

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2017-18

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)

BANGALORE



GOVERNMENT DEGREE COLLEGE AGRAHARAM

Affiliated to Satavahana University
Re-Accredited with 'B' Grade by NAAC
Vill: Agraharam, Mdl: Vemulawada – 505 302
Rajanna Siricilla (Dt.)
Telangana

Part – A

AQAR for the year

2017-18

I. Details of the Institution

1.1 Name of the Institution

Government Degree College, Agraharam

1.2 Address Line 1

Vill. Agraharam

Address Line 2

Mdl: Vemulawada

City/Town

Dist: Rajanna Sircilla

State

Telangana

Pin Code

505302

Institution e-mail address

Knr.agraharmjkc@gmail.com

Contact Nos.

08723-210459

Name of the Head of the Institution:

Tel. No. with STD Code:

08723-210459

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

iqacgdcagraharam@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) APCOGN13134

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/PCRAR/65/14 Dated Oct 25, 2013

1.5 Website address:

www.agraharamgdc.org.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	3.00	2007	2012
2	2 nd Cycle	B	2.16	2013	2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

23/1/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2012-13 submitted to NAAC on 14/11/2013 _____ (DD/MM/YYYY)
- ii. AQAR - 2013-14 submitted to NAAC on 16/12/2014 _____ (DD/MM/YYYY)
- iii. AQAR - 2014-15 submitted to NAAC on 26-11-2016 _____ (DD/MM/YYYY)
- iv. AQAR_-2015-16 submitted to NAAC on 10-11-2016 _____ (DD/MM/YYYY)

v. AQAR 2016-17 submitted to NAAC on 27-12-2017 ----- (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

SATAVAHANA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	6					
2.2 No. of Administrative/Technical staff	2					
2.3 No. of students	-					
2.4 No. of Management representatives	-					
2.5 No. of Alumni	1					
2.6 No. of any other stakeholder and community representatives	1					
2.7 No. of Employers/ Industrialists	1					
2.8 No. of other External Experts	-					
2.9 Total No. of members	11					
2.10 No. of IQAC meetings held	5					
2.11 No. of meetings with various stakeholders:	No.	6	Faculty	5		
Non-Teaching Staff	Students	1	Alumni	-	Others	-

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Balanced Diet--25/10/2017
2. Importance of National Unity day—31/10/2017
3. Importance of Constitution day - 26/11/2017.
4. Science and Technology for sustainable development - 28/2/2018.
5. Shakespeare as the Greatest play writer and the Universal poet-7/4/2018
6. Online educational resources –4/5/2018.

2.14 Significant Activities and contributions made by IQAC

- Preparation of institutional curricular and co-curricular plan..
- Orientation program for I st year students.
- Organising programmes as per institutional plan.
- Motivated students to make use of TSKC classes to improve Computer and Communication Skills.
- Certificate distribution for the toppers of all subjects.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the objectives achieved by the end of the year *

Plan of Action	Achievements
<p>1.To execute institution curricular and co-curricular plan.</p> <p>2.To encourage faculty members to attend Workshops, seminars and present papers to update their knowledge.</p> <p>3.To organise health oriented programmes.</p> <p>4. To continue to conduct career guidance programmes.</p> <p>5.To conduct project display day.</p> <p>6. To adopt ICT enabled teaching .</p> <p>7. To improve pass percentage of all subjects.</p> <p>8.To continue to organise programmes of cultural importance.</p> <p>9. To organise programmes of literary importance.</p>	<p>1. Executed institution curricular and co-curricular plan and conducted activities as per the schedule.</p> <p>2. Faculty members of Commerce, Telugu, and Botany attended National seminars and presented papers. Faculty member of Telugu presented a paper in International Seminar.</p> <p>3. Bhagya committee organised a seminar on “Balanced Diet”.</p> <p>Organised an awareness programme on Drug Abuse. Celebrated International Yoga day.</p> <p>4. Telangana State Knowledge Centre(TSKC) conducted a programme on prospects of Higher Education after Graduation.</p> <p>Department of Library and information Centre organised a programme on Online Education resources.</p> <p>5. Conducted project display day by “JIGNYASA” Committee.</p> <p>Eight study projects were selected at District level presentations.</p> <p>Department of Zoology got second prize at state level presentations.</p> <p>6. Digital class rooms are made available for Arts and Commerce students. Faculty members used ICT in teaching learning process.</p> <p>7. Conducted intensive examination preparatory programme in view of annual examinations.</p> <p>8. Celebrated Telangana State festival “Bathakamma” In college premises.</p> <p>9. a) Conducted seminar on Telangana language day b) Inauguration of wall magazine on the occasion World Telugu Conference held in Hyderabad. c) Three students participated and one Faculty</p>

	member participated in World Telugu conference. D) Organised a programme on International English language day.

* Attach the Academic Calendar of the year as Annexure.:Enclosed

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	7		2	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	7		2	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Introduced CBSC System for I year and II year.
Trimester	
Annual	Annual For III Year

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure:Enclosed

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	14	-		

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	Nil								

2.4 No. of Guest and Visiting faculty and Temporary faculty

1

-

5

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	5	-
Presented papers	1	3	-
Resource Persons			1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Conducted Students centric activities in all departments like students seminars , field trips quiz etc
- Peer to peer teaching classes
- ICT tools like OHP, PPT, Video Lessons, and Interactive board were used by faculty members.
- Motivated students to present seminar by preparing PPTs.
- Students were given small student study projects to develop research attitude among the students.
- Extension lectures were arranged by all departments.
- Field trips were arranged.
- IEPP Intensive Examination Preparatory Program was conducted from January 2018.
- TSKC Telangana State Knowledge Centre made efforts to improve communicative Skills and computer Knowledge of the students.

2.7 Total No. of actual teaching days : during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise Distribution of pass percentage:

Title of the	Total No. of	Division

Programme	Students appeared	Distinction %	I %	II %	III %	Pass %
B.A	25	0	36	28	--	64
B.Com	14	0	28	35.7	--	64.28
B.Sc	08	0	37.5	---	---	37.5
Total	47	0	34	25.5	---	59.57

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Remedial classes were conducted.
- Feedback forms have been taken from the students on teacher performance.
- By conducting review meetings in every month to discuss on curricular and co-curricular activities of all departments.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	2
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	1
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	4		

Technical Staff				1
-----------------	--	--	--	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research committee and GNANA Vedika (Knowledge Unit) and gave platform to the students to take up student study projects.
- Faculty members are motivated to attend National & International Seminars and present papers.
- Faculty members are motivated to pursue research work in their concerned subjects and apply for MRPs.
- The circulars regarding seminars, workshops & conferences are circulated to the faculty.
- Project display day was conducted at college level and students participated in study project presentations at district level and state level.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons: 1

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Winter Camp conducted in the village Nukalamari Mandal Vemulawada.
- Organised health awareness program..
- Conducted Haritha Haram (Massive Plantation) Program in the village Agraharam.
- Many community activities conducted at Nukala marri winter camp.
- Conducted Swachh Bharath Programmes in village.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acres			25 acres
Class rooms	15	NIL		15
Laboratories	2			2
Seminar Halls	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

- ICT has been integrated in college activities and in teaching learning process.
- Library automation has been completed.
- Internet facility is made available in college only through modems.
- LAN is provided for the college .
- English language is renovated.
- Digital class rooms and digital library are made available .
-

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value in Rs	No.	Value in Rs	No.	Value in Rs
Text Books	9880	19,43,183	256	34,394	10,136	19,77,577
Reference Books	2712	6,29,308	139	39,585	2,851	6,68,893
e-Books	-	-	-	-	-	-
Journals	27	46,117	--	--	27	46,117
e-Journals	-	-	N-list	5,900-	N-list -	5,900--
Digital Database	-	-	-	-	-	-
CD & Video	20	35,29-	-	-	20	35,29-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	68	Comp Lab:16 ELL:31	2 computers with modem	-	-	1	2	IQAC-1 Library 14 Dig class rooms-2
Added	-	-	-	-	-	-	-	
Total	68	47	2	-	-	1	2	18

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> ➤ BSNL LAN connection was provided to the college. ➤ Pursued BSNL authorities to provide services to extend LAN connection to English language lab, Computer lab and library.
--

4.6 Amount spent on maintenance in lakhs :

i) ICT

8,57,103

ii) Campus Infrastructure and facilities

70,00,000 (RUSA Fund)

4,22,079

iii) Equipments

iv) Others

1,99,098

Total :

84,78,280

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Conducted orientation programme for I yr students
- Academic Calendar is provided to all departments.
- Students were informed about activities of the college from time to time through circulars and notice boards.
- Students are motivated to participate in all academic activities and co-curricular activities.
- Regular interaction with students.

5.2 Efforts made by the institution for tracking the progression

- Results were analysed and took steps for further improvement.
- Conducted IQAC review meetings, departmental meetings to monitor students performance and Organised programmes to meet the needs of the students.
- Analysis of internal exams and conducted remedial classes for slow learners.
- Encouraged faculty to adopt innovative teaching methods like group discussion, student seminars etc.
- Staff & students are motivated to attend & present papers in seminars.
- MANA TV Program providing opportunity to watch EDU SAT Program.
- TSKC Telangana State Knowledge Centre played vital role in enhancing communication skills of the students and provided coaching for SSC exams.
- TSKC created awareness on various online certificate courses to the students.
- All subject toppers have been given certificates.
- Teachers counsellors allotted to each class to monitor students' progress in curricular and co-curricular activities.
- Various sports and literary competitions were conducted to draw the innate talents of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
138	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%

Women

No	%

Last Year 2016-17						This year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4	77	6	88	-	175	4	62	3	67	2	138

Demand ratio: % Dropout ratio: 11%

Details of student support mechanism for coaching for competitive examinations (If any)

- College library is equipped with various books for PG-SET and other competitive exams
- Telangana State Knowledge Centre (TSKC) also played an important role in enhancing logical, arithmetic & communication skills of students for competitive students.
- TSKC created awareness among students about various competitive exams- Examination patterns – conducted by various boards like Public Service Commission, Banking Service Recruitment board, Police recruitment board and Staff Selection Commission.
- Department of Library and information centre and TSKC conducted a workshop on Higher Education Prospects After Graduation.

No. of students beneficiaries : 40

5.5 No. of students qualified in these examinations

NET	NA	SET/SLET	NA	GATE	NA	CAT	NA
IAS/IPS etc	NA	State PSC	NA	UPSC	NA	Others	NA

5.6 Details of student counselling and career guidance

- Conducted one day orientation programme for I yr students.
- Teacher counsellor system has been adopted .
- They counsel students on poor academic performance and irregularities.
- Health club conducted counselling programmes regarding health issues.
- **Career Guidance**
- **TSKC and career guidance cell caters to the needs of the students.**
- **TSKC conducted awareness programmes on competitive exams . Workshop on Higher Education prospects.**

No. of students benefitted: 80

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
	-	-	-

5.8 Details of gender sensitization programmes

- Women Empowerment cell and Health club organised awareness program on Balanced Diet.
- Women Empowerment cell organised an awareness programme on WOMEN RIGHTS and announced to conduct exam on women rights proposed by National commission for women.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ **University level** National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	41	Rs.2,96,730
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -Nil-

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To impart quality education to socially & economically disadvantaged students who hail from rural areas and empower them to become self reliant and mould them as responsible citizens.

Mission:

- To cater to the academic needs of the students of various sections of society with employability skills..
- To help students to build self – confidence & face challenges of life in present & Future.
- To conduct various programmes to create research environment and develop research attitude and aptitude among the students.
- To equip students with technical and computer knowledge.
- To bring out innate talents of the students in various aspects and strengthen their skills.
- To promote modern teaching methods e-learning to ensure holistic development of students .
- To impart all essential skills to meet the needs of global employment scenario,
- To impart ethical and moral values to mould the students as responsible citizens.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Followed University Syllabus.
- Provided study materials to the students for foundation courses like Indian heritage and culture, Human values and professional ethics, Science and civilization.
- Faculty member from the department of telugu is a member of Board of Studies Satavahana University, Karimnagar .

6.3.2 Teaching and Learning

- Computer aided learning is given to all the students
- Digital class rooms were made available for teaching and learning process.
- Students were encouraged to prepare PPTs & present in student seminars.
- Feed back is taken from students on teacher performance & to take measures for improvement.
- Interactive teaching learning activities like group discussion, peer teaching, student seminars etc have been conducted.
- Exposing students for out-door learning through field trips and taking them to student seminars.
- Learner-centred methodology was adopted to encourage student participation.
- Advanced learners were assigned student study projects.

6.3.3 Examination and Evaluation

- Followed University norms and Schedule.
- Internal exams (2 unit tests, 1 term exam, pre-final exam) were conducted, and analysed results to conduct remedial classes.
- Intensive Examination preparatory program was conducted from January.

6.3.4 Research and Development

- Knowledge Unit (GNANA VEDIKA initiated to assign student study projects by all departments).
- Field trips were arranged to provide practical knowledge to the students.
- Staff members are motivated to improve API score by attending seminars, conferences and workshops.
- Students submitted study projects at college level and presented on project display day.
- .Research committee made efforts to inculcate culture of research among students.
- Eight study projects were selected at district level and one study project of Zoology got second prize at state level.

6

- Digital library was started with fourteen computers.
- CCTV cameras were installed entire campus.
- Computer training was given to non computer science students.
- N.list programme access is provided for staff and students.
- Special book displays in Library on significant days like Science Day, Dictionary day etc.
- English language lab is made available for the students.

6.3.6 Human Resource Management

- The college has adequate number of qualified staff to handle all courses.
- Staff members are encouraged to attend Seminars/ Workshops.
- Through various clubs of the college all the Lecturers are involved in all college activities.

6.3.7 Faculty and Staff recruitment

- Since College is affiliated to state government Institution can't recruit faculty or staff.

6.3.8 Industry Interaction / Collaboration

- College has Constructive relationship with NBT (National Book Trust) (Ministry of Human resource – Govt. Of India)

6.3.9 Admission of Students

- Department of Commerce conducted district level Commerce quiz for Junior college students in the month of December, 2017 to expose them to college environment so that they are encouraged to opt this college and pursue their Graduation .
- Visited many junior colleges in surrounding villages and motivated them to join in the college which has many facilities & can provide opportunities compared to other colleges.
- Advertised through Pamphlets – with all details of achievements of Students & faculty members, regional newspapers and local cable network.
- Students are allotted through DOST(Degree Online Services of Telangana meant for Degree Admission Process).

6.4 Welfare schemes for

Teaching	O.D is provided for attending seminars/ workshops
Non teaching	
Students	Meritorious students have been honoured.

6.5 Total corpus fund generated: 1

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionarate of Collegiate Education, Telangana state conducted academic audit on 15—6—2017.	Yes	
Administrative	-	-	-	-

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Since the college is affiliated to Satavahana University, It follows University norms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Not Applicable.

6.11 Activities and support from the Alumni Association

- Alumni Association provides support to conduct activities and development of the college.

6.12 Activities and support from the Parent – Teacher Association

- All the faculty members under the Chairmanship of Principal maintained good relation with parents & guardians.
- Faculty contact parents in the matter of performance of the students.

6.13 Development programmes for support staff

Encourage Support staff to improve technical and computer skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS Activities
 1. Plantation under Haritha Haram Programme was done in the month of July 2017.
 2. Intense “NO Plastic Bag Usage Campaign” was done in the college.
 3. Swachh Bharath in college premises.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Conducted Remedial classes for slow learners.
- Conducted various awareness programmes to enlighten students on social issues.
- Field trips and Extension Lectures
- Swachch bharath activities.
- ICT enabled teaching, digital class rooms.
- Book Review sessions.
- Special book display in Library on significant days.
- Harivillu -7 platforms to conduct various curricular, Co curricular and Extra curricular competitions.
- Telangana State Knowledge Center(TSKC) Activities.
- Wall magazine by Department of Telugu.
- Jignasa –Students study projects presentations.
- Library week celebrations-activities to promote reading culture among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academic coordinator and IQAC prepared institutional curricular and co curricular plan for 2017-18 in the month of June as per Commissionerate of Collegiate Education, Hyd. Calendar. As per the plan all the curricular and co curricular activities have been conducted successfully and it gave positive impact on teaching learning process.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Jignasa- Student study projects presentations.
2. Activities for promoting reading habits among students.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Conducted Plantation under Haritha Haram Programme.
- N.S.S Students campaigned in surrounding village not to use plastic bags.

7.5. Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Qualified and Experienced faculty.
- College is located in pollution free & Eco Friendly Surrounding area.
- Well equipped Gym with well experienced physical director.
- TSKC to impart employability skills, Computer Skills and Computer Knowledge.
- Digital classrooms
- Library with nearly 15,000 books, 30 Journals and e-resources.
-

Weakness:

- Inequipped science labs
- Since college is located in remote and hilly area transportation is difficult for girl students.
- Insufficient computers for all departments.
- Limited scope for career placements for UG students.
- Hostel facility is not available in the college.

Opportunities:

- Construction of hostel facility for girls.
- Scope for future expansion of building
- Scope to start NCC wing .
- Offering need based short term career based certificate courses.

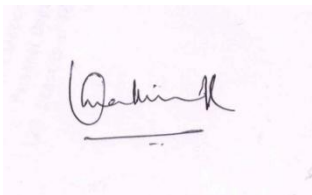
Challenges:

- Threat to college building from tremors of stone crushers & blasting nearby the college.
- Declining number of admissions over past few years, due to increase in number of private colleges in nearby towns Siricilla & Vemulawada.
- Improving communication and computer skills as per the demand of job market.

8. Plans of institution for next year

- To improve pass percentage in all courses.
- To make science laboratories well- equipped.
- To pursue authorities to extend LAN connection through BSNL and make Wifi is available to Departments and Lab.
- To motivate teachers to apply for minor research projects.
- To organise more gender sensitisation programmes through women empowerment cell.
- To provide better infrastructure facilities for student support activities of career guidance cell,TSKC, health centre, examination branch.
- To provide coaching for competitive exams for final year students.
- To make success of Telagana State knowledge centre programmes to enhance employability skills and soft skills of the students.
- To encourage students to enrol in online certificate courses.
- To subscribe for INFLIBNET.
- To conduct new certificate courses in view of employment and entrepreneurship.
- To prepare submission of IEQA and SSR for next accreditation process.
- To conduct activities and get prepared to get good CGPA in third cycle of Accreditation.

Name: K.UMA KIRAN



Signature of the Coordinator, IQAC

Name: K.LAXMI NARSAIAH



Principal
Govt.Degree College
Aqraharam, Dist: Karimnagar

Signature of the Principal

Annexure I

Academic Calendar

A. Curricular Plan

ACADEMIC CALENDER 2017-18 Curricular Plan

June I Week	Commencement of II and III year classes
June I Week	Preparation of Institutional plan for 2017-18 by IQAC.
June I Week	IQAC Meeting with all departments
June II Week	Results Analysis Remedial classes
June III Week	Review curricular plan and innovative techniques and anti-ragging campaign.
July I Week	Commencement of I Year class.
July II Week	Commencement of Student centric activities / seminars field trips arranged in all departments
July II Week	IQAC executive body meeting. Meeting with student representatives.
July III Week	Orientation for first year students.
August I Week	IQAC Meeting with all departments, first unit test for IIIrd year students.
August I Week	TSKC inaugural program.
August II Week	Library user Orientation.
August III Week	Career council programmes.
August III Week	Staff council meeting .
August IV Week	TSKC Career council program.
September I Week	Field visits and Guest Lecturers / conducted
September I Week	IQAC Meeting with all departments.
September II Week	CPDC meeting and parents meeting
September II Week	Feedback forms from the students / In the month of November.
September III Week	Staff council meeting

September IV Week	Student centric activities and remedial instructions.
October I Week	—
October I Week	Winter Vacation
October II Week	TSKC awareness programmes on details of PG entrances and other competitive exams.
October III Week	Staff council meeting and second unit test for IIIrd year students. Ist internal for Ist and III semester students.
November I Week	IQAC Meeting with all departments
November I Week	TSKC -Conducting coaching classes for Ed.CET, PG CET
November III Week	Third Unit Test for IIIrd students.
November III Week	Staff council meeting
December I Week	IQAC Executive body meeting with all departments/ Review meetings at all levels.
December I Week	Conducting coaching classes for Ed.CET, PG CET /
December II Week	Term Exams for IIIrd students.
December III Week	Staff council meeting
January I Week	IQAC Meeting with all departments
January II Week	Review meeting by the principal /Staff council meeting
January III Week	Pre-Final Exams/ TSKC activities personality development and other sources
January IV Week	Conducting coaching classes for Ed.CET, PG CET and carrier gaudiness cell /
January IV Week	Intensive Examinations preparation programme /
February I Week	CPDC member meeting
February I Week	IQAC Meeting with all departments
February II Week	Last Instruction day /
February II Week	Commencement of Practical Exams
February II Week	Remedial classes to the needy students/ CBCS second internal for IInd and IV semester students.
February III Week	Staff council meeting
March I Week	IQAC Meeting with all departments /
March II & III Week	Annual Theory Exams for IIIrd year students. Stock verification ,budget preparation.

April I Week	Staff council meeting /IQAC meeting
April I Week	Preparation of Annual Academic Performance Report(AAPR) / submission of IQAC report to NACC .tgce@gmail.com , Preparation of Annual Academic Plan and Financial Plan for 2018-2019
April	Conducting coaching classes for Ed.CET, PG CET and carrier guidance cell activities.
May	Publicity campaign. Release of college brochure and establishment of students help desk for admission and registration.

B. Co-curricular Activities conducted in 2017-18

Date	Activity	Conducted by
2-06.2017	Telangana formation day	All staff members
5-6-2017	World environment day	Do
14-06-2017	Awareness programme on Necessity of Blood donation	R.R.C
15-6-2017	Academic audit	External audit by CCE,TS
21-06-2017	World Yoga Day	Health Club, Dept. Of Physical Education
22-06-2017	Smaraniyam homage to Dr C.Narayan Reddy	Dept. of Telugu
		Dept. Of Telugu
12-7-2017 to 15-7-2017	Telangana Harithaharam(Massive plantation)	NSS
		NSS
22-07-2017	Swacha Bharath, Harivillu	NSS & Literary Club
11-8-2017	Awareness programme on Drug abuse	Health club-Bhagya
15.08.2017	Independence Day	All staff members
17-08-2017	Extension lecture	Dept of English
23-08-2017	Harivillu – Dance, Music, Skits	IQAC, Harivillu committee
27-08-2017	Swacha Bharath	
29-08-2017	Telugu Basha Dinotsvam/ Harivillu meeting with all clubs	Dept. of Telugu
05-09-2017	Gurupujothsavam/Teachers day	Student committee
06-09-2017	Inauguration of digital library	Dept of library science
08-09-2017	Field trip to book exhibition at Karimnagar	Dept of Telugu
09-09-2017	Birth Anniversary of Kaloji Narayana Rao, Telangana Language Day	Dept. of Telugu
14.09.2017	Extension lecture	Dept. Of English
16-09-2017	<u>Orientation programme for Ist years</u>	IQAC

18-09-2017	Bathakamma Celebrations(State festival)	Literary & Cultural Club
02-10-2017	Gandhi Jayanthi	NSS
07-10-2017	Field trip to workshop on Creative writing	Dept of Telugu
25-10-2017	Seminar on Balanced Diet	Health club
	Swacha Bharath	NSS
10-10-2017	TSKC activities	IQAC
25-10-2017	Importance of Balanced Diet	Health Club
31-10-2017	National Unity Day	IQAC
03-11-2017	NSS formation day	NSS
13-11-2017	Library user orientation programme	Dept of library science
14-11-2017 to 20-11-2017	50 th National Library Week-	Dept .of Library Science & Dept of Telugu
24-11-2017	Inauguration of Wall magazine in view of World Telugu Conference	Dept of Telugu
26-11-2017	Constitution Day	Dept of Public Administration
27-11-2017 to 28-11-2017	Activities for District level Cultural and Literary Fest for Yuva tarangam	Literary club
01-12-2017	Aids Day	NSS & RRC
1-12-2017	District level literary competitions in view of World Telugu Conference	Dept of Telugu
11-12-2017	Jignyasa, College level student study project presentation.	IQAC & Jignyasa committee
13-12-2017	Jignyasa district level student study project presentation.	IQAC & Jignyasa committee
29-12-2017	District level Commerce quiz competition	Dept of Commerce
04-01-2018 to 11-01- 2018	Visited Junior colleges of Surrounding villages for admission campaigning	Admission committee
12-01-2018	National Youth Day celebrations –	NSS & IQAC
21-01-2018	Swacha Bharath	NSS
24-01-2018	Symptoms of Anemia-Preventive Measures , Awareness Program & Distribution of Medicines to the Students	Health Club
25.01.2018	National Voter Day – Celebration	Dept. of Pub.Ad &N.S.S
26.01.2018	Republic Day	All
27-01-2018 to 30-01-2018	Yuva taragam cluster level competitions by the students	Harivillu committee
09-02-2018 to 15-02-2018	NSS Camp at Nukalamari Village	NSS
21-02-2018	International Mother tongue day	Language Forum
28-02-2018	National Science Day	Science Forum
07-03-2018	College Annual day	All departments
19-03-2018	Harivillu –Certificates and Prize Distribution	Harivillu & IQAC
07-04-2018	World book and copy rights day & World English day	Dept of Library science & Dept of English
14-04-2018	Birth Anniversary Dr. B.R. Ambedkar	All

04-5-2018	Awareness programme on Career prospects after Graduation and Workshop on Online Educational resources	Dept. of Library Science and TSKC
-----------	---	-----------------------------------

ANNEXURE – II

FEEDBACK

Feedback has been collected manually from the students on teacher performance in the month of November,2017 to make teaching learning process more effective and meet the needs of the students in all aspects.

Feedback forms on teacher performance with reference aspects listed in the form that enclosed here.Opinion has been taken on five point rating scale: 1—Poor –2 points.

2--- average—four points. 3---good –six points, 4—very good –eight points, 5---excellent—10 points.

Students marked for each question. Total number of points that have been given to all the questions of all the forms have been counted to give overall status to the teachers. Many teachers got the status as excellent and very good.

Lecturer obtained over all status in % as below

Sl. No	Name of the Lecturer	Department	Total No of Forms	Total Questions	Obtained status in %					Overall Status
					Poor	Average	Good	Very Good	Excellent	
01	Dr. M. Sampath Kumar Reddy	Telugu	30	600	0	0	0	0	100%	Excellent
02	Smt. K. Srilatha	Telugu	30	600	1.16	2.33	8.33	16	72.16%	Excellent
03	Sri. CH. Maruthi	English								Excellent
04	Smt. K. Uma Kiran	English	30	600	2%	1%	4%	21%	60%	Excellent
05	Sri. J. Narsaiah	Pol. Science	30	600	0	0	1.5%	12%	86.5%	Excellent
06	Sri. G. Pradeep Shraavan	Pub. Admin.	40	800	0	0	6%	32%	62%	Excellent
07	Sri. G. Purushotham	Economic	20	400	-	-	10.25 %	40%	50%	Very Good
08	Sri. K. Laxmi Narsiah	Commerce	29	580	3%	6%	18%	37%	33%	Very Good
09	Sri. K. Raja Narsaiah	Commerce	34	680	-	1%	15%	46%	38%	Very Good
10	Sri. A. Prasad	Commerce	36	720	0	1%	9%	40%	50%	Excellent
11	Sri. Y. Narsaiah	Commerce	26	520	0	0	3.4%	44%	53%	Excellent

12	Sri. N Satyanarayana Reddy	Physics								Excellent
13	Sri. V. Ramesh	Chemistry	13	260	0	2%	18%	33%	47%	Excellent
14	Sri. A. Shailaja	Botany	10	200	0	0	6.5%	32%	61%	Excellent
15	Sri. Y. Narayana	Zoology	10	200	0	0	4%	25%	71%	Excellent
16	Sri. P. Thirupathi	Marhs	10	200	0	0	4.5%	40.5%	55%	Excellent
17	Smt. E Anitha	History	40	800	0	0	0	6%	94%	Excellent

ACTION INITIATION

Staff meeting has been convened under the Chairmanship of the Principal to discuss on feedback analysis of the feedback teacher performance.

Principal, Vice-principal, academic coordinator and senior teachers of the research committee provided suggestions to all faculty members to strengthen teaching learning process.

-----Appreciated the efforts made by all the departments who conducted students centric activities, organised field trips and extension lectures.

_____Emphasised on taking more initiatives to improve communication skills of the students. Advised to make use of digital class rooms and ICT tools.

_____ Advised to encourage students to make use of digital library and enlighten them on e-resources.

_____Suggested to assign study projects.

_____Advised to enlighten students on career prospects in concerned subjects.

STUDENT FEEDBACK FORM

Note: i) Please give your opinion on the performance of the teacher with reference to the 20 items listed below : the opinion is to be given on a five-Point rating scale – 1 poor, II-average, III-good, IV-very good, V-excellent

ii) Please do not write your name or put your signature anywhere.

College: Govt. Degree College
Agraharam

Name of the Lecturer

Subject	Class	Date					
Sl. No.	Item	Rating					
		1	2	3	4	5	
01	Efforts to effectively cover 100% of Syllabus						
02	The interest generated in the students while teaching in the class room						
03	Clarity of expression while teaching the topic / lesson						
04	Depth of subject content explained						
05	Level of latest developments in the subject taught						
06	Use of other methods of teaching like class seminar question answer group discussion etc., in the class room						
07	Encouraging questions on the topic in the class and clearing doubts						
08	Use of teaching models and teaching aids in the class room						
09	Encouraging and supervising the students for study projects						
10	Aptitude shown in arranging field visits, invited lectures etc. in the Subject						
11	Encouraging and guiding students in reading library (subject and general) books and using internet						
12	Encouraging and guiding students in giving class seminars						
13	Regularity and seriousness in valuing the answer script of monthly tests and discussing the same with the students						
14	Remedial coaching and efforts made in preparing the students for University Examinations						

15	Regularity and punctuality to the class					
16	Enthusiasm shown to encourage and guide students in extracurricular activities like cultural, community service, nation building etc.					
17	Counselling and career guidance					
18	Accessibility of the lectures outside the classroom for academic interaction					
19	Personal care and affection while dealing with individual students and helping students					
20	Overall opinion on the lecturer					

ANNEXURE – III
BEST PRACTICES

- 1] Jignasa-Student study project presentations
- 2] Activities for promoting reading habits among the students and motivate them to utilise all library resources

Jignasa-Student study project presentations

Goal	<p>1.To inculcate scientific temper, inquisitiveness research attitude among the studnets.</p> <p>2. To apply conceptual learning to practical situations.</p> <p>3. To expose students to research work and develop structural, logical thinking process so that students may be attracted to a career in research.</p>
Context	<p>This programme was initiated by Commissionarate of collegeiate education, Telangana State with the above objectives. The project presentation programme was conducted at college level, district level and state level. Teaching faculty was instructed to identify students to work as a team and select topic. Students were identified as per their academic interest, creative talent. Subject wise committees were formulated to decide the topic presentation. Jignasa awareness week was conducted they were six students in each group. The projects were assigned to the students by the conserved departments and given time for submission. District level coordinator was appointed. The selected projects at college level were sent to district level presentations. District Collector was invited for district level presentation programme. Subject experts and experienced research committee members selected projects at district level to present them at state level programme. Three selected projects in each subjects at state level were given cash prizes</p> <p>Rs 25000, Rs18000 and Rs 15000 as first ,second and third prizes</p>

	respectively.
Practice & Activities	Topics were assigned to the students. They completed their projects under supervision of their mentor. It was collaborative work. Students presented their projects at college level on project display date. Research committee member selected one project from each subject for district level presentations.
Evidence of success	It is very innovative. Students participated very enthusiastically. Advanced students learners got opportunity to expose themselves to research work and to learn more beyond the syllabus. Eight projects were selected at district level to represent at state level competition. The project work of department of Zoology got second place at state level and received cash prize of Rs 18000.
Problems Encountered	All departments could not identify competent students to take up the projects as one student can involve in only one project work. Insufficient time for submission of the projects.
Resources Required	Students may be given more time to work on the projects. Orientation for this programme be given to the students from the first year.

2. Activities for promoting reading habits among the students and motivate them to utilise all library resources

Goal	1.To inculcate and promote reading habits among the students.2. To encourage the students to utilize all library resources not only for academic success but also to enrich their knowledge and wisdom.
	<p>Students have little knowledge about library resources and they utilise library only to borrow academic books . In this context to enlighten and encourage them to utilise library resources the following activities have been conducted by department of library and information centre.</p> <ol style="list-style-type: none"> 1. Library user orientation programme for first years was conducted on 13/11/2017. 2. Celebration of library week and conducted competitions from 14/11/2017 to 20/11/ 2017. Competitions were conducted. <ol style="list-style-type: none"> 1. Essay writing 2. Story writing 3. Slogan writing 4. Quiz 5. Sudoku 6. Group discussion 7. Book review. 3. Prizes were given to best reader student to and best user of library on the

	<p>occasion of library week.</p> <p>4. Special book display was conducted on significant days.</p> <p>a. Telangana Telugu language day.</p> <p>b. World dictionary day.</p> <p>c. In view of World Telugu Conference.</p> <p>d. National Science Day- 28/02/2018.</p> <p>e. International Book and Copy Rights day- 23/04/2018.</p> <p>5. Digital library with fourteen systems is made available for the students.</p> <p>6. Registered for N.list and access has been given to the staff and the students.</p> <p>7. Work shop was conducted on e-resources-4/5/2018.</p>
Evidence of Success	<p>All these programmes could provide positive impact on students. These activities encouraged students to adopt reading habits. Many students started coming enthusiastically and utilising library resources. They become more informed. Many students actively participated in quiz and Book review. Students gained knowledge on e- Resources. Students could identify good books of their interest on special displays. Students realised the importance of reading. Many students have been motivated and got benefitted.</p>
Problems Encountered	<ul style="list-style-type: none"> • Accommodating students for reading was not conducive to read books in library.
Resources Required	<ol style="list-style-type: none"> 1. Reading room for library. 2. Broad band connection with high speed internet..