

# SRI CHITTEM NARSI REDDY MEMORIAL GOVT. DEGREE COLLEGE

NARAYANPET - 509 210. Dist.Narayanpet, (T.S.)

(Affiliated to Palamuru University)

**Dr. Mercy Vasantha**

M.A; M.Phil, Ph.D.

Principal (FAC)

Date: 04-03-2021

Sub: RTI Act in Educational Institutions - Appointment of FIO and APIO - Orders issued  
SCNM GDC, Narayanpet, Dist.Narayanpet - T.S - Reg.

Ref: RTI Act 12<sup>th</sup> October, 2005.

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Right to Information Act, 2005 is to understand the powers and functions of the CIC under the RTI Act and relevant rules. The college has constituted the PIO and APIO Committee with the following members,

Authority	Name of the Officer	Designation	Contact Number & Email ID
1 <sup>st</sup> Appellate	Dr.Mercy Vasantha	Principal (FAC)	9154806814 <a href="mailto:gdenarayanpet@gmail.com">gdenarayanpet@gmail.com</a>
Public Information officer	Sri A.Laxmana Chary	Asst.Prof. in Library Science	9441366408 <a href="mailto:gdenarayanpet@gmail.com">gdenarayanpet@gmail.com</a>
Assistant Public Information Officer	Sri T.Jayapal	Superintendent	9908737922 <a href="mailto:gdenarayanpet@gmail.com">gdenarayanpet@gmail.com</a>

  
PRINCIPAL  
Sri Chittam Narasimha Reddy  
Memorial Govt. Degree College  
Narayanpet, Dist. Narayanpet, T.S.  
4/3/21

### **Objectives of the Committee:**

1. To monitor the day - today function of the institute.
2. To identify work practices which are conducive to the efficient functioning of the Campus.
3. To examine the availability of financial resources, human resources and infrastructure.
4. To provide for setting out the practices regime or Right to Information for citizens to secure access to information.
5. To promote accountability and transparency in smooth and effective functioning of the institution.

### **Powers and Duties of the Committee Members:**

- 1.Principal:** *The Principal is the head and Executive of the college who takes the responsibility of inquiring and decision making in declaring the information sought by any one. He looks into the whole functioning of the institution and is responsible for overall affairs of the college. The Principal is the Appellate Authority as far as the RTI is concerned.*
- 2.PIO: Public Information Officer:** *The College senior faculty member is the Public Information officer. All citizens shall have the right to information accessible and hence the PIO attends to the rights of the applicant, scrutinizes the information sought, examines its urgency and ensure the disposal of the request within prescribed time period. He also forwards it to the higher officer for her right decision at the earliest according.*
- 3.APIO: Assistant Public Information Officer.** *The Assistant Public Information Officer who is the Senior Assistant of the college co-ordinates with the PIO by all means in receiving and forwarding the applications of the seekers and ensures the delivery of the information to the applicants accordingly.*

*Wh*  
9/3/21  
**PRINCIPAL**  
Sri Chittam Narsireddy  
Memorial Govt. Degree College  
Narayanapet-509210.  
NARAYANPET-Dist. T.S.