



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE BODHAN
Name of the head of the Institution	P V V Satya Vara Prasad
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08467222108
Mobile no.	9441897370
Registered Email	gdcbodhan@gmail.com
Alternate Email	varaprasad.gdc1@gmail.com
Address	Govt. Degree College, Rakasipet
City/Town	Bodhan
State/UT	Telangana
Pincode	503185
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	D Makla
Phone no/Alternate Phone no.	08467222108
Mobile no.	7382061837
Registered Email	gdcbodhan@gmail.com
Alternate Email	dhanavathmakla@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/10402.doc
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/12715.jpg

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.1	2007	31-Mar-2007	31-Mar-2014
2	C	1.90	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	03-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Administrative	04-Mar-2016	12

Audit	4	
Workshop on NAAC Accrediation	23-Feb-2016 1	24
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. DEGREE COLLEGE, BODHAN	ADHOC UNDER THE SCHEME OF PLAN BLOCK XII PLAN PERIOD	UGC	2015 730	1000000
GOVT. DEGREE COLLEGE, BODHAN	MRP	UGC	2015 730	82000
GOVT. DEGREE COLLEGE, BODHAN	OTHER OFFICE EXPENCES, ELECTRICITY & TELEPHONE BILL	STATE GOVERNMENT	2015 300	166783
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

13

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

177500

Year

2015

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Orientation Programme for 1 Year Students 2. Internal Examination Reforms 3. Providing assistance to local educational institutions 4. Academic Audit 5. Guiding the faculty in formulating Cocurricular and Extra Curricular activities.

6. Audit of the financial records of the institute 7. IQAC act as catalyst between principal and various committees of the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
1. To conduct the meeting of IQAC	Conducted four meetings of IQAC in a year.
2. To nominate teachers for training courses	N Ramesh Goud - History, J Shiva kumar - commerce, Naseera Naqueen - hindi and M.A.Rahman Urdu attended OC
3. Encourage Teachers to take up research	T Venkateshwarlu - telugu, MA Rahman Urdu, Rubina Kausar Economics enrolled into Ph.D Programme.
4. Helped all departments to arrange expert talks on various issues.	All the departments arranged guest lectures by subject experts.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

01-May-2015

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

16-Feb-2016

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute is affiliated to Telangana University and follows the curriculum

prescribed by the university in a systematic way: Before the start of every academic session, Principal along with Vice- Principal conducts an IQAC meeting with Heads of all the Departments and finalize the Academic Calendar in alignment with the university schedule. Subjects are allocated to the faculties based on their subject expertise and interests well in advance. Time table for every semester is prepared by the respective Time Table coordinators of various departments in consultation with the HODs and the load distribution is informed to the Principal. The university provides the syllabus with evaluation schemes and course objectives for every course. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Course Objectives and Course outcomes of the subjects in accordance with the university prescribed syllabus are decided by the respective subject in charge in consultation with the HOD.

Teaching plan and the assignments for the semester are prepared by the respective subject in charge before the start of the new semester. Depending on the evaluation scheme, two class tests for 40% and 80% syllabus are conducted per semester taking in to consideration the COs defined for each course to evaluate the students. The result analysis of the internal assessment is done and proper measures are incorporated to improve the performance by arranging remedial classes for the weaker students and giving additional assignments/tasks to the brighter students. Course files are maintained by faculty members which contains Academic calendar, Individual timetable, Teaching plan, Assignments, Class test question papers, University question papers, question banks, Quiz, Performance details etc. Remedial classes are conducted for slow learners. In addition to traditional teaching methods, video lectures, PowerPoint presentations, projects, case studies, surveys etc are being conducted. Guest lectures are regularly arranged to bridge the gap in the prescribed curriculum. An IQAC meetings are conducted every month in the academic year. At the end of every semester course exit feedback is taken from the students and analyzed for proper measures. The faculty in charge maps the course outcome with the program outcomes to ensure the attainment of the curriculum. Special emphasis is given on the development of the overall personality of the students through the conduction of various personality development programs. Students are encouraged to participate in NSS and other social activities so as to enable them to be socially responsible citizens. Seminars, value added courses and field visits are arranged to enrich the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Communication Soft skills (MSOfficeInternet))		29/09/2015	32	Self Employment	Providing Basic Knowledge of Computer
Beautification course		19/01/2016	06	Self Employment	Self Employment
Mehendi Design		19/01/2016	03	Self Employment	Self Employment
Beautification course(Makeup)		22/01/2016	06	Self Employment/Job oriented	Providing basic knowledge on makeup.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	MPC TM	22/07/2015
BSc	BZC TM	22/07/2015
BCom	Computers UM	22/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	47	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HEP	48
BA	HEP	17
BA	HEP	10
BSc	All Groups	20
BCom	All Groups	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback form/formats are designed for the stakeholders. This includes faculty feedback, alumina feedback, student feedback, course exit survey, etc. Faculty feedback from the students for the respective course is taken once in a year on

various teaching/learning aspects and it is analyzed by the HODs and corrective measures if any, are informed to the respective faculties for further improvements. Course exit feedback and program exit feedbacks are taken to analyze the understanding capability of the students. The infrastructural facilities feedback is taken from the final year students at the end of the program for improving the lab facilities, if any. The feedback so obtained is analyzed for further improvement. Feedback from the parents are taken by interacting with them. Feedback is taken from alumni for suggestions or improvements in the curriculum. Feedback from the final year students are taken for their suggestions in improving the curriculum and it is conveyed to the Chairman, BOS of the respective programmes of Telangana University. Feedback from faculties are also taken for their suggestions in syllabus revision. Library has pre-designated feedback forms which are kept on the circulation counter and open to fill up by any user as per their wish. We have also installed a suggestion box which is accessible to all the stakeholders so that they can give their feedback/ suggestions for improvements, if any. IQAC conducts the exercise of student feedback every year. This is a feedback on 5-point scale, which measures parameters like Subject knowledge, Expression, Teaching aids used, methodology etc. which is analyzed by our IQAC team for taking appropriate decisions for improving the infrastructure and also quality of teachers.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP TM	60	110	54
BA	HEP UM	90	112	83
BA	Comp EM	60	68	44
BCom	Gen TM	60	80	53
BCom	Comp EM	60	45	28
BCom	Gen UM	60	40	36
BSc	MPC	30	6	5
BSc	BZC	60	25	16
BSc	MICRO	30	48	28
BSc	MSCs	30	15	8
BSc	MPCs	60	60	45
MCom	Commerce	40	36	35

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	953	35	30	2	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
29	26	2	0	0	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute wherein each class students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counseled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counseled till they have passed the course. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents mentor meetings. The mentor is also responsible to provide counseling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counseling and support by a professional counselor. A large number of students who perceive the professional course are quite focused, still they may fall short of score to be promoted to above sections. Such students are given counseling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in cocurricular and extracurricular activities. The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contacts the parents and educates them, if required about their wards performance, and the academic programs of the college as well as the support system and the monitor system the student and parents. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding his/her candidature in the campus placement and provides remedial coaching.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
988	32	1 : 30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	15	0	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	129,352	2016	02/04/2016	28/05/2016
BCom	401,405	2016	02/04/2016	28/05/2016
BSc	467,441,445,468,458	2016	02/04/2016	28/05/2016

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has a college level Exam committee and a department level internal exam committee. The exam committee works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the end year examination and the evaluation process of answer sheets and preparing the results. Every department has an internal exam committee responsible for the preparation of Timetable, setting of the question paper, declaration of the results of internal tests. After evaluation of internal tests, the answer sheets are shown to the students for any grievances. The grievances of the students are considered and looked into at the department level. The average of the two internal tests are considered for the internal assessment marks. The main reforms initiated by the exam cell committee is the timely declaration of the results and the moderation of the question papers. For the continuous evaluation process, internal tests, assignments, quiz, presentations, lab work, seminars etc are taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, selflearning initiative, conceptual understanding, punctuality and attendance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the start of every academic session, Principal along with the Vice Principal conducts an IQAC meeting with Heads of all the Departments and finalize the Academic Calendar in alignment with the university schedule. College academic calendar is designed considering all events in accordance with the University academic calendar. In all 30 weeks are planned which mainly include commencement date, closing date of the term, dates of internal tests I and II, college festivals, submissions, oral / practical exams etc. Schedule for internal exams and tentative dates for University theory and practical exams are displayed in academic calendar. Curricular and extracurricular activity dates, exam schedules and other activity dates are displayed in the academic calendar. Academic monitoring cell is responsible for ensuring proper academic calendar and teaching learning process. It monitors all parameters right from attendance, (75 attendance is mandatory as per University rules), assignments, practical's / labs, internal tests. List of defaulter students is notified fortnightly and the parents are informed. Teachers are supposed to maintain course files of their subjects. All assignments are given in first two weeks, so that students can plan and complete the assignments in time. Parent teacher meeting date is also mentioned in the academic calendar. Faculty

conducts lectures and practical's as per the timetable in alignment with the academic calendar. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/9715.doc>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
129,352	BA	All	155	96	61.9
401,405	BCom	ALL	63	29	46.01
441,445,468, 458,467	BSc	ALL	63	13	20.6
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Institute has designed a questionnaire in feedback forms and the results & details are provided in the following link, https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=113&id=1443](https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=113&id=1443)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC SERO	2.8	0.82
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on NAAC Accerrediation	IQAC	23/02/2016
Seminar on Anti Raging	IQAC	09/09/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	3	0	0
Presented papers	0	3	0	0

Resource persons	0	0	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Clean Green program	NSS	4	120
Youth Festival	NSS	4	120
Bathukamma Festival	NSS	4	120
Haritha Haram	NSS	4	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Clean Green program	NSS	Clean Green program	6	120
Blood donation and Eye Checkup	NSS	Blood donation and Eye Checkup	4	120
AIDS awareness program	NSS	AIDS awareness program	4	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Extension Lectures	Students And Faculty	District Resource Center Nizamabad	1
Extension Lectures	Students And Faculty	District Resource Center Nizamabad	1
Extension Lectures	Students And Faculty	District Resource Center Nizamabad	1
Extension Lectures	Students And Faculty	District Resource Center Nizamabad	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.9	1.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3084	447180	50	4998	3134	452178

Reference Books	3129	699115	112	10410	3241	709525
Journals	4	1800	3	1793	7	3593
Others (specify)	2	70000	0	0	2	70000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	50	1	20	20	1	2	4	4	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	20	20	1	2	4	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4.2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.66	1.66	1.9	1.9

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Laboratories, library and computers are upgraded as per the guidelines of syllabus issued by Telangana University. A central purchase committee invites the application for laboratory equipment up gradation, repair and maintenance. Library invites the book and journal requisition from all the faculties for various subjects in the curriculum. A central library committee is formed to address the various issues and smooth functioning. Number of computers on the</p>

campus are as per the student's ratio and guidelines of UGC. Computers, internet service, browsing center is maintained by system administrator and IT facility maintenance in charge. Cleanliness and hygiene are maintained in class rooms and all the places through housekeeping staff. Sports complex is open to all the students. Facilities are available for various sports and is maintained by sports facility in charge. Various competitions and Annual Sports Events are organized in sports complex facility. Annual budget is allocated for the purchase, repair and maintenance and housekeeping facility. Budget is approved after scrutiny and approval of board of governance.

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/10325.docx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Telangana State SC ST BC scholarships	869	6148483
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	25/10/2016	234	All departments
Bridge course	14/09/2015	44	Commerce department, Economics department
Soft Skills	20/10/2015	67	English Departments
Personal counseling Mentoring	07/08/2015	140	All departments

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Telangana Skills and Knowledge Center	107	252	37	37

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	Genpact	29	16
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	52	BA, B.Com, B.Sc	All Departments	Telangana and Osmania University	MA, M.Com, M.Sc and B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
15th August celebrations	College Level	180
26th January	College level	152
College day	College Level	276
Welcome/Farewell parties	Course wise	294
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

The college has academic and administrative bodies involving student representatives from each class. Final year student representative will be selected as student secretary. The institution gives opportunity to student representatives for smooth conduction of various activities organized in and outside the campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

105

5.4.3 – Alumni contribution during the year (in Rupees) :

8000

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Govt. Degree College has introduced the concept of Leadership Circles in the academic year and has innovated upon it in order to make it more effective. To empower all the employees and students this novel idea was conceptualized by the Staff Council. The leadership concept permeates from the Principal to the students who also take up this important responsibility so that the entire process works like a circle with the individual onus on each working to the institutions advantage. The Head of the Institution has a circle of leadership with him, referred to as the Principal's Leadership Circle (PLC). The PLC is responsible for providing strategic leadership and tactical guidance including budgeting and resource planning. All the Heads of Teaching Departments and Departments like Examinations, Student Activities etc form the Principals Leadership Circle. The group provides operational direction to the College. The College does have a designated Vice Principal and in the absence of the Principal, VicePrincipal take charge of the Principals office. Each of the heads, in turn, have their Leadership Circles, comprising members of the department. These Leadership Circles are responsible for planning and execution at the department levels. When a Head is absent, the charge is taken by one of the members of the Leadership Circle by rotation. Each teacher forms a leadership circle with student leaders in the Class which s/he is incharge of as a mentor. Similarly, in the Student Activities Department, Faculty Mentors in charge of student clubs have the office bearers of these clubs in their leadership circle. In turn, these student leaders have other students in their circle. Each Leadership Circle functions with a high degree of independence. Yet, they are also interdependent collaborative units, which support each other to deliver value to our stakeholders. Any member of the College can share her feedback, idea or opinion on critical issues with the respective Leadership Circles and this helps problems to be addressed at the lowest possible level. A second practice is the conduct of Open Houses by the Principal, during which all stakeholders are free to publicly ask any questions or articulate any

concerns.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Telangana University and follows the curricula prescribed by the Telangana University for all the courses offered and as such it has a limited role in the framing of the curriculum. The revision of syllabus takes place every 3 years. In addition to the syllabus we believe in holistic development of the students.
Teaching and Learning	The IQAC has frequent interactions with Heads of the Departments to evaluate the teaching learning process of the institution. The AAA Cell also provides inputs to improve this based on the routine audits. The attempt is to constantly improve teaching methodologies, class room atmosphere, and exam results. Targets are also set for each department on the number of seminars/workshops to be attended by the faculty members and the number of papers to be presented etc. All these contributed to the improvement of quality in the teaching learning process
Examination and Evaluation	Headed by a Coordinator, the College Examination Cell takes care of all work related to the examination, including the coordination with the affiliating university. The college follows the examination and evaluation system prescribed by the affiliating university. Procedures are also in place to communicate effectively to students about the university examination schedule, the pattern and scheme of examinations etc. The performance of students is also monitored by the class mentors and students are told about the areas in which they need to make improvements, thereby emphasizing on the aspect of leadership at all levels. Internal exams are conducted as per schedule and minimum attendance requirements are strictly enforced.
Research and Development	Research Committee, headed by a

Coordinator, administers the promotion and operation of research activities in the College. The Faculty members and students of the college are encouraged to attend international and national workshops/conferences and present research papers. Certain financial support is provided for such activities. Faculty members are also motivated and encouraged to offer their expert services as resource persons, subject experts and chairpersons. On-duty leave is provided to faculty members who attend workshops and seminars. Library and laboratory facilities are upgraded by adding new learning resources and instruments.

Library, ICT and Physical Infrastructure / Instrumentation

The Library Committee which consists of faculty members assists the Librarians in ensuring the development of the library by recommending books, journals, magazines etc. The library provides internet access to both the students and the staff members. It also extends reprographic services to students. The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities. The students have access to WiFi.

Human Resource Management

The college has a well-defined, fair, non-discriminatory HR policy for its employees. It accords top priority for staff development and organizes orientation programmes for them conducted by external resource persons at the beginning of every academic year. Regular training programmes/guest lectures are also organized for the teaching faculty on various subjects pertaining to teaching methodologies, classroom management, teacher development etc. All these help in enhancing the quality of teaching-learning process and in creating a conducive atmosphere for team work.

Industry Interaction / Collaboration

The college has invited experts from the industry to deliver guest lectures

and also has given projects to students which require interaction with the industry. Different departments have taken their students on industrial visits to give them a practical exposure. The Placement Cell of the college facilitates internship and placement with the leading industries for students. The cell also arranges regular training sessions on interview skills, resume writing etc. by industry experts.

Admission of Students

Admission to various courses offered by the institution is according to the norms of the affiliating University. The college has an admission committee consisting of members from every department to help with the admission process. The college has a totally transparent admission procedure. The admission notification is notified in local news papers about the courses offered, eligibility criteria etc. Then the applicant's choice of the course, he/she can fill and submit the form with the requisite documents. Selection is based on merit and once the applicants are informed of their selection, they are asked to meet the Principal and confirm their admission by paying the fee. A notable feature of the admission process is that the Principal meets all the students along with their parents individually, without which the admission is not given. This helps the college in getting to know the parents and for the parents, it is a kind of affirmation that they receive from the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	31/08/2015	29/09/2015	21
Refresher Course	1	19/08/2015	08/09/2015	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	14	0	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All state government welfare schemes are applicable like EPF facilities, Gratuity and Maternity Leave	All state government welfare schemes are applicable like EPF facilities, Gratuity and Maternity Leave	PostMetric Scholarships, Central scholarship and merit cash benefits.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute conducts Both internal and External audit every year during the month of March/April. Internal Audit is done by IQAC Committee of our college. External audit is done by visiting committees from O/o Regional joint director, Warangal and O/o Commissioner of Collegiate education, Telangana.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate Education, Hyderabad	Yes	IQAC
Administrative	No		Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parentteacher meeting is conducted every year during admission of student.

6.5.3 – Development programmes for support staff (at least three)

All state government schemes are applicable like Study leave to pursue Ph.D. Staff are encouraged to attend Refresher courses, Orientation courses for Faculty development(CAS). Staff are encouraged to participate and present papers in seminars and workshops.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Establishment of English language lab. 2. Construction of Additional class rooms. 3. Purchase of library books to strengthen Library 4. Purchase of lab material to strengthen Labs 5. To arrange mineral water plant(RO) for drinking water.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Workshop on NAAC Accerded iation	23/02/2016	23/02/2016	23/02/2016	26
2015	Seminar on Anti Raging	09/09/2015	09/09/2015	09/09/2015	60

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women equality	26/08/2015	26/08/2015	20	15

day celebrated				
Human values and professional ethics	18/01/2016	31/03/2016	200	195

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Ecoclub conducting programs to sensitize the students on environmental issues. Rain water harvesting is adopted.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness program by Suraksha caravan groups	18/01/2016	18/01/2016	30

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Haritha Haram - Plantation and adoption of saplings in campus.
2. No Plastic Campaign Clay Ganesh idols campaign.
3. Swacch Dhoots - Campaign by students on Swacch Bharat
4. Rain water harvesting is adopted.
5. Ecoclub conducting programmes to sensitize the students on environmental issues.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(i) Financial Assistance to the needy students from the students contribution

Helping Hands. (ii) Adoption of social welfare hostels and provided academic assistance by the college students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/12623.docx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Degree College, Bodhan's vision, 'To carry out with a vision of transforming the learners into becoming committed citizens of the country. To disseminate knowledge through value based education and make all students globally competent and equipped with leadership qualities. To provide quality education to all the sections hail from the society.' The classes are interactive with a constant endeavour to train students for the global challenges which lay ahead of them. It's not just the use of technology which is the focus, but a clear analysis and understanding of the outcomes of the teaching learning process which takes precedence here. This gives the teachers a clear idea of how, where and when the entire process is heading and how the students are going to benefit from it. The feedback mechanisms, constant brainstorming among colleagues to improve the class quality, inputs from the Student Council and individual students, parent inputs and alumni interaction too go a long way in ensuring that only the best education model is available to students. The right mix of experience and youth among the teachers and absolute parity when it comes to a blend of male and female teachers imparting top notch education, makes the college the ideal choice around thousand students who study here. Student experience is of paramount importance to every member of the teaching fraternity and the college management too shares the same viewpoint. The students would vouch for the fact that there is an adequate mix of rules with fun, freedom with restriction and congeniality with control. Preparing students for the future involves equipping them with the knowledge, knowhow, skills and attitude to be winners. Student experience is also about helping them to understand their peers better, working together in teams and having the sensitivity to understand others. To accomplish our vision with every advancing year we earnestly aim to raise the bar and set high standards for ourselves, so that our students have the best possible holistic experience with us. An active NSS and Social Service Cell organize outreach programmes for the student community. The college rallies round during natural and manmade calamities and is a collection centre for relief materials. The Counselling Cell, the Placement Cell and a host of club activities with a healthy MentorMentee ratio, Study Circles, Foreign Language training, Finishing School, Certificate Programmes, Cultural Events and International Day Celebrations, all combine to make the institution an ideal place to pursue their undergraduate studies.

Provide the weblink of the institution

<https://gdcts.cgg.gov.in/bodhan.edu#>

8.Future Plans of Actions for Next Academic Year

1. Establishing TSKC Lab 2. Construction of Additional Class Rooms 3. Purchase of equipment to Science Lab 4. Purchase of Library Books 5. Strengthening of Class Room Furniture 6. Establishment of digital Class Rooms 7. Conducting national Seminars 8. Coaching for PG Entrance Examination 9. Strengthening of TSKC (Skill training Department of the College)

