



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**NEW GOVT. DEGREE COLLEGE FOR
WOMEN,GOLCONDA**

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500008

<http://gdcts.cgg.gov.in/golconda.edu>

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

New Government Degree College for Women, Golconda was started in 2015 in the premises of the Government Junior college with meager strength of 217 students, later from 2016 gradually it has grown to 646 students.

Our collective efforts towards better academic standards and discipline on the campus, and the efforts of the Internal Quality Assurance Cell have yielded good academic dividends.

The college has a Telangana Skills and Knowledge Centre to impart soft skills and communication skills and to improve their employability. To ensure all round academic growth, the college has been organizing workshops, extension lectures and similar academic activities. The college has been doing students study project to focus on Research in Higher Education through JIGNASA to bring innovative and scientific, analytical approach in the students. The college has established a women empowerment and ICC cell to meet the exclusive needs of the girl students of the college. The cell has already conducted a workshop on Self defense and employability skills for the girl students.

MANA TV – A tele lesson service established in 2004-2005 lessons in different subjects are telecast from 11.00 to 11.45 on scheduled days with the best talent available in the state presenting the lessons. Special lessons were presented by them as Student as Teacher.

The college has Moulana Azaad National Urdu Univeristy Study Centre since 2018. The centre offers courses in B .A & M.A.faculty with a strength of about 958 students and 12 counselors teach at the centre.

Our college has very well developed playing courts for outdoor and indoor game facilities. The college also offers to students gymnasium and health centre.

Vision

MOTTO: “COME TOWARDS SUCCESS”.

New Government Degree College (W), Golconda was established in 2015 to facilitate the facility students residing at Golconda, most of them are from poor background. The citizens of Golconda were facing a great difficulty in sending their girls to faraway places to take UG education. When this college was started their dreams came true. Most of the students got admission and are doing hard work. They started here without any facilities but now within a short period this college developed with the help of area MLA & Commissionerate of Collegiate Education. The college aims at giving its best to the students and helping them to create knowledge and helping them in becoming a role model through its vision as given below.

- Women Education – From enlightenment to empowerment.
- Knowledge to wisdom- Perception to application.
- Complementation and Integration of institution and society.
- Moulding personality- Changing oneself to be successful women and to be accepted in the society

through value based education.

Mission

- To provide need based quality education and to become an effective human resource development center.
- To create and stimulate a conducive academic atmosphere for higher learning.
- To provide and encourage use of ICT in academics.
- To build the college as pioneer institute with provision of good infrastructure facilities.
- To enhance the women employability to lead independent life.
- Education, Employment and self- reliance.
- Information, comprehension and reproduction.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is located in safe and secured environment.
- Clean, Green, Pollution free and eco-friendly campus.
- Well-equipped Laboratories, Library and Gymnasium.
- Excellent infrastructure and transport facilities.
- Good academic environment due to dedicated faculty.
- Each classroom, laboratories and Seminar Hall with CC Cameras.
- Biometric devices for students and staff.
- Wi-fi enabled campus.
- Good number of papers published / Presented by faculty and students.
- Student-centric functioning with the help of mentoring and student counselling through teacher-guardian functioning with the help of class teacher scheme.
- Remedial classes for slow learners.
- Counselling the students regularly on women health self defence motivating them to continue further higher education .
- Motivating the students towards employability through TSKC, career guidance etc.

Institutional Weakness

- Lack of liberty to make changes in the curriculum as it is an affiliated college.
- Alumni participation in the overall development of the college is meagre.
- Low placements.
- Inadequate infrastructure and ICT facilities.
- Research funding from the government and other agencies is less.
- Lack of public transport facility.
- Limited number of courses offered.
- No research centre.
- Linkages with industries/ organisations is scarce.

Institutional Opportunity

- Preparing students for competitive exams.
- To provide experiential learning to students.
- To inculcate students on moral , ethical and civic values so as to become good citizen and good human being.
- To enhance women employability.
- To provide and encourage the use of ICT in academics.
- To create self confidence in the students to help them to face the expanding demands of the society.
- To promote equity and social justice through diffusion of education.

Institutional Challenge

- Imparting good communication skills to the students from rural and semi- urban areas.
- Counselling to dropout students.
- Providing campus selections.
- To meet the increasing demand of students in respect of infrastructure and latest technological tools with limited financial resources.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Teaching faculty follow the Osmania University guidelines in preparing academic plan as per O.U Almanac of their respective subjects/papers at the beginning of the academic year uploaded in the college website.
- CBCS system was introduced in 2016.
- The curriculum provided by the affiliating university is discussed in detail in staff council meetings.
- Academic coordinator and academic committee look after the effective curriculum delivery under the supervision of the principal.
- Students are informed about the calendar of the college probable teaching days, dates of internal examinations, curricular extension related to co-curricular activities.
- The institution permits the faculty to attend induction/Orientation training program courses and Refresher courses conducted by the affiliating and other universities for acquiring the necessary skills, for effective implementation of curriculum and improving teaching practices.
- **All the faculty members are required to prepare**
 - Annual teaching plan
 - Monthly teaching plan
 - Day wise & Unit wise teaching schedule.
 - Teaching diaries and teaching notes are being maintained.
 - Besides the traditional chalk and talk method, teachers often use PPTs, the usage of ICT in academics.
 - Conduction of sliptests/ surprise tests, internal assessment.
 - Conduction of Students seminar, Group discussion, Quiz competetions and students study projects.
 - Organization of field trips, industrial tours.
 - Social net- working sites are also used by some departments for interaction between faculty and students beyond the class hours.

- Conduction of remedial classes for slow learners.
- Providing free coaching for PG entrance test.
- Feedback analysis (Students satisfactory survey) is conducted by IQAC to improve teaching- learning process for each subject.
- The principal of the college supervises the overall implementation of the curriculum in the college and ensures effective implementation of curriculum plan.
- Principal is assisted by the department-in-charges and various committees in analyzing and in implementation of college objectives.
- Institutional mechanism has been developed in the form of various committees to analyze and ensure the proper implementation of course curriculum.

Teaching-learning and Evaluation

Teaching, learning and evaluation schedules are organized as per the academic calendar circulated by affiliating university. Every teacher, under the guidance of the respective in-charges of the departments, prepares annual academic plans and completes the activity as per the schedule. Assignments, monthly tests, pre-final examinations are conducted and the marks are posted in the departmental marks register. Teachers prepare annual academic plans in the month of June and a copy of it is submitted to the Principal in July. Teaching Notes, diaries are written daily and are signed by in-charge of the departments once in a month duly counter signed by the Principal at the end of the month. Lecturers also take extra classes to complete the syllabus if necessary. Staff council reviews the schedules and their implementation periodically and adopts changes if necessary.

The institution ensures student centric learning like group discussions, peer teaching, co-operative learning (slow learners are taught by advance learners guided by teachers). MANA TV classes and e-classes also contribute to develop skills like interactive learning, collaborative and independent learning among the students.

Students develop leadership qualities, managerial skills, presentation skills, writing skills, soft skills and communicative skills through participation in seminars and peer teaching. Seminars, Group discussions, quiz, debate study projects which promote critical thinking, creativity and scientific temper among the students are conducted to enable them to transform into life-long learners and innovators.

Every year the institute monitors and evaluates the quality of teaching and learning from the students to analyze the performance of its staff members in the form of feedback forms to measure the efficiency of teaching and learning.

The Principal, Vice Principal, Academic co-ordinator, and IQAC co-ordinator together conduct departmental review meetings regularly for the purpose. Staff meetings are also held on regular basis to evaluate the quality of the teaching and learning. Informal discussions with students are also enabling the team in assessing the quality of the teaching learning process.

Research, Innovations and Extension

The institute motivates the students for higher education the staff is always on its toes when it comes to encourage the students to join higher education for research.

The Institute encourages students and faculty to involve in research activities. If any project is sanctioned by UGC then full support will be provided to the principal to implement the research scheme within the time frame work. To create the zeal among the students and the teachers, college has updated the library facility. Currently there is no research project as such being implemented. Since ours is a Government Institution, there is no budget provision for research activity.

A few faculty members published research papers in the respective field in National and International journals. Students do students study project through Jignasa programme to create interest in research in further higher studies.

Infrastructure and Learning Resources

Currently the college runs in a compact space across two floors. The natural ventilation combined with modern designed furniture creates an excellent ambience for serious academic activities. There are adequate facilities to support the Co –curricular and Extracurricular activities The College has a well-built Gymnasium, Computer lab with 45 systems and an Audio Visual Room with TV to attend MANA TV classes, two ICT classrooms, Science laboratories, CC cameras in all classrooms, Biometric devices for students and staff, Botanical garden with medicinal plants, Rain harvesting pit, play ground , seminar hall in third floor. The library is equipped with reference books, journals, magazines . There are shared rooms for IQAC, Grievance and Redressal Counselling Cell, students common room. There is a shared health centre with full time Gynaecologist , Canteen in the campus. The maintenance of the Infrastructure is given prime importance.

Student Support and Progression

Students' satisfaction is the first priority of the college. The institute does not want any student to discontinue her studies due to financial stringency and marriage etc.,. The college has brought number of students under various scholarships- SC, ST and Minority. The student support and progression initiatives are taken by the college as follows.

1. Capability enhancement schemes- Guidance for competitive exams, Career counselling, remedial coaching, Soft skills and personality development.
2. Active Grievance Redressal Mechanism.
3. Students progression adequately reflected UG to PG mobility.

Governance, Leadership and Management

Decentralization

The institution has mechanism of providing operational autonomy to various functionaries in order to ensure decentralized governance system.

1. Principal level: Principal is the member secretary of the governing body and chair person of IQAC. The principal in consultation with teachers' council nominates different committees for planning and

implementation of different academic, student administration and related policies. All academic and operational instructions are based on the unanimous decision of the governing body, IQAC and Teachers council with team spirit encouraged among the staff.

2. Faculty level: Faculty members are given representation in various committees. Every year the composition of different committees are changed to ensure uniform exposure.

3. Student level: The Students actively play an important role in organizing various programme in this institution.

a. Cultural secretary.

b. Computer In- charge.

c. Canteen secretary.

d. Common room secretary.

e. Class representatives.

4. non- Teaching staff: Non- teaching staff are represented in the governing body and IQAC. Suggestions of non-teaching staff are considered while framing and implementation of strong decisions.

Institutional Values and Best Practices

Institutional values: Value based quality education is the professed mission of this institution. Some of the initiatives are taken by college promote inculcation of values are given below.

Environmental Awareness Programmes- “Haritha Haram”, “Swacch Bharath Abhiyan”.

Arrangement of Rain water harvesting pits.

Banning of plastic cups, carry bags in the campus.

Decreased use of paper in the office and emphasis on increasing greenery in the campus with annual plantation drive.

Celebration of National festivals and the birth/ death Anniversaries of great Indian personalities.

Best practices: In our college we have a number of best practices worth mentioning, some of which are following.

“Haritha Haaram”- This programme was initiated by the Govt. of Telangana to increase the the green cover. Every year Haritha Haram was celebrated in the first week of July by Eco-club committee. Students actively participate in planting the saplings.

“Plastic free Campus”-Usage of jute bags instead of plastic bags to eradicate plastic from campus and to

create plastic free environment.

“Swacch Bharath Abhiyan”- Maintenance of cleanliness in the classrooms and campus.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NEW GOVT. DEGREE COLLEGE FOR WOMEN,GOLCONDA
Address	Risala Bazar, Golconda, Hyderabad, Telangana.
City	Hyderabad
State	Telangana
Pin	500008
Website	http://gdcts.cgg.gov.in/golconda.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	K.Srinivasa Raju	091-9866431227	9866431227	-	gdcgolconda@gmail.com
IQAC / CIQA coordinator	N.Thulasi	091-8106303663	8106303663	-	thulasi.neerugatti@yahoo.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	24-11-2014

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Osmania University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Risala Bazar, Golconda, Hyderabad, Telangana.	Urban	1	956.32

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Intermediate pass	English	5	1
UG	BA,Arts	36	Intermediate pass	English	10	2
UG	BA,Arts	36	Intermediate pass	English	1	0
UG	BA,Arts	36	Intermediate pass		4	1
UG	BA,Arts	36	Intermediate pass	English	30	26
UG	BA,Arts	36	intermediate pass	English	5	2
UG	BA,Arts	36	Intermediate pass	Urdu	60	11
UG	BA,Arts	36	Intermediate pass	English	5	2
UG	BSc,Science	36	Intermediate pass	English	30	4
UG	BSc,Science	36	Intermediate pass	Urdu	60	20
UG	BSc,Science	36	Intermediate pass	English	30	2
UG	BSc,Science	36	intermediate pass	English	60	51

UG	BSc,Science	36	Intermediate pass	English	30	1
UG	BCom,Com merce	36	Intermediate pass	English	120	114
UG	BCom,Com merce	36	Intermediate pass	English	60	0
UG	BCom,Com merce	36	Intermediate pass	Urdu	60	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				15				6			
Recruited	1	0	0	1	2	0	0	2	1	2	0	3
Yet to Recruit	0				13				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	13	1	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	2	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	2	1	0	5
M.Phil.	0	0	0	1	0	0	0	1	0	2
PG	0	0	0	0	0	0	1	13	0	14

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		6	15	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	614	0	0	0	614
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	1	6	5
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	2	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	20	32	61	89
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	197	140	138	172
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		217	173	207	266

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 33

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	8	8	8	NA

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
646	597	390	217	NA

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
268	240	240	240	NA

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
78	133	NA	NA	NA

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
28	18	25	7	NA

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
22	1	1	1	NA

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 13

Number of computers

Response: 45

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3614	1210	1210	490	NA

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

1.1 Curricular planning and implementation

The institute ensures effective curriculum delivery through a well planned and documented process.

1. Teaching faculty follow the Osmania University guidelines in preparing academic plan as per O.U Almanac of their respective subjects/papers at the beginning of the academic year uploaded in the college website.
2. The curriculum provided by the affiliating university is discussed in detail in staff council meetings.
3. Orientation programme is conducted to first year newly admitted students regarding CBCS system. (Choice Based Credit System).
4. Academic coordinator and academic committee look after time table framing and the effective curriculum delivery under the supervision of the principal.
5. Students are informed about the calendar of the college probable teaching days, dates of internal examinations, curricular extension related to co-curricular activities.
6. The institution permits the faculty to attend induction/Orientation training program courses and Refresher courses conducted by the affiliating and other universities for acquiring the necessary skills, for effective implementation of curriculum and improving teaching practices.

All the faculty members are required to prepare

- Annual teaching plan
 - Monthly teaching plan
 - Day wise & Unit wise teaching schedule.
 - Teaching diaries, teaching notes and attendance registers are being maintained.
 - Besides the traditional chalk and talk method, teachers often use PPTs, the usage of ICT in academics.
 - Conduction of sliptests/ surprise tests, internal assessment.
 - Conduction of Students seminar, Group discussion, Quiz competetions and students study projects.
 - Organization of field trips, industrial tours.
 - Social net- working sites are also used by some departments for interaction between faculty and students beyond the class hours.
 - Conduction of remedial classes for slow learners.
 - Providing free coaching for PG entrance test.
 - Feedback analysis (Students satisfactory survey) is conducted by IQAC to improve teaching- learning process for each subject.
 - Conduction of career counseling and job opportunities.

- Conduction of awareness programmes on various issues related to women.

- 1.The principal of the college supervises the overall implementation of the curriculum in the college and ensures effective implementation of curriculum plan. Any short coming and major deviations are seriously viewed and appropriate instructions are given to rectify the anomalies at the earliest.
- 2.Principal is assisted by the department-in-charges and various committees in analyzing and in implementation of college objectives.
- 3.Institutional mechanism has been developed in the form of various committees to analyze and ensure the proper implementation of course curriculum.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 35.9

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	2	4	NA

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years	
Response: 24.24	
1.2.1.1 How many new courses are introduced within the last five years	
Response: 8	
File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 64.29	
1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.	
Response: 9	
File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years				
Response: 6.66				
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years				
2018-19	2017-18	2016-17	2015-16	2014-15
90	30	30	0	NA

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college wants its graduates to be successful in personal as well as social spheres. This is possible if only the learners can get scope in the institution not only to acquire good subject knowledge but also to develop general awareness about cross-cutting issues. For this purpose in our college emphasis has been laid on interdisciplinary sensitization programme. The institution regularly tries to integrate these cross cutting social issues through the curriculum by periodically organizing seminars by subject experts on gender equity, Environment and sustainability, Human Values and professional ethics.

The women empowerment cell of the college carries out various programmes throughout the year to sensitize the learners to the question of Gender Equity, Climate change, Disaster Management, Gender sensitization as a part of academic curriculum as per osmania university through skill enhancement courses.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 5

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 5

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 11.76

1.3.3.1 Number of students undertaking field projects or internships

Response: 76

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Any additional information	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 43.52

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
266	207	173	217	NA

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
535	480	480	480	NA

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 21.48

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
94	69	33	20	NA

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**Response:**

- Most of the students belong to varying backgrounds with different academic standards, appropriate bridge courses are conducted for 15 hours duration in one month immediate after the admission process is over in each academic year for enabling them to cope with the challenges they face in learning particularly in initial stages.
- A multi-dimensional approach is followed by the college to bridge the knowledge gap of the enrolled students to enable them to cope with the program of their choice.
- For the first year UG students, bridge courses are conducted to enhance their knowledge and interest.
- Department wise marks registers both internal and external are maintained by the faculty of the college to collect and analyze the information pertaining to the academic performance of each student.
- Attendance registers are also maintained to gauge the regularity of the students.
- On the basis of these registers and having close contact with the students by the faculty the dropouts particularly students belonging to disadvantaged sections of the society, slow learners, physically challenged, economically weaker sections are recognized.
- Advanced learners are identified on the basis of their performance in the internal and external examinations and also through observation by question and answer method and by the assessment in the classrooms. They are encouraged to participate in seminars, debates, group discussions and quiz competitions etc which are regularly organized by the faculty members. They are also encouraged to undertake study projects. Best study project is rewarded.
- Remedial classes are conducted for the second year and final year students on the basis of the marks they secured in the previous external examinations.
- Revision classes are conducted for slow learners of all the classes after identifying them through internal examinations.
- They are counseled to continue their studies. A guidance and counseling is done by the faculty in the college for this purpose.

- Special meetings are organized for these students to emphasize the importance of higher education in framing the social status and improving economic wellbeing.

2.2.2 Student - Full time teacher ratio

Response: 23.07

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Students are the first and foremost stakeholders of the college and they are given top priority. The college has strong initiatives to successfully implement outcome based education. Students develop leadership qualities, managerial skills, presentation skills, writing skills, soft skills and communicative skills through participation .

Interactive learning: The College provides state of the art seminar halls and e- class rooms where students participate in group discussions, debates and seminars. Infrastructure for ICT enabled teaching and learning. The college organizes guest lectures and arranges field visits for students to develop their interactive, collaborative and independent learning. On necessary topics, Interactive lectures with subject experts are initiated.

Collaborative learning: The department maintains departmental libraries and internet facility to access all the text books etc., through library enabling the students and faculty to keep the latest developments in their respective fields. **Friendly based learning :** It was implemented in the tutorial classes by the faculty. The students in a class room are divided into groups of six with a topper in each group. These groups are encouraged to promote cooperative learning concept, where they express knowledge within the group and have healthy competition.

Independent learning: The institute provides well stocked library which consists of bulk of books and

other teaching materials for the use of students and faculty. The department provides well equipped and advanced labs for improving programming skills & logical thinking. Students are encouraged to give seminars starting from first year on the basics / fundamentals of subjects. The students are encouraged to attend workshops and conferences.

Various student centric teaching learning methodologies adopted in the college are as follows:

INTERACTIVE LEARNING

- Use of PPTS.
- Videos and animation (on-line and Off-line (CD”s or Pendrive).
- Learning through assignments.
- MANA TV classes per the monthly schedule provided by the office of the Commissioner of Collegiate Education, T.S.

COLLABARATIVE LEARNING

- JIGNASA Research projects for collaborative learning.
- Participation in co-curricular activities.
- Field visits and hospital visits.

OVER ALL DEVELOPMENT

Organizing various co-curricular, extra-curricular events and participation of the students in the same at different levels through YUVATHARANGAM Programme. Network resource centre of the institution provides internet facility to the students to update themselves with current knowledge.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 64.29

2.3.2.1 Number of teachers using ICT

Response: 18

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 26.92

2.3.3.1 Number of mentors

Response: 24

2.3.4 Innovation and creativity in teaching-learning

Response:

The faculty members of this college are not only qualified & trained but they also offer dedicated services to the students. Traditional teaching has been replaced with more innovative and creative ways of disseminating, sharing and facilitating knowledge development in students. As both are involved with commitment, through this method, an interest has been created in the student and the teacher has to encourage the student to come out with new and innovative ideas. This method also motivates both the teacher and the learner.

- Smart board teaching - learning process by ICT techniques.
- Experiential learning- Theory applicable to practicals.
- Assessing student's observation about teaching content by open-ended questions.
- Use of model specimen charts in explaining the subjects.
- Conducting mock interviews by TSKC.
- Conducting Eco club, Red club etc.,
- Conducting Yuvatharamgam Competitions.
- Conducting JIGNASA research projects.
- Conducting regular seminar presentations, Group exercises, Quiz competitions.
- Preparation of charts, models preparation.
- Assignments submission by students.
- Beyond syllabus teaching process.
- Viva-voice.
- Conduction of Internal Examinations.

This kind of support would certainly enhance their innovative skills and creative ideas. Innovative teaching methods adopted and implemented by the faculty to improve students learning.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 1281.82

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 36.47

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
09	07	08	03	NA

File Description**Document**

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 0.5

2.4.3.1 Total experience of full-time teachers

Response: 14

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

- Every year the institute monitors and evaluates the quality of teaching and learning, it takes the opinions from the outgoing batch on the performance of its staff members in the form of feedback forms. The lecturers and their teaching skills are analyzed by the feedback report and the suggestions if any are used to fine tune the teaching skills of the faculty. The marks secured by the students in their semester exams are also a yard stick to measure the efficiency of teaching and learning.
- The Principal, Vice Principal, Academic coordinator, NAAC Coordinator and IQAS coordinator together conduct departmental review meetings regularly for the purpose. Staff meetings are also held on regular basis to evaluate the quality of the teaching and learning. Informal discussions with students are also enabling the team in assessing the quality of the teaching learning process.
- Internal exams, assignments and practical exams etc. are evaluated as per the University guide lines only.
- The institution monitors and communicates the progress and performance of students through the duration of the course/programme by conducting tests at regular intervals. The performance is evaluated and is communicated to the students in the classroom. Appropriate suggestions are given to the students for better performance.
- Remedial and revision strategies are then devised for improving the results. This approach has immensely helped the organization not only in improving its result percentage but its overall academic performance also.
- To ensure rigor and transparency in the internal assessment certain initiatives are taken.
- At the beginning of the academic year itself an academic calendar notified by the University consisting of the tentative dates and time table of the various examinations is circulated to the students.
- The faculty are also instructed to complete the syllabus and revise it in time.
- The teachers are supposed to evaluate the scripts in a fixed time frame and declare the results in the class and also maintain the departmental internal marks registers.
- Behavioral aspects, independent learning, communication skills etc are also emphasized.
- A selection committee has been constituted to selects the best study projects presented and suggests to submit to CCE under JIGNASA.

File Description	Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

University conducts semester examination; evaluation is by central evaluation system. Project submission, Viva-voce, Internal marks are considered for the aggregate of marks. The degree is awarded on such evaluation. The criteria for evaluation: Internal assessment test, Seminar, Regular attendance, participation in extra and co circular activities, Assignment.

Assignments: Assignments are given to the students by the subject teachers for which a stipulated time is given to the students to submit the same. After it is submitted it is evaluated on predetermined criteria which are also communicated well in advance.

Announcements of internal test & exam dates: Similarly the exam committee makes an announcement of the test and the preparatory time table well in advance through public address system and in the examination notice board.

Attendance: Attendance percentage is also taken into consideration for allotting the internal assessment marks. Every month attendance list is put up in the respective class rooms so that the students will know their attendance status.

Based on the marks secured in internal test as well as in the preparatory examination along with assignment that is submitted the marks are allotted to the candidates.

Extracurricular considerations: Apart from this if the student participates in any of inter- college events either for sports or for cultural or any others like fest, etc., or if they represent the college teams in any sports or extracurricular activities.

Allotment of marks: The internal marks are displayed on the notice board before within the prescribed last working day as per university calendar of events. Student grievance regarding internal assessment marks is clarified by the examination committee and finally it is uploaded to the university portal online. The grievance regarding internal assessment marks is clarified by protocol of contacting the subject teacher in case of unsolved grievance students contacts the Examination Committee for the clarification.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Examination related grievances are handled by the student mentor to make it time bound &

transparent. The marks awarded for the internal assessment are displayed on the examination section notice board. The exam section displays the evaluation report by cross checking the statement of marks as submitted by the respective faculty member of the department. University COE takes care of university evaluation grievances. The university settles the grievances using its own mechanism.

The redressal of grievances regarding evaluation in both internal and university examinations are through the following process:

At Institution level: The internal marks are displayed on department notice boards. The faculty gives the corrected answer scripts to the students for verification. If any discrepancy is noticed, the faculty concerned may rectify and necessary corrections maybe made. If student is not satisfied with the marks awarded even after modification by the teacher, student may present the same to HOD concerned. All such representations are taken positively and reassessment may be made if necessary. Whole process is done well before the internal marks are uploaded to university. Students are evaluated overall on the basis of internal assessment and performance in the final examination. However, by taking cognizance of students' participation in various co-curricular and community service, they are made to appreciate that success in rote learning is not the only measure of achievement. Emphasis is placed on the all-round development of the student's personality through active engagement in classroom discussion and extracurricular activities.

At University level: The student is entitled to apply for recounting/revaluation in theory subjects within 15 days of declaration of results by paying the prescribed fee to the University. The University will process all such applications, consider for revaluation/recounting and declares the result.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- The institution is affiliated to Osmania University hence the academic calendars of events such as opening and closing of the semester, Internal and External Semester examination is followed on the basis of university calendar of events. The college also prepares the year wise calendar to include co-curricular and extra-curricular activities.
- The institution plans its schedule for tests and preparatory examination well in advance through meetings conducted under the chairmanship of the principal. Conduction of the exam and test the evaluation date finalization is done which is circulated to all the teaching staff.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- Program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes are displayed in the college website.
- The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and home assignment. Throughout the semester the faculty records the performance of each student on each course outcome. Average attainment in direct method = University Examination (80%) + Internal assessment (20%).

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**Response:**

- Result analysis is performed subject wise and course wise at the end of every Semester. Remedial measures are taken accordingly. This data is utilized to categorize students and devise and deploy appropriate methods to overcome barriers of learning.
- Regular departmental and staff meetings are conducted to monitor the achievement of learning outcomes. The performance of students in internal examinations is analyzed and suggestions given to faculty to improve the learning process. Special care is taken to ensure that the advanced learners.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students**Response:** 67.85

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 211

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 311

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 15

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution has innovation for creation and transfer of knowledge in teaching-learning process as

follows:

Reflective learning: The class room lectures / theory classes, presentations, tutorials and subject seminars involve the reflective in learning

Evidence based learning: Department library has provided the varieties of textbooks.

Student assisted teaching (SAT): III year students are assigned the responsibilities of conducting the undergraduate seminars, group presentations, poster presentations, practical classes, under the supervision of faculty members

Self directed learning and skills development (SDL): Students were encouraged to learn the theoretical based practical's to be conducted and correlate the same with the practicals. This concept is to know the importance of the procedure being adopted for the conduct of practical's which were helps them in the development of skills and knowledge. We have remedial classes/enrichment programmers are systemically conducted and executed to make up for slow learners and also in addition we organize the special lectures, inviting experts from various subjects to share their knowledge with the students. Seminar/conference/symposium/summer training programs and FDP to update the knowledge in their specialized areas/subjects. The institute motivates and sponsors the students to attended college level and state level competitions. Our institute has signed the MOU's with different institutes for students exchange of knowledge.

Research based learning: Every year the students are suggested to take students study project through JIGNASA to create interest in research in further higher studies in future.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description

Document

List of workshops/seminars during the last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.23

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	5	2	4	NA

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.77

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	5	6	NA

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

All the students and faculty of the college participate in institution neighborhood community network.

- Clean and Green programme in the college and surrounding localities.
- Awareness campaigns – Aids awareness, communicable disease, adult and women education, environmental protection awareness.
- Students are encouraged to actively participate in social initiatives, under the supervision of Staff. Some of the activities are
- Participation in Pulse Polio immunization programme.
- Helping official Government machinery in conducting of general elections.
- All the above activities taken up by the college students develop service orientation and lead to holistic developments.
- Save girl child.
- Conservation of water resources.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 0

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 22.6

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
190	150	50	50	NA

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**Response:** 3

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	NA

File Description**Document**

Number of Collaborative activities for research, faculty etc.

[View Document](#)

Any additional information

[View Document](#)**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)****Response:** 7

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	1	0	NA

File Description**Document**

e-copies of the MoUs with institution/ industry/ corporate house

[View Document](#)

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Currently the college runs in a compact space across two floors. The natural ventilation combined with modern designed furniture creates an excellent ambience for serious academic activities. The institution is to provide the required infrastructure facilities for effective quality teaching and learning in consensus with the institutional mission and objectives. The institution has a committee for infrastructural facilities that looks after up gradation maintenance security and optimum utilization. The institution is to optionally utilize the funds for which they are sanctioned and approved. The facilities available for teaching- learning to conduct curricular activities and co-curricular activities.

The facilities available are:

- Class rooms-12 with CC cameras.
- Biometric devices for attendance of staff and students.
- Technology enabled learning spaces- computer lab-1 with 45 computers.
- Library-1 and Reading room-1.
- Seminar hall-1 with CC camera.
- Audio-visual room-1 to attend MANA TV classes telecasted through T- SAT NIPUNA every day from 11.0 A.M. to 11.45 A.M.
- Laboratories - Chemistry, Physics, Botany, Zoology, Computers.-1 for each department.
- Vehicles parking place-1.
- Botanical garden-1; Rain water harvesting pit-1.
- Specialized facilities and equipment for teaching, learning and research etc. (E-class rooms-2.)
- Equipment for teaching – LCD projector, ceramic boards, interactive panels.
- There are separate toilets for students-11 and staff- 3.
- Health care centre-1 with visiting Gynoecologist for emergency treatment the governmental civil hospital is near to our college and emergency cases are referred to the hospital.
- Safe Drinking water facility is also provided in the institution with one R.O plant and with two coolers.
- Canteen-1 - for staff and students, Gymnasium - 01.
- Licensed software – The College is planning to acquire software packages like tally, focus, wings, shortly for the benefit of the students.
- Xerox machine facility.
- Open space auditorium.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**Response:**

When students are physically fit, they will achieve more academically. Sports develop a sense of friendliness among the students and develop their team spirit. It helps students to develop mental and physical toughness. Sports improve their blood circulation and their physical well-being. Our college has excellent physical Infrastructural facilities for Games and Sports and it has an impressive track record. The college has spacious play ground for taking up various activities of outdoor and indoor games. The college has play ground to play volley ball, shuttle, badminton and kho-kho. The college also has gymnasium and also indoor games viz., caroms and chess. Yoga centre is not established in the college and students do yoga on “WORLD YOGA DAY” every year. Our students actively participate in sports, cultural and literary competitions conducted through “YUVA THARAMGAM” Programme.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**Response:** 15.38**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 02

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 0**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The primary objective of our library is to provide information and knowledge to its students & staff through its document collection. Library has been acquiring different types of documents and organizing them for the efficient usage. It also provides extended support to all the Teaching, Non-Teaching Staff and Students at Under Graduate level to meet the requirement in terms of Books, News papers and Magazines etc. The reading room is well furnished to accommodate 30 students at a time and provides conducive environment for study. Exclusive reference section is available in the library. A visitor's book is maintained for students and staff. The college has a Library Advisory Committee to access the financial support required by the library and to provide support to the librarian in taking important decisions having implications for the users. Preparing budgetary requirements for the next year. Taking feedback from the faculty and students regarding library services. Establish a bridge between Library, Academic fraternity and college management. In our library all the books are labeled which helps in faster identification of the document. Library is situated third floor and has 30 seating capacity. A special place has been allotted in the library for keeping the belongings of students before they enter the reading hall.

Library has established conducive atmosphere with provision of tables and chairs for reading with good ventilation for the students. Facility to access the books easily in the rack. Every year library advisory committee is constituted to strengthen its activity. This committee motivates the students for utilizing the library collection.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library has lot of books to various subjects, Newspaper, competitive examinations materials. List of books available in college is uploaded in our college website.

Some of the rare books in the college as follows.

1. Transcendence by A.P.J. Abdul Kalam
2. 7 habits of Highly Effective People by Stephen R. Covey
3. The Insider by RV. Narshimha Rao
4. 48 laws of power by Robert Greene
5. You can Win by Shiv Khera
6. Dreaming Big by Sam Pitroda

- 7.Light from many lamps by Elchler Watron
- 8.Leonardo Davinci by Walter Isaacson
- 9.Losing my virginity by Richard Bramon
10. Wings of Fire by A.P.J. Abdul Kalam
- 11.Lectures from Colombo to Almora
- 12.The Power of Now

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	2.49	1.49	0	NA

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 3.56

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 24

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

With a view of getting upgraded technologically the college has been implementing the ongoing up gradations with an intention of providing the best services to the students, faculties, and administrative staff and parents. The college provides sufficient number of latest core i5 3rd Generation Acer computers to all the faculties and provides the same to the administrative purpose. Till 2016, we had separate Wi-Fi connections to the faculties and also for the administrative purpose. For the benefit of the students sufficient number of computers are provided with wi-fi connection in the computer lab and 2mbps of internet connection with LCD projector. The college provides ICT enabled teaching systems and for this purpose two class rooms are well equipped with projector and internet services.

4.3.2 Student - Computer ratio

Response: 14.36

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 0.42

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	16.56	1.72	0.74	NA

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

At the commencement of every academic year, the college principal constitutes various committees to discharge various duties for smooth and effective running of the institution. The following committees were constituted in the college for maintaining and utilizing the physical, academic and support facilities.

- Staff Council
- Academic Committee
- UGC Committee
- Building Maintenance Committee
- Library Advisory Committee
- Games and Sports Committee
- Literary and Cultural Committee

Library Advisory Committee: It comprises of Faculty and students as members

The building maintenance committee will meet from time to time and does the physical verification of the furniture and physical observation of the building structures regarding the breakages and damages taken place. A report will be prepared and submitted to the principal for necessary action.

The equipment such as water purifiers, fire extinguishers, duplicating machine, air- conditioners, invertors, UPS, Desktops, Generator and other equipment are normally maintained by the concerned departments and office staff, if any major problem arises in these equipments are rectified by the agencies to whom the AMC is given.

The specific duties have been assigned to the class-IV employees to look after the daily requirements and cleanliness of all wings of the college such as the Principal Chamber, Office, all departments, staffrooms, laboratories, library, classrooms, sports room and Gym etc. The college senior assistant has been entrusted to monitor the work done by the class-IV employees.

The college has taken all the safety measures and precautions regarding the electric appliances and other electronic devices present in the college. To avoid the electrical fluctuations and short circuits, the power boards are given proper earthing. The electrical fuses and MCBs are kept in safe places. All the measures are taken to avoid the frequent trips in the power supply, department of physics will take care of all the safety measures of electronic devices and electrical appliances.

The college made the purchases of the equipments required for the labs and other departments after due verification of the quotations, standards and manufacturing of the materials from the firm ready to supply. All the instruments/equipments in the laboratories and others place are well maintained and standard operational procedures are followed whenever kept for use. The lab in-charges will take care of the maintenance of the equipments. The agency to which AMCs are given will also take care of the instruments.

The committee so constituted by the Principal will meet frequently and discuss the maintenance and utilization of physical and academic facilities by scrupulously following the established systems and procedures.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 25.67

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
239	210	119	0	NA

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 25.67

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
239	210	119	0	NA

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching

- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 76.58

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
550	525	250	150	NA

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description**Document**

Details of student placement during the last five years

[View Document](#)**5.2.2 Percentage of student progression to higher education (previous graduating batch)****Response:** 64.1

5.2.2.1 Number of outgoing students progressing to higher education

Response: 50

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The Institution make a good platform, where the students actively participating various academic, administrative bodies and other committees. This ensures the students will get management and leadership qualities, policies and regulations. Student council members will be a part of different committees which include, Anti-ragging, Women Cell, Grievance Redressal committee, Library Committee, Cultural Committee, Research Committee etc.,

Student Council Composition:

Three students from final year.

Three students from second year

Three students from first year

Responsibilities of Student Council

- Organizing the Fresher's day and Farewell day in the institution in a very well manner every year.
- Conducting International Women's day every year on 8th March.
- Anticipation of ragging in the campus through antiragging committee.
- Student Council members help in smooth running of the administration in the campus.
- Guiding the juniors and follow up students to enhance their skills by conducting seminars
- Organizing the programs in the campus to improve the cleanliness and greenery in the campus through "HARITHA HARAM" and "SWACHH BHARATH ABHIYAN".
- Conducting Food fest every year.
- Organising the regional, religious and national festivals like Bathukamma, Independence day, Republic Day etc., every year.
- Conducting sports in the campus.

- Conducting the people awareness programs like “SAVE GIRL CHILD”.
- Conducting Quiz and Elocution competitions in the campus.
- Conducting the WORLD’S AIDS DAY in the college.
- Organizing the programmes on women health and Nutrition.
- Conduct expert lectures from eminent persons in the society for personality development, career development, skill development.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 17.5

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
30	30	10	0	NA

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Alumni Association continuously strives to develop innovative ways to serve institute by offering social and educational opportunities to the college. The college has alumni association which is a registered body actively functioning for the overall development of the institution. However, so far the college did not receive any financial help from the alumni but their valuable suggestions are highly appreciable and useful. As stake holders, they participate in the meetings meant for the curricular discussions and infrastructural developments. Interestingly, so far Alumni members have been encouraging the students to excel in various activities such as writing poetry, preparing for competitive exams and community support activities etc. The college invites alumnae on different occasions to motivate and encourage the students and offer valuable suggestions for their development.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response:** 2**5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	NA

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

VISION

New Government Degree College (W), Golconda was established in 2015 to facilitate the facility students residing at Golconda, most of them are from poor background. The citizens of Golconda were facing a great difficulty in sending their girls to faraway places to take UG education. When this college was started their dreams came true. Most of the students got admission and are doing hard work. They started here without any facilities but now within a short period this college developed with the help of area MLA & Commissionerate of Collegiate Education. The college aims at giving its best to the students and helping them to create knowledge and helping them in becoming a role model through its vision as given below.

- Women Education – From enlightenment to empowerment.
- Knowledge to wisdom- Perception to application.
- Complementation and Integration of institution and society.
- Moulding personality- Changing oneself to be successful women. and to be accepted in the society through value based education.

Mission

- To provide need based quality education and to become an effective human resource development center.
- To create and stimulate a conducive academic atmosphere for higher learning.
- To provide and encourage use of ICT in academics.
- To build the college as pioneer institute with provision of good infrastructure facilities.
- To enhance the women employability to lead independent life.
- Education, Employment and self- reliance.
- Information, comprehension and reproduction.

The vision and mission statements of the college are well communicated to the students, staff and other stake holders through the college website and academic calendar. The College has been putting its great efforts by adopting suitable practices for the promotion of social awareness, humanism and for imbibing moral and ethical values.

The Principal of the college is the key person and the leader of the institution who's dynamic and sincere efforts will facilitate to reach the targeted goals and to accomplish the mission of the college. As a leader of the college, the Principal constitutes the various committees (decision making

bodies) for the effective implementation of the action plans without deviation. In the beginning of every academic year, the college level committees will be constituted to accomplish the various academic and administrative activities by nominating the teaching, non-teaching staff and students to achieve the targeted goals. The convener and members of every committee shall exercise and put forth efforts to achieve the specific objectives for which they are accountable. The mutual co-operation, a good understanding, respecting others' views are the underlying motivating factors for the success of every committee.

The IQAS and Academic Coordinators prepare the Institutional Academic and Action Plan with the help of Academic Calendar provided by the CCE and the almanac of the University. The IQAS always ensures to execute and implement the Academic Action Plan by all the departments and encourages them to conduct various co-curricular and extra-curricular activities effectively.

6.1.2 The institution practices decentralization and participative management

Response:

New Government Degree College (W) Golconda encourages a culture of decentralized and participative management by involving staff members in a number of administrative roles for smooth functioning of the college. The college promotes a culture of participative management as all the college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers and many include non-teaching staff and students as well. The college has created a decentralized structure for decision making where departmental committees interface their decisions with college staff council.

Decentralized management : The decentralized management of the college includes the Principal ,Staff , Students.

1. Principal level: Principal is the member secretary of the governing body and chair person of IQAS. The principal in consultation with teachers' council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational instructions are based on the unanimous decision of the governing body, IQAS and Teachers council with team spirit encouraged among the staff.

2. Faculty level: Faculty members are given representation in various committees. Every year the composition of different committees are changed to ensure uniform exposure.

3. Student level: The Students actively play an important role in organizing various programme in this institution through students Council Progression Committee.

1. Cultural Secretary.
2. Computer In- charge.
3. Canteen Secretary.
4. Common Room Secretary.
5. Class Representatives.

1.non- Teaching staff: Non- teaching staffs are represented in the governing body and IQAC.

Suggestions of non-teaching staff are considered while framing and implementation of strong decisions.

B. Participative Management :

The college encourages the culture of a participative management also for its overall development. The college has two levels of participative management viz. Level-1 and Level-2

LEVEL-1: It Consist of the Principal, Vice –Principal, IQAS and CPDC. They discuss the policies and plans at the Top Management.

LEVEL-2: It consist of Principal and teaching and non-teaching staff. After elaborate discussion with the teaching and non-teaching staff members, the Principal takes operational decisions for the betterment of the institution. The principal of the college ensures involvement of the staff members and students for effective implementation and execution of all the plans and policies. Prompt decision can be taken when all the stakeholders are involved. Participative management is the key for success of the college.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college has been well aware of its vision and mission and its social responsibility towards the community it serves. The College prepares the perspective/strategic plan and deployment document based on the quality Indicators mentioned in the seven criteria of the SSR and keeping in view the vision & mission of the college.

Design: Various committees have been formed to set standards to ensure quality.

Driven: The functioning of these committees is monitored regularly through minutes recorded in meetings.

Deployment: The committees are met as per schedule and reviews quality policy.

Review: The functioning of these committees is reviewed by Principal.

A perspective plan is chalked out annually. It is based on the instructions from Head of institution after meeting all concerned heads of various departments and committees at institution level along with individual proposal at faculty level being considered for an agenda point for discussion at annual governing body meeting. The same will be reviewed periodically throughout academic year in measuring efficiency.

The aspects to be included in the plan will be drawn from the following committee recommendations with priority. The members for various committees are nominated based on their expertise and committee and the meetings are held regularly to recommend quality strategies.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government. Academic planning and execution for the college is mooted by the Principal, Vice Principal, Academic Coordinator, IQAC and the HoDs of the different departments. Different academic plans are executed through the HoDs and Conveners of the various committees in the college. The organizational structure of the institution consists of the Principal, Staff Council, Academic and Administrative units

1. **Principal:** Principal is a leader of the college having all the executive powers to manage the institution.
2. **Staff Council:** It consists of HODs of all the departments of the college.

There are four main units in the college under which the various committees are constituted for smooth and effective functioning of the college.

I. Academic Committees:

- Admission Committee (DOST)
- Academic Committee
- Staff Council
- Time Table Committee
- Examination Committee
- Library Committee
- Discipline Committee
- Research Committee
- Study Project Committee (JIGNASA)
- Anti Ragging Committee

II. Administrative Committees:

- Special Fee and Restructured Courses Fee Committee

- Building Maintenance /Furniture Committee
- Scholarship Committee
- SC , ST Students Welfare Committee
- DRC Committee

III. IQAC Committees:

- IQAC Committee
- UGC Committee (MANA TV)
- NAAC Committee

IV. Extension Committees:

- Red Ribbon Committee
- TSKC/TASK Committee
- Grievance Redressal Committee
- Literary & Cultural/Yuvatharangam Committee
- Career Guidance Committee
- Women Empowerment Committee
- Games and Sports Committee
- Anti Ragging Committee
- Bhagya Health Club
- Internal Complaints Committee
- Eco Club

The policies, service rules, procedures for the recruitments, promotions and transfers are framed by the Council of Higher Education, Government of Telangana and all these are implemented through the Commissioner of Collegiate Education, T.S Hyderabad. The college has grievance redressal committee which receives the grievances from the stake holders of the institution and discusses in the presence of the Principal and take the necessary action depending upon the issues.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The College constitutes the various academic and administrative committees to decentralize the work for the effective management and administration. For this purpose various committees such as Academic Committees, IQAS Committees, Extension Committees, Staff Council and Administrative Committees etc. constituted by the Principal for smooth and effective functioning of the college. These committees put their maximum efforts for effective functioning by taking appropriate resolutions. As and when these committees conduct meetings, they keep the items related to the academic excellence (measures to strengthen the teaching learning process) and infrastructural developments as their agenda. The convener and members of these committees hold the thought provoking and elaborate discussions on each and every item mentioned in the agenda and then unanimously pass the resolutions which lead to the formulation of the strategic plans of the institution. The committees will also discuss the financial implications involved in every developmental activity in the presence of the Principal and finally it will be implemented after the approval of the Principal. Effectiveness of various bodies/cells/ committees is reflected and is evident

through minutes of the meetings and implementation of their resolutions.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Since the institution is a Government Degree College, the service rules and guidelines framed by the State Council of Higher Education, Telangana State, are followed scrupulously. All the welfare schemes provided by the State Government are applicable to the permanent teaching and non teaching staff members working in the institution. The welfare schemes provided by the State Government are as under. Teaching and Non-teaching staff appointed prior to 2004 is eligible for pension benefits on retirement. GPF, Gratuity and Leave Encashment were availed by retired faculty as per the rules in vogue. However, Teaching and Non- teaching staff appointed after 2004 are covered under New Pension Scheme. Leave to teaching and non-teaching staff is sanctioned as per the guidelines of the Council of Higher Education.

- Festival advance and house building loans facility is also available.
- PF loans are sanctioned as per GOI rules.
- LTC/hometown is availed as per GOI rules.
- Medical Reimbursement facility is also available.
- Group Insurance Scheme(GIS)
- Maternity Leave facility.
- Child care Leave facility.
- Medical Leave facility
- Earned Leave encashment facility
- Faculty Improvement Program (FIP).

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description**Document**

Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description**Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 8.35

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	2	0	NA

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The Institution implements a Performance Appraisal system to evaluate the performance of Teaching and Non-Teaching Staff. The performance appraisal system is designed by the CCE according to the guidelines of the UGC to monitor and enhance the performance of the Teaching /Non-Teaching Staff.

Performance Appraisal of the Teaching Staff:

The IQAC appraises the performance of the teaching staff by adopting two methods such as Feedback System and Self Appraisal Forms (API).

Feedback System: The performance of the Teachers is assessed based on the feedback received from the students. The feedback is collected annually through a structured questionnaire, across various teaching quality parameters and analyzed to assess the performance and to take necessary steps to plug the loopholes if any. The Feedback from the students, Peer and the Principal is also collected and analyzed for sending the proposals for the Best Teacher award under the Yuvatharangam Program organized by the CCE, Hyderabad.

Self Appraisal Forms (API): The performance of the Teachers is reviewed through Self Appraisal, conducted annually. The Self Appraisal is done through API forms, which are designed and provided by the CCE according to the UGC guidelines. The Teachers' performance is reviewed across the parameters specified. The Appraisal of the Teachers becomes the basis for promotions and implementation of the incentives/rewards. Best Teacher Awards under Yuvatharangam Program and by the Govt. of Telangana are given based on the API score obtained by the Teachers.

Performance Appraisal of the Non-Teaching Staff:

Continuous monitoring: The Non –Teaching staff members are monitored on a continuous basis through informal inquiry and observation.

Reporting by the Administrative Officer: The Administrative Officer monitors and reports on the behavior and performance of the Non-Teaching staff.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

In this institution at end of every academic year internal financial audit will be conducted by the team consisting of the principal, office superintendent and senior faculty member. They verify all the financial records such as fee collection records, purchases and other expenditure incurred by the college during the academic year. As it is a Government College, the external audit will be done by the authorities such as officers of the Regional Joint Director of Collegiate Education and Accountants General (AG) – Hyderabad, Telangana State.

Mechanism for setting audit objections

The Administrative Committee along with the Finance Committee would comply with the audit objections raised by the auditors through proper written justification and rectify if any discrepancies stated. This gives the college a fair opinion on the allocation and utilization of the funds. Audit observations are settled during audit when query is issued and when necessary rectification is done by the auditors. Audit observations are also settled during the meeting on the last day of the audit by providing necessary reply along with required information covering, recovery, adjustment rectification of errors or irregularities.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	NA

File Description

Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Principal and IQAS Coordinator always strive to encourage the Faculty Members of all the

departments to organize seminars/conferences/workshops by sending proposals to various bodies for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students.

The Institutional Strategies for mobilization of funds :

To generate the resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, ICSSR, CSIR, DST, NAAC, MHRD, UGC, TSCHE, etc. and to tap the CSR funds of the Industries. To mobilize the resources through donations from Philanthropists, Industrialists and Governing Council members etc. So far , still now our institution doesn't received any grant from Funding Agencies. The funds for infrastructure development are received from M.P. Asaduddin Owaisi under M.P. Lads.

Strategies for Optimal Utilization of Resources:

The Annual Plan is prepared aligning with the Institutional Perspective Plan.

The Annual Plan is placed before the Governing Body for deciding on the resources needed, policy interventions and mechanisms etc The allocation of the Financial Resources is planned by the Staff Council of the college. The Plan and the Budget Allocation is placed before the Governing Council for consideration and approval. The implementation as well as utilization of resources is undertaken through the well defined procedures and internal control systems laid down. The Regular meetings of the Staff Council and the Governing Body will monitor the implementation of the plan. The Financial Audit and the Internal Audits will act as effective control system.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Institution has Internal Quality Assurance System (IQAS). The institution has set up IQAS to guide and monitor academic activities with a view to promote and sustain quality in academic and administrative systems. IQAS coordinates with the faculty in preparing annual curricular plans and teaching plans. IQAS supervises the execution of these plans through periodic reviews. It also supervises the maintenance of academic records for effective evaluation of students. It also gives necessary suggestions for improving teaching learning process in the institution. The IQAS significantly contributed for institutionalizing the quality assurance with help of various strategies and continuous process during the last five years.

Academic Calendar and Annual Action Plan: In the beginning of every academic year, IQAS Coordinator along with the Academic Coordinator prepares the Annual Academic Calendar in accordance with the Academic Calendar issued by the CCE and Almanac issued by the affiliating University.

Comprehensive Feedback Mechanism: Every year Feedback is collected from the various stakeholders of the college such as students, parents, alumni, and faculty and is analyzed and action is taken to plug the

loopholes in teaching, learning and evaluation and other issues.

Internal Academic Audit: The IQAS along with the Academic Coordinator conducted Internal Academic Audit for smooth and effective implementation of curricular, co-curricular and extra-curricular every year.

Faculty Forums (FF): With a view to provide a platform to discuss and to spread the light on latest developments in various subjects, the IQAS has introduced Faculty Forum at college level for teachers. A good number of faculty forums on current and relevant topics across the subjects have been conducted to share the knowledge among the teachers.

Organizing Orientation Programs: Every year the IQAS conducts the Orientation Program to all the first year students with a view to make them aware of the academic, physical facilities, learning resources and experienced teaching staff and vision and mission of the college.

Evaluation of POs, PSOs, COs: The IQAS encourages all the staff members to inform the students about Program Outcomes, Program Specific Outcomes, and Course Outcomes in order to give a crystal clear awareness about the program and course.

Teaching Innovations: The IQAS organized brainstorming sessions with the HoDs and Faculty members on the innovative Teaching–Learning methods including ICT methods. Interestingly, all the teachers are putting their sincere efforts in using ICT enabled teaching methods to make the teaching - learning more effective and innovative.

Library Practices: The IQAS suggested the Library to prepare a compendium of Faculty publications and to store in the D-Space and to upload the JIGNASA Study Project Reports on the college website. The IQAS always encourages to make the library fully automated.

Best Practices: The IQAS always encourages the faculty members to continue the previous best practices effectively and to come out with newer ones every year to make the teaching-learning more effective.

Mentor-Mentee System: The mentor-mentee system has been effective in the college through which Mentor tries to assess the potentialities of the mentees and offer suitable suggestion for his all-round development.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAS has designed the pattern of review system and assessment of learning out comes which is followed by the institution. It consists of two levels i.e. review at department level and at institutional level. The Institution reviews its teaching learning process through the following:

Monitoring of classes: The Principal monitors the timely conduct of classes and the adherence to the academic calendar and the almanac.

Feedback from Students, Alumni and Parents: The feedback has been collected through structured questionnaire using a rating scale from the students and parents about teaching-learning-evaluation process and about development of the college and analyzed to find out the gaps. This is considered to be the one of the best methods for reviewing the teaching-learning process and to plug the loopholes.

Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course

Outcomes (COs): A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented. The method ensures the evaluation of the COs vis-à-vis the PSOs at the faculty level, evaluation of PSOs at the Head of the Department's level and the POs at the Principal level. These help in assessment of the effectiveness of teaching –learning process.

Reports on Teaching Methodologies: With a view to monitor the quality of teaching- learning process, the IQAS conducted reviews on teaching methodologies implemented by the faculty periodically. The analysis of the reports help in assessing the types of teaching- learning methods, ICT methods and experiential learning etc employed by the teachers, their relevance and effectiveness vis-a vis the learning objectives and outcomes.

Review of Examination Results: The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects. This enables to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow learners.

Internal Academic Audit: The Internal Academic Audit is conducted once in a quarter of the year to review the academic processes including the curriculum, teaching, learning, evaluation processes and mechanisms, including the teaching plans adherence to academic calendar and almanac. It also verifies various teaching learning methods such a project works, practicals, internal assessment and external assessment rules and guidelines.

Self-Appraisal Form: The Self Appraisal form is a tool widely used to enhance teachers' quality. The IQAS has collected API (Self Appraisal Form) from all the teaching staff during the last five years and encouraged and motivated the teachers to enhance their performance time and now. It is used to evaluate faculty up-gradation across defined parameters.

Till the academic year 2018-19, external academic audit was conducted by the CCE by appointing the senior and well experienced faculty members as Academic Officers. During their visit they verified all the academic and development activities across the parameters and offered suggestions for further improvements in teaching-learning-evaluation process to impart quality education. They submitted a copy of the academic audit to the CCE confidentially.

1. IQAS has been strengthened significantly in improving quality in teaching-learning-evaluation process by devising the suitable strategies and internal academic audits have been conducted effectively.
2. All the Science Laboratories were strengthened in terms of infrastructure and equipment for carrying out practicals during the last four years.
3. The IQAS has encouraged and motivated all the HoDs of various subjects to introduce the Certificate Courses and Value Added Courses during the last five year. Tremendously, about 6 Value Added courses were introduced across the programs during the academic year 2018-19.

4. The Principal of the college requested the Commissioner Collegiate Education to fill the vacant positions of Teaching and Non-Teaching positions so as to improve the standards in teaching –learning process.
 5. Grievance Redressal Cell, Women Empowerment Cell and Career Counseling Cell have been strengthened and a good number of activities have been conducted during the last four years.
 6. Sports facilities expanded various sports and games have been conducted at college level to unfold the latent talents of the students through YUVATHARANGAM programme.
 7. The IQAS encouraged research environment in the college by encouraging all the teachers to present research papers at seminars and to attend workshops. As a result, interestingly, majority of the teachers have presented research papers at National and International Seminars/Conferences and attended various Workshops.
 8. Enthusiastically, one teacher has authored 5 academic text books for intermediate students. Also, faculty members published a good number of research papers in UGC recognized journals during the last five years.
 9. With a view to bolster the subject knowledge and to discuss on current and latest developments, the IQAS introduced 'Faculty Forum' as a professional development initiative at college level to provide a platform to discuss and disseminate the knowledge about current developments in various subjects.
1. The IQAS has mooted to increase the admissions by conducting awareness programmes at nearby Govt. Junior Colleges and visiting the students' homes directly to persuade them to join the college.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 7

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	8	8	2	NA

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2. Academic Administrative Audit (AAA) and initiation of follow up action**
- 3. Participation in NIRF**

4.ISO Certification**5.NBA or any other quality audit****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

- IQAS has been strengthened significantly in improving quality in teaching-learning-evaluation process by devising the suitable strategies and internal academic audits have been conducted effectively.
- All the Science Laboratories were strengthened in terms of infrastructure and equipment for carrying out practicals during the last four years.
- The IQAS has encouraged and motivated all the HoDs of various subjects to introduce the Certificate Courses and Value Added Courses during the last five year. Tremendously, about 6 Value Added courses were introduced across the programs during the academic year 2018-19.
- The Principal of the college requested the Commissioner Collegiate Education to fill the vacant positions of Teaching and Non-Teaching positions so as to improve the standards in teaching –learning process.
- Grievance Redressal Cell, Women Empowerment Cell and Career Counseling Cell have been strengthened and a good number of activities have been conducted during the last four years.
- Sports facilities expanded various sports and games have been conducted at college level to unfold the latent talents of the students through YUVATHARANGAM programme.
- The IQAS encouraged research environment in the college by encouraging all the teachers to present research papers at seminars and to attend workshops. As a result, interestingly, majority of the teachers have presented research papers at National and International Seminars/Conferences and attended various Workshops.
- Enthusiastically, one teacher has authored 5 academic text books for intermediate students. Also, faculty members published a good number of research papers in UGC recognized journals during

the last five years.

- With a view to bolster the subject knowledge and to discuss on current and latest developments, the IQAS introduced 'Faculty Forum' as a professional development initiative at college level to provide a platform to discuss and disseminate the knowledge about current developments in various subjects.
- The IQAS has mooted to increase the admissions by conducting awareness programmes at nearby Govt. Junior Colleges and visiting the students' homes directly to persuade them to join the college.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 14

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	05	04	0	NA

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

Any additional information

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

1. Safety & Security

As ours is a women's college, appropriate measures have been taken to ensure safety and security of learners.

- Campus well protected with boundary walls, Main gate in front guarded by security personnel from morning to late evening.
- The college has CCTV in all the major points classrooms, laboratories, Seminar Hall, except in Gymnasium, Washroom.
- Location of campus nearby police station.
- Anti-ragging committee strictly looks after ragging and take prompt and strong action.
- Self defence programmes has been organized.
- ICC organises awareness programme on Sexual Harassment Acts, Women and Child Safety measures.
- Organising awareness programme on Women health and hygiene.

- Since ours is a Women's College, Visiting Gynaecologist selected as college physician. In case of any emergency, the college takes the responsibility to admit the student in the nearby (Golconda) Area Hospital.

2. Counselling

Personal Counselling:-

- Personal Counselling to students was given by two senior faculty to resolve the problems of students and their late teens.
- Mentor-Mentee grouping:- To solve the problems of mentees in weaker subjects and personal problems to be solved.
- **Career Counselling:** The Career Counselling Cell along with the TSKC of the institution organizes Career Counselling, Interactive sessions and Training programs for the students. These talks and interactive sessions helped the students to know a plethora of career opportunities. Alumni of the institution also help the students understand the challenges & opportunities of the outside environment.

3. Common Room:-

- One room allocated for students.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 7000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 75

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 600

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 800

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid Waste Management

As a part of green initiative the college has introduced a system of collecting solid waste in two different vats one for biodegradable and another for non-bio degradable. The college dustbins have been classified and marked in Red & Green Colour. Hazardous waste materials like plastic, polythene, waste chemicals and broken glasses are disposed properly to prevent the harmful effects on people and environment. Use of polythene and plastic is strictly prohibited. The vegetable waste in the hostel and canteen are hazardous and trucks are being arranged to dispose them regularly to keep the campus clean.

As per the statistics most of the recyclable waste was wet waste, paper and plastic waste. Therefore it was suggested to employ color coded dustbins at main sources of waste generation in the college campus. Green for wet waste (leaves, twigs, vegetable waste, fruit waste etc.), Red for plastic waste (plastic bags, PET bottles, buckets etc.) An important step was to ensure student and faculty to segregate waste by using different dustbins to dispose of wet and dry wastes like paper, plastics, glass, metal etc. This was made possible via continuous awareness programs through lectures, advertisement on notice boards, displaying slogan boards in the campus. The accumulated waste material is hygienically disposed by emptying the bins at the Municipality vats earmarked for this purpose.

Liquid Waste Management.

The water from R.O. plants are released into the wash rooms.

E-Waste Management:- The college doesn't allow accumulation of e-wastes. Gadgets which can no longer to be used are sold off as per the advice of Eco Club.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The college does not want to limit its activity only to awareness campaign about the threat of depletion of ground water. In order to conserve the ground water levels the college has constructed a small pit in the college premises to conserve the water wherever rain water flows.

Rainwater harvesting is a technology used to collect, convey and store rain for later usage. It involves direct collection and storage of the run-off rainwater for direct use in future. The different usage of harvested rainwater can be for domestic purposes like cooking, washing and bathing and agriculture purposes like watering land, feeding cattle etc. It also can be artificially recharged into the ground which is the natural aquifer. Rainwater Harvesting is the way to support Eco-system and Human well-being. Our campus utilizes the following rain harvesting system. Storage reservoir or tank to store the water until it is used. Rain harvesting pits are established in the campus near the bore wells. The roof surface water is directed into the harvesting pits.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The college has taken initiative to promote

- Green practices to sustain ecological balance and to prevent environmental hazards.
- Cycle Stand:- Bi-Cycle is the principal mode of transport of about 20% of students and staff. There is one large and spacious cycle stand for students and staff.
- Public transport: Majority of the students and half of the staff members commute from their home using public transport up to Golconda fort. The college issues Bus-pass to the students and staff coming from faraway distance in collaboration with TSRTC.
- Pedestrian friendly roads:- The entry gate to the college is connected with pedestrian friendly roads which are regularly cleaned.
- Plastic Free Campus:- The institution has taken strong action to make the campus as plastic free. Use of jute bags and banning of plastic is taken.
- Paperless Office:- Steps to reduce use of paper.

- Online admission
- On-line salary bill submission.
- Notices displayed on college web-site.

Green land scaping with trees and plants.

The college has beautiful medicinal garden with more Neem trees in the campus.

Plantation is an annual programme conducted through “ Haritha Haram” in the first and second week of July every year.

Botany department has taken the charge of identifying and conserving some endangered species of plants of local origin.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 40.69

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2000	800	500	0	NA

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students

8. Any other similar facility (Specify)**A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 4

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	NA

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**Response:** 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	NA

File Description	Document
Report of the event	View Document

7.1.12 Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff	
Response: Yes	
File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 3

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	NA

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institution organizes national festivals and birth death Anniversaries of great personality

- Republic Day 26th January.
- Women's Day – March 8th
- Birth Annuversary of Prof. Kothapally Jayashankar - 6th August.
- Independace Day – 15th August.
- Telugu Language Day - 29th August.
- Celebration of Teacher's day - 5th September
- Celebration of Gandhi Jayanthi- 2nd October
- Moualana Abdul kalam Azad Birthday as National Education Day- 11th November.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution maintains transparency in its financial academic administrative and auxiliary functions.

Academic

- Admissions through online by DOST in three phases based on merit and students choice options.
- Filling up seats according to the vacant positions and community wise as per Osmania University.
- Strict invigilation to stop malpractice in examination hall.

Administrative

- Filling up of teaching and non-teaching staff as per CCE proceedings.
- Notification in local paper for recruitment of guest faculty.
- Appointment of guest faculty by three member committee.
- Issuing of all stationary requirements to each department at the beginning of each academic year.
- Periodical cheeking of computers to upgrading of software.
- Providing ID card to all students.

Financial

- Collection of fees mentioned as per Osmania University guidelines.
- Deduction of IT.
- Internal Audit for all grants from State Govt., UGC, RUSA and other Grant Agencies.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1).Harita Haram

Goal: To increase green cover under “Telanganaku Harita Haram”

Context: Due to gradual industrialisation, deforestation there is a gradual decrease in forests. The decrease in plants & trees imbalances the ecosystem.”Save the Nature”the nature will save you keeping in view we adopted “Haritha Haram”to increase the green cover in our campus.

Practice: Every year in the first/second July, the programme must be implemented.

- The students and staff are instructed to plant the saplings.
- Our campus has taken help from GHMC people to increase plantation in our campus.
- The students should take care of the plants

Evidence of success

Successfully implemented Best practice increasing green cover at about 25% with mostly medicinal plants

and neem trees.

Problems encountered and Resources Required

- Financial support is lagging to increase green cover in the campus.
- During summer seasons watering the plants is at high risk due to less water supply.

2). “Swachh Bharath Abhiyan”

Goal: To increase cleanliness in campus.

Context: Most of the communicable diseases are spread due to untidy environment. Keeping in view “Cleanliness is next to Godliness”. We adopted “Swachh Bharath Abhiyan” to increase cleanliness in and around college campus.

Practice: Every month, one day in the second week is allotted to clean the classrooms and campus.

Evidence of success: There is a gradual increase in the cleanliness in the classrooms and campus.

Problems encountered and resources required

1. Most of the students are prone to dust allergy while dusting.
2. Providing sufficient number of broom sticks

3) Plastic free campus

Goal: To reduce the usage of plastic and to make “Plastic free campus”

Context: Now a days there is a gradual increase in usage of plastic everywhere in shops, schools and houses. Keeping in view of potential hazards of plastic usage and its impact on health we adopted to avoid the usage of plastic to make plastic free campus.

Evidence of success: There is a gradual decrease of usage of plastic bags and tuning towards “Plastic free campus”.

Problems encountered and resources required

1. Usage of Jute bags upto minimum extent
2. Providing Green & Red dustbins is limited.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The college aims at giving its best to the students and helping them to create knowledge and helping them in becoming a role model through its vision.

Women Education – From enlightenment to empowerment, Knowledge to wisdom- Perception to application, Complementation and Integration of institution and society, Moulding personality- Changing oneself to be successful women and to be accepted in the society through value based education.

The Institution has been striving to provide quality education to the women students who take admission in this college. Most of the students who took admission belong to the rural area and are economically poor. The institution has been taking all the necessary measures in procuring the infrastructural facilities and in strengthening the teaching, learning and evaluation process to provide quality education to all the students. The complete focus of all the stake holders from the management side such as Principal, Teaching and Non teaching staff and the CPDC members strive to transform a normal student into an educationally empowered student who can face the modern age challenges. The Institution has been constantly honing the skills and equipping the students with the knowledge to get cornucopia of employment opportunities in the highly competitive environment. The Institution has been encouraging the students to excel in all the activities so as to become a knowledgeable citizen of India. The vast collection of reference books in the library provides a treasure of knowledge. The college also imparts training in Communication Skills, Soft skills and employability enhancement skills in order to make them industry ready.

Location of College near to historical Golconda Fort. Always the Institution strives to provide value based, skill based education through experiential learning by using innovative teaching learning Methods. As most of the students are minorities students and got early married, discontinuing their studies due to various personal, financial problems. The well dedicated staff always motivates the students to continue further higher studies and to inculcate the self employability skills to become as strong and dynamic women in society. We trust that “Education is the golden weapon which can change the society” and encouraging most of the community to support “Women Education” in this area. So far there is a gradual increase in the strength year by year in various courses.

Additional Information :

In a fast changing academic environment, the college is well poised to take on future challenges of higher education. The college plans to introduce and promote ICT based teaching for all the students. The college aims to provide knowledge, skill and outcome based education for all the students and makes them capable for today’s competitive world. It is also planning to strengthen the academic side by getting more no. of posts of the teaching staff and also trying to modernize the teaching- learning process by procuring equipment related to the ICT.

The college is also planning to initiate more steps to increase the admissions in the ensuing academic year. It will also encourage staff members to organize national seminars/conferences/workshops and to publish more research papers in the UGC recognized journals. Efforts will be put in to introduce more Certificate and Value Added courses in the future. The college will also encourage the teaching staff members and

students to devise innovative/best practices in teaching-learning and to adopt the existing best practices. Research environment will be created among the staff and students to carry out research projects that explore the solutions for the problems being faced by the society. The students of the college are actively and enthusiastically participating in extensive and community outreach programs to create a wide range of awareness on the various issues. Finally, IQAC, as a catalyst for quality improvement, will be strengthened further by conducting more qualitative, innovative and outcome based activities which will enrich and equip the students with knowledge and skills that make them employable ready.

The NAAC committee has been constituted with the following staff members.

1. Dr. K. Srinivasa Raju, Principal, Chairperson.
2. Dr. N. Thulasi, Asst. Professor of Zoology- Coordinator.
3. Dr. K. Praneetha, Asst. Professor of Commerce- Member.
4. Dr. Mohd. Ameenuddin, Associate Professor of Mathematics-Member.
4. Dr. Manzoor Hussain - Associate Professor of Arabic- Member.
5. Dr. Waheed Ali, Associate Professor of Hindi - Member
7. Farzana Begum- Faculty of Economics- Member.
8. S. Samyami - Faculty of Chemistry -Member.

Concluding Remarks :

The college years of academic journey of excellence has achieved many significant milestones. The collective and dynamic endeavors of the Principal , IQAC, Staff & CPDC members and their quest for excellence has made a significant improvement in terms of infrastructure , academic programs, enrolments, grooming the students with excellent academic records in nurturing moral values, exam results and usage of technology for the sustainable quality maintenance and in registering the outstanding achievements for the institution. It lives up to the vision and mission of the institution and stood the test of time. The Institution provides scholarships to the students of weaker sections. Financial transparency is considered as an important principle of an institution and it also maintains transparency in

admission, examination and in administrative and financial matters. There are established systems and procedures for up gradation, maintenance and utilizing physical, academic and support facilities. The institution always has a quest for constant innovation, ecological and historical conservation, participation, empowering students and teachers to attain excellence. Thus, the institution has always showed commitment towards values and best practices.

Hope this SSR reflects the comprehensive picture of the vision and mission of the college and the progress made during the last 4 years The main motto of the IQAC is '**Marching towards quality academic heights with knowledge and skills**' I wish to express my sincere thanks to the NAAC Coordinator and team and all those who are involved in the preparation of SSR for 1st Cycle of Naac-accreditation within timeline. Let's hope the dreams of all are cherished and the efforts are appreciated by the NAAC.

With thanks and regards!

NAAC

5. CONCLUSION

Additional Information :

- In a fast changing academic environment the college is well poised to take on future challenges of higher education. The college strives to maintain and sustain standards of teaching-learning, research and innovation which continue to guide curricular and co-curricular thrusts of the college.
- New Government Degree College for Women, Golconda continues to provide leadership to the discipline to the changes conforming with higher education standards.
- The college has continuously upgrading its facilities and infrastructure to meet the needs of students in curricular, co-curricular and other extracurricular aspects.

Concluding Remarks :

- The college has continuously upgraded its facilities and infrastructure to respond to the changing pedagogic and teaching- learning environment.
- The college faculty and students have responsibility engaged with people and community, fulfilling its role in making knowledge and information accessible to people.
- It lives up to the vision and mission of the institution and empowering the women for future development in all aspects through value based education.