

**GOVT. DEGREE COLLEGE, PATANCHERU, SANGAREDDY DISTRICT  
ACADEMIC CALENDAR & INSTITUTIONAL PLAN- 2018-19**

<b>Month &amp; Date)</b>	<b>Activity</b>	<b>Description</b>
<b>May (2018)</b>	Summer Vacation	Summer Vacation from 1 <sup>st</sup> to 31 <sup>st</sup> May, 2018 as per the university almanac. Teacher attend paper valuation as per the schedule of respective subjects given by the university
	Notification for admissions	Issue of notification for admissions for 2018-19 academic year through Degree Online Admissions for Telangana (DOST) on 8 <sup>th</sup> May
	Registrations and Web Options for admissions	Registration and Web Options for the admissions through DOST from 10 <sup>th</sup> to 29 <sup>th</sup> May
	Publicity Campaign	Preparation and release of College brochure Campaigning in villages by the teaching staff and other means such as brochure , flexi, Scrolling Local TV, Distribution of Pamphlets in Junior Colleges
	Student help desk	Establishment of student help desk in the college to facilitate admissions through DOST website
<b>June 1<sup>st</sup> week</b>	Celebration of Telangana State formation Day on 2 <sup>nd</sup> June	The fourth State formation day was celebrated
	Seat Allotment through DOST and reporting to college	First Phase: Allotment of seats on 4 <sup>th</sup> June and reporting of students to college from 5 <sup>th</sup> to 12 <sup>th</sup> of June Second Phase: Allotment of seats on 5 <sup>th</sup> to 14 <sup>th</sup> June and reporting of students to college from 20 <sup>th</sup> to 25 <sup>th</sup> of June Third Phase: Allotment of seats on 20 <sup>th</sup> to 27 <sup>th</sup> of June and reporting of students to college from 2 <sup>nd</sup> to 4 <sup>th</sup> July
<b>June 2<sup>nd</sup> week</b>	Meeting at institutional Level	Meeting at institutional Level – Preparation of institutional plan for conduct of activities i.e., IQAC, ICC, WEC, NSS, college-level clubs, during the academic year 2018-19 – Approval of institutional plan
	Preparation of Lecturer wise Annual curricular plan 2018-19	Incorporates all curricular , co-curricular, Extracurricular activities
	Result Analysis	Analysis of results
	Review of admission process	The phase-wise progress of admissions through DOST shall be reviewed by the Staff council
	IQAC Meeting	Internal Quality Assurance Cell (IQAC) Meeting
<b>June 3<sup>rd</sup> week</b>	Commencement of classes 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Commencement of classes for 3 <sup>rd</sup> and 5 <sup>th</sup> Semester for the academic year 2018-19 on 18 <sup>th</sup> June, 2018 as per the university almanac
<b>June 4<sup>th</sup> week</b>	International YOGA day	Celebration of International YOGA day on 21 <sup>st</sup> June
<b>July 1<sup>st</sup> week</b>	Commencement of classes for the first year	Commencement of classes for 1 <sup>st</sup> Semester for the year 2018-19 on 2 <sup>nd</sup> July as per the university almanac
	Orientation programme	Orientation for first year students

<b>Month &amp; Date)</b>	<b>Activity</b>	<b>Description</b>
<b>July 2<sup>nd</sup> week</b>	Anti ragging Activities	Sensitization programmes on Anti ragging activities
<b>July 3<sup>rd</sup> week</b>	World Population Day	Conducting competitions on 11.7.2018 on world population day to create awareness among the students with the help of the Lions club, Patancheru.
<b>July 4<sup>th</sup> week</b>	Dr APJ Abdul Kalam Vardanthi	Conduct of Dr APJ Abdul Kalam Vardanthi on 27.7.2018
	Review Meetings	Review of Academic, Administrative and financial aspects by the Principal
<b>August 1<sup>st</sup> week</b>	Internal examinations for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Conduct of Internal Examination for 3 <sup>rd</sup> and 5 <sup>th</sup> semester on 3 <sup>rd</sup> and 4 <sup>th</sup> August as per the university almanac
	Swach Pakhwada	Observation of Swach Pakhwada from 2 <sup>nd</sup> to 14 <sup>th</sup> August
	Saturday - Principal and Heads of Sections Meeting at institutional Level convened by Principal concerned	Principal and Heads of Sections Meeting at institutional Level for reviewing institutional activities to be convened by Principal Concerned.
<b>August 2<sup>nd</sup> week</b>	Scholarships	Issue of scholarship application forms to students and ensuring that all eligible students apply for scholarship
	Jayasankar sir birthday	Conduct the programme to celebrate Prof Jayashankar Birth day on 6 <sup>th</sup> August.
<b>August 3<sup>rd</sup> week</b>	Independence Day celebration Academic Festival	Independence day celebrations on 15 <sup>th</sup> August Conduct of related activities Presentation of awards at college level to toppers in Academics (subject wise & group wise) at college level
<b>August 4<sup>th</sup> week</b>	Women's Equality Day	Women's equality day celebration on 26 <sup>th</sup> by conducting relevant activities by WEC
	Telugu Bhasha dinostavam	Celebration of Telugu Bhasha dinostavam on the eve of Gidugu Ram Murthy birth day - Conduct of related activities by Telugu department
	<b>JIGNASA</b>	JIGNASA Selection of topics and allotment of student study projects

<b>Month &amp; Date)</b>	<b>Activity</b>	<b>Description</b>
<b>September 1<sup>st</sup> week</b>	Review Meeting	Review of Academic, Administrative and financial aspects by the Principal
	Teachers Day	Celebrations of teachers day on 5 <sup>th</sup> September
	International literacy day	Celebration of international Literacy Day on 8 <sup>th</sup> by conduct of related activities
<b>September 2<sup>nd</sup> week</b>	Internal examinations for first year	Conduct of Internal Examination for first semester on 10 <sup>th</sup> to 12 <sup>th</sup> of August as per the university almanac
<b>September 3<sup>rd</sup> week</b>	JIGNASA	Review of Jignasa
<b>September 4<sup>th</sup> Week</b>	Anti ragging awareness programme	Anti Ragging awareness programme to create awareness among students
<b>October 1<sup>st</sup> week</b>	Review Meeting	Review of Academic, Administrative and financial aspects by the Principal
	Gandhi Jayanthi	Celebration of Gandhi Jayanthi by conducting relevant activities
	Internal Examinations for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Second Internal Examinations for 3 <sup>rd</sup> and 5 <sup>th</sup> semester on 5 <sup>th</sup> and 6 <sup>th</sup> October as per the university almanac
<b>October 2<sup>nd</sup> Week</b>	Short term vacation	Short term vacation from 8 <sup>th</sup> to 20 <sup>th</sup> October
<b>October 3<sup>rd</sup> week</b>	Dr APJ Abdul Kalam Jayanthi	Dr APJ Abdul Kalam Jayanthi celebration on 15 <sup>th</sup> October
<b>October 4<sup>th</sup> week</b>	Reopening of college	College will reopen on 22 <sup>nd</sup> October after short term vacation
	Last instruction day	Last instruction day on 27 <sup>th</sup> October for Semester-1, 3 and 5 of 2018-19 academic year
	Ekata divas	Celebration of Ekta Divas on on 31 <sup>st</sup> October on the eve of birth day of Sardar Vallabhai Patel by conduct of relevant programmes
	Practical exams for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Commencement of practical examinations for Sem-3 and 5 on 29 <sup>th</sup> October to 6 <sup>th</sup> November as per the University almanac

<b>Month &amp; Date)</b>	<b>Activity</b>	<b>Description</b>
<b>November 1st week</b>	Review Meeting	Review of Academic, Administrative and financial aspects by the Principal
	Practical exams for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Commencement of practical examinations for Sem-3 and 5 on 29 <sup>th</sup> October to 6 <sup>th</sup> November as per the University almanac
	Second internal examinations for first year	Conduct of second internal exams for first semester from 1 <sup>st</sup> November to 3 <sup>rd</sup> November
<b>November 2<sup>nd</sup> week</b>	Theory Examinations for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Commencement of Theory examinations for Semester-3 and 5 from 9 <sup>th</sup> November to 5 <sup>th</sup> December.
	Last instruction day	Last instruction day on 9 <sup>th</sup> November for Semester-1 of 2018-19 academic year
<b>November 3<sup>rd</sup> Week</b>	Practical exams for first year	Commencement of practical examinations for Sem-1 from 10 <sup>th</sup> to 18 <sup>th</sup> November as per the University almanac
<b>November 4<sup>th</sup> week</b>	Theory Examinations for first year	Theory examinations for Semester-1 from 19 <sup>th</sup> November to 1 <sup>st</sup> December
<b>December 1<sup>st</sup> week</b>	Review Meeting	Review of Academic, Administrative and financial aspects by the Principal
	Anti AIDS Day	Conduct of activities on the eve of Anti AIDSDay by Red Ribbon Clubs Conduct AIDS Awareness programs in Collaboration with District Officials on 1 <sup>st</sup> December
<b>December 2<sup>nd</sup> week</b>	Commencement of Classes for first year	Commencement of classes for Second semester on 3 <sup>rd</sup> December as per the university almanac
	Commencement of Classes for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Commencement of classes for 4 <sup>th</sup> and 6 <sup>th</sup> semester on 6 <sup>th</sup> December as per the university almanac
<b>December 3<sup>rd</sup> week</b>	Human Rights Day	Conduct of related activities on 10 <sup>th</sup> December
<b>December 4<sup>th</sup> week</b>	National Consumer Day	Organising national consumer's day on 24 <sup>th</sup> December by conduct of competitions & Awareness programs by Consumer's club
	Youth festival	Conduct the programme

<b>Month &amp; Date)</b>	<b>Activity</b>	<b>Description</b>
<b>January, 1<sup>st</sup> week</b>	Review Meeting	Review of Academic, Administrative and financial aspects by the Principal
	New Year Day	Celebrations of New Year
<b>January 2<sup>nd</sup> week</b>	National Youth Day	Celebration of the day on 12 <sup>th</sup> January
	Internal Assessment for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	First Internal examinations on 9 <sup>th</sup> and 10 <sup>th</sup> January as per the university almanac
<b>January 3<sup>rd</sup> week</b>	Short Vacation	Short vacation from 12.1.2019 to 16.1.2019
	Reopening of college after vacation	Reopening of college after short vacation on 17.1.2019
<b>January, 4<sup>th</sup> week</b>	National Voters Day	Conduct of the programme to sensitise students on exercising the franchise on 25 <sup>th</sup> January
	Republic day	Conduct the programme on 26 <sup>th</sup> January
<b>February 1<sup>st</sup> week</b>	Internal Examinations for first year	First Internal examinations for second semester from 4 <sup>th</sup> to 6 <sup>th</sup> February as per the university almanac
<b>February 3<sup>rd</sup> week</b>	Admission Drive	Admission drive – Visiting nearby Junior Colleges. Lecturers may engage classes in Junior Colleges to motivate students join College for 2019-20 academic year
<b>February 4<sup>th</sup> week</b>	Antarjaatiya Matru Bhasha Dinotsavam	Celebrating the Day on 21 <sup>st</sup> February
<b>March 1<sup>st</sup> week</b>	Review Meeting	Review of Academic, Administrative and financial aspects by the Principal
	Budget	Submission of all bills to the DTO to the effect of utilisation of budget sanctioned for 2018-19 financial year. Preparation of proposals/financial plan for 2019-20 financial year Submission of proposals to CCE/Government and different funding agencies like UGC for sanction of budget for 2019-20
<b>March 2<sup>nd</sup> week</b>	Women's Day	Celebration of International Women' day on 8 <sup>th</sup> March - conducting related activities by Women Empowerment Cell
<b>March 3<sup>rd</sup> week</b>	Stock verification	Stock verification of all the departments including laboratories, Library and Furniture
<b>March 4<sup>th</sup> week</b>	Internal Assessment for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Second Internal examinations on 22 <sup>nd</sup> and 23 <sup>rd</sup> March as per the university almanac
	Last day of instruction for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Last day of instruction for 4 <sup>th</sup> and 6 <sup>th</sup> on 30 <sup>th</sup> March as per the university almanac

<b>Month &amp; Date)</b>	<b>Activity</b>	<b>Description</b>
<b>April 1<sup>st</sup> week</b>	Review Meeting	Review of Academic, Administrative and financial aspects by the Principal
	Practical Examination for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Commencement of Practical examinations for 4 <sup>th</sup> and 6 <sup>th</sup> Semester from 1 <sup>st</sup> April to 20 <sup>th</sup> April as per the university almanac
	Last date of instruction for first year	Last date of instruction for Semester-2 on 6 <sup>th</sup> April as per the university almanac
	Babu Jagjeevan Ram Birth day	Celebrating Babu Jagjeevan Ram Birth day on 5 <sup>th</sup> April
<b>April 2<sup>nd</sup> week</b>	Practical Examinations for first year	Practical examinations for first 2 <sup>nd</sup> Semester from 8 <sup>th</sup> to 16 <sup>th</sup> April as per the university almanac
	Dr B.R. Ambedkar's Birth Day	Dr B.R. Ambedkar's Birth Day – Celebration by conduct of relevant activities on 14 <sup>th</sup> April
<b>April 3<sup>rd</sup> week</b>	IQAC	IQAC Meeting
<b>April 4<sup>th</sup> week</b>	Theory Examinations for first year	Commencement of Theory Examinations for second semester from 17 <sup>th</sup> April as per the university almanac
	Theory Examinations for 2 <sup>nd</sup> and 3 <sup>rd</sup> year	Commencement of Theory Examinations for 4 <sup>th</sup> and 6 <sup>th</sup> semester from 25 <sup>th</sup> April as per the university almanac
	Review of institutional plan	Review of implementation of Intuitional plan during 2018-19 academic year
<b>May 1<sup>st</sup> week (2019)</b>	Summer Vacation	Commencement of summer vacation on 1 <sup>st</sup> May 2019 as per the university almanac

  
**Principal**  
 Govt. Degree College  
 Patancheru, Sangareddy Dist.