



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT DEGREE COLLEGE BODHAN
Name of the head of the Institution	S Rangarathnam
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08467-295774
Mobile no.	9440481774
Registered Email	gdcbodhan@gmail.com
Alternate Email	gdcbodhaniqac@gmail.com
Address	Rakasipet, Bodhan(M), Nizamabad Dist. Pin - 503185
City/Town	Bodhan
State/UT	Telangana
Pincode	503185

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	K. Bharath Raj
Phone no/Alternate Phone no.	08467295774
Mobile no.	9346674613
Registered Email	gdcbodhan@gmail.com
Alternate Email	kbrajul11@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/14331.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/17726.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.1	2007	31-Mar-2007	31-Mar-2012
2	C	1.9	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	03-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Workshop on NAAC	17-Jan-2019 1	33
Academic Audit	05-Jul-2018 1	33
Orientation programme	04-Aug-2018 1	55
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Degree College Bodhan	Workshop	Indian Academy of science	2018 3	100000
Govt. Degree College Bodhan	Other office expansive	state govt.	2018 365	279330
GOVT DEGREE COLLEGE BODHAN	Jignasa	STATE GOVT	2018 30	3000
GOVT DEGREE COLLEGE BODHAN	Strengthening of Infrastructure	STATE GOVT	2018 90	385000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Orientation Programme for 1 Year Students
- Encouraging staff and students to participate in Haritha Haram Swachh Bharath.
- Encouraging faculty to conduct Workshop and Student Seminars.
- Conducting Academic Audit at the end of the

academic year • Guiding the faculty in formulating Cocurricular and Extra Curricular activities. • Audit of the financial records of the institute • IQAC act as catalyst between principal and various committees of the college.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Induction programmes	1. Faculty wise induction programmes were held for students along with their parents
2. Faculty Immersion programme	2. Newly appointed/transferred faculty were oriented towards vision , mission and work culture of the college
3. Departmental orientation	3. All the departments have interface sessions with their students to highlight the renewed curriculum, the electives offered and exam schedule.
4. Faculty wise orientation on examinations	4. The exam branch members held orientation programmes faculty wise to explain the exam rules and regulations.
5. Bridge Course	5. Bridge Course was conducted to the B.com 1st year Students
6. Seminars, Workshops, Guest lectures, Training programmes	6. faculty members were participated in various short term training programs and workshops.

[View File](#)

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

11-Feb-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute is affiliated to Telangana University and follows the curriculum prescribed by the university in a systematic way: Before the start of every academic session, Principal along with Vice- Principal conducts an IQAC meeting with Heads of all the Departments and finalize the Academic Calendar in alignment with the university schedule. Subjects are allocated to the faculties based on their subject expertise and interests well in advance. Time table for every semester is prepared by the respective Time Table coordinators of various departments in consultation with the HODs and the load distribution is informed to the Principal. The university provides the syllabus with evaluation schemes and course objectives for every course. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Course Objectives and Course outcomes of the subjects in accordance with the university prescribed syllabus are decided by the respective subject in charge in consultation with the HOD.

Teaching plan and the assignments for the semester are prepared by the respective subject in charge before the start of the new semester. Depending on the evaluation scheme, two class tests for 40% and 80% syllabus are conducted per semester taking in to consideration the COs defined for each course to evaluate the students. The result analysis of the internal assessment is done and proper measures are incorporated to improve the performance by arranging remedial classes for the weaker students and giving additional assignments/tasks to the brighter students. Course files are maintained by faculty members which contains Academic calendar, Individual timetable, Teaching plan, Assignments, Class test question papers, University question papers, question banks, Quiz, Performance details etc. Remedial classes are conducted for slow learners. In addition to traditional teaching methods, video lectures, PowerPoint presentations, projects, case studies, surveys etc are being conducted. Guest lectures are regularly arranged to bridge the gap in the prescribed curriculum. An IQAC meetings are conducted every month in the academic year. At the end of every semester course exit feedback is taken from the students and analyzed for proper measures. The faculty in charge maps the course outcome with the program outcomes to ensure the attainment of the curriculum. Special emphasis is given on the development of the overall personality of the students through the conduction of various personality development programs. Students are encouraged to participate in NSS and other social activities so as to enable them to be socially responsible citizens. Seminars, value added courses and field visits are arranged to enrich the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in Electrical appliances	nil	07/08/2018	7	Self employment	Learners can do electrical works at home and shops
Beautician courses	Nil	30/10/2018	6	Self employment	Providing Basic Knowledge on

Hand stretching course	Nil	31/10/2018	2	Self Employment	beautification Providing Basic Knowledge of stretching in home
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Maths Physics Chemistry E/M	01/07/2018
BSc	Botony Zoology Chemistry E/M	01/07/2018
BCom	General E/M	01/07/2018
BA	Economics History Pubilc administration T/M	01/07/2018
BA	Economics History Political Scienc E/M	01/07/2018
BA	Economics Public Adminstration Political Scienc T/M	01/07/2018

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Maths Physics Chemistry E/M	01/07/2018
BSc	Botony Zoology Chemistry E/M	01/07/2018
BCom	General E/M	01/07/2018
BA	Economics History Pubilc administration T/M	01/07/2018
BA	Economics History Political Scienc E/M	01/07/2018
BA	Economics Public Adminstration Political Scienc T/M	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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00	08/01/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Chemistry	32
BSc	Botony	24
BA	Economics	30
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback form/formats are designed for the stakeholders. This includes faculty feedback, alumina feedback, student feedback, course exit survey, and parent feedback etc. Faculty feedback from the students for the respective course is taken twice in a semester on various teaching/learning aspects and it is analyzed by the HODs and corrective measures if any, are informed to the respective faculties for further improvements. Course exit feedback and program exit feedbacks are taken to analyze the understanding capability of the students. Feedback about the infrastructural facilities is taken from the final year students at the end of the program for improving the lab facilities, if any. The feedback so obtained is analyzed for further improvement. Feedback from the parents is taken by interacting with them during Parent Teacher Meet. Feedback is taken from alumni for suggestions or improvements in the curriculum. Feedback from the final year students are taken for their suggestions in improving the curriculum. Feedback from faculties is also taken for their suggestions in syllabus revision and evaluation of the students. Feedback is also collected from the companies. This feedback is discussed in meeting of training and placement cell. Library has pre-designated feedback forms which are kept on the circulation counter and open to fill up by any user as per their wish. We have also installed a suggestion box which is accessible to all the stake holders so that they can give their feedback/ suggestions for improvements, if any. Feedback team conducts the exercise of student feedback every year. We have a system of taking feedback from students on infrastructure and also subject wise teachers. This is a feedback on 4point scale, which measures parameters like Subject knowledge, Expression, Teaching aids used methodology etc. which is analyzed by our management for taking appropriate decisions for improving the infrastructure and also quality of teachers. The alumni feedback and exit feedbacks are taken from all students. From these forms we are able to make out whether the proper teaching learning process is in place. Also, this process enables the institute to improve in the areas where ever necessary. Every semester junior faculties evaluation is processed</p>

by senior faculties, subject experts and inform to the faculties for enhancing their skills. The feedback is key tool which triggers in continuous improvement in the quality of education. The feedback is taken from students in order to analyze and implement as per their needs. Also, feedback is taken from experts and external examiners on quality of our students. Based on the faculty feedback the probationers and regular faculty are counseled for the lacunae. Based on the above feedbacks and suggestions received we take corrective actions to complete the loop.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	ALL	212	104	104
BCom	ALL	300	65	65
BA	ALL	185	127	127

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	295	38	33	4	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
37	37	4	3	0	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute wherein each class students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counseled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counseled till they

have passed the course. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents mentor meetings. The mentor is also responsible to provide counseling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counseling and support by a professional counselor. A large number of students who perceive the professional course are quite focused, still they may fall short of score to be promoted to above sections. Such students are given counseling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in cocurricular and extracurricular activities. The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contacts the parents and educates them, if required about their wards performance, and the academic programs of the college as well as the support system and the monitor system the student and parents. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding his/her candidature in the campus placement and provides remedial coaching

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
792	37	25:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	5	0	28	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	S Rangarathamm	Principal(in-charge)	State awards to Meritorious Teacher 2018
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	441,458,468,445,467	2018-19	18/04/2019	07/08/2019
BCom	401,405	2018-19	18/04/2019	07/08/2019
BA	129,352	2018-19	18/04/2019	07/08/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has a college level Exam committee and a department level internal exam committee. The exam committee works under the supervision of the

Head of the institute. The institute exam committee takes the overall responsibility of conducting the end year examination and the evaluation process of answer sheets and preparing the results. Every department has an internal exam committee responsible for the preparation of Timetable, setting of the question paper, declaration of the results of internal tests. After evaluation of internal tests, the answer sheets are shown to the students for any grievances. The grievances of the students are considered and looked into at the department level. The average of the two internal tests are considered for the internal assessment marks. The main reforms initiated by the exam cell committee is the timely declaration of the results and the moderation of the question papers. For the continuous evaluation process, internal tests, assignments, quiz, presentations, lab work, seminars etc are taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, selflearning initiative, conceptual understanding, punctuality and attendance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the start of every academic session, Principal along with the Vice Principal conducts an IQAC meeting with Heads of all the Departments and finalize the Academic Calendar in alignment with the university schedule. College academic calendar is designed considering all events in accordance with the University academic calendar. In all 30 weeks are planned which mainly include commencement date, closing date of the term, dates of internal tests I and II, college festivals, submissions, oral / practical exams etc. Schedule for internal exams and tentative dates for University theory and practical exams are displayed in academic calendar. Curricular and extracurricular activity dates, exam schedules and other activity dates are displayed in the academic calendar. Academic monitoring cell is responsible for ensuring proper academic calendar and teaching learning process. It monitors all parameters right from attendance, (75 attendance is mandatory as per University rules), assignments, practical's / labs, internal tests. List of defaulter students is notified fortnightly and the parents are informed. Teachers are supposed to maintain course files of their subjects. All assignments are given in first two weeks, so that students can plan and complete the assignments in time. Parent teacher meeting date is also mentioned in the academic calendar. Faculty conducts lectures and practical's as per the timetable in alignment with the academic calendar. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/9715.doc>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
129,352	BA	All	66	43	65.1
401,405	BCom	ALL	99	41	41.4
441,445,468,458,467	BSc	ALL	72	16	22.2

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=113&id=1443>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on advances in Modren Biology	Botony Zoology	25/07/2018
Workshop on NAAC	IQAC	17/01/2019
Workshop on Computer Science	Computer Science	02/04/2019
Workshop on Instrumental techniques in chemical analysis	Chemistry	02/04/2019
Dynamic Banking insurance	Commerce	16/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	10/01/2019	00
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	000	00	00	23/01/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	00	0	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	000	00	2018	0	00	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2018	0	0	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	0	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Telangana ku Haritha Haram	NSS	4	180
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
JIGNASA	State Toper	Telangana Govt.	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharath	NSS	Cleaning the Campus	4	180
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Yuvatharagam	Students	District Resource Center	6
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	02/01/2019	24/01/2019	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	03/01/2019	00	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing

Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
00	Partially	00	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3134	452178	0	0	3134	452178
Reference Books	3241	709525	0	0	3241	709525
Journals	7	3593	0	0	7	3593
Others (specify)	2	70000	0	0	2	70000

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	01/02/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	56	2	54	0	0	2	54	4	1
Added	0	0	0	0	0	0	0	0	0
Total	56	2	54	0	0	2	54	4	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4.2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Modes of vibrations

https://www.youtube.com/watch?v=50_TY-aXouk

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.28	1.28	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratories, library and computers are upgraded as per the guidelines of syllabus issued by Telangana University. A central purchase committee invites the application for laboratory equipment up gradation, repair and maintenance. Library invites the book and journal requisition from all the faculties for various subjects in the curriculum. A central library committee is formed to address the various issues and smooth functioning. Number of computers on the campus are as per the student's ratio and guidelines of UGC. Computers, internet service, browsing center is maintained by system administrator and IT facility maintenance in charge. Cleanliness and hygiene are maintained in classrooms and all the places through housekeeping staff. Sports complex is open to all the students. Facilities are available for various sports and is maintained by sports facility in charge. Various competitions and Annual Sports Events are organized in sports complex facility. Annual budget is allocated for the purchase, repair and maintenance and housekeeping facility. Budget is approved after scrutiny and approval of board of governance.

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/20463.docx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Telangana State SC ST BC Minority scholarships	605	5218990
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	23/10/2018	271	All Department
Bridge course	18/09/2018	72	Commerce department, Economics

			department
Soft Skills	03/10/2018	85	English Departments
Personal counseling Mentoring	04/08/2018	182	All departments
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Telangana Skills and knowledge center TSKC	30	65	30	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	21	BA, B.Com and B.Sc	Commerce, Economics, Telugu, Hindi, English, History, computers	TELANGANA UNIVERSITY, OSMANIA UNIVERSITY	MA, MCOM, MSC, B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
15th August Celebration	College Level	205
26th January	College level	188
College day	College Level	222
Welcome/Farewell parties	Course wise	237
Yuvatharangam	College Level	92
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	0	National	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has academic and administrative bodies involving student representatives from each class. Final year student representative will be selected as student secretary. The institution gives opportunity to student representatives for smooth conduction of various activities organized in and outside the campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

110

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association meeting is conducted in the month of December every year. The alumni association plays an important role in the activities of College. The Alumni are the strong and important stake holders and are also the members of College Development Committee. Thus, they are a part of important decisions taken for the development of the college. The alumni encourages the students to excel academically by giving cash rewards to the meritorious students. The academic progression of the students is also encouraged by supplying PG Entrance study material and extending financial support. The alumni also supports in maintaining clean, green and eco friendly campus

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Govt. Degree College has introduced the concept of Leadership Circles from the year 2014 15 and has innovated upon it in order to make it more effective. To empower all the employees and students this novel idea was conceptualized by the Staff Council. The leadership concept permeates from the Principal to the students who also take up this important responsibility so that the entire process works like a circle with the individual onus on each working to the institutions advantage. The Head of the Institution has a circle of leadership with him, referred to as the Principal's Leadership Circle (PLC). The PLC is responsible for providing strategic leadership and tactical guidance including budgeting and resource planning. All the Heads of Teaching Departments and Departments like Examinations, Student Activities etc form the Principals Leadership Circle. The group provides operational direction to the College. The College does have a designated Vice Principal and in the absence of the Principal, VicePrincipal take charge of the Principals office. Each of the heads, in turn, have their Leadership Circles, comprising members of the department. These Leadership Circles are responsible for planning and execution at the department levels. When a Head is absent, the charge is taken by one of the members of the Leadership Circle by rotation. Each teacher forms a leadership circle with student leaders in the Class which s/he is incharge of as a mentor. Similarly, in the Student Activities Department, Faculty Mentors in charge of student clubs have the office bearers of these clubs in their leadership circle. In turn, these student leaders have other students in their circle. Each Leadership Circle functions with a high degree of independence. Yet, they are also interdependent collaborative units, which support each other to deliver value to our stakeholders. Any member of the College can share her feedback, idea or opinion on critical issues with the respective Leadership Circles and this helps problems to be addressed at the lowest possible level. A second practice is the conduct of Open Houses by the Principal, during which all stakeholders are free to publicly ask any questions or articulate any concerns.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Telangana University and follows the curricula prescribed by the Telangana University for all the courses offered and as such it has a limited role in the framing of the curriculum. The revision of syllabus takes place every 3 years. In addition to the syllabus we believe in holistic development of the students.
Teaching and Learning	The IQAC has frequent interactions with Heads of the Departments to evaluate the teaching learning process of the institution. The AA Cell also provides

inputs to improve this based on the routine audits. The attempt is to constantly improve teaching methodologies, class room atmosphere, and exam results. Targets are also set for each department on the number of seminars/workshops to be attended by the faculty members and the number of papers to be presented etc. All these contributed to the improvement of quality in the teaching learning process

Examination and Evaluation

Headed by a Coordinator, the College Examination Cell takes care of all work related to the examination, including the coordination with the affiliating university. The college follows the examination and evaluation system prescribed by the affiliating university. Procedures are also in place to communicate effectively to students about the university examination schedule, the pattern and scheme of examinations etc. The performance of students is also monitored by the class mentors and students are told about the areas in which they need to make improvements, thereby emphasizing on the aspect of leadership at all levels. Internal exams are conducted as per schedule and minimum attendance requirements are strictly enforced.

Research and Development

Research Committee, headed by a Coordinator, administers the promotion and operation of research activities in the College. The Faculty members and students of the college are encouraged to attend international and national workshops/conferences and present research papers. Certain financial support is provided for such activities Faculty members are also motivated and encouraged to offer their expert services as resource persons, subject experts and chairpersons. Onduty leave is provided to faculty members who attend workshops and seminars. Library and laboratory facilities are upgraded by adding new learning resources and instruments.

Library, ICT and Physical Infrastructure / Instrumentation

The Library Committee which consists of faculty members assists the Librarians in ensuring the development of the library by recommending books, journals, magazines etc. The library provides internet access to both the

students and the staff members. It also extends reprographic services to students. The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities. The students have access to WiFi.

Human Resource Management

The college has a well defined, fair, nondiscriminatory HR policy for its employees. It accords top priority for staff development and organizes orientation programme for them conducted by external resource persons at the beginning of every academic year. Regular training programmes/guest lectures are also organized for the teaching faculty on various subjects pertaining to teaching methodologies, classroom management, teacher development etc. All these help in enhancing the quality of teaching learning process and in creating conducive atmosphere for team work.

Industry Interaction / Collaboration

The college has invited experts from the industry to deliver guest lectures and also has given projects to students which require interaction with the industry. Different departments have taken their students on industrial visits to give them a practical exposure. The Placement Cell of the college facilitates internship and placement with the leading industries for students. The cell also arranges regular training sessions on interview skills, resume writing etc. by industry experts.

Admission of Students

Admission to various courses offered by the institution is according to the norms of the affiliating University. The college has an admission committee consisting of members from every department to help with the admission process. The college has a totally transparent admission procedure. The admission notification is notified in local news papers about the courses offered, eligibility criteria etc. Then

the applicant's choice of the course, he/she can fill and submit the form with the requisite documents. Selection is based on merit and once the applicants are informed of their selection, they are asked to meet the Principal and confirm their admission by paying the fee. A notable feature of the admission process is that the Principal meets all the students along with their parents individually, without which the admission is not given. This helps the college in getting to know the parents and for the parents, it is a kind of affirmation that they receive from the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	students admissions are taking from online Dost 2018-19 website
Examination	students internals marks and examination fee details are entered directly by online process in Telangna univarsity website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	00	0	0	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	00	00	01/01/2019	31/01/2019	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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00	0	01/01/2019	30/01/2019	00
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	28	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All state government welfare schemes are applicable like EPF facilities, Gratuity and Maternity Leave etc.	All state government welfare schemes are applicable like EPF facilities, Gratuity and Maternity Leave etc.	PostMetric, Central scholarship and merit cash benefits

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute conducts Both internal and External audit every year during the month of March/April. Internal Audit is done by IQAC Committee of our college. External audit is done by visiting committees from O/o Regional joint director, Warangal and O/o Commissioner of Collegiate education, Telangana.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	No		Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parentteacher meeting is conducted every year during admission of student. Parent meet is also organized for informing parents.

6.5.3 – Development programmes for support staff (at least three)

All state government schemes are applicable like Study leave to pursue Ph.D. Staff are encouraged to attend Refresher courses, Orientation courses for Faculty development(CAS). Staff are encouraged to participate and present papers in seminars and workshops.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Establishment of English language lab. 2. Construction of Additional class rooms. 3. Purchase of library books to strengthen Library 4. Purchase of lab material to strengthen Labs 5. To arrange mineral water plant(RO) for drinking water.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Academic Audit	05/07/2018	05/07/2018	05/07/2018	33

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization	16/12/2018	04/04/2019	166	151

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Huge plantation drive was conducted and planted saplings. Telanganaku Haritha Haram and Sachha Bharath programmes were also conducted. Rain water harvesting pits were constructed. Campaign against use of Plastic bags was also taken up.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	20
Scribes for examination	Yes	2
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/06/201	1	Observanc	Awareness	51

			8		e of World Environment Day	on protecting our Environment	
2018	1	1	02/07/2018	6	Haritha Haram	Plantation	165
2018	1	1	29/08/2018	1	Telugu Basha dinotsavam	Significance of Telugu language mother tongue of the state	218
2018	1	1	09/11/2018	1	Urdu Day	significance of Urdu Language	103
2019	1	1	24/01/2019	2	Swachh Bharat	Cleanliness of the College campus	173

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College brochure	10/07/2018	A handbook containing code of conduct is circulated among students (stake holders of the college)

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Telangana Formation Day	02/06/2018	02/06/2018	43
Celebration of Independence Day	15/08/2018	15/08/2018	222
Celebration of State festival Bathukamma	19/09/2018	19/09/2018	155
Observance of Rashtriya Ektha Diwas	31/10/2018	31/10/2018	183
World AIDS Day	01/12/2018	01/12/2018	57
Celebration of Republic Day	26/01/2019	26/01/2019	268

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Haritha Haram - Plantation and adoption of saplings in campus.
2. No Plastic Campaign Clay Ganesh idols campaign.

3. Swacch Dhoots - Campaign by students on Swacch Bharat

4. Rain water harvesting is adopted.

5. Ecoclub conducting programmes to sensitize the students on environmental issues

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(i) Financial Assistance to the needy students from the students contribution Helping Hands. (ii) Adoption of social welfare hostels and provided academic assistance by the college students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/12623.docx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Degree College, Bodhan's vision, 'To carry out with a vision of transforming the learners into becoming committed citizens of the country. To disseminate knowledge through value based education and make all students globally competent and equipped with leadership qualities. To provide quality education to all the sections hail from the society.' The classes are interactive with a constant endeavour to train students for the global challenges which lay ahead of them. It's not just the use of technology which is the focus, but a clear analysis and understanding of the outcomes of the teaching learning process which takes precedence here. This gives the teachers a clear idea of how, where and when the entire process is heading and how the students are going to benefit from it. The feedback mechanisms, constant brainstorming among colleagues to improve the class quality, inputs from the Student Council and individual students, parent inputs and alumni interaction too go a long way in ensuring that only the best education model is available to students. The right mix of experience and youth among the teachers and absolute parity when it comes to a blend of male and female teachers imparting top notch education, makes the college the ideal choice around thousand students who study here. Student experience is of paramount importance to every member of the teaching fraternity and the college management too shares the same viewpoint. The students would vouch for the fact that there is an adequate mix of rules with fun, freedom with restriction and congeniality with control.

Provide the weblink of the institution

<https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=113&id=1087>

8. Future Plans of Actions for Next Academic Year

The following course of action plan is resolved to be accomplished in the next academic year. 1. Additional Class Rooms 2. Purchase of Library Books. 3. Establishing TSKC Lab. 4. Strengthening of class room furniture. 5. Purchase of equipment to Science Labs. 6. Establishment of Digital Class Rooms. 7. Conducting Workshops/National Seminars. 8. Coaching for P.G Entrance Examination. 9. Strengthening of TSKC (Skill Training Department of the College).