



Government Degree College for Women

Wanaparthy-509103, Telangana State

Affiliated to Palamuru University, MahabubNagar

Phone. No:08545-232742 E.Mail.Id:gdcwomenwanparthy@gmail.com

Notice

Date:19-06-2019.

1. Meeting of IQAC: 2019– 2020

The Meeting of the IQAC is scheduled to be held on **20-06-2019** at 2:00 PM in the Principal's Chamber. Hence, all the staff Members are hereby informed to come prepared on the following points without fail.

Agenda:

- Constitution of IQAC Composition as per the New Guidelines.
- Review of IQAC Initiatives / Activities of the Previous Academic Year.
- Review of the DOST on line allotment & Reporting of I year students.
- Review of University Almanac.
- Finalisation of Class Timetables.
- Review of the NSS Activities.
- Constitution of Head of the Departments.
- Constitution of Academic Committees.
- Nomination of the Class Teachers and Class Representatives.
- Continuation of services of the Guest Faculty
- Release of Annual Academic Calendar & Syllabus.
- Maintenance of Academic Records / Registers.
- Preparation of Dept. wise Action Plan for 2019-20.
- Preparation of Students Progression Register.
- Representation of the Staff Members if any for discussion.

Principal

PRINCIPAL

Govt. Degree College For Women
WANAPARTHY Dist.-509 103.

The Meeting was convened on **20-06-2019** under the Chairmanship of the Principal in which all the members are present. The Principal Appreciated the staff for extending their support for successful completion of Previous Academic year. After interactions with all the staff the following Resolutions were taken.

Resolutions :

- It is resolved to continue the existing IQAC Committee for this academic year also with Sri. P. Krishna Murthy, Lecturer in English as the IQAC Coordinator.
- Sri P. Krishna Murthy, IQAC Coordinator, shall circulate the proceedings of the copy to all its members.
- All the staff are instructed to cooperate and coordinate with IQAC Committee and submit a report of all the Activities conducted by their respective Departments regularly.
- The HOD's shall review and prepare the Dept. Wise Quality Initiatives for this academic year.
- The admission Committee shall guide students in exercising web options and take initiative in enhancing the strength.
- Dr. A. Venkat Prasad, Asst. Prof. in Telugu, shall continue as the Academic Co-ordinator.
- All the staff are instructed to follow the University Almanac for Teaching and CCE Academic Calendar in conduct of Events and Activities in the College without fail.
- The drafted copy of the Time Table has been approved and all the staff are instructed to take classes as per the Time Table. The discrepancies if any shall be sorted out by consultation with Academic Coordinator.
- The NSS Programme Officers shall submit the Action Plan for this academic year keeping special focus on Swachh Bharath & Harithaharam and coordinate & conduct all the NSS activities.
- The Constitution of Head of the Departments has been prepared and approved as per the seniority.
- The draft of the Academic Committees Constituted for the academic year 2019-2020 has been approved by the Principal after interaction with all the staff.
- The Class Teachers for each class have been Nominated and approved which shall be circulated & displayed in the Notice Board.
- The Class Teachers in turn shall prepare the list of Student Class Representatives and submit the same to the coordinator.
- Keeping in view of the Work Load of English, Telugu, Computer science and Commerce, it is proposed to continue the services of the Guest Faculty who rendered services during the previous academic year. The honorarium shall be @ Rs.100/- per period and not Exceeding 72 periods per month.
- All the HOD's shall see that all the faculty members maintain all the Registers / Records like Teaching dairy, Attendance registers Annual Plan, Marks registers, etc.


- All the HOD's shall Prepare the Dept. wise Action Plan for 2019-2020 in coordination with their faculty members and submit the same to the IQAC Co-ordinator.
- The subject Lecturers shall circulate the copy of the Syllabus paper wise to the respective students and shall complete the syllabus as per the University Almanac.
- The HOD's shall take initiatives in maintaining the Department Libraries in co-ordination with the Librarian.
- All the class Teachers shall update and maintain the student's Progression Register along with students contact details.

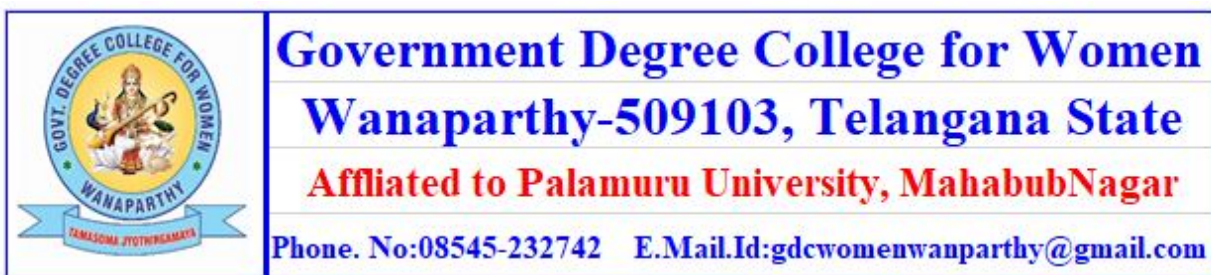


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Action Taken Report

1. As per new guidelines the IQAC composition was constituted under the chairmanship of the Principal with consensus of all the staff.
2. All the initiatives and activities of the previous Academic year 2018-19 were Categorically reviewed thoroughly.
3. Reviewed the DOST online allotment and reporting of the first year UG students under the supervision of the Academic coordinator.
4. Reviewed the University Almanac for teaching and CCE Academic calendar for the conduct of all kinds of activities in the college.
5. Finalized the college timetable for the conduct of classes for all groups of all years with out any clash in the better aspect of imparting education.
6. NSS activities and the action plan were reviewed for this Academic year with the specificness of the activities to be conducted by the NSS Programme officers.
7. The constitution of heads of the Departments has been prepared and approved As per the seniority.
8. Constituted the Academic committees for the Academic year 2019-20 after The approval done by the Principal.
9. Class teachers and class representatives were nominated for the better essaying out Academic activities in the college.
10. Keeping in view of the workload, the Guest faculty services in English, Telugu, Commerce and Computer Science subjects were renewed for continuation.
11. Annual Academic Calendar and syllabus for the academic year 2019-20 was released.
12. Maintained the Academic records registers was done by all the Departmental in charges timely.
13. Departmental wise Action plan for 2019-20 was prepared properly.
14. Students Progression Registers along with the students contact details were prepared.
15. Reviewed the completion of the syllabus as per the Action plan and Academic plan.


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Notice

Date: 15-07-2019.

2. Meeting of IQAC: 2019– 2020

The Meeting of the IQAC is scheduled to be held on **17-07-2019** at 2:00 PM in the Principal's Chamber. Hence, all the staff Members are hereby informed to come prepared on the following points without fail.

Agenda:

- Review of Even Semester Results of 2018-2019 class wise, subject wise and Lecturer wise.
- Identification of slow Learners and conduct of Remedial Classes.
- Finalization of GE & SEC Papers and Conduct of teaching periods for GE & SEC Papers.
- Review of the NSS, Departmental and other activities taken up till date.
- Action Plan Proposals from NSS for Conduct of NSS Golden Jubilee Celebrations.
- Proposals for conduct of Awareness Programmes, Celebration of Relevant International & National Days of Importance.
- Constitution of Students Union Council.
- Nomination of Special Fee Committee & Restructured Courses Fee Committee.
- Circulation of Nominal Rolls of I year students.
- Construction of Water Sump and repair of drainage pipe line.
- Construction of Rain Water Harvesting Tank near the main building.
- Representation of the Staff Members if any for discussion.

Principal

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The Meeting was convened on **17-07-2019** under the Chairmanship of the Principal in which all the members are present. The Principal after interactions with all the staff has approved the following Resolutions.

Resolutions :

- Appreciation of students who secured SGPA 10.
- Though the Overall Out Going Batch Pass Percentage is 65% some Groups have got below 60%. Hence it is Proposed to Keep Target of 75% for each Group for the next Academic Year.
- All the faculty members are instructed to identify the reasons for not getting 100% results in their respective subjects and chalk out strategy to achieve cent percent result.
- It is proposed to identify the slow learners and take initiatives to enhance their performance.
- The GE & SEC Papers for the ODD Semester have been finalized and lecturers for dealing these papers have been allotted to Conduct teaching periods for GE & SEC Papers.
- The class teachers shall create awareness about the GE & SEC papers its importance in declaration of the End semester Result.
- It is proposed to encourage students in participating in Social Outreach programmes through NSS.
- The NSS programme Officers are instructed to submit the action plan for this academic year and conduct regular NSS Activities within & outside the Institution.
- The HOD's of all Departments are informed to prepare an action plan for conduct of awareness Programmes & celebration of International & National Days relevant to them or of interest.
- All the class teachers are instructed to submit the names of student Class representatives at the earliest.
- The teaching faculty are informed to submit the proposals of student names for the Constitution of Students Union Council.(as per the existing draft nomenclature approved in the last academic year.
- All the Teaching staff shall discuss and submit proposals of student Nominees for the above Council to the Principal for final approval.
- The class Teachers of I year are informed to circulate the Nominal Rolls among the Students and a copy shall be displayed in the Notice board.
- It is proposed to conduct I Internal Examinations as per the schedule of University almanac and post the marks in time in the University site after valuation.
- The HOD's are informed to regularly monitor the Coverage of syllabus of their respective faculty for better performance of the students.
- As per the request of certain lecturers, all the staff shall insist the students in wearing of Student Identity Card regularly on all working days.
- It is unanimously proposed to construct Rain harvesting tank near the bore point to avoid water scarcity during summer.



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Action Taken Report

1. Even semester results of 2018-19 were reviewed clearly class wise, subject wise and Lecturer wise.
2. Identified the slow learners in each class and in each subject conducted the remedial classes for the slow learners.
3. Finalized the GE and SEC papers and conducted the teaching classes for the successfully.
4. Reviewed all the NSS , Departmental and other co-curricular activities taken up till date.
5. Action plan proposals were prepared by the NSS POs for the conduct of NSS activities regular and special camps. Conducted NSS Golden jubilee celebrations.
6. Proposals were prepared for the conduct of Awareness programmes celebrations of relevant International and National Days of importance.
7. Student's union council was constituted.
8. Special fees committee and Restructured course fees committee were nominated.
9. Nominal rolls of first year admitted UG students were circulated for the maintenance of relevant records such as attendance registers, Marks registers and others.
10. Water sump was constructed and the drainage pipe line was also repaired.
11. Rain water harvesting tank was constructed near the main building as a part of conservation of rain water.
12. Coverage of syllabus in all the subjects was monitored.
13. Wearing of Identity card was regulated.
14. Internal exams were conducted as per the University Almanac.


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Notice

Date:10-09-2019.

3. Meeting of IQAC: 2019– 2020

The Meeting of the IQAC is scheduled to be held on **11-09-2019** at 2:00 PM in the Principal's Chamber. Hence, all the staff Members are hereby informed to come prepared on the following points without fail.

Agenda:

- Review of students attendance & syllabus Coverage.
- Posting of I Internal Examination Marks in the PU Website.
- Conduct of Practical along with theory classes.
- Proposals for Students Study Projects under Jignasa Scheme.
- Proposals for utilization of Special Fee Fund.
- Conduct of Extension / Guest Lectures by eminent persons.
- Representation to the MLA for sanction of Funds for construction of Water Sump and drainage pipe line near the new Main building.
- Circulation of Paper Wise Syllabus of AECC, SEC & GE and study material to the students.
- Enhancement of wages for Class IV Contingent employees.
- Preparations of students for Yuvatarangam Competitions in Literary, Cultural, Fine Arts, Games & Sports.

Principal

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The Meeting was convened on **11-09-2019** under the Chairmanship of the Principal in which all the members are present. The Principal after interactions with all the staff has approved the following Resolutions.

Resolutions :

- The staff are instructed to take all initiatives to enhance the student's attendance to the classes.
- All the Lecturers must Post I Internal Examination Marks in the PU Website.
- All the Lecturers must Conduct Practical along with theory classes and complete Practical syllabus also as per almanac.
- The staff are instructed to circulate the Syllabus of the Papers and Model Question Paper and display the same in the department Notice Boards.
- All the HOD's are instructed to encourage students for participation in Student Study Project under Jignasa Scheme.
- All the HOD's are informed to instruct faculty members allotted AECC, SEC & GE Papers to take classes and complete the syllabus.
- All the HOD's are informed to submit Proposals for utilization of Special Fee Fund for sanction of special fee funds for enhancement of their departments at the earliest.
- It is proposed to enhance the wages of the class IV contingent employees.
- All the HOD's are informed to update all the Records /Registers / documents and get signed by Principal.
- It is proposed to conduct Clean and Green Programme in all the Laboratories & Department Rooms.
- All the HOD's are informed to take Initiatives in conduct of atleast one Extension Lecture per semester.
- The Lecturers incharge of Cultural, Literary, Fine Arts & Sports Activities are instructed to prepare the students for Participation in District Level / State Level Yuvatarangam Competitions.



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Action taken Report

1. Reviewed the student's attendance to the classes.
2. Reviewed the coverage of syllabus.
3. First Internal examinations marks were posted in the University site.
4. Conducted the Practical classes along with the theory classes.
5. Prepared and submitted the proposals for students study projects under Jignasa scheme.
6. Sought proposals for utilization of special fees funds.
7. Conducted the extension and Guest lectures by the eminent and prominent persons in the various subjects.
8. Submitted the representation to the MLA for sanction of funds for construction of water sump and drainage pipe line near the new building.
9. Circulated the paper wise syllabus of AECC, SEC and GE and study material to the students.
10. Enhanced the wages for class IV contingent employees.
11. Prepared the students for Yuvatharangam competitions in literary, cultural, Fine Arts, Games and Sports.
12. Clean and Green Programme in all the Laboratories and Departments was conducted.


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Notice

Date:22-01-2020.

4.Meeting of IQAC: 2019-2020

The Meeting of the IQAC is scheduled to be held on **23-01-2020** at 2:00 PM in the Principal's Chamber. Hence, all the staff Members are hereby informed to come prepared on the following points without fail.

Agenda:

- Conduct & Updation of Internal Marks in Registers.
- Review of activities conducted till date.
- Review of the TSKC activities
- Status of Construction of New Class Room.
- Status of Completion of Syllabus
- Allocation of Special fee Funds for Utilization under different heads.
- Proposals for purchase of Audio-Visual Equipment & Teaching Aids.
- Updating of all Registers, Records & documents.
- Conduct of career Guidance Classes
- Proposals for Inclusion of Courses in DOST Website to enhance college Admission strength.
- Representation of the Staff Members if any for discussion.

Principal

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The Meeting was convened on **23-01-2020** under the Chairmanship of the Principal in which all the members are present. The Principal after interactions with all the staff has approved the following Resolutions.

Resolutions :

- The Principal appreciated the efforts of all the staff in conduct of all curricular & extracurricular activities.
- It is proposed to conduct special classes for developing Basic skills in computer through TSKC
- It is proposed to identify all the Slow Learners and failures subject wise and conduct remedial classes to improve the results.
- All the staff are advised to post the marks of I Internals in the Marks Register and Post the Same in PU Site.
- The EWIDC Engineer have submitted Plan for Construction of New Building under RUSA 2.0
- All the HOD's are advised to monitor the completion of syllabus as per the academic schedule of their faculty members.
- All the HOD's are informed to submit proposals for utilization of Special Fee Fund.
- It is Proposed to purchase a new Public Address system for the new building as per the proposal of the faculty members.
- All the HOD's are informed to monitor the update off all the records and registers of their faculty members.
- It is Proposed that staff members visit various Junior Colleges for admission campaign.
- It is Proposed to conduct Career Guidance Classes whenever possible.
- It is proposed to make request for including MPC TM and B.Com. Gen., BA HEP UM & B.Com. Gen. UM in DOST.
- It is proposed to create Awareness among the students to utilize the water resources carefully as the ground water level is going down.

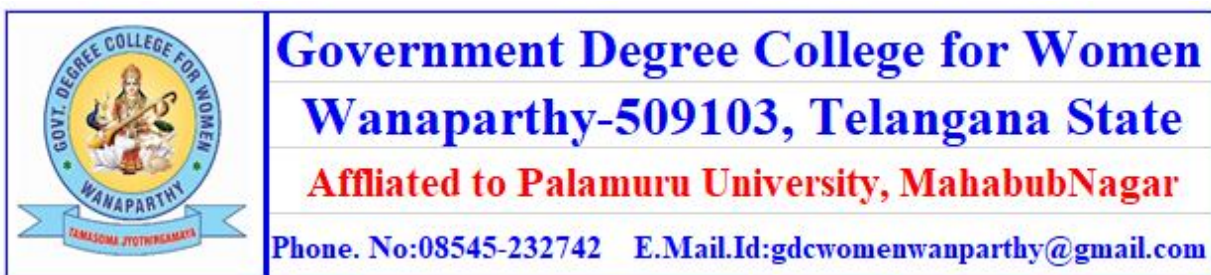


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Action taken Report

1. Updated the Internal marks registers.
2. Reviewed of all activities conducted till date.
3. Reviewed of the TSKC activities.
4. Status of the construction of new class rooms was reviewed.
5. Status of the completion of syllabus was reviewed.
6. Allocated the special fee funds for utilization under different heads.
7. Sought the proposals for purchase of Audio- visual equipment and Teaching aids.
8. Updated successfully all the Registers, Records and documents.
9. Conducted successfully the career guidance classes to the students.
10. Proposals for inclusion of courses in DOST website to enhance college admission strength were sent.
11. Conducted Awareness among the students to utilize the water resources carefully.
12. Admission campaign by the staff members in the various junior colleges near by was conducted for the UG admissions.


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Notice

Date:02-03-2020.

5. Meeting of IQAC: 2019-2020

The Meeting of the IQAC is scheduled to be held on **03-03-2020** at 2:00 PM in the Principal's Chamber. Hence, all the staff Members are hereby informed to come prepared on the following points without fail.

Agenda:

- Review the activities of Previous meeting and Updating of College Website.
- Review of ODD Semester Examination Results Group /Subject/ Lecturer Wise.
- Preparation and submission of IIQA with in the due date.
- Progress of the SSR for NAAC 3rd Cycle of A&A.
- Distribute and explain certain formats of IQAC for NAAC purpose
- Feedback submission and Evaluation.
- Proposals for conduct of Alumni Meetings.
- Proposals for New Courses to be introduced for 2020-2021.
- Faculty to be nominated for OC, RC and other FDPs.
- Proposals from Departments for Collaborations / MoUs.
- Organization of Health initiative camps.
- Career Guidance & Counseling.
- Preparation and Submission of AQAR 2019-20.
- Annual Curricular Plans and Departmental action plans.
- Academic records.
- Updating & Submission of AISHE
- Visiting of Local Junior colleges as a part of campaign to enhance the admissions for the next academic year.


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The Meeting was convened on **03-03-2020** under the Chairmanship of the Principal in which all the members are present. The Principal after interactions with all the staff has approved the following Resolutions.

Resolutions :

1. Review of the present status of data collection with supporting evidence to prepare and submit the report to IQAC .Website to be improved time to time.
2. To speed up the SSR Preparation for NAAC 3rd Cycle of A&A
3. To distribute and explain certain formats of IQAC for NAAC purpose
4. Collection of Feedback forms and Evaluation is exercised by IQAC
5. Proposed to convene an Alumni Meeting on Second Saturday atleast twice in a academic year.
6. Request for Inclusion of MPC TM & BA & BCOM Urdu Medium Section & Enhancement of Seats for Existing Life Sciences Courses for next Academic year.
7. Faculty to be nominated for OC, RC and other FDPs
8. Department HOD's to prepare Proposals for Collaboration/MoUs with other Institutions.
9. Organization of Health initiative –Bhagya as per schedule
10. Through the Career Guidance & Counseling PG Entrance is to be adopted.
11. Preparation and submission of of Academic Calendar for the year 2020-21
12. Preparation and Submission of AQAR 2019-20
13. Teaching Staff to complete the Annual Curricular Plans and Departmental action plans.
14. All the staff members are instructed to maintain and keep update all the Records & Registers like Teaching diaries, student's attendance Register, Annual Plan, Marks registers, etc.


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Action Taken Report:

- Reviewed the activities and website as per resolutions made in the meeting.
- Discussed the progress of the SSR criterion wise for NAAC 3rd Cycle of A&A.
- distributed and explained certain formats of IQAC for NAAC purpose.
- Feedback forms collected and Evaluation is not exercised by IQAC due to lockdown.
- Alumni Meeting is not held due to Lockdown.
- Proposals sent to CCE for New Courses to be introduced in next Academic year.
- Faculty is nominated for OC, RC and other FDPs
- PG Entrance is not adopted due to Lockdown.
- Preparation and submission of Academic Calendar is completed.
- Preparation and Submission of AQAR 2019-20 not done, due to lockdown.
- Annual Curricular Plans and Departmental action plans are completed by the departments.
- Department wise Academic records are maintained very well.
- The Updation of AISHE formats has been completed on 13-03-2020.


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