

**GOVERNMENT DEGREE COLLEGE (W)
KHAMMAM - TELANGANA**



Annual Quality Assurance Report
Of the IQAC for the year 2016-17



SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Govt. Degree College for Women, Khammam

1.2 Address Line 1

H.No: 2-1-238

Address Line 2

Beside Central Post Office, Gandhi Chowk, Khammam

City/Town

Khammam 3 Town

State

Telangana

Pin Code

507003

Institution e-mail address

gdcwkhammam.jkc@gmail.com

Contact Nos.

08742225046

Name of the Head of the Institution:

Dr.B.Madhuri

Tel. No. with STD Code:

08742-225046

Mobile:

7989793675

Name of the IQAC Co-ordinator:

K.Vijay Kumar

Mobile:

9440476739

IQAC e-mail address:

gdcwiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

EC/58/RAR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/58/RAR/091

1.5 Website address:

<http://gdcts.cgg.gov.in/khammam.women.edu>

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2005	-
2	2 nd Cycle	B	2.76	2012	9.3.2017
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10/07/2008

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-2013 ; 15.03.2013
- ii. AQAR: 2013-2014, 15.07.2014
- iii. AQAR2014-2015; 19.06.2015
- iv. AQAR2015-2016 ; 04.05.2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Kakatiya University, Warangal

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>				
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input text"="" type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input text"="" type="text" value="--"/>				
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>		
UGC-COP Programmes	<input type="text" value="--"/>				

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="03"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="11"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Quality Enhancement.
2. NAAC- Criterion wise preparation.

2.14 Significant Activities and contributions made by IQAC

- 1) Conducted workshop on CBCS- Mathematics
- 2) Conducted One Day National Seminar on Issues and Challenges of women development in association with ICSSR & TSCHE
- 3) Conduct of activities as per Academic Calender.
- 4) Short term (04) Certificate courses
- 5) Internal Academic Audit at Institution level.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Curricular Aspects:- To Monitor various Curricular & Co-Curricular activities of all departments. Proposed to include additional inputs & field work activities in all subjects. To conduct more effective monitoring of low attendance students through ward counselling, parent teacher meetings. Up scaling of existing Internet with NMEICT</p>	<p>On-Line admissions started from 2016-17 CBCS implemented for 1st year UG Gender Sensitization as Common paper for 2nd Sem. Ward counselling strengthened IEPP & study hours led to increase in overall pass percentage Improved ICT enabled teaching methods.</p>

<p>Research: Encouraged students and faculty to participate and present papers at National Seminar & Conferences.</p>	<p>Conducted one day district level workshop on CBCS Mathematics.</p> <p>Conducted one day National Seminar on Issues & Challenges of Women Development in association with TSCHE & ICSSR</p> <p>Increase in no.of participation and paper presentations at various National & International seminars.</p> <p>23 at National; 4 at International Paper presentations by Faculty.</p> <p>1 Faculty acted as resource person.</p>
<p>To conduct Quality Improvement initiatives.</p> <p>To Continue internalized and adopted best practises.</p> <p>Conduct more effective career guidance and counselling</p>	<p>Conducted Quality Improvement Initiatives.</p> <p>Continued Internalized best practices at both institution and department level.</p> <p>Coaching for Group-II Services (State PSC), B.Ed and PG entrance coaching was conducted.</p>
<p>Infrastructure:- Purchase of Computer Software and Installation of Anti-Virus softwares.</p> <p>Certificate courses</p> <p>Extension and Institutional social responsibility</p>	<p>Anti-Virus softwares, C, Oracle-8i, Tally, Etc.. were updated and installed at Commerce and Computer labs.</p> <p>Skill Development Certificate Courses like beautician and embroidery.</p> <p>Mega Health Camp conducted.</p> <p>National Service Scheme Units organised awareness rallies on AIDS, Legal Rights, Swatch Bharath.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body CPDC & Staff Council

Provide the details of the action taken

Quality sustenance & Enhancement initiatives of IQAC endorsed.
Action Plan for NAAC 3rd cycle accreditation endorsed.
Upscaling of existing Internet.
Utilizing RUSA funds in increasing Infrastructure & Campus facilities.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	3		3	
UG	10		3	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	3	01	-	04
Others				
Total	16	01	06	04
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 (PG) + 10 (UG) – 1 st Year
Trimester	-
Annual	10 (UG-II & III Yr)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1) CBCS introduced for 1st Yr; 2) Gender Sensitization introduced as compulsory paper in 2nd Semester.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	19	-	-	-

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	-	-	-	-	-	-	-	03	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	-	02	-
Presented papers	04	23	-
Resource Persons	-	01	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|---|
| <ol style="list-style-type: none"> 1) Students as Teacher – Student Seminars 2) Srujanathmaka Kantha – Telugu 3) Know your plant daily – Botany know one plant daily. 4) Student presentation on outcome of study projects. |
|---|

2.7 Total No. of actual teaching days during this academic year

232

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ in Internals

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05	--	--
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	73	03	19	55	-	77
B.COM	48	20	33	36	-	90
B.Sc	41	17	27	-	-	44

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through analysis of student feedback on teachers

Inclusion study projects / field trips in the curriculum,

ICT orientation.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	02
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	03
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	
Others	09

2.14 Details of Administrative and Technical staff.

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	11	0	04
Technical Staff	01	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Regular meetings of research club
- ❖ Increase in No.of paper presentations by faculty
- ❖ Up-scaling of existing internet with BSNL NMEICT

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	02
Outlay in Rs. Lakhs	-	-	-	1.85 Lakhs

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	-	-
Non-Peer Review Journals	-	03	-
e-Journals	-	-	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016-17	UGC	1,85,000	1,25,000
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects <i>(other than compulsory by the University)</i>	-			
Any other(Specify)	-			
Total	-		1,85,000/-	1,25,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	--	01	-	01	03
Sponsoring agencies	-	TSCHE & Donors		IQAC	IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 8 State level -

National level 3 International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level 1 State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="02"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="02"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility .

- 1) Harithaharam – Vanamahotsavam – Planting of saplings.
- 2) N.S.S. Winter Camp
- 3) Awareness Rallies on World AIDS Day. Human Rights Day, Skits & Stage shows on Anti dowry, Women – Child Nutrition.
- 4) Medicinal Plants – Exhibition.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 Acres	Nil	-	-
Class rooms	17	06	RUSA	23
Laboratories	15	Nil	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others:				
R.O Water plant	01			
Basket Ball Court	01			
9-Station Multi Gym	01			

4.2 Computerization of administration and library

<p>Computerization of Sections – Salary Bills; Establishment; Scholarships; Examinations</p> <p>On-Line Admissions from 2016-17</p> <p>Automation of Library in Progress.</p>

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8922	460000	466	94270	9388	554270
Reference Books	5774	375000	260	53101	6034	428101
e-Books	0	0	0	0	0	0
Journals	09	680	0	0	9	680
e-Journals	0	0	-	-		
Digital Database	0	0	-	-		
CD & Video	0	0	-	-		
Others (specify)	447	76,600	-	-	447	76,600/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	118	04	04	0		03	05	01
Added	01	0	10	01		0	0	0
Total	119	04	14	-		03	05	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1) Short term training in ICT 2) Ms-Office to Faculty
- 2) 3 Months Certificate Course in Ms-Office, Internet & e-Mail

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	2,37,895
iii) Equipments	0.3
iv) Others	-
Total :	2,67,895

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Student charter displayed
 Ward counselling & Grievance redressal cell bring awareness about student support services.
 Students as members on all academic & administrative committees.
 IQAC monitors implementation of Action plans of all student support services

5.2 Efforts made by the institution for tracking the progression

Student progression registers maintained at Department & Institution level.
 Internal continuous assessment through evaluation of Unit tests, Quarterly, Half yearly, Pre-final examinations.
 Through Mentor - Mentee

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
804	201	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

No	%
-	-

Men

Women

No	%
1005	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
16	309	478	213	-	1016	29	238	502	235	01	1005

Demand ratio 1:1.5

Dropout % 8.16%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Conducted B.Ed Entrance coaching
- Coaching in General awareness, reasoning and Numerical aptitude.
- Notifications displayed and awareness sessions conducted.

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="04"/>

5.6 Details of student counselling and career guidance

Survey on job preference of students
 B.Ed Entrance & P.G entrance coaching conducted
 Remote mentoring in association with IBM on Job preparedness

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	12

5.8 Details of gender sensitization programmes

Awareness seminar on Gender Sensitization – 07.07.2016.
 Extension lecture on life of Jyothi Reddy CEO, Key Software solutions – U.S.A – 30.08.2016.
 15 Days Training in Karate (Self Combat techniques) – 13.09.2016 to 30.09.2016.
 Beautification Certificate Course : 08.02.2017 to 25.02.2017.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	770	33,96,520
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

- ❖ To disseminate knowledge through value based education and make girl students globally competent and equipped with leadership qualities.
- ❖ To provide quality education to all sections hail from the society.

Mission:-

- ❖ To harbour ethical and moral values in students to handle their careers and homes effectively.
- ❖ To create an interest in students to pursue knowledge through academic co-curricular and extra curricular activities.
- ❖ To instill in students a life long sense of participation in developmental endeavours

6.2 Does the Institution has a management Information System

No, Efforts are made to implement MIS through RUSA funds

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

05 Faculty members serving as BOS members for curriculum development.
CBCS implemented from 2016-17.
Gender Sensitization introduced as Compulsory paper 1st Yr, 2nd SEM.

6.3.2 Teaching and Learning

Increase in No.of PPTs lessons by faculty.
Increase in No.of Field visits / study visits.
ICT – Integration and activity based teaching.
Live & Recorded lessons shown on MANA TV in all subjects

6.3.3 Examination and Evaluation

Multiple choice questions in Internals under CBCS
Study Projects Evaluation.

6.3.4 Research and Development

02 M.R.P.S completed and submitted during 2016-17
08 International & 03 National publications by faculty
Increase in paper presentations by faculty.

6.3.5 Library, ICT and physical infrastructure / instrumentation

09 Journals & N-Lists subscribed
Upscaling of existing internet to 10 Mbps (BSNL NMEICT)
Lab Equipment procured

6.3.6 Human Resource Management

Constitution of Institution level Academic & Administrative Committees.
consisting of faculty administrative staff and students.
Ward Counselling for every 30 students.

6.3.7 Faculty and Staff recruitment

03 Faculty recruited through Promotions..

6.3.8 Industry Interaction / Collaboration

12 students got placements at job drive.
Collaboration with DCCB, Municipality, Forest Dept and other private labs
established for xx assistance & Extension.

6.3.9. Admissions of Students.

Admission campaign conducted.
 Brochure / Hand Book / updated with offering courses & facilities.
 One line admissions through DOST website

6.4 Welfare schemes for

Teaching	APLIF, GIS,GPF, CPS
Non teaching	APLIF, GIS,GPF, CPS
Students	SC,ST & EBC, Scholarships, Donor merit cash prizes & Gold Medals.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Advisers, CCETS	Yes	IQAC
Administrative	Yes	Local fund Audit	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Online payment of Examination Fees, issue of Hall tickets
 User name & Login in ID given by University
 Online submission of Internal & Practical marks & Award lists.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Affiliating University forwarded Autonomous proposal to UGC by Dean, Kakatiya University, Warangal.

6.11 Activities and support from the Alumni Association

Alumni Associated with IBM and Stated Remote Mentoring
Continuation of Donor Prizes & Gold Medals to meritorious students.

6.12 Activities and support from the Parent – Teacher Association

Regular parent teacher meetings increased student attendance percentage
Study hours and IEPP (Intensive Examination Preparatory Programme conducted after college hours.
Dropout ratio decreased

6.13 Development programmes for support staff

Training on Ms Office & Internet
Monthly YOGA Training for Stress Management and upkeep of good health
Income Tax awareness through Faculty forum.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation of saplings and adoption by staff & students.
Water Harvesting soak pits Rain water harvesting.
Clay idol campaign during Ganesh festival.
No-Plastic campaign by Eco-Club.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

CBCS for 1st year UG.
Post cards to parents on attendance & marks of students.
Adoption of plants by staff & students.
Integration of ICT in Teaching.
Study hours & Intensive Examination preparatory programme.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ATR in Annexure - II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Know your plant box
Blood Grouping to Students & Staff

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Harithaharam – Plantation and adoption of Saplings
No - Plastic campaign & Clay Ganesh idols campaign
Switch off lights & Fans after use
Ozone Day Celebrations – Awareness talks / Seminars

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis:-

The data that was used for SWOT analysis was taken from all stakeholders of the institution by feed back from students, parents, Alumni, industry and recruiting agencies.

Strengths:-

- ✓ Well qualified and experienced faculty
- ✓ Only womens college in Government Sector in the District
- ✓ Centrally located
- ✓ Sufficient no.of class rooms with built up area of more than 5542 Sq.Ft and 4.5 acres of campus area.
- ✓ Restructured UG Courses and Self Financed PG courses
- ✓ Add on Certificate Courses.
- ✓ JKC and ELL Labs.
- ✓ Faculty with Minor / Major Research Projects
- ✓ Safe drinking water , water purification plant (R.O)
- ✓ On campus open University Study Centres (DRBRAOU, IGNOU)

Weaknesses:-

- Conventional Learning Resources
- No Major linkages with industry
- Conventional teaching methods
- Lack of Indoor Badminton, Basket Ball, Power lifting Rooms.
- Lack of in campus hostel facilities
- Lack of Centralized Computer Services.

8. Plans of institution for next year

To increase the no.of skill based certificate courses.
Completion of Renovation of laboratories (Physics & Chemistry) under RUSA.
Procurement of Computers & Sports equipment under RUSA.
Conduct of National Seminar in Telugu.
Digital Library.
NAAC 3rd cycle accreditation.

Name K. Vinay Kumar

[Signature]

Signature of the Coordinator, IQAC

Name Dr. B. MADHURI

[Signature]

Signature of the Chairperson, IQAC

Abbreviations:

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

COLLEGE ACADEMIC PLAN FOR THE ACADEMIC YEAR 2016-17

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
June'16	Advertisement for Admissions	Preparation of Time-Table and Annual Academic Plan, Action Plan.	Telangana State formation Day – June.2 nd	
	Sale of Applications & Registrations	Staff Council meeting	World Environment Day	
	Distribution of Hand Book	Conduct of CPDC meeting	Celebration of Mahalonbis Birth Anniversary	
	Display of Results	Review of results, paper wise & group wise		
	Commencement of Instruction for II & III Year Classes	Conduct of Departmental Meetigs		
	Bridge Course	Constitution of various Academic and Administrative Committees for 2016-17		
	Commencement of Instruction for I Yr 1 st Semester classes			
	Special Coaching to Students appearing for Instant Examinations			
July'16	♦ Syllabus coverage as per Academic Plan ♦ Conduct of Unit Test-I for 2 nd & 3 rd Year students.	Recruitment of Guest Lecturers in existing vacancies	Vanamahotsavam in association with District Forest Dept.	
		Selection of Player and Captains	National Flag Adoption Day 2 nd July by Dept. of History	
		NSS Admissions	World Population Day-July 11 th	
		Project work on good governance by dept. of Pol. Science.	Visit to Old age / Orphanage by Dept. of Telugu.	
		IQAC-Quality Initiatives.	Gregor Mendal Birth Anniversary celebrations by Botany / Zoology	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
		Orientation for First Year Students.	Anti-Ragging Campaign	
Aug'16	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Curricular Plan ◆ Unit Test-II for 2nd & 3rd year students 	Student Seminars.	Breast Feeding week-awareness by Dept. of Economics and Telugu	
		Training camp to players on fitness by Dept. of Physical Edn.	Telugu Basha Dinotsavam.	
		Kavi Sammelanam by Dept. of Telugu.	Blood grouping camp by Dept. of Zoology.	
			Non-Conventional energy resources day in association with NEDCAP, Kmm.	
		Staff meeting.		
		S.R.Ranganathan Birthday Celebrations by Dept. of Lib. Science.	Proposed to conduct cultural & literary and Patriotic songs competitions as part of Independence Day Celebrations.	
Sep'16	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan. ◆ Quarterly Examinations 		Teachers Day Celebrations – Guru Pjuotsavam.	
		Hindi Basha Dinotsavam, Sep'14	Heritage club activities by Dept. of History in association with District Tourism Dept.	
		NSS Day Celebrations	World Ozone Day by Dept. of Botany / Zoology.	
		IQAC Quality Enhancement Initiatives.	Faradays Birth Anniversary by Dept. of Physics	
			'Grammer Games' by Dept. of English	
			NSS Day	
Oct'16	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Supplementary Examinations / Winter Vacation ◆ Unit Test –III 2nd & 3rd year students First year 1st Semester Internal Examinations. 	Student Study Projects on Agro Bio Diversity of Region, Root nodule survey by Dept. of Botany.	Gandhi Jayanthi Various literacy cultural competitions	
		Career Guidance and Counselling Cell Awareness drive.	Skill Development Initiatives Hand Embroidery and Painting Best Practice by	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
			Dept. of History.	
		Industrial Tours, Field Trips and Data Collection during winter vacation.		
		Youth Festival.	College Level Activities.	
Nov'16	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Half – Yearly Examinations. 	Parent Teacher meeting.	World Environment Protection Day	
		Staff Meeting	Elimination of Violence on Women-Nov'25 th / Women Empowerment Cell	
		Selection & Training of Players for University Tournaments	Moulana Abdul Kalam Azad Birth Anniversary – Nov'1 st	
			National Education Day	
Dec'16	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Unit Test-IV 	Consumer Day Celebration by Dept. of Commerce	Conduct of District Level Essay Writing and Elocution Competitions	
		Guest lecture on Human Rights by Dept. of Pol. Science	Human Rights Day – 10 th Dec	
		Parent Teacher Meeting	World AIDS Day Rally, Red Ribbon Club Activities.	
Jan'17	<ul style="list-style-type: none"> ◆ Coverage of Syllabus as per Academic Plan ◆ Remedial Coaching to Academically Backward students 	Staff and CPDC Meeting	Visit to Welfare Hostels	
		All India Inter University Tournaments	Voters Day Rally, NSS Winter Camp	
		Rangavalli – Cultural Competition. Visit to Local Pond Eco Systems for collection of algae by Dept. of Botany	Republic Day Celebrations, Conduct of Various Cultural Literary, Patriotic songs competitions. “Yuvatarangam”	
		Collection of Feed Back from students / parents/ Academic Peers	Coaching to PG Entrance and B.Ed Entrance	
		Internal Academic Audit	Enrolment of Alumni Association	

Proposed Activity				
Month	Curricular	Co-Curricular	Extra Curricular	Remarks
Feb'17	♦ Revision of Syllabus	Review of Pre-Final Examinations Results	College Annual Sports and Cultural Day Celebrations	
	♦ Pre Final Examinations			
	♦ Examination Orientation	Submission and Verification of All Academic Records	Distribution of College Magazine	
	♦ Commencement of Annual Practical Examinations	Annual Stock Verification of Laboratories and Library Reports	Prizes to Meritorious students	
Mar'17	♦ Commencement of Annual Theory Examinations as per University ALMANAC	Preparation of AQAR. College Activity Register Updation; 2016-17	International Women's Day Celebrations.	-

COLLEGE ACADEMIC PLAN FOR THE ACADEMIC YEAR 2016-17

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		NSS Admissions	World Population Day-July 11 th	
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		Training camp to players on fitness by Dept. of Physical Edn.	Telugu Basha Dinotsavam.	
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