





# **PROFILE**

# DEPARTMENT OF PUBLIC ADMINISTRATION

# KNM GOVT. DEGREE COLLEGE MIRYALAGUDA



#### ELEMENTS OF PUBLIC ADMINISTRATION

Some elements of public administration include planning, organising, staffing, directing, coordinating, reporting and budgeting.

As an activity, it can be traceable to the Almighty God who planned the existence of man as a being. As an academic field of study, it can be largely traceable to Woodrow Wilson.

Woodrow Wilson, the father of Public Administration first recognised it in an article titled "The Study of Administration" which he published in 1887.

Since then, other countries such as Egypt and India organised public affairs offices. These offices are for administering justices and maintaining law and order.

#### **OBJECTIVES OF PUBLIC ADMINITRATION**

Public Administration Program addresses public service in an integrated manner. We prepare the next generation of public service leaders who administer domestic and international governmental, non-profit, environmental, and healthcare organizations with professional and disciplinary expertise. We prepare public administrators to: (1) practice skillful and evidence-based public service; (2) conduct and communicate program evaluations and policy analyses that inform the diverse fields within public service; and (3) provide interdisciplinary expertise in the service of academic, professional, and community-based public service organizations.

Public Administration Program is designed to provide students with the highest quality education in preparation for careers, or advancement of careers, in public, non-profit, environmental, and healthcare organizations. The program stresses the acquisition of academic theory and practical skills to foster an ethical and enduring commitment to the public service values of serving the public interest with accountability and transparency; serving professionally with competence, efficiency, and objectivity; acting ethically to uphold the public trust; and demonstrating respect, equity, and fairness in dealings with the public and fellow workers.

The program provides students with a public service perspective to:

- Lead and manage organizations
- Understand and contribute to public policy
- Critically analyze policies, programs, problems, and issues and make pertinent recommendations
- Communicate effectively in oral and written discourse with a diverse and changing workforce and public

#### IMPORTANCE OF PUBLIC ADMINISTRATION

The following are the importance of Public administration to individuals, our society, and the nation at large.

#### 1. AN INSTRUMENT FOR PROVIDING PUBLIC SERVICES

Public administration is mainly concerned with the performance of a wide variety of activities by the government in the interest of the public.

It ensures that public goods and services are provided for you and I. Some of which include water, good roads, the supply of power, some welfare programmes etc.

#### 2. AS A GOVERNMENT INSTRUMENT

You would agree with me that safety comes first, and the government is responsible for our safety and security.

Public administration helps to achieve that. It sees to it that peace and order are maintained in society.

Hence, our lives and properties are protected from any unforeseen danger.

#### 3. ESTABLISHES A STABILIZING FORCE IN OUR SOCIETY

Even though government changes, violent change is seldom experienced in administration. This is often due to an element of continuity established in the operation of the public administration.

Thus, there is no disorderliness or sense of confusion whenever a new government exists.

#### 4. AN INSTRUMENT FOR IMPLEMENTING POLICIES

Implementation of laws, policies and programs, as well as their execution, is solely rested on Public administration.

Whether we accept it or not, the policies formulated by the government has a role to play in the growth and development of the nation.

Hence, public administration ensures the impact these policies have on us is positive.

#### 5. SERVES AS A BASIS OF THE GOVERNMENT

Public administration is the pillar and backbone that supports the people and the Government.

No Government can function effectively and efficiently without the existence of the public administration.

# 6. SERVES AS AN INSTRUMENT OF SOCIAL CHANGE AND ECONOMIC DEVELOPMENT

In our society today, we all blame the government for any retrogression in our economic development.

We believe that the government is responsible for a speedy socio-economic advancement. As such, we look up to them with great expectations.

It will interest you to know that the government can do little or nothing in the absence of a well-organized public administration.

Public administration which has birthed a new sub-discipline known as "development administration". This discipline helps the government to discover the areas where they need to put more effort.

#### 7. ESSENTIAL FOR THE DEVELOPMENT OF CIVILIZATION

Public administration helps to address issues. This includes sustenance of economic growth, promotion of social development and facilitating infrastructure development.

They also protect the environment to maintain and public-private partnerships among other technologically advanced nations of the World.

#### 8. FORMATION OF PUBLIC OPINION

The Government are to serve us and provide our social rights and benefits. Hence, if the reverse is the case, we have every right to peacefully bring them back to order.

Public administration makes this possible by creating room for us to make our views known through the ministry or the newspaper.

Either way, it is ensured that this is integrated into the planning of the government.

#### 9. AS AN INSTRUMENT FOR WELFARE STATE

Our welfare is the priority of the government.

The government should provide educational institutions, medical care, social security and employment opportunities for the young aspirants.

#### 10. AS A STUDY OF DISCIPLINE

It is very obvious that public administration plays a very major role in individual lives and societal development. Hence, it is a matter that should not be taken for granted.

Thorough research on its working system and procedure should be carried out. It is this study that would bring about vast knowledge and thereafter, a major breakthrough in our country.

#### PUBLIC ADMINISTRATORS AND THEIR ROLES

You may as well want to know the role of people who have decided to study this discipline – Public Administration.

Public Administrators are people or a group of persons who are capable of providing solutions. More specifically, problems of man and see to the welfare of humanity.

Hence, Public administrators must prepare at all times to help out in states of crisis and emergencies.

#### **History of Public-Administration Department**

The department of Public Administration was established in the year 1981. It is the pioneer department in this region. Sri K. Yadagiri Reddy and Sri T.Venkat Reddy worked as Public Administration for a long time. The department has 24 hours work load with one sanctioned lecturer post in the year 2018 –19. Total Public Administration subject combinations of groups are three .Three groups are Telugu medium. Such Course are Started from the Academic year1981 which is sanctioned by Collegiate Education.

The Department of Public Administration designed syllabus taking the changing needs of the day and students in to consideration. The members of the department have most qualified, ratified and experienced.

S No	Name of the faculty	Qualification	Designation	Teaching Experience	Specialization
01	K. Yadagiri Reddy	M.A	Asst. Prof. of Public Administration	32	Public Enterprises
02	T. Venkat Reddy	M.A., (Ph.D)	Asst. Prof. of Public Administration	32	
03	Tatishetti Srinivasulu	M.A., B.Ed, SLET	Lecturer in Public Administration	24 years	Rural Development

#### **Public Administration Combination Groups- 2018-2019**

#### **Telugu Medium Groups**

- 1. E.P.P (Economics, Public Administration, Political Science) T.M.
- 2. E.H.PA (Economics, History, Public Administration) T.M.
- 3. H.P.P (History, Public Administration Political Science) T.M.

#### **English Medium Groups**

- 1. H.P.P (History, Public Administration Political Science) E/M.
- 2. E.H.P (Economics, History, Political Science) E/M

#### PROFILE OF THE FACULTY MEMBER



1. Name : K. Yadagiri Reddy

2. Designation : Asst. Professor

**3.** Department : Public Administration

4. Gender : Male

5. DOB : 08-03-1955 6. Contact Number : 9000262653

7. Date of Appointment : 23-11-1981 (un-aided)

9. Regular Appointment : 28-08-1990 (aided)

10. Residential Address : Plot No. 504, Reddy Residency

Arunodaya nagar Colony, Opp. RamReddy Gardens

Nagole, Hyderabad

#### **ACADEM IC PROFILE**

#### EDUCATIONAL QUALIFICATION M.A (Public Admin)

DEGREE	SUBJECT	INSTITUTION	YEAR OF PASSING
SSC		ZPHS Errabelli	1971
INTER	Bi.P.C.	GJC Chanchalguda, Hyd.	1973
B.A.,	EPP	SV Degree College, Suryapet	1977
M.A.,	Public Administration	Osmania University	1979
BED		National College Machili Patnam, Andhra Univesity	1981

#### **TEACHING EXPERIENCE:**

DESIGNATION	INSTITUTION	PERIOD OF	EXPERIENCE
		WORK	IN YEARS
Asst. professor	KNM GOVT.DEGREE COLLEGE - MIRYALGUDA	1981 TO 2013	32 YEARS

#### **PERSONAL PROFILE**



**1.** NAME : CAPTAIN THUDI VENKATA REDDY

2. DESIGNATION : Asst. professor of Public Administration

**3.** DEPARTMENT : Public Administration

4. GENDER : MALE

**5.** DOB : 15-06-1966 6. CONTACTNUMBER : 9100684873

7. EMAIL : tvrncc@gmail.com

8. DATEOFAPPOINTMENT : 08-04-1994 (Un-Aided)

**9.** REGULARAPPOINTMENT : 12-03-1996 (Aided)

10. RESIDENTIALADDRESS : H.NO:3-188/1/A,

KRISHNA COLONY, MIRYALAGUDA

#### **ACADEMIC PROFILE**

#### EDUCATIONAL QUALIFICATION M. A(Public Admin);(PhD)

DEGREE	SUBJECT	INSTITUTION	YEAR OF
			PASSING
SSC	-	ZPHS., THIRUMALAGIRI	1982
INTER	H.E.C	GOVT.JUNIOR COLLEGE- MIRYALAGUDA	1984
B.A.,	НРР	KNM DEGREE COLLEGE- MIRYALAGUDA	1988
M.A.,	PUBLIC ADMINISTRATION	PG COLLEGE BASHEER BAGH - HYDERABAD	1990
UGD,PED	DIPLOMA IN PHYSICAL EDUCATION	ZION COLLEGE OF PHYSICAL EDUCATION-KADAPA.	1987

#### **TEACHING EXPERIENCE:**

DESIGNATION	INSTITUTION	PERIOD OF	EXPERIENCE
		WORK	IN YEARS
LECTURER	KNM GOVT.DEGREE COLLEGE -	1990 TO 2018	28 YEARS
	MIRYALGUDA		
LECTURER	NAGARJUNA GOVT.DEGREECOLLEGE(A)-	2018 -19	1 YEAR
	NALGONDA.		
LECTURER	GOVT.DEGREE COLLEGE (A), SIDDIPET.	2019 TO TILL	NEARLY 2 YEARS
		TODAY	

#### **REFRESHER COURCES**

S.NO	UNIVERSITY NAME	DATES
1	NAGARJUNA UNIVERSITY, GUNTUR	CONDUCTED DEPT.POLITICAL SCIENCE AND PUBLIC ADMISTRATION
		05-01-1991-25-01-1999
	KAKATIYA UNIVERSITY,	DEPT.OF PUBLIC ADMINISTRATION
2	WARANGAL	KAKATIYA UNIVERSITY WARANGAL
	WAINANGAL	02-08-2003 TO 22-08-2003
	MOULANA AZAD NATIONAL URDU	UGC SPONSORED REFRESHER
3.	UNIVERSITY ,GACHIBOWLI	COURCES
	HYDERABAD	06-09-2017 TO 26-09-2017

#### **ORIENTATION COURSES**

S.NO	UNIVERSITY NAME	DATES	
1	OSMANIA UNIVERSITY	CONDUCTED ACADAMIC STAFF COLLEGE OU,HYDERABAD 04-10-1991-27-10-1999	

#### REFRESHER AND ORIENTATION COURCES IN NCC ARMY WING

S.NO	NCC OFFICERS TRAINING SCHOOL	DATES
	KAMPTEE, NAGPUR	
1	PRCN-126 COURSE ATTENDED	24-07-2000 TO 21-10-2000
2.	REFRESHER COURSE – NCC	10-10-2005 TO 08-11-2005

#### REPUBLIC DAY PARAD ATTENDED CADETS LIST



### **ACADEMIC TRAINING CERTIFICATES**

S.NO	NATIONAL SEMINAR	DATES
1	WOMEN EMPOWERMENT IN PANCHAYATH RAJ ADMINISTRATION,	CONDUCTED Dr. BURGULA RAMAKRISHNA RAO GOVT.DEGREE COLLEGE,JADCHERLA 19-11-2004 TO 20-11-2004
2	ONE SEMINAR HUMAN RIGHTS AND DUTIES EDUCATION NAGARJUNA GOVT.COLLEGE(A) ,NALGONDA	DEPT.OF POLITICAL SCIENCE NGC NALGONDAPUBLIC 26-02-2009
3.	UGC SPONSERED 2 DAYS NATIONAL SEMINAR	DEPT.OF POLITICAL SCIENCE GOVT.DEGREE COLLEGE,RAMANNAPET 19-12-2014 TO 20-12-2014
4.	DEPARTMENT LIBRARY &INFORMATION SCIENCE OSMANIA UNIVERSITY HYDERABAD	LETERATURE SEARCHING FOR RESEARCH SCHOLORS 09-07-2014
5.	APPRECIATION CERTIFICATION	B.SRINIVASULU IPS, SUPERIENDENT OF POLICE  NALGONDA DIST.  NCC CADETS GENERAL ELECTION DUTY IN  MIRYALAGUDA TOWN  14-04-2009 TO 16-04-2009
6.	8th INTERNATIONAL CONFERENCE ON PUBLIC ADMINISTRATION IN SEARCH OF EXCELLENCE IN PUBLIC ADMINISTRATION	ORGANIZED BY DEPT.OF PUBLIC ADMINISTRATION OSMANIA UNIVERSITY HYDERABAD INDIA 25-10-2012 TO 27-10-2012
7	COMMISSIONAR COLLEGIATE EDUCATION NAMPALLY HYDERABAD	BHAGYA TRAINNING RASTRIYA KISHORE SWASTYA KARYAKRAMAM (RKSK) 03-05-2016 TO 5-05-2016 AT INDIAN INISTITUTE OF HEALTH AND FAMILY WELFARE HYDERABAD
8.	CAREER GAIDENS PROGRAMME AT MIRYALAGUDA TOWN UNDER NCC PROGRAMME ALL DEGREE COLLEGE STUDENTS PARTICIPATED	VIOCE CHANCELLER MAHATHMA GANDHI UNIVERSITY NALGONDA PROFESSOR KATTA NARSIMHA REDDY ATTENDED
9.	PhD PART 1 MEMO	OSMANIA UNIVERSITY ,HYD 27-12-2014

**NOTE**: **NCC CAPTAIN I T.VENKATA REDDY** joined in this college as Asst. Professor of Public Administration and extended quality service to the student community in securing number of PG seats. I was the Incharge of NCC from 1991 to 2018. In my tenure I guided many students who settled as constables, Sub Inspectors, Teachers, Indian Railway Department, MDOs, MROs, Group-II officers, Junior and Degree Lecturers. I am also Alumni member of this college.

## ACADEMIC STAFF COLLEGE

3502

Osmania University, Hyderabad-500 007



#### CERTIFICATE

	Mr. T. VENKAT REDDY, LECT. IN PUBLIC ADMN., K.N.M. DEGREE
COLLEGE, MIRYALAGUDA has	participated in the orientation course for college
TEACHERS organised under th	e Academic Staff Orientation Scheme of the University
	4.10.99 to -27.10.99 ·
VDFRABAD	COURSE CO-CRETINATOR CONTROL CONTROL DIRECTOR
HYDERABAD	S. R. Shen from
Date: 27.10.1999	COURSE CO_CRDINATOR RIVER COMPANY
	KING GOVE JOA JOA

UGC Refresher Course Centre

Department of Public Administration & Human Resource Management

Kakatiya University, Warangal – 506 009



UGC Sponsored Refresher Course in Public Administration & Human Resource Management  $(2-22\ August,\ 2003)$ 

CERTIFICATE OF PARTICIPATION

	Ti Thudi Tenhola Re	Adu Lectures in	Public Alm
It M. Digree Eollege,	Mirgulaguda, Salgonda	participated in the	Refresher Course
in Public Administration & Hum	an Resource Management held from	m-2 <sup>nd</sup> August, 2003 to 2	2 <sup>rid</sup> August, 2003.
1	, ,	J. Mede	
115000	1	Sent Joseph Continued	Creval.
Course Director	Course Coordinator	Sovi GUON	Vice-Chancellor

0546/प्रोमोशन/एनवसीव्मीव्मुव/एम एस (हा)

The Secerctary Educatin Department Govt. of AP Secretariat. Hyderabad 500 022



पंजीकत राष्ट्रीय केंड्रंट कोर मुख्यारूय, आर के पुरम नई दिल्ली — 110 066 C-5-08

पदोन्नतिः ए एन ओ

मुझे यह किर्देश हुआ है कि मैं क्षण मशोधिन एन मी सी निवग, १९४८ (एनमीमी (जीडी) निवग १९४९ के प्रावधाने के तहन निवासिक्षत वा एन भी सी अफसमें को उनके नाम के मामने दर्शांची गई तागैख से प्रभावी होकर अगले उल्प के पर प्रयोगति हेतु सथा प्राधिकारी के अनुमोदन की स्

ुं कं सं∘   एन०	सी० सी० २०,	गद एवं नाम	पदोन्ति की तारीख	पदोन्नति उपरात पद
1) (A) 1. NCC/012F0161	T/O	M Bharaiah	21-11-07	Second Officer
8A) A 2. NCCA/20069	Flg Offr	KV Vijaya Babu	03-02-07	FlcLt
3/(A) - 3. NCC/01210249	1/O	Nazeeruddin	21-11-07	Second Officer
NCCJ/01210196	1/O	Rajagopal Reddy	02-04-08	Second Officer
NCCJ/100163	8/O	D Laxmaiah	29-03-06	First Officer
NCCJ/110254	7/O	Gulam Jeelani	29-03-06	Second Officer
NCC/0110028	Lt	M Tharaiah	25-10-08	Captain
NCC/01210032	8/O	D Venkata Ramna	01-11-07	First Officer
3/A) - 9. NCCJ/01210092	S/O	MPC Durga Prasad	29-02-08	First Officer
10 NCCJ/0110029		T Venkat Reddy	25-10-08	Captain
11 NCCJ/01210183 12 NCCJ/01210151 12 (A) 60 13 NCC/100256 12 (A) 60 14 NCC/20144 17 (A) 60 15 NCCJ/01210014 17 (A) 60 16 NCC/GD/JW/19687 17	1/O 1/O S/O 1.t S/O F/O	U Madhava Rao P Prabhakar BR Narsing Rao Y Srinivasu M Raj Kumar V Sarada (16 Officers only)	08-10-06 21-11-07 01-03-07 21-11-07 21-11-07 02-10-07	Second Officer Second Officer First Officer Captain First Officer Chief Officer

्कृत्यत् १ जन १६ पर जिन अफसर अफसरे में नाम दशीये गए हैं, उन्हों पदीनीतरमनवी अनुमोदन अरशासी रूप में इस शर्त पर दिया गया पुर्वान्तात की तारीख पर वह ने विसी अनुशासनायक मामले में लिख नहीं है ।

क्षया पावती व्यक्तिम करे।

60 dillo n हो mi.mi ( हो ) कुम ही ही जी एम एम

प्रतिलिपि :

ान भी भी निदेशालय,  $\Lambda P$  - w.r.t. your letter Nos.NCC( $\Lambda P$ )/322/Pro/Pers(B) dated Hyderabad 29-05-08 & 30-07-08

#### CONFIDENTIAL

#### राष्ट्रीय कीहेट, कोर अफत्तर प्रशिक्षण एकेहेगी, कागठी THE NATIONAL CADET CORPS OFFICERS TRAINING ACADEMY, KAMPTEE पाढ्यकम पुनश्चर्या रिपोर्ट REFRESHER COURSE REPORT

पाठयकम सं.

92

10

Course Serial No R/SD/Pt-I/89

From: 10 Oct 2005

To: (

08 Nov 2005

चेस्ट ,गं. Chest No

66

वैचितिक सं. Personal No

NCCJ/01110029

₹क/ पद Rank : Lt

नाम पुरा) Name(In Full):

Thudi Venkata Reddy

otor later
Date of Birth

15 Jun 1966

युनिट तथा स्थान

THE PART HATTAGE PROPERTY AND

कमीशन की तिथि

21 Oct 2000

Unit & Location :

31 AP Bn NCC, Nalgonda

Date of Commission :

जुप मुख्यालय State/Directorate:

AP

राज्य / वित्येशालय Group HQ:

Warngal

#### ्रशिक्षण मे. ग्राप्तिस्तर STANDARD OF TRAINING ACHIEVED

S.No.	विषय Subjects	अधिकतम अंकों का योग Total Maximum Marks	्याचाको का योग Total Marks Obtained
1.	fger . Drill	100	45
2.	शारीरीक प्रशिक्षण Physical Training	100	100
3.	शस्त्र प्रशिक्षण तथा फायरिंग Weapon Training and Firing	100	57.3
4.	मनिवत्रण पठन Map Reading	50	30
5.	क्षेत्र कीशल तथा शिविर कीशल Field Craft & Camp Craft	50	27
5.	लिरिवत परीक्षा Written Test	100	56
7.	पशिक्षणात्मक योग्यता Instructional Ability	100	44
3.	दुल अंक G. Total	600	359.3

प्रशन्तुओं की कुल संख्या No. of Trainees on Course प्राप्त स्थान

Position

71

पाप्तांको का प्रतिशत Award Percentage भेणी

Grading

59.88

C

प्रतिहस्ताश्चरित ..

Shewh-

भजराले.कर्नल Maj/Lt Col कोर्स अफसर OIC Course COUNTERSIGNED

(Ashok Kumar)

कर्नर

Col

डप रागादेशक व प्रमुख अनुदेशक

Dy Comdt & CI

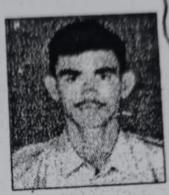
PROTECTION OF THE PROPERTY OF

(A Gadre)

De

# గణతంత్ర వేదుకల పరేడ్క్ 'కేఎన్ఎం' విద్యార్థి ఎంపిక

మిర్యాలగూడ : ఈ ఏడాది సికింద్రాబాద్ పెడాది సీకింద్రాబాద్ పరేడ్ గ్రాండ్స్ లో నిర్వ హించే గతణతంత్ర వేడుకలకు మీర్యాల గూడ కేఎస్ఎం డిగ్రీ కళాశాలకు చెందిన ಕಳ್ಳಾಲಕು ಎಂದಿನ **ಜಿ.ನಾಗೆವೆ** 



విద్యార్థి జి.నాగేష్ ఎంపికైనట్లు కళాశాల ఎన్ సీసీ ఆఫీసర్ వెంకట్రెడ్డి తెలిపారు. నాగేష్ కెఎన్ఎం డిగ్రీ కళాశాలలో బీఎస్సీ ఫైనల్ ఇయర్ చదువుతూ ఎన్సీసీ క్యాడేట్గా కొన సాగుతున్నాడు. కాగా నాగేష్ గణతంత్ర దినోత్సవ పరేడ్కు ఎంపిక కావడం పట్ల కళాశాల పిన్సిపాల్ రవీందర్, అధ్యాపకులు అభినందించారు.

#### **Personal Details**



Name : TATISHETTI SRINIVASULU

Father's Name : Narsaiah

Nationality : Indian

Current address :H no:1-56 Vi:Palem, Mo:Nakrekal

Dist:Nalgonda,Telangana.

**Date of Birth** : 02.April.1972

: Reading News papers,

**Hobbies** Watching TV

News, Reading Books.

#### **Academic Details:**

QUALIFYING EXAM	QUALIFYING EXAM INSTITUTION		PERCENTAGE
M.A (Pub Ad)	OSMANIA UNIVERSITY	1997	67
M.A (Pol Sci)	OSMANIA UNIVERSITY	2003	58
B.A(EPP)	KNM GOVERNMENT DEGREE COLLEGE, MIRYALAGUDA	1994	60
Intermediate(Bi.P.C)	VASAVINIKETHAN AIDED JUNIOR COLLEGE, NAKREKAL NALGONDA	1989	56
S.S.C	ZPHS PALAKAVEEDU	1987	45

#### **Technical Skills:**

**Application** : MS - OFFICE

**Operating system**: Windows XP, Windows 7, Windows 10

#### **Work Experience**

**Teaching Experience**: 24 years

• Vasavi Degree college Nakrekal, Dist:Nalgonda From: 1997 To 2018

KNM Government Degree College, MityalagudaDist:Nalgonda From:2018

#### **EXTRA ACTIVITIES:**

- Worked as Examination Coordinator in Vasavi Degree College NakrekalFrom: 2004 To 2018
- Worked as NSS Programme Officer in Vasavi Degree College Nakrekal From: 2017 To 2018
- Worked as Cultural Organiser at College Level in Vasavi degree college Nakrekal
- Worked as TLF Nakrekal Constituency President 2012-18
- Working as a press committee member in KNM GDC Miryalaguda

#### **Strengths**

- a. Service motto
- b. Friendly Moving with students
- c. Hard working
- d. Willingness to learn
- e. Self Confidence
- f. Initiative

#### SEMINARS AND WEBINARS

I have participated National Seminars, International Webinars and I have attended the training of "Trainers on Peer Education" in Kalinga Institute of Industrial Technology, Kalinga University, Bhuvaneshwar, Odissa.



I have participated National level workshop in NG College(A), Nalgonda.



I have participated National Level E Quiz competition



#### I have participated One week FDP Programme

# KS JAIN INSTITUTE OF ENGINEERING AND TECHNOLOGY, MODINAGAR, GHAZIABAD

(Approved by AICTE and Affiliated to AKTU, Lucknow)

#### CERTIFICATE OF PARTICIPATION

This is to certify that TATISHETTI SRINIVASULU ,LECTURER IN PUBLIC ADMINISTRATION from KNM GDC MIRYALAGUDA,Dist:NALGONDA has participated and successfully completed "One Week Online National Faculty Development Program on E-Contents and ICT Tools for Innovative and Effective Teaching" Organised by KS Jain Institute of Engineering and Technology, Modinagar, Ghaziabad from 15 July to 21 July, 2020.

sugam

S. K. Jain
Organizing Secretary
Chairman

Rahul Sharma

#### Strength Particulars of Public-Administration Combination

I B.A Groups For the academic year 2018-19

Programme	No. of Students Intake	No. of Students Joined	Remarks
B.A – HPP/TM	25	10	
B.A – EHPA/TM	25	15	
Total	50	25	

#### **PROGRAMME OUT COMES**

#### 1. B. A. (EPP)

Economics, Political Science, Public administration

- 1. To enable a Graduate to acquire the basic intellectual equipment in terms of thinking ability, linguistic skills and reasonable knowledge in respective fields.
- 2. To provide a platform for the students to motivate themselves for equipping to the emerging opportunities and challenges.
- 3. To lay the foundations for a scientific perspective and create awareness about the observational and research skills.

#### 2 .B. A. (EHP)

Economics, History, Political Science,

#### 3. B. A. (HPP)

History, Political science, Public Administration,

#### 4. B.A. (EH PA)

Economics, History, Public administration

#### 5. B.A. (CA)

History, Economics, Political sciences, Public administration, Computer applications ( any two subjects combination with computer applications)

#### PROGRAMME SPECIFIC OUTCOMES

#### 1. B.A. (EPP)

#### Economics, Public Administration, Political Science

The expected outcome of the program is to give students a multidisciplinary approach that helps them build their social analytical skills and in pursuing multitasking

- 1. A traditional combination suitable for students from urban and rural background.
- 2. Provides ample opportunities based on the choice of the student and their interest.
- 3. A special emphasis on the learning process involves relating to the National and International development with a sound theoretical background.
- 4. Students with this course can go for higher education towards development studies that are restructured.
- 5. The courses allow BA graduates to pursue higher education Law, Rights and Constitutional Governance, Gender Studies, Development Studies, Disaster Management Education, Social Work, School of Livelihoods and Development, Rural Development.

#### 2. B. A. (EHP)

#### Economics History, Political Science

1 This course has high potential which enables a student to mold according to the career path / higher studies options at Indian Council for Historical Research, New Delhi, India / National Archives//Good Governance/Centre for Gender Studies and Development.

#### 3.B.A. (HPP)

#### History, Political science, Public administration

A student of HPP is well grounded in the fundamentals of the core subjects namely History, Political science & Public Administration.

#### **COURSE OUTCOMES**

#### Outcome 1:

Graduates will demonstrate basic understanding of theories, concepts and practices relevant to public administration and its sub-fields.

#### Outcome 2:

Graduates will have acquired critical thinking and problem solving skills that are applied in the public service realm.

#### Outcome 3:

Graduates will demonstrate the appropriate skills to be able to administer public programs in their chosen subfield of public administration in particular public management, healthcare administration, non profit management, and environmental administration.

#### Outcome 4:

Graduates will assess their knowledge and experience of ethics and integrity in public service and reflect on ways to incorporate public service values in administering agencies, policies and programs.

#### Outcome 5:

Graduates will demonstrate proficiency in clear oral and written communication by presenting succinct, well-organized materials and analysis tailored to the needs of their audience.

#### **PUBLIC ADMINISTRATION1:**

#### **Basics of Public Administration**

- 1. To Understand meaning nature, scope and importance of public administration.
- 2. To understand the Origin and evolution of public administration
- 3. To Understand Public relation with other social sciences
- 4. To understand the oriental approach
- 5. To Understand the Classical theories of public administration
- 6. To understand the human relations theories by various thinkers
- 7. To understand Socio- psychological approaches by various thinkers
- 8. To Understand the comparative public administration and development administration
- 9. To understand the scientific management approach

#### **PUBLIC ADMINISTRATION 2:**

#### **Development Dynamics and Emerging trends**

- 1. To understand administration in various societies.
- 2.To understand public choice approach, New public management of public administration
- 3. Understand the Concepts like public Policy, New public Management of public administration
- 4. Understanding the concepts LPG and Good Governance

#### **PUBLIC ADMINISTRATION3:**

#### **Indian Administration**

- 1.To understand the historical evolution of the Indian Administration and the constitutional framework.
- 2. Analyze the role of President, Prime minister, Council of ministers, Central Secretariat
- 3. To understand Centre-state administrative relations, and all India services
- 4.To understand the role of UPSC, Election commission, Comptroller and auditor general and NITI Aayog in Indian Administration
- 5. Understanding the Role of public enterprises in Indian administration

#### **PUBLIC ADMINISTRATION 4:**

#### State Administration and Emerging

- 1. To understand Administrative history of state
- 2. To understand the role of Governor, Chief Minister, Council of Ministers, GAD.
- 3. Understanding District Administration and Democratic decentralization
- 4. Understand the Centre state agencies of police administration and its reforms.
- 5. Understanding Control over Administration. Transparency, Accountability and Right To Information Act. Legislative and Judicial control over Administration.

#### **PUBLIC ADMINISTRATION 5:**

#### **Human Resource Management**

- 1. Understanding the Nature, Scope, Importance of Human resource Management and Human resource planning
- 2. Understanding the concepts of office Management, Compensation Management
- 3. Understand Human resource development, training, performance appraisal and Total quality Management.
- 4. Understand Employee Grievances, Voluntary retirement, Outsourcing and Consultancies and Skill development.

#### PUBLIC ADMINISTRATION:6.

#### 508/A Rural Local Governance

- 1. Understanding the evolution of local organizations and democratic decentralization. Recommendations of BalwanthRai Mehtha and Ashok Mehtha
- 2. Understanding the 73rd amendment act and role of Panchayats
- 3. Understanding the structure of Panchayat Raj and its finances
- 4. Understanding and analyzing the rural development programs, role of Cooperatives for rural development.
- 5. Understand Basic services welfare measures in rural areas, and State control over Rural Local Government

#### **PUBLIC ADMINISTRATION 7:**

#### Financial and Material Resource Management

- 1. Understanding the Meaning, Nature, Scope and Importance of Financial Management.
- 2. Understanding the concepts, principles, preparation, Enactment of Budget
- 3. Understand the structure of Finance ministry and functioning of different parliamentary Committees.
- 4. Understanding the Concepts of material management, procurement, inventory Storage.

#### **PUBLIC ADMINISTRATION 8:**

#### 608/A: Urban Local Governance

- 1. Understanding the evolution of Unban Local bodies with reference to 74th amendment act.
- 2. Understanding and analyzing the rural development Strategies, issues and Finances.
- 3. Understanding the urban development authorities and the services and welfare measures in Urban areas
- 4. Understanding District Planning committee and Special Agencies for urban development.
- 5. Understand, Voluntary agencies in rural development and Elimination of poverty Initiatives in Rural and Urban Areas

#### **Departmental Activities**





Vivekananda Jayanthi





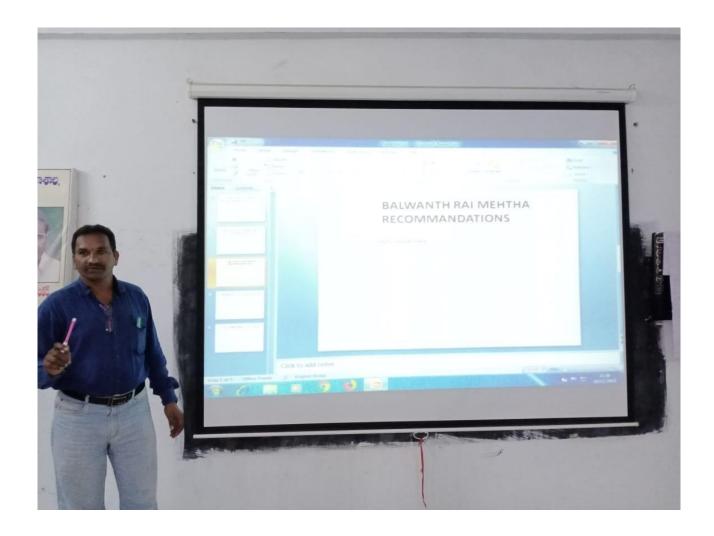
**Student Seminars** 







**Student Seminars** 



#### PPT Class



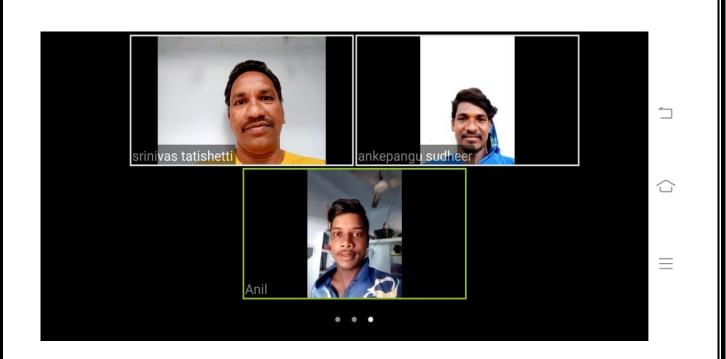
Voters Day

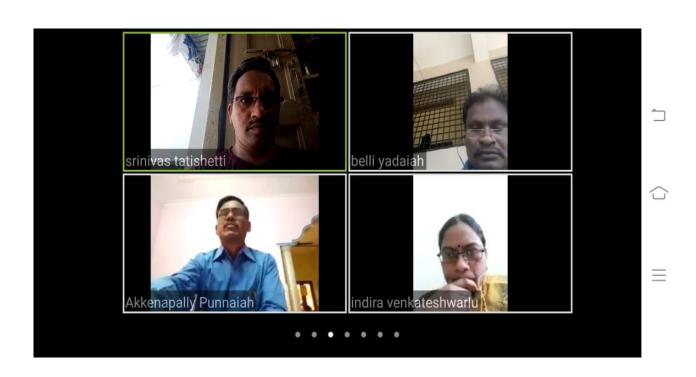




Haritha Haram







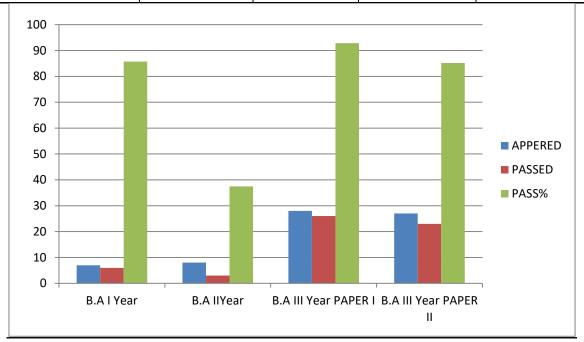
**Online Classes** 



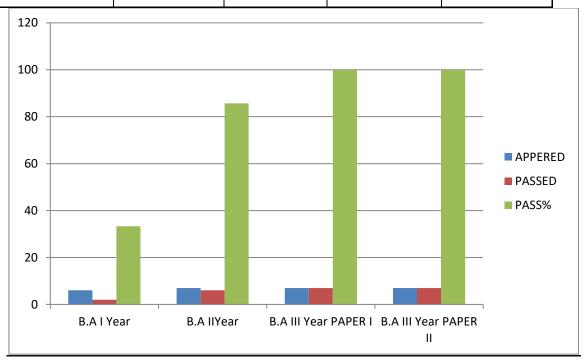
Blood Group Checkup

#### **RESULT ANALYSIS**

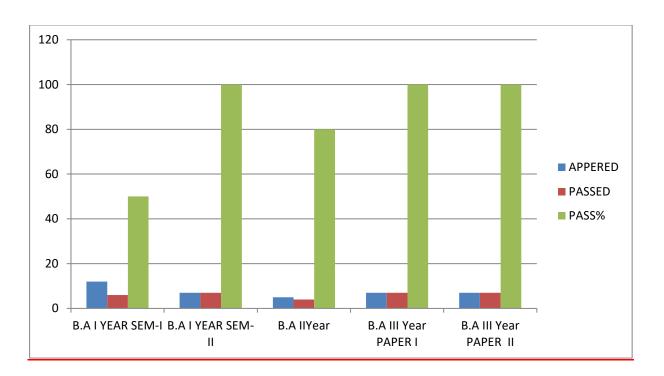
2014-15 Academic Year	B.A I Year	B.A IIYear	B.A III Year PAPER I	B.A III Year PAPER II
APPERED	7	8	28	27
PASSED	6	3	26	23
PASS%	86	38	93	85.19



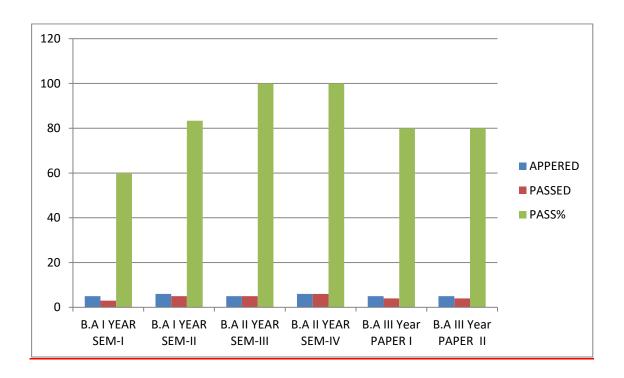
2015-16 Academic Year	B.A I Year	B.A IIYear	B.A III Year PAPER I	B.A III Year PAPER II
APPERED	6	7	7	7
PASSED	2	6	7	7
PASS%	33	86	100	100



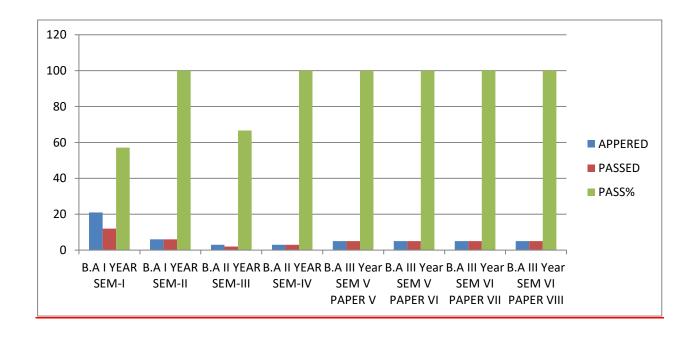
2016-17 Academic Year	B.A I YEAR SEM-I	B.A I YEAR SEM-II	B.A IIYear	B.A III Year PAPER I	B.A III Year PAPER II
APPERED	12	7	5	7	7
PASSED	6	7	4	7	7
PASS%	50	100	80	100	100.00



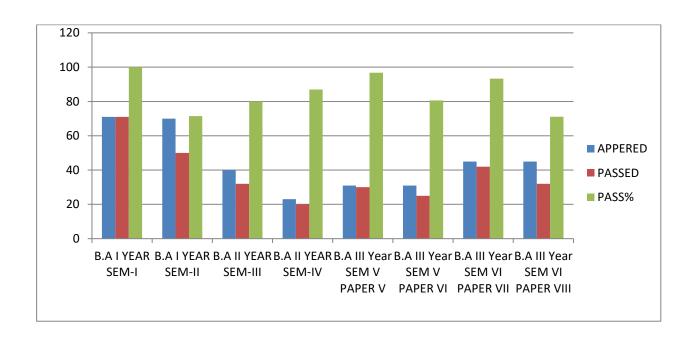
2017-18 Academic Year	B.A I YEAR SEM-I	B.A I YEAR SEM-II	B.A II YEAR SEM-III	B.A II YEAR SEM-IV	B.A III Year PAPER I	B.A III Year PAPER II
APPERED	5	6	5	6	5	5
PASSED	3	5	5	6	4	4
PASS%	60	83	100	100	80	80.00



2018-19 ACD YEAR	B.A I YEAR SEM-I	B.A I YEAR SEM- II	B.A II YEAR SEM-III	B.A II YEAR SEM-IV	B.A III Year SEM V PAPER V	B.A III Year SEM V PAPER VI	B.A III Year SEM VI PAPER VII	B.A III Year SEM VI PAPER VIII
APPERED	21	6	3	3	5	5	5	5
PASSED	12	6	2	3	5	5	5	5
PASS%	57	100	67	100	100	100	100	100



2019-20 ACD YEAR	B.A I YEAR SEM-I	B.A I YEAR SEM- II	B.A II YEAR SEM-III	B.A II YEAR SEM- IV	B.A III Year SEM V PAPER V	B.A III Year SEM V PAPER VI	B.A III Year SEM VI PAPER VII	B.A III Year SEM VI PAPER VIII
APPERED	71	70	40	23	31	31	45	45
PASSED	71	50	32	20	30	25	42	32
PASS%	100	71	80	87	97	81	93	71



#### **ACTIVITIES**

#### **CURRICULAR ASPECTS**

- Semester system with unitized syllabus
- Designing and development of curriculum
- Preparation of annual academic plan in the beginning of academic year
- Seminars, Extension lectures, Guest lectures
- Previous Question Papers
- Students feed back

#### **TEACHING**

- Academic plans
- Synopsis
- Maintaining teaching diaries
- Extension and Guest lectures
- Feed back on teachers and teaching
- Personal counseling minimization of drop outs
- Providing study materials

#### **LEARNING PRACTICES**

- Assignments
- Question bank
- Study material

#### **EVALUATION**

- Slip tests
- Assignments
- Internal assessments
- Students seminars
- Question Answers

#### **EXTENSION**

- Organizing awareness programs for benefit of youth and students
- Debates, Group discussions
- Regular participation clean & green program
- Delivering guest, extension lectures

#### **INFRASTRUCTURE & LEARNING RESOURCES**

- Imparting training to the students creating awareness to utilize library recourse effectively
- Practice books for reading and review competition among students
- Providing material for PG & other entrance test
- Providing modal question papers

#### **STUDENTS SUPPORT**

- Coaching for PG entrance test
- Regular counseling
- Financial support
- Career Guidance
- Effort to solve personal problems of students

#### **STUDENTS PROGRESSION**

- Our Students got opportunities in various fields
- MA Public Administration and other PG courses, B.Ed, LLB, courses
- ➤ Lectures, Teachers, Police department, Group II Officers
- > Teacher training courses
- Social activists
- Govt. services, Private services

#### **ORGANISATIONS**

- Participations of the faculty in the various activities of the college through the concerned committees
- NSS, NCC, Youth Red Cross
- College Administration
- Admission Work

#### **HEALTHY PRACTICES**

- Feed Back
- Assignments
- Question Bank
- Study Material

#### **DEPARTMENT VISION & FUTURE PLAN FOR FIVE YEARS**

- $\checkmark \hspace{0.2cm}$  Introduction of certificate courses on Self Employment courses
- ✓ Collection of regular Feed backs
- $\checkmark$  Continuation of PG Entrance Coaching