



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution	Dr. V.V.N Hanuma Kumar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08715200100
Mobile no.	9849456457
Registered Email	wgl.jkc.mulugu@gmail.com
Alternate Email	iqacmulugu99@gmail.com
Address	Opp Shirdi Sai Temple, Mulugu Mulugu
City/Town	Mulugu
State/UT	Telangana
Pincode	506343
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Md. Yousuf Hussain Ansari
Phone no/Alternate Phone no.	08715200100
Mobile no.	9949106306
Registered Email	wgl.jkc.mulugu@gmail.com
Alternate Email	iqacmulugu99@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://gdcts.cgg.gov.in/mulugu.edu">http://gdcts.cgg.gov.in/mulugu.edu</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gdcts.cgg.gov.in/mulugu.edu">http://gdcts.cgg.gov.in/mulugu.edu</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	20.37	2007	31-Dec-2007	30-Mar-2012
2	B	2.50	2014	24-Sep-2014	23-Sep-2019

<b>6. Date of Establishment of IQAC</b>	13-Jun-2007
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
On eve of the establishment of Election Commission in the country on January 25th, 1950	25-Dec-2016 1	160

National Voter

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**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Not Applicable	N/A	N/A	2016 00	0

No Files Uploaded !!!

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? The IQAC took initiative for effective curriculum delivery and efforts were made to ensure that the curriculum is implemented efficiently and innovatively. ? The IQAC followed the academic calendar designed by CCE. ? MANA TV programs of the concerned Course were attended by both students and faculty to the lectures. ? IQAC monitored the implementation of ICT based teachinglearning process. ? The IQAC provided inhouse training to faculty and upgrades their knowledge and skill sets. Training and orientation is imparted on teachinglearning process like ICT based teaching,

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Courses on Communication skills. 2. To	Achieved by performing the activities

encourage the faculty members to update themselves to modern methods of teaching by attending to various refresher courses, seminars and pursuing the latest changes in their respective subjects by going through scientific journals and Internet. 3. To Guide the students for PG CET 4. It is proposed to organize a national seminar. 5. To encourage the faculty members to apply for minor research projects to continue the research activity in their respective field

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	21-Aug-2014
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	22-Nov-2016
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows common core syllabus prescribed by Kakatitya University, Warangal which reflects the mission and goal and some additional features to strengthen it. Conventional and re-structured courses promote among the students, the skills to acquire higher education on par with employment opportunities. CBCS is introduced in 2016 and the institution adheres to University guidelines on curriculum development, Number of Working days, Internal and external Examination pattern, mode of assessment and evaluation. The college follows the curriculum prescribed by the Kakatiya University. The curriculum is well transacted to the students after serious preparation by teachers concerned. Being an affiliated institution the college is updated with the latest norms and guide lines by the University. ? The In charges of Departments are members of Boards of Studies and take active part in decision

making and maintain a healthy interaction with university teachers in order to improve and update knowledge and skills. ? Kakatiya University modified the existing courses to meet the emerging national and international trends and to expose the students to global standards. ? The faculty has good and easy access to the library of the college for knowledge up gradation. ? Co-curricular and extracurricular activities advance personality development and self-confidence in the students. The courses like Indian Heritage & Culture, Environmental Studies, Science & Civilization, Contemporary India, Economy Polity & Society, Introduction to Computers and Human Values & Professional Ethics are also taught apart from the regular curriculum. ? The aspects of personality development and communication skills are given additional weight-age. ? Bridge course is conducted for the students of non-disciplinary subjects which were not related to their previous course of the study. ? Detailed course schedule and lesson plan are prepared at the beginning of the academic year by each faculty member for effective curriculum delivery. ? Problems solving exercises, field visits, surveys, student projects, excursions, industrial visits, and skill development program are various parameters to enhance efficiency of the curriculum implementation in the institution. ? The staff council and the faculty discuss the extracurricular and extension activities to be adopted in the beginning of the academic year. Students are motivated to participate in seminars, elocution, group discussion, essay writing and other academic activities. ? The college provides different kinds of support both procedural and practical to the teachers to translate the curriculum effectively and improve teaching practices. Teachers are provided with syllabus, academic calendar, and academic diaries and are encouraged to use various teaching aids like OHP, LCD etc.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	11/05/2016	NA	NA	NA

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	BZCA	11/05/2016
BA	HECA	11/05/2016

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	MPC	01/06/2016
BSc	MPCS	01/06/2016
BSc	BZC	01/06/2016
BSc	BZCA	01/06/2016
BCom	GENERAL	01/06/2016
BCom	CA	01/06/2016
BA	EPP	01/06/2016

BA	HEP	01/06/2016
BA	HPCA	01/06/2016
BA	EPOLCA	01/06/2016

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	11/05/2016	0

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	0

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>? The college has an active student feedback system, college Planning and Development Council (CPDC) constituted in the year 2007 supervises the developmental activities through a feedback mechanism with all the stake holders. The IQAC of the college strives to institutionalize the quality assurance process and evaluates the performance and monitors the academic activities of the faculty. ? The principal conducts regular meetings with staff and decision is taken on important issues pertaining to enriching the curriculum. Principal also conducts meetings with CPDC and takes feedback from them so as to implement change in curriculum. ? Important decisions are taken only after consensus with staff council for any change in curriculum. ? On the basis of feedback from parents, and Alumnae Addon Courses, Skill Development Programs are introduced and decisions on youth festivals and sports festivals are taken before organizing. ? An informal feedback is obtained from the students on curriculum. A questionnaire is specially prepared and administered to the students for obtaining feedback on the curriculum. The principal and the IQAC analysis the feedback and give friendly advice. ? Regular parent and alumnae meets are organized in order to get the feedback and know the requirements of present day job market, which is conveyed to the affiliating university from time to time. The college Alumnae Association which brings elite guests to the campus and provides feedback related to career oriented</p>

value additions ? The senior faculty heads of the Departments of various subjects of the college represents and conveys the feedback from the stakeholders regarding the curriculum to the Boards of Studies Chairpersons of various departments of Kakatiya University Warangal and in turn to Telangana State Council of Higher Education by participating in review meeting and curriculum design meetings at regular intervals. ? The college regular evaluation process for the growth and development of the students. It conducts three sliptests, quarterly, half yearly and Pre final examinations, other than university examination in a year for the students from YWS and two unit tests for the semester streams. Their evaluation provides feedback on the process of learning.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	MPC EM	30	19	19
BSc	MPC TM	30	14	14
BSc	MPCS	20	15	15
BSc	BZC EM	30	18	18
BSc	BZC TM	30	15	15
BCom	GENERAL	60	15	20
BCom	CA	20	17	17
BA	EPP	60	23	23

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	459	0	27	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	9	1	8	0	1

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The psychosocial needs of the student community are specifically met through the college counselling unit, which comprises a faculty team representing each department and a visiting professional counsellor. The unit members are given periodical training in basic counselling. The academic performance of student is evaluated by their mentors and Wad Counsellor through their continuous interaction with them. Each section is allotted to a

Ward Counsellor to address student's problems. The counseling unit attends to the needs of the studentbody through the peer group counsellors, a group of senior students representing each faculty, who are trained in prehelping skills. Full time mentor is allotted beside language teachers and other faculty who train them in computer skills, personality development and communication skills. • TutorWard counsellor(Mentormentee) system is introduced, according to which each faculty member is attached to one class • The academic performance of student is evaluated by their mentors and Wad Counsellor through their continuous interaction with them. Each section is allotted to a Ward Counsellor to address student's problems. • The Tutor or Mentor of the concerned class will find the solutions for the personal problems. • The slow learners are identified by the teacher based on their input in the class and their academic performance such students are given extra coaching. • The Physical Director of the college also monitors the behaviour of the students and gives a regular report to the Principal. • The full time mentor and a JKC coordinator who were trained for this purpose were engaged in imparting trainings to develop entrepreneurship qualities among the III year students. • The IQAC also monitors ward counseling and one on one personal mentoring to solve academic issues if any. Further, it involves in Cocurricular and Extracurricular learning to ensure learning other than academic. The student learners and made aware of career opportunities and the appropriate skills required to achieve a holistic approach to learning. • Parents interact with teachers and mentors to know the performance of their children • The Jawahar Knowledge Centre of the college provides professional counselling and mentoring to the students in the Employable skills required by the society. All the activities of the institution are focused on supporting the students and preparing them as good educated citizens with values and ethics. The team of dedicated teachers has put in whole hearted efforts and has been conducting bridge course, remedial class and practicing innovative teaching methodology resulting in the students securing fruitful results. The college has JKC, which counsels students regarding placement/job opportunities. Grievance cell looks after the grievances of the students. A woman empowerment cell prevents gender discrimination, sexual harassment, and eve teasing. It enlightens them about their legal rights. Antiragging activities are looked after by the concerned committee

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
459	27	1 : 30

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	4	0	6

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	mpc mpcs bzc bzca	year	20/05/2017	04/07/2017

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)



Assessment and evaluation is the key to open doors to achievement of learning objectives and planning. The home examination committee conducts various exams and gives evaluation report and to indentify the slow learners and recommends the remedial classes. Student evaluation is systematically planned with continuous unit tests, Quarterly, Halfyearly and Prefinal examinations. An Examinations committee works towards smooth conduct of all examinations related work. The teachers assess the student's level of understanding by procuring feedback in the form of Slip tests, Unit tests, Quarterly, Half yearly and Prefinal exams during the course of their teaching. In such a way, they train up the students for the University Final examinations. Their performance is also evaluated on the basis of monthly assignments submitted by them on particular topics. The gifted learners will be asked to present the seminars in the class room on the topics of their interest from the syllabi covered. In some instances, Case Studies are also given to the students to express their opinions. Debates and Discussions will be held on contemporary topics. The college has an Internal Examination Committee to conduct Term Examinations in September, December and Prefinals in February. Records of evaluation are maintained with the Committee. However, from this academic year i.e. from 2016, the Institution has adopted CBCSSemester pattern wherein internals are conducted as per University Schedule and through the academic coordinator of the college Examination Branch. The teachers' quality is evaluated through the API (Academic Performance Indicators) prescribed by the UGC, and API self - assessment and evaluation conducted annually to ensure and sustain quality in higher education. All faculty of our institution fulfil the demands of the API Criteria and thus contribute effectively towards the teaching - learning process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar which is a perfect admixture of curricular cocurricular and extra curricular annual plan is forwarded to all Government Colleges in the state of Telangana and scrupulously implemented. Academic calendar ensures clarity, coordination planning and distribution of classes properly. The academic year begins with the meeting of the Principal with all staff members and academic calendar is designed and reviewed accordingly every month. The college takes initiative for effective curriculum delivery and efforts are made to ensure that the curriculum is implemented efficiently and innovatively. Based on the almanac designed by CCE and University the Institution issues an Academic Calendar in the beginning of the Academic year which includes the Schedule of Home Examinations. By way of conducting the said examinations, analyzing the result and by taking feedback. The Academic Calendar from CCE the University is communicated to all faculties.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdcts.cgg.gov.in/mulugu.edu>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	EPP HEP	58	39	67.2
UG	BCom	GENERAL CA	38	23	60.5

UG	BSc	MPC, MPCs AND BZC	60	45	75
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcts.cgg.gov.in/mulugu.edu>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NA	0	0
Minor Projects	2	UGC SERO Hyderabad	6	201314
Interdisciplinary Projects	0	NA	0	0
Industry sponsored Projects	0	NA	0	0
Projects sponsored by the University	0	NA	0	0
Students Research Projects (Other than compulsory by the University)	0	NA	0	0
International Projects	0	NA	0	0

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	11/05/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	11/05/2016	NA

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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NA	NA	NA	NA	NA	11/05/2016
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	4	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physics	4	0
National	Zoology	4	0
International	Nil	0	0

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2016	0	NA	0

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NOT APPLICABLE	2016	0	0	0

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented	0	0	0	0

papers				
Resource persons	0	0	0	0

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	0	0

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	0	0	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	NA	0	0

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	11/05/2016	30/04/2017	0

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

			participated under MoUs
NA	11/05/2016	NA	0

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Fully	0	2016
Nil	Partially	0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12791	1250000	0	0	12791	1250000
Reference Books	3000	50000	0	0	3000	50000
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0

CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	45	1	0	0	0	1	7	0	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>45</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
365800	365800	1000000	1000000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution follows the University Almanac and the Academic Calendar issued by the Commissioner Collegiate Education, Telangana,, Hyderabad to plan and organize all the schedules related to teaching, learning and evaluation in utilization of class rooms, library and laboratories. Institution has a separate committee for maintenance and upkeeping of infrastructure, the

convener along with members monitor the status of infrastructure and takes necessary resolution and communicate to Principal for further action. Annual maintenance through Restructured Fee, Special Fee, UGC, RUSA etc. All are maintained from special fee miscellaneous account, whenever the necessity arises. At the time of NAAC the infrastructure maintenance met from accumulated special fee fund with an special permission from the Commissiopner Collegiate Education Telangana, Hyderabad

<http://gdcts.cgg.gov.in/mulugu.edu>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Scholrships	459	0
Financial Support from Other Sources			
a) National	0	0	0
b) International	00	0	0

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	01/09/2016	60	0

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	JKC	60	12	0	0

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Nil	0	0	Nil	0	0
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	15	BA, Bcom, BSC	Commerce Political Science Economics Botany Zoology Physics Maths Chemistry English	Nil	Nil

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	0

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NA	National	0	0	0	Nil



5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have their representation in various committees. The class representatives and representatives of various committees serve as liaison between the students of their respective classes and teachers and the principal. Students participate in NSS and other club activities like, consumers club, Health club, Career Guidance club, cultural club, literary club etc. They participate in planning and execution of different activities under the supervision of faculty members. The Class representatives are voice of the student community The college has a nominated student council body. Students are also the representatives in Special fee committee, Restructure course fee committee, Academic committee, Sports Games committee, Cultural literary committee, Women's Empowerment cell, Antiragging committee, Training Placement committee, Editorial committee, Student welfare committee, Research committee, Industrial tour /Field visits committee, Wall poster committee, and various clubs in the college. The Special Fee Committee of the college includes student representatives to maintain transparency in budget allocations. Academic coordinator nominates one student from each faculty of the Academic Committee to take their opinion in framing the curricular plan. The Sports and Cultural Committees also provide opportunity to students in their committees in organizing the events such as College Sports, Cultural Day and other events.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Green Cover The college is appreciated for its green cover and maintains rich eco friendly atmosphere, by increasing plantation year after year in this connection 250 saplings were planted during this academic year. Water harvesting Water conservation is done by rain water harvesting pits. We are very much believe in water conservation since water is the elixir of life and needed in our day to day life. Two rain water harvesting pits are dug, one at the main entrance gate and other at the southern side of the building so that they soak water during rains and thus help in replenishing the ground water levels. In addition to this, there are some water outlets which divert the waste water from the R.O. plant which irrigate plants of the lawn.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>well in advance in the beginning of an academic year on the basis of the Almanac provided by the Kakatiya University and Academic plans stipulated by the Commissioner of Collegiate Education, Telangana Hyderabad. ? The institution arranges Guest Extension Lecturers in all subjects by inviting eminent academicians. Group discussions, Quiz Programmes and Student Seminars are conducted to enrich their knowledge and develop competitive spirit. ? Regular class tests, assignments, presentations, group discussions, and internal assessment are conducted so that the teachers can assess the performance of the students continuously. ? Remedial classes are offered to the weak students to help them in their academic problems. Transparency in assessment is also ensured. ? The college has English language laboratory, to improve and enhance the communication skills of the students.</p>
Teaching and Learning	<p>Teaching and Learning Academic Calendar Institutional academic calendar is prepared and followed based on the guidelines given by CCE and University. The Institution follows the University Almanac and the Academic Calendar issued by the Commissioner Collegiate Education, Telangana, Hyderabad to plan and organize all the schedules related to teaching, learning and evaluation. Teaching Plan ? Based on the University Almanac and Academic Calendar, each department conducts a departmental meeting and fixes the Academic Action Plan for the academic year. Syllabus is divided, based on the working days of every month. Each department prepares its own teaching plan along with weekly module and additional inputs are also incorporated. Operational autonomy is vested with every department. Responsibilities are divided and designated to faculty members for efficient functioning. They have a democratic mode of functioning in planning and implementing their teaching plan, cocurricular and extra</p>

curricular activities and the administration does not interfere in the day to day functioning of departments. Additional classes are taken by the Staff to complete the syllabus if leftover for various unforeseen reasons. The faculty maintains Teaching diaries and Student Attendance registers. The progress of the classes is being monitored by the Departmental Incharges and periodically reviewed by the Principal. The faculty is regularly involved, in preparing the synopsis for their taught, in conducting Ward counselling, Remedial coaching, Student seminars, Field trips, Industrial / Botanical tours and Extension lectures, Workshops, Quiz programmes and Group Discussions etc. These programmes ensure quality in Teaching and Learning process.

Examination and Evaluation

? Examination and Evaluation: The teachers assess the student's level of understanding by procuring feedback in the form of Slip tests, Unit tests, Quarterly, Half yearly and Prefinal exams during the course of their teaching. In such a way, they train up the students for the University Final examinations. Their performance is also evaluated on the basis of monthly assignments submitted by them on particular topics. The gifted learners will be asked to present the seminars in the class room on the topics of their interest from the syllabi covered. In some instances, Case Studies are also given to the students to express their opinions. Debates and Discussions will be held on contemporary topics.

Research and Development

? Research and Development: At present the institution is having six faculty members with Doctorate degrees in various subjects. The institute encourages other faculty members to pursue Ph.D. proposals for Minor Major Research projects are encouraged. Publication of research articles presentation of papers in seminars/ conferences are also encouraged. As a result, a few faculty members have registered for Ph.D. and pursuing their research work. The research activities are coordinated by the Research consultancy committee. The students are encouraged to participate in the

	project works.
Library, ICT and Physical Infrastructure / Instrumentation	<p>? Library, ICT and Physical Infrastructure / Instrumentation: The northern block consists of five newly constructed class rooms, various laboratories and Library along with reading room. Lying of the Tennis and Basketball courts is under progress.</p> <p>Proposals are submitted for construction of a seminar hall, three class rooms, compound wall including main gate to the Commissioner, Collegiate Education for according permission and sanction of grants to the estimates. The Library has a wellestablished Reading room with Internet and INFLLIBNET facilities and a seating capacity of 50 students. The library is computerized with software SOUL2.0 and remains open from 9.00 AM to 5.00 PM. The college has the practice of honouring the outstanding sports person and best sports person on the sports day. The science departments have well equipped laboratories to make learning more effective.</p>
Human Resource Management	Nil
Industry Interaction / Collaboration	Nil
Admission of Students	<p>Admission of Students: Admission committee is formed to conduct the admission process in the beginning of every academic year for undergraduate courses. The committee members help and counsel the students in admission process. They scrutinize the applications and the provisional list of selected candidates is prepared, along with the waiting list scrupulously following roster system. The lists are displayed on the college notice board. Seats if any have fallen vacant are being filled up from the waiting list as per the reservation policy. This is followed for three consecutive times, and finally spot admissions are conducted as per the university admission schedule to fill the left over seats. The final list of provisionally selected candidates for admission to various courses is displayed on the Notice Board</p> <p>Transparency in admissions is maintained throughout the admission process by the Admission Committee. The admissions are made on the basis of merit at 102 (Intermediate) level as</p>

per state Government reservation policy.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	? Administration: The principal convenes all departmental meetings on par with the other committee meetings. The Principal plays a vital role in linking the institutional activities between stakeholders and Commissioner Collegiate Education, TS. Hyderabad University authorities
Finance and Accounts	? Finance and Accounts: Major sources of funding towards institutional expenses are through the following funding agencies and the respective accounts are maintained in the college with local commercial bank. • State Government grants. • UGC grants. • Special fee (collected from students) • Restructured course fee (collected from students) Usually all financial needs are met through major sources of finance.
Planning and Development	6.2.2 : Implementation of egovernance in areas of operations: Principal is the Head of the Institution and plays key role in Governance and Management of the college. Being a government institution, it follows scrupulously all the policy matters of the government and implements all the instructions, received from the commissioner collegiate education. Principal presides over all the college activities as the team leader. Decisionmaking and implementation of all college activities are made with the consensus of the staff members. ? Planning and Development: The principal convenes departmental meetings with the committees for proper planning and development of the institution whenever it is necessary.
Student Admission and Support	? Student Admission and Support: Admission to UG courses is based strictly on the marks obtained in the qualifying examination i.e. Intermediate Public Examination of T.S. or its equivalent recognized by Board of Intermediate Education T.S. Hyderabad and follows the reservation policy prescribed by Government of Telangana. However from this year i.e. 2016 the admission system is purely

online and it is done by the University. Degree Online Services Telangana Portal (DOST) has been installed by Government of Telangana for fair and transparent admissions for UG courses through this online service for the academic year 201617. It helps in choosing student favourite course with all information available. It minimized the efforts and maximizes the choicest course with option of change of course medium and option for languages available in college. However Certificate verification is done by the faculty of the concerned Department. The college abides by the guidelines laid down by the CCE for the process of admitting students to various courses. List of admitted students along with affiliation fee is sent to affiliating university for ratification of nominal rolls for the purpose of examinations All the activities of the institution are focused on supporting the students and preparing them as good educated citizens with values and ethics. The team of dedicated teachers has put in whole hearted efforts and has been conducting bridge course, remedial class and practicing innovative teaching methodology resulting in the students securing fruitful results. The institution publishes Prospectus and Hand book every year. The institution provides a good number of scholarships sanctioned by the Government of Telangana, as well as, fee reimbursement.

**Examination**

? Examination: The University has Annual examination system with 100 marks for each paper in year wise steam and 80 marks for semester steam which has started in the current academic year . In subjects like English, Mathematics and Commerce practical's are also introduced with 30 marks to test the students' ability in practical situations. In science subjects, the practical evaluation includes record and vivavoce in addition to the main component of the experiments. In case of Annual examinations, the question paper pattern takes care of testing the learning objectives of students by framing questions covering the entire syllabus of the paper.

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	Nil	Nil	0

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NIL	NIL	02/06/2016	01/06/2017	0	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	02/06/2016	01/06/2017	0

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Health Scheme provided by the State Government	Employee Health Scheme provided by the State Government	Scholarships and Bus passes provided by the State Government

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly as per the State government rules. The principal nominates the senior faculty of Commerce Department for the internal audit of the institution who supports the IQAC in auditing. The internal auditors checks receipts including fee receipts and payments with vouchers and necessary supports. They also ensure that all payments are duly authorized. The external auditor conducts statutory audit the Commissioner's nominee visits the institution for this purpose, and the schedule of the audit is given well in advance during the academic year. They audit both financial and academic matters from the previous inspection audit. After the audit the



report is sent to the Commissioner Collegiate Education Hyderabad Telangana State for review. Clarification in any matter will be called for, as on date there is no adverse remark on the accounts of the institution. The college fills income tax return every year within the stipulated time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NA	0	NA

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate , CE TS Hyderabad	Yes	IQAC and Principal
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Student are First generation learners
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6.5.3 – Development programmes for support staff (at least three)

RC, OC other Training Programmes 2. To attend National Seminar and International Seminars 3. For organizing Workshops and seminar at college
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposals are submitted for RUSA funds for 2.0 crores through State Gov/Central Govt.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Faculty Forum	15/11/2016	15/11/2016	15/11/2016	17

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities



7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment	21/12/2016	21/12/2016	54	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Decreased use of paper and plastic.</li> <li>• Optimization of existing infrastructure.</li> <li>• Tree plantation.</li> <li>• There is no provision to meet the renewable energy sources in the institution. College is planning to install the inverters.</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Not Applicable	30/03/2017	Not Applicable

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	27/01/2017	27/01/2017	0

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Clean and Green programme 2. Harith Haram 3. Water harvesting 4.Plantation:  
Tree plantation are done inside/outside the campu

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Mid Day Meals The very purpose of midday meal is to provide health and hygienic food to the students. It is observed that most of the students were coming from distant places and were not bringing lunch boxes. The program was encouraged the staff members to take initiation in starting this and all the staff members voluntarily came forward and contribution to run this programme. To encourage the students to attend the college regularly. To maintain study hours in our college and to improve the pass percentage A committee is constituted to run this programme. Each class has a ward counsellor who gives the number of the students who would be taking mid day meal on that day. The convener consolidates the figure and prepares the food through the attenders.

2. Preparation of domestically useful products Preparation of domestically useful products like liquid soap, pain balm, and detergent powder Liquid soap is prepared using acid slurry, urea, caustic soda, trisodium phosphate chemicals By adding some other chemicals like jeronium, lithonium and lanoline to the liquid soap solution byproducts like flour cleaner, dish wash, glass cleaner can be prepared. Detergent powder can be prepared by using soda ash, acid slurry, sodium bicarbonate, sls, tsp, sodium silicate, sodium meta silicate, cmc, geolite, borax, ranioal, granules, perfume. Pain balm is prepared by using menthol jelly, petroleum jelly, wax, camphor, eucalyptus and olive oil.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution felt the need for such programmes. Through its faculty and research committee, it organized various interdisciplinary talks. Recently Nobel prizes were awarded to distinguished persons in areas like Medicine, Physics etc. ISRO launched program of MOM (Mars Orbitary Mission). The Science faculty has explained the details of these programs to science students. Inspired these program, the faculty belonging Arts and Commerce have sought to conduct this program for the Arts and Commerce students as well. The college management positively and promptly responded and conducted this program for the Arts and Commerce students also. Based on the experience, the management felt the need for imparting financial, political and economic aspects to science students. The Arts and Commerce faculty gave talks on financial procedures and Indian polity to the science students.

Provide the weblink of the institution

## 8.Future Plans of Actions for Next Academic Year

1.To improve the English and communication skills of students by using advanced education technology 2.To increase the admissions i.e intake capacity 3.To conduct educational tours, project work and field visit to encourage practical learning. 4.To motivate all teachers to publish papers in referred journals. 5.To encourage faculty to write text books, distance education study materials 6.To

train students to use ICT facility for developing powerpoint presentation 7.To publish research papers in reputed journals. 8. To undertake minor research projects