minority, Beedi Workers Scholarships and UGC Scholarships, remedial coaching, tutorials, mentoring.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Since the college is a public funded institution, an AG audit is conducted. Usually the college will be externally audited by the Government whenever a Principal gets retired. The college also has a finance committee. It audits the bills. In the AG audit, all the bills are audited. It was conducted in 2017-18. If the audit committee has any doubts, they are to be clarified then and there. If there are any irregularities, it submits its report to the government. The college will give clarification in the impending and ensuing correspondence. Besides these, the college also has internal audit. All the financial records of the College are audited internally once every year apart from the regular audit conducted by Commissioner of Collegiate Education and Auditor General. Being an Autonomous and government Institution, the college has Government Funds, UGC funds, Autonomy funds, Special Fee funds, Self financed course funds and Examination funds. The expenditure of UGC funds, Autonomy funds and Examination funds is audited every year by audit team from Commissioner of Collegiate Education. All the UGC Budget expenditure is audited by Registered Chartered Accountant. The government funds are audited by Auditor General team of state government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Nil	0	nil
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Null	Yes	IQAC (through a committee comprising of internal and external members)
Administrative	Yes	Null	Yes	IQAC (through a committee comprising of internal and external members)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have an established Parent - Teacher Association. However, there are activities organized by the College wherein parents are encouraged to attend. The departments organize a one-on-one dialogue with parents whose children need further support and counseling services to enrich performance.

6.5.3 – Development programmes for support staff (at least three)

The administrative staff is encouraged to take up regular training programs provided by the Government. ICT Skill development and avenues for the career promotion for the support staff is also being encouraged. Sufficient provision is made for purchase of equipment and for maintenance of infrastructure. Welfare measures provided by the government are being implemented without any delay.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New classrooms and infrastructure have been added to the establishment. 2. Research competency among the staff has been strengthened through research publications, award of Ph.Ds, participation in FDPs and student research projects. 3. ICT equipment have been enhanced in the classrooms and labs 4. Dissemination of teaching-learning material to students through diverse online platforms.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2019	Induction programme to all newly admitted students	18/07/2019	18/07/2019	18/07/2019	550
2020	conduction of national seminars and workshops	Nil	01/01/2020	29/02/2020	700
2019	Bathukamma celebrations	25/09/2019	25/09/2019	25/09/2019	300
2019	Conduction of on-campus Job drives	07/09/2019	07/09/2019	07/09/2019	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender equality- legal rights of women	13/01/2020	13/01/2020	175	100
Gender Equality- various literary competitions	13/01/2020	13/01/2020	55	20
Womens day celebrations	08/03/2020	08/03/2020	50	20
savitri bai Phule Birthday celebrations	03/01/2020	03/01/2020	20	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> •planting and labelling of medicinal herbs, shrubs, trees in the botanical garden. • Plantation of various species of plants in "TelanganakuHaritha Haram" program. • Celebration of Environment Day, Earth Day and Water Day.. Installation of LED bulbs for Power saving. Green Audit (protection of plants) has been done by 5 NSS Units Volunteers NCC Cadets.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Rest Rooms	Yes	15
Ramp/Rails	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	5	4	Nil	8	Swachh Bharat Abhiyan, Telangana Ku Harith aharam Programme- mass plantation programme, Health awareness rally on Dengue and preventive diseases, Voters Day- awareness programme, participation of students in pulse polio immunization programme .	Issues of cleanliness, plantation, local contagious diseases, importance of exercising vote as a citizen, community involvement by students, rural education and awareness on government programmes .	900
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Orientation on Human Values in Life	09/07/2019	The book discusses human values and professional ethics essential in the present employment scenario. It also discusses gender in its composite form without limiting itself to crime against women.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness on	10/12/2019	10/12/2019	90

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic free campus • E-waste management • Water harvesting pits • Plantation through Telangana ku Haritha Haram • Replacement of electric appliances with LED bulb in college premises

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.. Student members of English club are involved in bringing out a student-run college newsletter - Girraj Gazettee The department of English started a English club with students from various programmes. The members of English club have been involved in bringing out a college newsletter bimonthly , which includes sections on creative writing, social concerns, current affairs, college events, cartoons, poems, puzzles etc, all written by students of the college. The compiling, designing and printing works are all undertaken by the member students. This has greatly increased the leadership abilities, social skills and student initiative. 2. The college encourages students to engage in research activities. The faculty of various departments are involved in providing research aptitude to students and helping them in preparing study projects. The selected study projects are sent to JIGNASA for competition among all the government degree colleges in Telangana. In the current year 2019-2020, The department of commerce achieved a unique distinction of their student study project was selected in the final competition and secured second place. The study project was guided by Head, Department of commerce, Dr.N.Jyothi. 3. Department of Botany has initiated a unique display of a herbarium sheet with details of their botanical names and family names everyday on a display board. Students and lecturers were involved in this activity as they collected data of various herbaria.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ggcnczb.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college, in accordance with the vision and distinctiveness of the institution has undertaken the adoption of a rural village, with the view to make students aware of the problems of the society and to sensitize them towards community services, Khanapur, 7 kilometers away from district headquarter, has been adopted by the college. Initially a survey, based on various socioeconomic parameters, was conducted by the students of the college in the village. The outcome of the survey shows that Khanapur village, due to agro industries the village is facing menace of dust particles which is hazardous to the villagers in the health point of view. During the meeting with village Panchayat members it was found that this has become a big problem for the village. Keeping this in view, the college held a Gram Sabha, wherein this issue was discussed with the villagers, present there in a large number. They admitted that things are getting worse since almost a whole generation is being lost their health. A counseling programme was organized and the people were sensitized towards precautions to prevent respiratory health problems. The Sarpanch of the village played a major role in this endeavor, as he coordinated the whole affairs proficiently and enthusiastically.

Provide the weblink of the institution

<http://www.ggcnczb.com>

8.Future Plans of Actions for Next Academic Year

1. Establishing a Virtual classroom for academic enrichment. 2. Preparation of online course content through various platforms like YouTube, Google Classrooms etc 3. To conduct a NSS national level workshop 4. To Organize National Workshops and National seminar by various departments with guidance of IQAC 5. Coaching for PG CET 6. Exploring the possibility of using virtual laboratories in Life Science Departments. 7. Establishment of additional digital academic infrastructure 8. Enhancing MOOCs Registrations and exploring the possibility of Credit Transfer. 9. Encourage the staff to undertake the research projects from various funding agencies. 10. Incentives by Management to meritorious students, teachers and researchers 11. Conducting Guest lectures by experts in their domains. 12. To conduct Employability skills programme for outgoing students in collaboration with various organizations and Soft skill training for final year students 13. To conduct training programmes for students appearing for State Public service competitive examinations viz Group-I, Group-II etc. 14. Institutionalized peer teaching 15. Selection of annual social themes for outreach programmes 16. Awareness programme on importance of Yoga and Meditation 17. To Organize HarithaHaram Programme through 5 NSS Units NCC Cadets 18. Submitting research proposals to various funding agencies in various domains of research for financial assistance 19. Organizing awareness programs on gender sensitization by the Women Empowerment Cell. 20. Promoting Plastic free and Carbon free campus. 21. Construction of a building with additional classrooms. 22. Establishing Online feedback assessment system for assessment from Teachers, students, parents, alumni and employers and also collecting students satisfactory report 23. Conducting Parents teachers meeting at least twice in a year. 24. Compilation of Question Banks (subject wise) as per CBCS Syllabus