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24/08/2015 to 23/09/2015
A Certificate Course in 'Financial Literacy'

Proposed by: Department of Commerce

Duration of the Course: 30 Days

Target Students: Students from all Programs

Evaluation: Theory + Practicals

All the faculty members of the department of Commerce have unanimously resolved to propose a Certificate Course in Financial Literacy

Objective of the Course:

The main objective of the proposed certificate course is to imbibe the Financial Literacy among the students. Further it is also aimed to encourage the students to equip with all the elements of the financial literacy.

Expected Outcome:

The expected outcomes by the course will be as under:

1. Students shall understand the financial system of any country.
2. Students are expected to possess and explore themselves for financial aspects of any organization.
3. They may also take part in wide spread of financial literacy in the society.
4. Further students may take part in understanding and bringing awareness on composition of financial subsystems, structure and boundaries.

Syllabus of the Course:

The total syllabus of the proposed course will be segregated in to following five chapters and well arranged in a coherent manner.

1. **Chapter-I:** Conceptual Framework: Meaning, Definition and characteristics of Financial System of any Country
2. **Chapter-II** Organized and Unorganized Financial Institutions: Meaning, Types Composition and their Functions
3. **Chapter-III:** Elements of Financial Literacy: Savings & Types, Bank Accounts & Types, Loans & Types, and other ingredients of Financial Literacy
4. **Chapter-IV:** Role of Financial Institutions: Role of various Financial Institutions In promotion of Financial Literacy- RBI-Policies
5. **Chapter-V:** Expected Economic Value of Life (EEVL): Meaning, Definition And characteristics of EEVL- process of computation of EEVL- Methods for improvement of EEVL

Department Meeting.

Date: 20-08-2015

All the faculty members of the department have attended a meeting, convened today i.e., on 20-08-2015 in the department staff room. Smt. Karuna, incharge, department of Commerce has presided the meeting. All other faculty members were present the meeting. Following were the minutes of the meeting of the agenda:

Agenda:

1. To discuss an introduction of a certificate course in 'Financial Literacy'.
2. To prepare syllabus for the same
3. To mobilize resources to run the course.
4. Any other matter, with the permission of the chair

Discussion & Resolutions:

- All the participants of the meeting were thoroughly discussed the possibility of introduction of the proposed certificate course in the department and unanimously resolved to start it earliest possible.
- Members have also unanimously resolved to run course during 24-08-2015 to 23-09-2015 i.e. for 30 days duration.
- It was also resolved to circulate this information among all the students of Commerce and encourage them for good enrolment.
- The meeting also resolved to evaluate the students through theory and practicals.
- Finally it was resolved to not collect any fee from the students, for attending the course and all the faculty must evolve in its effective implementation.

1. [Signature] 2) [Signature]
3) [Signature]

4) [Signature]

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