

## Govt Degree College for Women – Siddipet

### Activities Undertaken in the academic year -2016-17

Month& Date	Activity	Description
02-06-2016	Telangana State Formation Day	Celebration from 1 <sup>st</sup> to 7 <sup>th</sup> June
05-06-2016	World Environment day	Conduct of Activities to create awareness among students on environment
14-06-2016	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21-06-2016	International Yoga Day	Celebration
27-06-2016	CBCS Orientation for First year students	Commencement of I Semester Classes for I Year students CBCS, College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counsellors to each class and display their list
June I Week	Online Admissions	Commencement of online admissions
June I Week	Preparation of Institutional Plan for 2016-17	Preparation of Institutional Plan by incorporating all the activities given in Academic Calender(2016-17)
June I Week	Preparation of Annual Curricular Plan( Lecture wise)	Preparation of Dept wise /Lecture wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities. Preparation of NCC/NSS/College Social responsibility Cell & others Annual Action Plan
June I Week	College Level Review Meeting by Principal	Review of Department wise Annual Curricular Plans – share & discuss innovative teaching learning techniques etc.
June II Week	Commencement of classes for II & III year students	Annual Curricular Plans shall be followed strictly & reflected in Teaching Dairy and Teaching Notes
June II Week	Result Analysis	College Level & Department wise Result analysis and submission to O/o CCE. Planning for remedial teaching
June II Week	Harivillu	Formation of Clubs/Kalavedikas Enrolment of students into different clubs
June II Week	IQAC	IQAC Meeting with all departments
June II Week	Telangana Ku Harithaharam	planning & Organizing related activities in consultation with District authorities
June II Week	Sports & Games : Maintenance of tracks and Sports equipment & Laying of new tracks and Courts, Purchase of sports material	
June IV Week	Quality Enhancement Initiative –NAAC	Visit by Academic Cell members to GDCs on NAAC Assessment and Accreditation/ other programmes
June IV Week	Anti ragging campaign	Organizing anti ragging campaign in the college

		premises
<b>Month&amp; Date</b>	<b>Activity</b>	<b>Description</b>
July I week	1.Review Meeting at different Levels 2. Student progression	Review of Academic, Administrative and financial aspects Recording Student progression
July I week	IQAC	Meeting of IQAC Executive body
July II week	Commencement of student centric activities	Class room seminars, study projects field trips & competitions etc..
July II week	Harivillu	Meeting of all clubs and preparation of action plan for 2016-17
July III week	Medical Camp	Medical Camp in collaboration with District Health Officials
July III week	Extension activities & College Social responsibility cell	Enrolment of students into NCC/NSS Organizing related activities
I Saturday	Staff Council Meeting	Meeting of the Principal with HoDs to review previous months activities and plans for current months activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	SwachBharath	Cleaning of College premises including Rooftops Terraces Overhead tanks and sumps by students/staff
july	Telangana Ku Harithaharam	Organizing planning programme in consultation with District authorities
<b>Month&amp; Date</b>	<b>Activity</b>	<b>Description</b>
15-08-2016	Independence Day celebrations Academic – Festival 2014-15	Conduct of related activities Presentation of awards at college level to toppers in Academics (subject wise & group wise) at college level
26-08-2015	Women’s Equality Day	Conduct of related activity by ICC
29-08-2015	Telugu Bhasha Dinotsavam	Conduct of various activities like debates, group discussions, essay writing etc..
August I week	IQAC	IQAC Meeting of executive body
August I & II week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
August I & II week	Harivillu	Meeting of all clubs Review and progress.
August III week	Field/Industry visit	Organizing field/industrial visits for students
August IV week	I unit Exams – II & III Yrs	Conduct of examinations and recording of marks in the proforma provided
August IV week	Add-On Courses	Organizing Two-Day workshop for students by each Department
August IV week	Consumer awareness programs	Intercollegiate / interdepartmental activities

August IV week	Career Counselling programs	Display of notifications on college wall magazine & guidance for application
I Saturday	Staff Council Meeting	Meeting of the Principal with HoDs to review previous months activities and plans for current months activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	SwachBharath	Cleaning of College premises including Rooftops Terraces Overhead tanks and sumps
August	Telangana Ku Harithaharam	Organizing planning programme in consultation with District authorities
August	Ecofest	Organizing activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct competitions
August	ICC	Training to all girl students in Un Armed Combat Techniques

<b>Month &amp; Date</b>	<b>Activity</b>	<b>Description</b>
05-09-2016	Teachers Day	Celebration of Teachers Day
08-09-2016	International Literacy Day	Organizing Intra college literary Fest
24-09-2016	NSS Day	NSS activities
September I Week	CBCS	Internal Assessment According to University Almanac
September I Week	Extension activities & Outreach activities	Organizing guest lecturers/ field visits/ social/community/ development activities etc..
September I Week	IQAC	IQAC Meeting with all departments
September II Week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
September II Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
September II Week	Teacher Evaluation Process	.Collection of student feedback on every teacher by IQAC .Analysis & Action taken by Principal .Documentation for Academic Audit
September II Week	Parent s Meeting	Teachers meet the Parents
September II Week	Harivillu	Meeting of all clubs Review and progress.
September III Week	CBCS	College level review meeting on implementation of CBCS
September IV Week	II unit Exams – II & III Yrs	Conduct of examinations and recording of marks in the proforma provided
September IV Week	Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc..

September IV Week	College social Responsibilities Cell	Organizing related activities
	Staff Council Meeting	Meeting of the Principal with HoDs to review previous months activities and plans for current months activities
I Saturday	Staff Meeting	Meeting of the Principal with staff
III Saturday	SwachBharath	Cleaning of College premises including Rooftops Terraces Overhead tanks and sumps
IV Saturday	Telangana Ku Harithaharam	Organizing planning programme in consultation with District authorities

<b>Month&amp; Date</b>	<b>Activity</b>	<b>Description</b>
02-10-2016	Gandhi Jayanthi & Lal Bahadur Sastri Jayanthi	Celebration of days
	CBCS	I Semester last day of Instruction
	CBCS	Short vacation
	CBCS	Practical Examinations
31-10-2016	National Integration Day	Conduct of related activities
October I week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
October I week	IQAC Evaluation	IQAC Meeting with all departments. Collection of Students feedback on teachers, Analysis, Submission of analysis report to principal Action of Principal on Students feedback on teachers
October I week	Harivillu – Projects Display Day	Meeting of all clubs Review and progress. Conduct of Science/Arts/Commerce Fest Display of Research, study projects and achievements
October III week	Bathukamma Festival	Conduct of related activities
I Saturday	Staff Council Meeting	Meeting of the Principal with HoDs to review previous months activities and plans for current months activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	SwachBharath	Cleaning of College premises including Rooftops Terraces Overhead tanks and sumps
October	Telangana Ku Harithaharam	Maintenance of Plants

<b>Month&amp; Date</b>	<b>Activity</b>	<b>Description</b>
	CBCS	Commencement of I semester examinations
11-11-2016	National Education Day	Conduct of related activities

14-11-2016	Pandit Jawahar Lal Nehru Birth Day/ World Diabetes Day	Conduct of related activities
14-11-2016- 20-11-2016	National Library Week	1.Organize programmers to inculcate reading habits 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent
	CBCS	Commencement of II semester examinations
November I Week	Communal Harmony / College Social responsibility week	Conduct of related activities etc...
November I Week	IQAC	IQAC Meeting with all departments
November I Week	TSKC	Commencement of JKC II batch training Organizing Campus Drive
November I Week	Career Guidance cell	Conducting coaching classes for students to prepare for EDCET / PGCET / Competitive exams
November II Week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
November III Week	III unit Exams – II & III Yrs	Conduct examinations, ensure student attendance and record marks
November IV Week	Harivillu – Sports & cultural Fest	Organizing District level Sports & cultural festival
I Saturday	Staff Council Meeting	Meeting of the Principal with HoDs to review previous months activities and plans for current months activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	SwachBharath	Cleaning of College premises including Rooftops Terraces Overhead tanks and sumps
November	Telangana Ku Harithaharam	Maintenance of Plants
<b>Month &amp; Date</b>	<b>Activity</b>	<b>Description</b>
01-12-2016	AIDS day	Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials
10-12-2016	Human Rights Day	Conduct of related activities
24-12-2016	National Consumer day	Competitions and awareness programs
December I week	Communal Harmony / College Social responsibility week	Conduct of related activities etc...
December I week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects

December I week	IQAC	Meeting of IQAC Executive body
December I week	TSKC	Commencement of TSKC training & Organizing Campus Drive
December I week	Career Guidance cell	Conducting coaching classes for students to prepare for EDCET / PGCET / Competitive exams etc..
December II week	Term Exams – II & III Yrs	Conduct examinations, ensure student attendance and record marks
December II week	Harivillu – Yuvatharangam	Organizing District level Sports & cultural festival
I Saturday	Staff Council Meeting	Meeting of the Principal with HoDs to review previous months activities and plans for current months activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	SwachBharath	Cleaning of College premises including Rooftops Terraces Overhead tanks and sumps
December	Telangana Ku Harithaharam	Maintenance of Plants

<b>Month&amp; Date</b>	<b>Activity</b>	<b>Description</b>
	CBCS	Short Vacation
12-01-2017	National Youth Day	Celebration of the day
25-01-2017	National voters day	Organize programmes to sensitize students o exercising the franchise
26-01-2017	Republic Day	Celebration of the Republic Day
January I week	IQAC	IQAC Meeting with all departments
January I & II week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
January II week	TSKC & Career Guidance cell	Organizing job fairs & Campus drives
January IV week	IEPP Conduct Pre-Final Exams –II & III yrs	Intensive Examination Preparation program – Conduct Pre=Final Examinations in Theory & practical, ensure student attendance and record marks
I Saturday	Staff Council Meeting	Meeting of the Principal with HoDs to review previous months activities and plans for current months activities
III Saturday	Staff Meeting	Meeting of the Principal with staff
IV Saturday	SwachBharath	Cleaning of College premises including Rooftops Terraces Overhead tanks and sumps
January	Career Guidance cell	Conducting coaching classes for students to prepare for EDCET / PGCET / Competitive exams
January	Telangana Ku Harithaharam	Maintenance of Plants

<b>Month&amp; Date</b>	<b>Activity</b>	<b>Description</b>
21-02-2017	Antarjaatiya Matru Basha Dinostavam	Celebrating the day
January I week	CPDC Meeting	Meeting of College CPDC to review and discuss various matters
January I week	IQAC	IQAC Meeting with all departments
January II week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
January II week	Practical exams - II & III years	Commencement of University Practical Examinations
January II week	Performance improvement activities	Revision and remedial classes to needy students
January III week	Parents Meeting	Teachers meet the parents
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous months activities and plans for current months activities
III Saturday	Staff Meeting	Meeting of the Principal with Staff
february	Telangana Ku Harithaharam	Maintenance of Plants

<b>Month&amp; Date</b>	<b>Activity</b>	<b>Description</b>
08-03-2017	International Women's Day	Conduct of related activities & competitions for students & staff
	CBCS	Internal Assessment
		II Semester Last day of instruction
		Practical Examinations
		Commencement of II Semester Examinations
March I Week	Budget Utilization	Submission of all bills to DTO
March I Week	IQAC	IQAC Meeting with all departments
March II Week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
March II Week	University Examinations II & III yrs	Commencement of University Theory Examinations (2013 -14)
March IV Week	Stock Verification	Stock Verification of Laboratories and Libraries
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous months activities and plans for current months activities

III Saturday	Staff Meeting	Meeting of the Principal with Staff
March	Telangana Ku Harithaharam	Maintenance of Plants
<b>Month&amp; Date</b>	<b>Activity</b>	<b>Description</b>
05-04-2017	Babu Jagjivan Ram's birth day	Celebrating the day
14-04-2017	Dr. B.R. Ambedkar's birth day	Celebrating the day
April I Week	Preparation of Annual Academic Performance Report	Prepare of College Annual Academic Performance Report (AAPR) and submit soft copy to CCE
April I Week	IQAC	Preparation of IQAC report, upload to college website and submission of softcopy to <a href="mailto:naac.tgce@gmail.com">naac.tgce@gmail.com</a>
April I Week	Preparation of college Annual Academic plan for 2016-17	Preparation of College Annual Academic plan for 2016-17
April II Week	Preparation of Financial plan for 2016-17	Preparation of income through different sources, expenditure and other requirements etc. Preparation of necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt. etc. Keeping proposals ready for additional requirements of the college.
I Saturday	Staff Council Meeting	Meeting of the Principal with Heads of Departments to review previous months activities and plans for current months activities
April	Career Guidance cell	Conducting coaching classes for students to prepare for EDCET / PGCET / Competitive exams
April	Telangana Ku Harithaharam	Maintenance of Plants