



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution		GOVERMENT DEGREE COLLEGE RAMANNAPET
Name of the head of the Institution		Dr .A. Bhanu Prasad
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08694223456
Mobile no.		9848385850
Registered Email		gdcrpt94@gmail.com
Alternate Email		pri-gdc-rmpt-ce@telangana.gov.in
Address		RAMANNAPET
City/Town		RAMANNAPET
State/UT		Telangana
Pincode		508113
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	A. PRADEEP REDDY
Phone no/Alternate Phone no.	08694223456
Mobile no.	9059136116
Registered Email	gdcrpt94@gmail.com
Alternate Email	pri-gdc-rmpt-ce@telangana.gov.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcts.cgg.gov.in/ramannapet.edu
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.50	2007	31-Mar-2007	30-Mar-2012
2	B	2.58	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC	04-Jun-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Committee was formed as per guidelines.	10-Jun-2015 1	12
AISHE Institutional details upload	21-Mar-2016 2	8
MIS Institutional details upload	10-Oct-2016 1	8

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Water & Electricity	T.S State Government	2015 365	110000
Institution	DrBRAOU Venue charges	T.S State Government	2015 365	66540
Institution	Scholarships [All Social Welfare Departments]	T.S State Government	2015 365	1080273
Institution	Corpus Fund	T.S State Government	2015 365	1878272
Institution	TSKC	T.S State Government	2015 365	41632
Institution	T.A.110/111[I to IV Quarter Budget]	T.S State Government	2015 365	7000
Institution	OOE 130/13[I to IV Quarter Budget]2	T.S State Government	2015 365	110000
Institution	Wages 20/21	T.S State Government	2015 365	55000
Institution	Material supplies 210/211	T.S State Government T.S State Government	2015 365	5000
Institution	SPT&T	T.S State Government	2015 365	7500

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC Committee was formed as per guidelines.

AISHE Institution details uploaded on 21/03/2016.

Management Information System (MIS), Institution details were uploaded on 10/10/2016

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
AISHE Institution details upload	The institution details were uploaded.
MIS Institution details upload	The institution details were uploaded.
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2016
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Date of Submission	21-Mar-2016
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Govt. Degree College Ramannapet has been established in the year 1994 and is progressing ever since in the pursuit of imparting Quality Education to the rural background students. The college is uploading information into MIS (Managing Information System) as
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sought by the HRD ministry of India under AISHE(All India Survey On Higher Education) under the MIS portal from academic year Oct 2013 Mar 2014 till this year During the year 2015 2016, we have uploaded information for the period of April 2015 to Mar 2016. As per the data uploaded by our institution the college has a total strength of 599 students among which 365 are girls. The intake of the Firstyear students is 273 into various Under Graduate Courses like B.Sc,B.Com B.A. The College has a Faculty Strength of 29. Out of which 26 are regular Faculty and 03 are on a temporary basis. In the Regular Faculty, 04 are Ph.D. holders. Apart from this, the College has 14 NonTeaching members. During the said period the College has received a total funding amount of Rs. 10,06,500(Rupees ten lakh six Thousand and five hundred only) out of which the Tuition Funding, CSR Funding, and Research Grants Funding amounts to Rs. 1,36,500 1,20,000 and 7,05,500 respectively. The College has a Placement Cell from which 18 students were placed into various positions. The college has entered into its 3rd A A cycle under NAAC from Oct 2015 Sept 2020. In its 2nd cycle, the college has acquired a CGPA of 2.58 by the NAAC Peer team.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the beginning of the academic year, the institution prepares academic calendar/ institutional plan which is uploaded in the college website. The academic calendar is prepared in tune with the Almanac received from the Affiliating University, ie., Mahatma Gandhi University. The almanac is also displayed in the notice board for the benefit of students .The faculty members too, briefly explain the no. of teaching hours, syllabus description. unit tests and other examinations to students, The teachers/ faculty members prepare their teaching plan ahead, i.e., division of syllabus per month. per week etc., with distribution of no. of hours. Curricular & Co-curricular activities are also planned. Orientation programme is organised for freshers every year, to make them aware about curriculum delivery, co curricular activities, extra curricular, schedule of examinations etc.,The students are encouraged for student centric activities like student seminars, student projects, improving reading activities through library,quiz competitions etc apart from regular classes. Timetable is framed & strictly followed as per the credit points

mentioned in the syllabus of each course offered by the college and prescribed by affiliating university. Apart from traditional /conventional teaching methods, ICT teaching is also often used by teachers as an additional input to the curriculum and effective teaching. The students (Advance learners) are also encouraged to collect / read literature concerned to the topics from the reference books of library. Extension lectures also provide additional information to the students. Field visit/ educational visit to important places are also organised by departments for effective implementation of curriculum. The Zoology department visited Local lake and observed fauna and ecosystem. These kind of activities or visits refresh the young minds from their routine schedule and make them acquainted with practical knowledge. The affiliating university has also introduced Skill enhancement courses for each semester which are additional papers along with core and electives. Indian heritage and culture, Environmental studies and Science and civilization are mandatory for all 1st, 2nd and 3rd year students. The faculty member has to maintain a Teaching Diary and Synopsis of the papers they are dealing with. The teaching diary is written daily after completing all the lectures and any other academic activity and it should be submitted to the principal every month for verification and suggestions.. The teacher also has to maintain synopsis/ teaching notes of each paper where in the gist of the paper is written. The IQAC conducts regular formal and informal meetings with the faculty members regarding completion of syllabus, students attendance, student centric activities, internal examinations etc., for the overall development of the quality of the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	EPP TM	29/01/2016
BA	EHP TM	29/01/2016
BCom	GENERAL TM	29/01/2016
BSc	MPC	29/01/2016
BSc	BZC TM	29/01/2016
BCom	COMPUTERS	29/01/2016
BSc	MPCS	29/01/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Students feedback is mandatory. A feedback consisting of 20 items to check the performance of the teachers by the students with 5 scale of ranking is supplied to each student of a group. The student gives ranks to each teacher selecting numbers 1,2,3,4,and 5 to all the teachers in a single sheet with details like 1 as Poor,2 as Average,3 as Good,4 as Very Good and 5 as Excellent. The total points for 20 items are added and later the total has to be divided by 20 as there are 20 items. The remaining number will signify the rank or grade of the teacher. The student while filling the columns give rank to all the teachers of the group at a time in a single sheet there by saving of time.These forms are analysed by the IQAC committee as explained above and the report is later reviewed and revealed to the concerned faculty member by the head of the institution for any improvements. The institution strive for the overall development of students hailing from rural background. The feedback of the students are taken in a positive way and improvements at any stage are encouraged. The institution strictly relies on the theme of Teacher Learner relationship. A Teacher is simply a Teacher irrespective of gender, creed or any other aspect, in true sense a Teacher has to provide knowledge, life skills, career development and inculcate values to the students. The same lies with the Learner too. A learner is a learner irrespective of their gender. social background etc., but also extra care is taken while sensitizing the students with regard to gender issues. The head of the institution, in presence of concerned teachers receive feedback from the parents and also explain their wards academic performance, difficulties,behaviour etc., whenever their(parents) presence in the college. Oral feedback is taken from the students by principal about their classes,while they leave the college daily.The head of the institution remembers each student by their name,village name, parents details etc.,This helps in categorizing the students as Advance/Slow/First Generation Learners, there by the institution will support them academically like extra care while teaching for slow learners inculcating</p>

interest towards studies, providing reading material, clearing their doubts in simpler terms etc., Financial support to students through payment of fees, buying books etc., Faculty members also take Oral feedback from the students regarding academic activities. Personal attention/ care taker system is also encouraged there by the personal problems of the students are also taken into criteria and any suggestions and solutions are given. Parent Teacher meet also helps in the development of the institution. Alumni association also plays a key role by providing moral support to the faculty and students when ever required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	EPP	60	30	28
BA	EHP	60	40	39
BCom	General,	60	70	60
BCom	Computers	40	30	30
BSc	MPC	60	7	7
BSc	MPCS	40	30	26
BSc	BZC	60	80	74

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	587	0	29	0	29

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
29	21	30	0	0	40

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System 201516 A student mentoring system is an important tool of the college to monitor the progress of the students and to help them cope with the studies, regularly. During the Academic year 201516, once the admission process of the First Year students was over the Principal of the college and the Academic Coordinator have arranged mentorships to the Faculty Members by allotting the students of different Groups and Semesters

in August. The college has a total strength of 587 students for the academic year. About 21 Faculty Members teaching Science, Commerce, and Arts streams have been allotted about 20 to 25 students from the respective groups. The role of each mentor is to adopt the students totally for the year and help them academically and emotionally by connecting to them personally. The allotment of students to teachers for mentorship for 201516 is as under: B.Sc students (255) I yr..... (115)students Mentors.....1 English, 2 Chemistry, 1 Physics II yr..... (71)students Mentors.....1 Math, 1 Zoology 1 Chemistry III yr.....(69)students Mentors.....1 Botany, 1Math 1 Chemistry B.Com students (163) I yr.....(79)students Mentors.....1 Commerce , 1 Comp. Science 1 Telugu II yr.....(44)students Mentors.....1 Commerce 1 Telugu III yr.....(40)students Mentors.....2 Commerce B.A. students(169) I yr.....(67)students Mentors.....1 Pol. Science, 1 History 1 Librarian II yr.....(51)students Mentors.....1 English 1 Physical Director III yr.....(51)students Mentors.....1 Pub. Ad. 1Economics The responsibilities of Mentors: Each mentor keeps the profile of every student allotted to him/ her in a Register, meets them frequently either individually or in groups. By analyzing the socioeconomic background of the students, the Mentor tries to understand the pace of learning, difficulties in understanding the topics and gives suggestions as to how to overcome them. Apart from this, the mentors take care of the attendance of the students to the classes, their punctuality, and the preparation for Internal and Semester Exams. The Mentors would also enquire about the dropouts and the students who discontinue the classes for a longer time and give all assistance to make them fall in line with other students and get into the groove. The mentors would also facilitate a meeting between the students and the other Faculty Members about the clarification of doubts if they shy away from them. The Mentors would also keep track of the results of the students, advises them in the case of any backlogs. Likewise, the overall attitude and performance of the students are closely monitored in a friendly manner. This kind of mentorship has largely helped in the smooth running of the Institution as well as keeping the students focused on their studies and future progression.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
587	29	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	21	8	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	129	III YEAR	14/04/2015	22/06/2015
BA	111	III YEAR	14/04/2015	22/06/2015
BCom	401	III YEAR	14/04/2015	22/06/2015
BSc	441	III YEAR	14/04/2015	22/06/2015
BSc	445	III YEAR	14/04/2015	22/06/2015

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation Process 2015 16 Govt. Degree College, Ramannapet has the strength of 587 students pursuing B. Sc, B.Com and B.A. courses. The college is in the yearwise examination system as part of the External Examination system under the affiliating University. The students hail from rural background with a lack of certain skills s and pertaining to examinations particularly in the competitive world. In this context, the college endeavors to improve the academic standards of the students as part of the pedagogic strategy. To this end, the College has taken certain measures to improve the Internal Examination System. The institution has decided to conduct two unit tests per the academic year, Quarterly exams, and at least four slip tests during by the individual Faculty members on the ongoing topic and evaluate them and let the students know of their shortcomings. It is also decided to conduct a Grand Test before the Yearend Exams to finetune their preparedness for the exams. It is also decided to give assignments to students as a part of the Internal Assessment system to make them understand the concepts better. It is also made compulsory to give individual projects to students by every Department to enhance their subject knowledge and the application of the concepts in reallife situations. The students are also involved in doing group projects to improve their subject knowledge, creativity, and critical thinking skills as part of the Internal Assessment. The whole exercise helped the students in their writing practices, presentation skills, and analytical skills, etc. It is also observed that their academic standards, the way of approaching the exams, the confidence levels and the ease of preparation for the final exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared at the beginning of the academic year 201516as per the almanac received from the affiliating university i.e., Mahatma Gandhi University. The Academic calendar is uploaded on the college website along with almanac. The almanac was displayed on the notice board for the benefit of students. The institution strictly follows the almanac schedule regarding commencement of classes, for the practical examinations schedule, etc., The institution also strictly follows the instructions received from Commissionerate of collegiate education, Telangana, (CCE, TS) and also affiliating university Mahatma Gandhi University, regarding Observance or Celebration of important days through institutional committees like NSS and also through specified committees. NSS Unit wise regular activities like cleaning the college campus by volunteers, plantation programmes, NSS Day celebrations by imparting motive of social service among the students, etc., are taken place in the institution. Winter Special camps are conducted as per the schedule received from affiliating university. During special camp(Stay at the village) the Programme Officer along with 50 volunteers adopt a village for one week, conduct cleanliness programmes, also create awareness among the public on the issues of social evils or superstitious beliefs like early marriages, preference of male child, etc. The villagers are also sensitized on the issues like Girl Education, usage of toilets or avoidance of open defecation in the villages. To improve the Underground water level, digging of water pits to soak all the used water or (Percolation pits) is also encouraged among the villagers. As per the action plans of the Departments, studentcentric activities like Extension lectures by prominent persons, Student seminars, Field visits, Quiz competitions, etc., are conducted by the departments for the overall development of the students. Special attention is also focused on the Jignasa Annual study Project initiated by the CCE in the Academic year to inculcate research activities among students by preparation of student study

projects with the guidance of faculty members. These projects after selection and scrutiny at the college level, district level are forwarded to the state level and if these projects are selected at the state level, the team along with the teacher receive cash prize and certificates of appreciation. The institution through TSKC (Telangana State Knowledge Center) facilitate the students through communication skills, soft skills, group discussions, interview skills, computer skills, etc., Gendersensitive and other related programs are also planned while preparing an academic calendar. The institution through TASK (Telangana Academy for Skill and Knowledge) conducts various skill development activities and also motivates the students for placement drives. Various Certificate courses are also introduced to the students as an additional input for enhancing or improving employability and skill development. In the institution besides Slip Tests, Unit tests, and Grand Tests are also conducted by some departments. The institution always strives for the overall development of the students coming from rural backgrounds.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/12922.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
441	BSc	MPC	24	14	58.3
445	BSc	BZC	42	6	14.3
401	BCom	General	34	9	26.5
111	BA	EPP	17	12	70.6
129	BA	EHP	28	21	75

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/13011.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	540	UGC	190000	115000
Minor Projects	540	UGC	300000	175000
Minor Projects	540	UGC	85000	55000
Minor Projects	540	UGC	410000	295000
Minor Projects	540	UGC	345000	297500

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	31/12/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	31/12/2016	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	01/01/2015
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Library Science	4	2
National	Botany	1	2
National	Political Science	1	0
International	Political Science	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2015	0	0	0

0	0	0	2016	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2015	0	0	0
0	0	0	2016	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	3	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Volunteers Meeting	NSS	5	78
Clean and Green	NSS	8	102
Teachers Day	NSS	18	120
Campus Cleaning	NSS	7	98
National Education Day	NSS	10	78
Campus Cleaning	NSS	15	120
AIDS Day	NSS	6	80
AIDS Rally	NSS	10	92
National Youth Day	NSS	12	102
National Voters Day	NSS	7	64
Pre Camp Survey	NSS	5	20
Winter Special Camp	NSS	10	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	Sports and Games	Yoga Aasanas	15	50
Physical Fitness Programme	Sports and Games	Physical Fitness Tests for Students	7	75
Intramurals	Sports and Games	College level competetions : Chess, Kabaddi, Volly Ball, Athletics	5	100
Inter College Tourments	Sports and Games	College level competetions : Chess, Kabaddi, Volly Ball, Athletics	2	12
CCE Yuvatharangam	Sports and Games	Inter College Competetions	3	135
District Level Yuvatharangam	Sports and Games	Inter College Competetions	2	47
State Level Yuvatharangam	Sports and Games	Chess	1	1
Annual Sports Day	Sports and Games	College Level	7	234
Swatch Bharath Campaign	NSS	Clean Green	2	75
Swatch Bharath Campaign	Departments	Cleaning of ELL Computer Lab	5	80
Swatch Bharath Campaign	Departments	Cleaning of Science Departments	10	120
Swatch Bharath Campaign	NSS	Cleaning of College Premisess	3	100
Swatch Bharath Campaign	NSS	Cleaning of College Ground Tiolets	5	75
Swatch Bharath Campaign	NSS	Cleaning of College Premisess Class Rooms	3	80
Swatch Bharath Campaign	NSS	Cleaning of College Premisess Class Rooms	4	120
Swatch Bharath Campaign	NSS	Quiz Competetion Regarding Environment	5	58

Swatch Bharath Campaign	Telugu Chemistry	Workshop on solid waste Management	5	47
Swatch Bharath Campaign	Political Science Department	Installation of Swatch Barath Murals and enactment or Plays on Clean India	3	56
AIDS Day	NSS	Essay Writing	2	30
AIDS Rally	NSS	Awareness on Aids	8	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	31/12/2016	31/12/2016	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	31/12/2016	0	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1334082	1045667

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	Latest	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	31	0	5	5	0	2	0	125	0
Added	7	0	7	0	0	0	3	125	0
Total	38	0	12	5	0	2	3	250	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

125 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1264082	975667	90000	90000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. Response: The College has established systems and procedures for maintaining and utilizing physical, academic and support facilities through the following committees 1. Stock verifications Committee for Science Computer Labs 2. Furniture Committee 3. Games and Sports Committee 4. Library committee The above committees verify the equipment or facilities with stock register and suggest any kind of suggestions to improve the facilities and submit the report to the Principal for further review with the concerned departments

<http://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=104&id=1372>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Maintenance fee to the student(MTF)	458	1692455
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	10/02/2016	100	TSKC
Remedial coaching	17/09/2015	150	Concerned Departments
Language lab	15/07/2015	200	English department
Yoga Meditation	21/06/2015	20	Department of Physical Education
Personal counselling Mentoring	24/06/2015	200	Admissions
Personal counselling Mentoring	01/12/2016	100	Women empowerment Physical science departments

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passed in the comp. exam	Number of students placed

			activities		
2016	Career Counselling	80	80	20	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	3	Bsc	Chemistry	Mahatma Gandhi University, Kakatiya University.	MSc Chemistry
2016	4	Bsc	Botany	Mahatma Gandhi University, Kakatiya University.	MSc Botany
2016	1	Bsc	Zoology	Mahatma Gandhi University, Kakatiya University.	MSc Zoology
2016	2	B.A.	EHP	Mahatma Gandhi University, Osmania University	M.A English, M.A. Telugu
2016	4	B.A.	EHP ,EPP	Mahatma Gandhi University Osmania University	1.MA HISTORY ,2.M.A. PUBLIC ADM,3. M.A. ECONOMICS
2016	6	BCOM	COMMERCE	Mahatma Gandhi University	4 IN MCOM,2 IN MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
. International Yoga Day 21/06/2015	college	50
Physical fitness programme	college	75
Intramural On the eve of Independence Day	college	100
National sports day	college	24
. Intramural Selection of volley ball team	college	20
. Intramural Selection of Chess,Kabaddi,Athletics	college	60
Yuvatarangam volleyball,c hess,kabaddi,Athletics, for Men Women	college	130
. Annual sports day volleyball,kabaddi,tenni koit,chess,carroms,khokho ,Athletics,cricket	college	274
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is a studentbased civic body designed to help promote spirit and leadership among students. A Student Council is a representative structure for students only, through which they can become involved in the affairs of the college, working in partnership with college faculty, staff and parents for the benefit of the college and its students. Student council primarily fosters the coordination and communication between college administration and student body and make sure your opinions are being heard. It collaborates with students, faculty, administrators, and other partners both inside and outside of the college to ease and complement the quality of life and learning for students.The name of the council shall be "Student Council of GDC RAMANNAPET.

Objective of this council is to provide representation for students in a democratic process of planning, supervising, administering, and coordinating various activities and affairs as affect the general welfare of the college and students, to develop positive attitudes and to practice good citizenship by promoting harmonious relations throughout the Institute, to look after all the issues and problems concerning the students of college and to direct the grievances and suggestions of the students to the concerned administration for addressal through the Student Council framework, to Apply knowledge in creative ways and Experimenting with new ideas, identities, and skills.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The concept of alumni association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world. Both the ends shall work hand in hand to help each other for achieving the goal. The idea took shape and formation of Alumni Association turned into reality. Alumni association frequently come to the college and organize an interaction program with the present students. During the interaction session they discuss following things : ? To reunite in the nest from where we grew and flew off. ? To build a bridge between college life and career life, so as introduce present students to the professional world and to make them proactive to face the challenges that may emerge in their career path. ? To provide job opportunities to fresh bachelors through references of professionals. ? To conduct orientation and training programs to students on various topics to enhance their skills. ? To create awareness among students about the scope of their subject in the professional world. ? To provide a platform for students to develop their qualities. ? To participate in social welfare activities for social accountability.

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association distributed fruits to the students on the occasion of Plantation of Trees taken up by the College on 23/6/2016 motivated Students to reach higher position.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College follows the policy of decentralization and participative management. All the policy decisions of Academic and Administrative matters are resolved in college Staff Council and the same is implemented through various committees. The college constitute committees relating to Academic issues and Administrative issues. All the academic issues are resolved through various committees involving faculty members. The major academic committees are IQAC (Internal quality assurance cell), DRC (Dtstrict resource centre), UGC (University grants commission), RUSA (Rashtriya uchthar shiksha abhiyaan),

Academics Examinations committee, TSKC (Telangana state knowledge center), NSS Units, MANATV, Women empowerment cell, Internal complaints committee, Grievance redressal committee, Career guidance committee etc., All the Committees Consisting of Staff members are involved in Decision making process in passing the resolution and execution of the Academic Activities and maintains the track record of all the Curricular, CoCurricular, Extra Curricular Activities in the college. The Committee members enjoy the freedom of expressing their views in the strategic modification or improvement of the policies and Activities for the overall enhancement of the academic quality of the institution. Staff and students participate in the respective meetings and share their views in terms of decision making policies by respecting each ones opinion in the meeting and implementation of the same. The decisions are taken in the matter of student progression, utilization of funds, formation of Committees and other Academic and Administrative issues. The administration of the institution under Principal and Administrative officer (AO) functions smoothly by decentralization of work. The Staff members are involved in different sections of work in the office of the institution. All financial matters under the able guidance of Principal are monitored by Administrative officer. All the service particulars of Faculty and Staff are maintained in the Establishment section. All the details of various accounts are maintained in the Accounts section. The details of admitted students, fee particulars, scholarship details are maintained in Admission and scholarship sections and for the smooth functioning of the college proper decentralization of work takes place. The staff members should have the knowledge of all committees work.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission process is made through filling of application forms manually by students.. A Help desk with faculty as members is formed to collect, sort out applications Group wise and give instructions to the students in the admission process. To increase admissions a Campaign committee is also formed with the faculty, parents, alumni senior students. The campaign committee with the guidance valuable support of the Principal visit nearby villages, towns, Junior colleges interact with the community by distributing leaflets/ pamphlets, announcements in various news papers.
Research and Development	The institution has a Research Development center, for promoting research activities among faculty young minds. The center approves Major Minor research projects by UGC SERO for faculty. 7 faculty members have doctorates many of the teachers are registered for their Ph.Ds in collaboration with various reputed

universities. Most of the teachers published research papers in various national international journals. Some of the faculty members have been writing various articles on current topics published in news papers. The students of the college submit student study projects every year. To inculcate foster research interest among students, faculty always encourage the students to submit projects on current issues on interesting areas which enables them to carry out their research in further.

Library, ICT and Physical
Infrastructure / Instrumentation

Library plays a vital role in developing reading skills and prepare the students for higher education and competitive examinations. Library is equipped with academic, reference, competitive, personality development books. It is serving the needs of the learning and teaching community and also inculcating reading habit among the student fraternity. To inject the learning skills, latest forms of learning resources i.e., EBooks, E Journals and open education resources from various online sources are made available. The ultimate goal of learning center is to access the various resources, which is actually required by the user. The library contains 4230 number of books, 2 journals, 2 Telugu news papers, 1 English news paper. The college is also having spacious seminar hall with 300 seating capacity to conduct seminars, workshops, symposiums with LCD facility. The college is having 33 personal computers with latest configuration and English Language Lab (ELL) to learn basics of ICT. There is an internet lab with 5 computer systems works from 10 am to 5 pm on working days. Students may access syllabus, old question papers, latest subject related videos, reviews, E Books, E Journals with the use of internet lab. The learning resource center is running with KOHA Automated software (Open source). The college was established in 1994 in rural area of Ramannapet to serve the higher education needs of students with rural background with 4 acres of land. The college is possessing 2 khokho grounds, 2 kabaddi ground, 1 basket ball court, 2 running tracks, gymnasium, indoor facility for

caroms and chess, internet lab, ELL, digital classroom, MANA TV, seminar hall, Library and reading hall, 9 staff rooms for the faculty members, 2 office rooms for staff members, 1 room for Examinations branch, 12 classrooms, 4 science labs, 3 washrooms for faculty and staff, 2 washrooms for girls, 1 well spacious Principals chamber, waiting rooms for girls and boys each, Dr BRAOU study center,

Curriculum Development

Curriculum is framed by the respective university. the university invites experienced and eminent subject experts from various colleges keeping in view of the needs of the students and their employability opportunities. the syllabus is framed and developed keeping in view of the global changes, higher education opportunities, competitive examinations

Teaching and Learning

IQAC, Staff council, departmental meetings and feedback forms stakeholders are the tools to review the teaching learning process continuously. the methodologies and operations are in the form of questionnaires, Group discussions Student seminars, Student workshops, quiz, field trips, essay writing and various other practices which intend student involvement and self learning activities. teachers adopt student friendly and innovative practices. faculty also attend various faculty development programmes and publish papers, articles which help them to improve themselves and implement new learning strategies to the students. faculty also involve in research activity. the college evaluates teaching learning performance by taking feedback from the students. to inculcate and update their skills

Examination and Evaluation

To assess the students academic performance, each department conducts unit tests, Quarterly, Half Yearly and the same is evaluated by concerned teachers. Marks are recorded in the marks registers which are maintained by the respective departments. College has complimented traditional written examination with project work, assignments, debates, group discussions, literature review. Special focus is laid on slow learners by providing learning material, old

question papers remedial teaching.

Human Resource Management

The institution forms various committees to share the knowledge of the faculty to distribute work among them for smooth effective functioning of the institution. The important committees are IQAC, staff council, Women empowerment cell, grievance redressal committee, internal complaints committee, anti ragging cell. Faculty members attend Orientation programmes, Refresher courses, Workshops, Seminars, Conferences to improve skills knowledge get abreast with current issues. College Staff club also plays a pivotal role in decision making in academic administrative matters. Feedback is also collected from the students every year for individual faculty. The college has two NSS Units, inculcating service motto among the students by conducting various activities in the college in the surrounding villages. Complaint Box is arranged in the college to receive the grievances redress them timely. Gender sensitization programmes are conducted in the college to sensitize gender issues to maintain equality. The institution has a Well equipped Library with a good number of books journals for intellectual development of teachers students. The college has excellent Gym facility for good physical development.

Industry Interaction / Collaboration

The students are encouraged to participate visit to near by industries research laboratories which helps them to enhance their skills to foster their knowledge in different subjects. Recently our students visited IDEAL industry explosives limited, Eminent members from industries act as visiting faculties. Members of the alumni association also guide the students to get placements.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The faculty are using email, Facebook for effective communication. All the official communications are through emails. Salaries, Scholarships other financial matters only through online transactions.
Finance and Accounts	All financial accounts related

	documents are maintained through Eoffice. State govt. accounts are operated through HRMS[DDO Request] Software developed by Directorate of Treasuries and Accounts,Telangana.
Student Admission and Support	.The institution uploads student enrollment data through email to Commissioner of collegiate education and affiliating university, Mahatma Gandhi University. Reimbursement of Scholarships is monitored by concerned welfare departments according to their income/caste through online only. All the curricular, college administration is intimated timely to the students through SMS,Emails as and whenever in need.
Examination	Practical examination marks are uploaded through online to the affiliating university. Hall tickets are also generated through online. The controller of examinations of affiliating university sends message for evaluation of answer scripts through email to the institution.
Planning and Development	Periodical meetings are conducted and decisions were taken in the meeting to utilise ICT enabled classes i.e., PPTs, MANA TV,presentations and use of effective eclasses by the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	12/05/2016	08/06/2016	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	3	14	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loans,Leaves,Health cards, On Duty,FDP, Medical reimbursement	Loans,Leaves,Health cards, On Duty,, Medical reimbursement.	Scholarships, Cash rewards,Prizes, Career guidance, Mentormentee system and Complaints box.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

: In our institution, resolutions are passed on financial matters after deliberations discussions in the staff council meeting. There is a purchasing committee for the utilization of funds. Quotation system is followed to purchase equipment materials.Payment is made through account payee cheques only. There is an existing internal external audit mechanism in the institution. Internal audit is conducted annually. The college has Government funds, UGC funds, Special fee funds, Examination funds, Examination fund is audited internally. UGC Funds,Government funds,Special fee funds are audited by Accountant General team of State government. On retirement of the Principal, Depth inspection auditing of all accounts will be conducted by Commissioner of collegiate education. There are no major audit objections the suggestions given by the audit team is strictly followed, the same is being verified by the auditors during their subsequent visit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
CPDC	5399	COLLEGE DEVELOPMENT PLANNING
View File		

6.4.3 – Total corpus fund generated

1878272.75

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	CCE	Yes	IQAC
Administrative	No		Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Regular Parent Teacher Meetings 2) Admission Campaign 3) Parents representation in IQAC CPDC (College planning development council)

6.5.3 – Development programmes for support staff (at least three)

1) Financial aid 2) Training in Basic computers 3) Guidance in professional development

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Feedback from the students is collected every year analysed by the IQAC. 2) The college is conducting different outreach activities involving faculty students to enhance social responsibility. 3) Resource mobilisation from different sources. The college under RUSA 2.0, 2nd phase has been granted 2 crores. 4) Involving local community in college development.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	IQAC COMPOSITION	10/06/2015	10/06/2015	10/06/2015	12
2016	INSTITUTIONAL AISHE UPLOAD	21/03/2016	21/03/2016	23/03/2016	8
2016	INSTITUTIONAL MIS UPLOAD	10/10/2016	10/10/2016	10/10/2016	8

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World Health Day: Women Reproductive Health	07/04/2016	07/04/2016	112	21
Display of Charts & Posters on	25/11/2015	25/11/2015	97	40

"Stop Violence against Women"				
Gandhi Jayanti: Talk on Gandhian Philosophy and Gender Parity in Independence Movement	02/10/2015	02/10/2015	120	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	4
Rest Rooms	Yes	4
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	16/09/2015	2	Health programme	Dehelminthization tablets to I UG Students	80
2016	1	1	08/03/2016	3	Awareness Programme Legal rights for Women	Legal Rights for Women	120
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HAND BOOK OF CODE OF CONDUCT FOR PRINCIPAL AND LECTURER	01/07/2015	The principal is the head of the frontend unit of the college. He/She is the chief administrator of the college and responsible for overall and effective functioning of the college including academic, administrative,

financial and developmental activities. As chief administrator, principal deal with administrative matters, service matters of all the staff members, all matters related to students from their admission to leaving the college, reporting to Commissionerate of Collegiate Education, Hyderabad and implementing their instructions liaison with RJDCC, matters related to University, public relations, liaison with local bodies, persons and institutions and so on and so forth. The lecturer has the primary duty to disseminate knowledge in his/her subject to all the students. The lecturer should follow the month wise annual plan and complete the syllabus allotted to him/her on time. The lecturer should maintain the teaching diary in the given proforma, this should be submitted to the principal through incharge of department every month. As per the orders of the Government and the concerned University from time to time the lecturer has to adhere to the workload prescribed. Principal and Faculty and all the staff members should involve in curricular, cocurricular and extracurricular activities of the college every year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Education Day Celebration	11/11/2015	11/11/2015	100
Swami Vivekananda	12/01/2016	12/01/2016	125

Jayanthi
celebrations

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Activities to make campus ecofriendly: Energy conservation: Students are made aware of the proper utilization of energy sources. All the classrooms and labs are well ventilated and illuminated by natural light to reduce the consumption of electrical energy. Every classroom and office rooms carry a display in the form of appeal and suggestions to utilize electricity effectively and to save conservatively by switching off the fan and light switches when not in use. Water harvesting: A proposal is under active consideration to reprocess the wastage into manure for the plants on the campus and water harvesting the rainwater. Plantation: Sufficient plants are grown on the campus. We conduct the Haritha Haram program in the college in every rainy season. We take care of all the plants Hazardous waste management: Hazardous waste from the science laboratories namely, Botany, Zoology, and Chemistry and Computer Science is destroyed as per the guidelines of the state government. Ewaste management : We submit the ewaste found in the college to Commissionerate of collegiate education, Hyderabad, CCE Hyderabad calls for tenders to dispose of this ewaste collected from all the Government Degree colleges across the state of Telangana. Any other activity: Student volunteers of our NSS Units conduct the Clean and Green Programme. Valueadded courses like Environmental Studies and Renewable Energy Sources are offered to the students.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 Best Practices I Best Practice 1. Title of the Practice " Improving Teaching - Learning Process " 2. Objectives of the Practice • To ensure the completion of syllabus according to the academic planner of each department • To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching • To improve pass percentage and enhance the number of ranks bagged by the college at the university level examinations 3. The context • The syllabus coverage in some cases is being hurried and towards the end of the semester where information are being crammed at once. This sluggish coverage initially and hurried coverage later should be avoided giving enough time to student in comprehending the topics and assimilating the facts. • The teachers find it difficult to keep pace with the techno - savvy student learners. It has become essential for some of the teachers to adopt to the latest pedagogic styles and include ICT in class room teaching. The mismatch between the student learner and the teacher in the use and comfort of handling varieties of tools available for teaching - learning needs to be bridged. 4. The practice • Academic planner along with the calendar of events is uploaded on the website for information to students. • The teaching - learning committee along with the heads of different departments monitor the pace of coverage of the syllabus. • Informal feedback is obtained from students regarding the content delivery by different teachers. The teaching - learning committee members and the class teachers hold frequent informal meetings and cull out the information needed. • Frequent assignments, tests and evaluation are conducted to improve performance in the semester - end examinations • Seven class rooms are made ICT ready and many departments have the necessary tools for handling the class room teaching with the help of ICT. • Computer science department staff and programmers train the teachers in the use of Power Point Presentations, browsing the internet for useful resources, uploading content on the college website, use of google docs for information sharing, etc. 5. Evidence of Success • Some of the teachers have adopted modern pedagogic styles and ICT in their classes. • Some of the notes are uploaded on the college

website. • Appropriately paced and timely completion of syllabus • Increased attendance in the classes • Improvement in results. 6. Problems encountered and Resources required. • Development of animation based power point presentations in teaching, particularly in science subjects, has been hindered due to the want of in - house technical expertise. • The demand for ICT resources is increasing and paucity of funds has been the biggest impediment which may dampen the spirit of technology adoption by teachers. II Best Practice 1.Title of the Practice " Awareness Programmes " 2.Objectives of the practice • To sensitize students on social, cultural and ethical issues • To mould character as part of personality development • To transform students into responsible citizens 3.The context • Need for awareness on issues other than academics • To channelize the intellect and energy in positive direction • Need for counselling on social issues like road sense, ragging, eve teasing 4.The Practice Colleges observe important days such as World Population Day, World Aids Day, World Environment Day, Womens Day etc to make students realize the intensity of issues and solutions. Colleges organize interactions, seminars and invited talks with eminent personalities from police, judicial, medical fields. All colleges started Red Ribbon club to inculcate life skills and protect youth against risk behaviour and take part in blood donation camps, Women Empowerment Cell to sensitize and safeguard women rights, NSS units to encourage social commitment among students. 5.Evidence of Success • Students involvement in rash driving, signal jumping and drunken driving cases have been drastically reduced. • Ragging has been rooted out • Confidence levels in girl students increased. • Improved participation of students in social awareness programmes, Blood Donation camps, Fund raising campaigns and Clean and Green programmes. • Students of NSS adopt villages and slum areas to conduct literacy camps, health awareness programmes and population control measures 6.Problems Encountered and Resources required • Support from voluntary organisations • Government funds

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/11705.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional distinctiveness " Swachh Bharat Swachh vidyalaya " Water, Sanitation and Hygiene in Vidyalayas Swachh Bharat: Swachh Vidyalaya is the national campaign driving 'Clean India: Clean Vidyalayas'. A key feature of the campaign is to ensure that every Vidyalaya. A key feature of the campaign is to ensure that every Vidyalaya in India has a set of functioning in India has a set of functioning and well maintained water, sanitation and hygiene facilities. Water, sanitation and hygiene in vidyalayas refers to a combination of technical and human development components that are necessary to produce a healthy college environment and to develop or support appropriate health and hygiene behaviours. The technical components include drinking water, handwashing, toilet and soap facilities in the college compound for use by students and teachers. The human development components are the activities that promote conditions within the college and the practices of students that help to prevent water, hygiene and sanitation related diseases. Water, sanitation and hygiene in college aims to make a visible impact on the health and hygiene of students through improvement in their health and hygiene practices, and those of their families and the communities. It also aims to improve the curriculum and teaching methods while promoting hygiene practices and community ownership of water and sanitation facilities within colleges. In addition to this our college NSS units conduct swachh vidyalaya program on every Saturday and clean the campus. This practice will keep our college campus swachh every

single day.

Provide the weblink of the institution

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/11707.pdf>

8.Future Plans of Actions for Next Academic Year

The Principal, Administrative Staff, and the Faculty Members of Govt. Degree College Ramannapet have firmly resolved to implement the following Future plan in a meeting held at the end of the current academic year, for the next academic year 2016 17 based on the feedback taken from the students, and the experiences of the Faculty to meet the Institutional goals and the growing demands of the society for catering to the students of the rural community. 1. It is decided to improve the intake of Firstyear students by vigorous campaigning and conducting awareness programmes with the Intermediate students of the neighboring colleges. 2. It is decided to improve the employability skills among the final year students to have them placed in good jobs once they complete their Graduation course by making use of TSKC, DISHA, and TASK platforms by imparting IT skills, Arithmetic and Reasoning, and Communication in English, etc. 3. It is decided to focus on the result of the final year students to improve the pass percentage to make more number of students go for PG Courses. 4. It is decided to provide better facilities in the Audio Visual room to make the students access the internet facility, giving presentations and watch MANA TV programmes. 5. It is decided to improve the quality of food in the canteen by upgrading it. 6. It is decided to set up a Xerox in the library to facilitate the students to take copies of the pages from the Reference books. The Principal, Administrative Staff, and the Faculty Members of Govt. Degree e a tree plantation programme in the month of June for improving the Greenary of the College 8. It is decided to observe punctuality, improvement of attendance percentage of the students and code of conduct for the improvement of the Academic Standards of the Students. 9. It is decided to Strengthen the Career guidance and placement cells of the college to see more number of students attending placement drives 10. It is decided to Strengthen the Women Empowerment Cell of the college and sensitize the girls to participate in all the programs of the college and also taking up the challenges of the society by better equipping themselves 11. To make all the programs studentcentric by giving opportunities in organizing programs, conducting quiz and student seminars, project works and field trips with their involvement.