# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

2016-17

**AQAR for the year *(for example 2013-14)***

**1. Details of the Institution**

Govt. Degree College, Nirmal

1.1 Name of the Institution

Shanti Nagar

1.2 Address Line 1

Near Natraj mill

Address Line 2

Nirmal

City/Town

Telangana

State

504106

Pin Code

gdcnirmal.jkc@gmail.com

Institution e-mail address

Principal: 9393007552

Co-ordinator: 9490741023

Contact Nos.

Sri Ch. Shiva Prasad

Name of the Head of the Institution:

08734-242167

Tel. No. with STD Code:

9393007552

Mobile:

A.SRINIVAS

Name of the IQAC Co-ordinator:

9490741023

Mobile:

gdcnirmal.iqac@gmail.com

IQAC e-mail address:

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1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

**OR**

1.4 **NAAC Executive Committee No. & Date:**

EC/57/RAR/06 dated 30-11-2011

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

gdcts.cgg.gov.in/nirmal.edu

1.5 Website address:

\_\_\_

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B | 73.50 | 2007 | 5 |
| 2 | 2nd Cycle | B | 2.24 | 2011 | 5 |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-06-2007

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (25/06/2016)
2. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (25/06/2016)
3. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (25/06/2016)
4. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (25/06/2016)
5. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(21-02-2017)

1.9 Institutional Status

✓✓

University State Central Deemed Private

✓

Affiliated College Yes No

Constituent College Yes No

✓

Autonomous college of UGC Yes No

✓

✓

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

✓

‚✓

⁄

Type of Institution Co-education Men Women

✓

Urban Rural Tribal

✓

✓

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

✓

Arts Science Commerce Law PEI (Phys Edu)

✓

✓

TEI (Edu) Engineering Health Science Management

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Others (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

Kakatiya University, Warangal

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

--

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence UGC-CPE

--

--

--

DST Star Scheme UGC-CE

----

✓

UGC-Special Assistance Programme DST-FIST

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---

UGC-Innovative PG programmes Any other (*Specify*)

----

UGC-COP Programmes

**2. IQAC Composition and Activities**

6

2.1 No. of Teachers

1

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2.4 No. of Management representatives

2

-

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

2

community representatives

2

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

4

7

2.11 No. of meetings with various stakeholders: No. Faculty

1

1

1

Non-Teaching Staff Students Alumni Others

✓

2.12 Has IQAC received any funding from UGC during the year? Yes No

--

If yes, mention the amount

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

01

2

Total Nos. International National State Institution Level

1. Quality Assurance – What and How

2. Seven Criteria of NAAC and Quality Enhancement

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Creating Awareness about using technology in Teaching-learning process, best practices and seven criteria of NAAC; inculcating quality consciousness in staff by conducting frequent meetings and visits by IQAC to departments of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year

\***Annexure 1 From Academic Calender**

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| Plan of Action is enclosed | Many activities from the plan of action have been implemented |

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

✓

Management Syndicate Any other body

Provide the details of the action taken

Activities as planned in Action Plan have been implemented

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD |  |  |  |  |
| PG |  |  |  |  |
| UG | 06 | 00 | 02 | 0 |
| PG Diploma |  |  |  |  |
| Advanced Diploma |  |  |  |  |
| Diploma |  |  |  |  |
| Certificate | 04 | 00 | 00 | 0 |
| Others |  |  |  |  |
| **Total** | 10 | 00 | 02 | 0 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |  |  |  |  |
| Innovative |  |  |  |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 08 (Semester system for I year students introduced from this year under CBCS) |  |  |  |
| Trimester |  |
| Annual | 08 |

1

1

✓

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

***(On all aspects)***

✓

Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabus under CBCS has been undertaken by University for I year

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 14 | 013 | 01 |  |  |

2.1 Total No. of permanent faculty

02

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
| - | 15 | - | - | - | - | - | - | - | - |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

15

00 04

02

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 0 | 08 | - |
| Presented papers | 02 | 14 | - |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Adopted Student-centred methods like question-answer, discussion method, demonstration methods; Using AV Aids, online material downloaded from internet and using powerpoint presentation etc.

190

2.7 Total No. of actual teaching days

during this academic year

The college follows University rules and regulations in this matter

uuUuuuuuuniUuniversi

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

0

0

2.9 No. of faculty members involved in curriculum

0

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

75%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise

distribution of pass percentage :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division | | | | |
| Distinction % | I % | II % | III % | Pass % |
| BA | 69 | 21.73 | 23.18 | 14.49 | - | 84.05 |
| BCOM | 10 | 10 | - | - | 10 | 20 |
| BSC | 11 | - | - | 27.27 | - | 27.27 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC constantly monitors the completion of curricular and co-curricular activities as per the University schedule by arranging remedial classes for slow learners & failed students; by supervising student seminars, study projects and other teaching-learning processes; by creating awareness about student-centric teaching among the faculty. IQAC also emphasizes the use of technology in teaching.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
| Refresher courses | - |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | 03 |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 06 |
| Others | 05 |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 2 | 2 | - | - |
| Technical Staff |  |  |  |  |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Monitoring the research committee activities at College (college research committee conducts monthly meetings and faculty present their research work in the meetings. IQAC encourages faculty to attend seminars, conferences and publish their research work.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | NIL |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | NIL | 01 |  |  |
| Outlay in Rs. Lakhs |  | 2,10,000 |  |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 06 |  |  |
| Non-Peer Review Journals |  |  |  |
| e-Journals |  |  |  |
| Conference proceedings |  |  |  |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  sanctioned | Received |
| Major projects |  |  |  |  |
| Minor Projects |  |  |  |  |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects  *(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total | 2014-15 | NIL |  |  |

NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

02

NIL

NIL

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

NIL

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | ---- | - | --- | -- | --- |
| Sponsoring agencies | -- | -- | -- | -- | -- |

3.11 No. of conferences

organized by the Institution

04

3.12 No. of faculty served as experts, chairpersons or resource persons

NIL

NIL

NIL

3.13 No. of collaborations International National Any other

NIL

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | NIL |
| Granted | NIL |
| International | Applied | NIL |
| Granted | NIL |
| Commercialised | Applied | NIL |
| Granted | NIL |

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| NIL | | | | | | |

Of the institute in the year

3.18 No. of faculty from the Institution

01

who are Ph. D. Guides

and students registered under them

02

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

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JRF SRF Project Fellows Any other

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3.21 No. of students Participated in NSS events:

--

--

University level State level

National level International level

--

--

3.22 No. of students participated in NCC events:

09

40

University level State level

National level International level

--

3.23 No. of Awards won in NSS:

--

University level State level

--

National level International level

--

--

3.24 No. of Awards won in NCC:

University level State level

--

--

National level International level

--

--

3.25 No. of Extension activities organized

01

University forum College forum

02

04

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* plantation, harvesting pits, road formation, clean and green, socio-economic survey, cup of rice, extension lectures on personality development and communication skills during special camp by two units of NSS
* 30 days Certificate Course in Spoken English free of cost for Students of the College and outsiders by Dept. of English
* NSS and NCC volunteers participated in Special Winter Camps in Vijay Nagar Colony, Nirmal
* NCC cadets participated in Annual Training Camps and extended their services during the Camp

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 21acres |  |  | 21 acres |
| Class rooms | 40 |  |  | 40 |
| Laboratories | 07 |  |  | 07 |
| Seminar Halls | 01 |  |  | 01 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 59 | 38 |  | 97 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 2250990 | 1477706 | RUSA,UGC | 3728696 |
| Others | 10100000 | - | UGC | 10100000 |

4.2 Computerization of administration and library

Partial automation of Administration and Library done.

4.3 Library services:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Newly added | | Total | |
| No. | Value | No. | Value | No. | Value |
| Text Books | 13856 | 536195 | 248 | 30,566 | 15105 | 717075 |
| Reference Books | 4688 | 241931 | 859 | 2,52,550 | 5586 | 501418 |
| e-Books |  |  |  |  |  |  |
| Journals |  |  |  |  |  |  |
| e-Journals |  |  |  |  |  |  |
| Digital Database |  |  |  |  |  |  |
| CD & Video | 30 | 3000 |  |  | 30 | 3000 |
| Others (specify) | Subscribed to NList |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 40 | 2 | 6 |  |  | 2 |  | 1 |
| Added | 31 |  |  |  |  |  |  |  |
| Total | 71 | 2 | 6 |  |  | 2 |  | 1 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

Using latest technology in teaching; taken up MOOCs online courses through Spoken Tutorial IIT, Mumbai; 80 students registered and completed the courses like Libre Office, Suite Base, Linux; 54 students obtained Certificates from IIT Mumbai.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

0.0755

iv) Others

0.0755

**Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC Committee monitors and takes up periodical review of student support activities and tries to ensure student community is better served. The college publishes yearly prospectus with all the details. IQAC and Dept. of English conducts Spoken English and Personality Development classes

5.2 Efforts made by the institution for tracking the progression

Passed out students provide the details about their progression either to higher education or employment.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 576 | -- | -- | -- |

5.3 (a) Total Number of students

(b) No. of students outside the state

NIL

NIL

(c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 386 | 67.01 |

|  |  |
| --- | --- |
| No | % |
| 190 | 32.98 |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year | | | | | | This Year | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 64 | 77 | 39 | 381 | 0 | 561 | 218 | 77 | 52 | 229 | 0 | 576 |

Demand ratio 1:1 Dropout % 10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Awareness Programmes on various competitive examinations are taken up periodically and Certificate Course in Spoken English

50

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

Students counseling & career guidance cell is functioning. It guides the students on educational, personal and career related matters. UNDP-DISHA Programme is being implemented and women students are given career counseling in this programme.

110

No. of students benefitted

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| -- | -- | -- | -- |

5.8 Details of gender sensitization programmes

Women Empowerement Cell of the college conducted gender sensitization programmes. Internal Complaints Committee is formed to look into the matters related to harassment of women students. Women Equality Day and International Women’s Day were conducted.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

--

--

--

State/ University level National level International level

No. of students participated in cultural event

--

--

--

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

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Sports : State/ University level National level International level

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---

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number of  students | Amount |
| Financial support from institution |  |  |
| Financial support from government | 26 | Rs. 80,370 |
| Financial support from other sources |  |  |
| Number of students who received International/ National recognitions | -- | -- |

5.11 Student organised / initiatives

--

--

--

Fairs : State/ University level National level International level

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Exhibition: State/ University level National level International level

02

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_\_\_\_\_\_02\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision:**

The vision of the institution is to provide career-oriented education along with traditional courses by teaching real-world, industry related programmes in select areas; serving the needs of students for employment and career advancement and the needs of industry by offering restricted and certificate courses and training students in employability skills.

**Mission:**

Keeping in mind the above vision of the college, Govt. Degree College, Nirmal strives to

* Maintain its focus on learning and its commitment to continuous improvement of student learning and teaching effectiveness
* Use field trips and project works to foster problem-solving and creative learning experiences that result in competencies in students.
* Provide an environment that is conducive to professional growth, encouraging through systematic assessment and innovation in curriculum delivery and service; the faculty and administrative team to engage in scholarly and professional activities

6.2 Does the Institution has a management Information System

NIL

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty members participate in departmental conferences on curriculum development conducted by University. Suggestions are given to the university authorities. New Curriculum has been introduced for the I year students (1st and 2nd Semester) under the CBCS system from this academic year.

6.3.2 Teaching and Learning

Student-centric teaching-learning methods are being used. Use of technology by faculty is being encouraged. PPTs and internet resources are used in teaching- learning process.

6.3.3 Examination and Evaluation

Tests & valuation are conducted as per the University schedule from time to time. Student progression is recorded and intimated to students. Under the newly introduced CBCS system, Semester -end examinations are conducted with two internal assessments for I year students.

6.3.4 Research and Development

Research committee motivates the faculty and students to take up research seriously. Faculty is encouraged to regularly participate in conferences and present papers. Students are motivated to take up Student Study Projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

To make Library a valuable learning resource, periodicals, dailies, magazines, and journals are subscribed. Internet and other ICT facilities are provided to faculty and students.

6.3.6 Human Resource Management

Human Resources are managed optimally. Frequent meetings with Staff are conducted to make the best use of available resources.

6.3.7 Faculty and Staff recruitment

Recruitment is done by Government from time to time.

6.3.8 Industry Interaction / Collaboration

Planning to collaborate with Polytechnic College, Nearby Health Centre and ITI

6.3.9 Admission of Students

Press note is issued & Campaigning is done and Help Desk is created to help the students in admission process. Admissions are done as per the State Govt. rules and regulations.

|  |  |
| --- | --- |
| Teaching | ----- |
| Non teaching | ------ |
| Students | Scholarship |

6.4 Welfare schemes for

NIL

6.5 Total corpus fund generated

✓

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | CCE | Yes | Principal |
| Administrative | Yes | RJDCE | Yes | Principal |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Kakatiya University makes effors for Examination Reforms. Semester examinations have been introduced as part of CBCS from this academic year.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

College is encouraged to go for autonomy

6.11 Activities and support from the Alumni Association

Alumni Association meeting is conducted and discussed development activities to be taken up. The members of the Alumni Association donated for the Midday Meals Programme for preparing students for Annual Examinations.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

State Govt. Programme ‘Telanganaku Harita Haram’ is implanted in the college. Saplings have been planted in the Campus. Harita Haram and Swachh Bharath Programme are taken up every fourth Saturday.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

Providing Midday Meals to students for preparation of Annual Examinations

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

Most of the activities have been taken up as per action plan. The activities not taken up during this year will be taken up next academic year.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Midday Meals to students

(See Annexure IV)

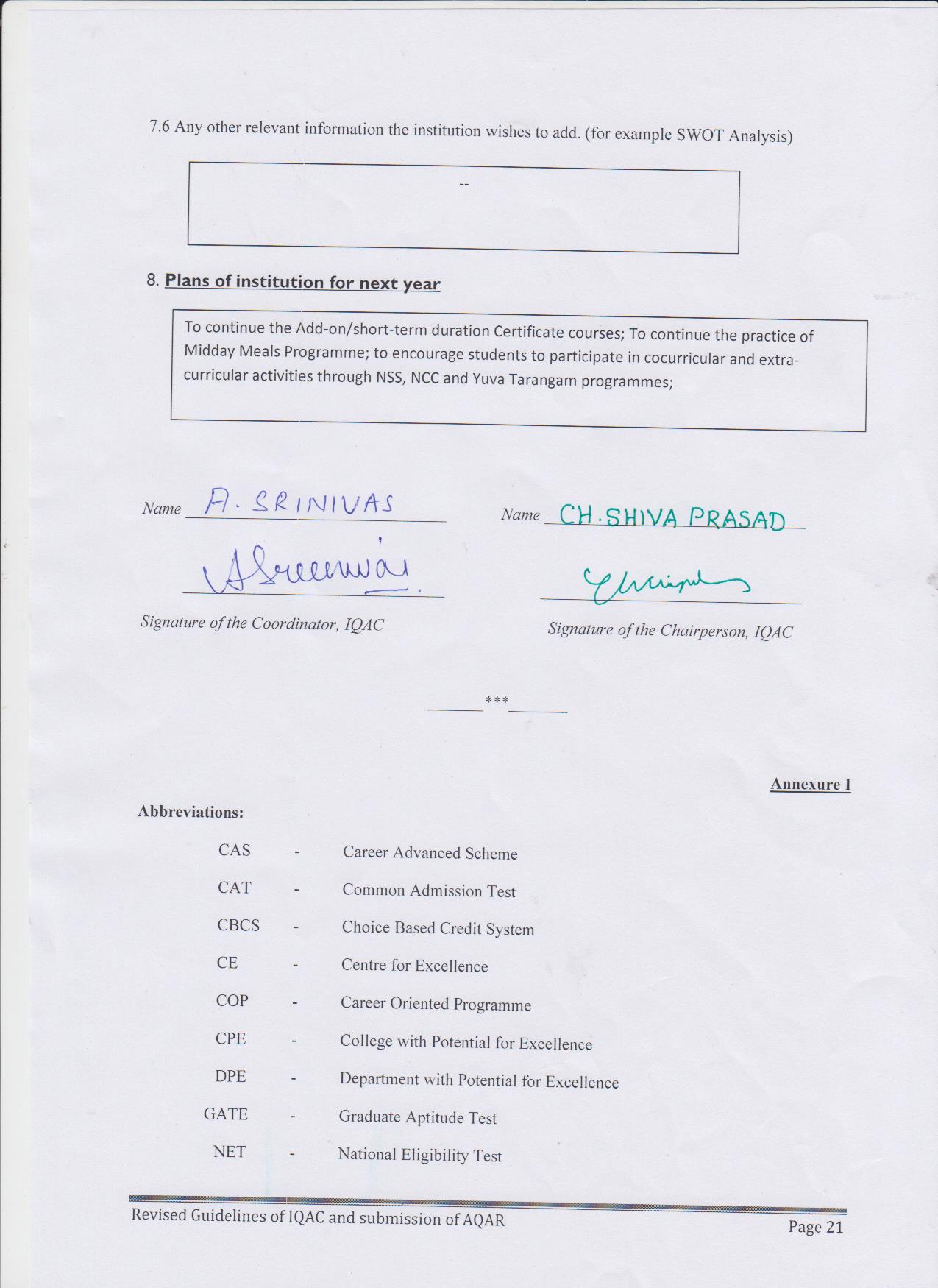
***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Telanganaku Haritha Haram Programme of the state govt. is implemented and environmental awareness activities conducted by Eco club & NSS units.

7.5 Whether environmental audit was conducted? Yes No

✓



SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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**ANNEXURE II**

**INSTITUTIONAL PLAN FOR 2016-17**

**May, 2016**

|  |  |  |
| --- | --- | --- |
| Month & Date | Activity | Description |
| May 1st | Publicity Campaign for enrolment of students in colleges | * Release of College Brochure by District collector * Campaigning through brochures, Flexis, scrolling in local TV, Door to door canvassing etc. |
|  |  |
| May | Student Help Desk | Establishment of a Student Help Desk in the college and registration of students to various courses to be taken |
|  |  |

**June, 2016**

|  |  |  |
| --- | --- | --- |
| Month & Date | Activity | Description |
| 1st |  |  |
| 2nd | Telangana State Formation Day | Celebrations from 1st to 6th June |
| 5th | World Environment Day & Telangana Haritha Haram | Conduct of Activities to create awareness among students on environment |
| Planning & organizing plantation program in consultation with District authorities |
| 14 | World Blood Donor Day | Red Ribbon Clubs shall conduct activities to promote awareness among students and parents |
|  |  |  |
| I week | Preparation of Intuitional Plan for 2016-17 | Preparation of Institutional Plan by incorporating all the activities given in CCE Academic Calendar (2015-16) & College Annual Academic Performance Report (AAPR) 2015-16. |
| Preparation of Annual curricular plans(Lecturer wise) | Preparation of Dept wise/Lecturer wise Annual curricular plan incorporating curricular, co-curricular and extra-curricular activities.  Preparation of NCC/NSS/College Social responsibility Cell & others Annual Action Plan. |
| Student Admissions | Commencement of Admissions as per respective university norms. |
| College level review meeting by Principal | Review of Department wise Annual Curricular Plans-share & discuss innovative teaching learning techniques etc. |
| IQAC | IQAC Meeting with all the departments |
| II week | District level review meeting by ID college Principal | Review of all GDCs in the district by ID College Principal – Finalization a Annual DRC |
| Review meeting by RJDCE | Review of all colleges under jurisdiction through ID Principals |
| Commencement of classes for II & III year students | Annual Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes |
| Result Analysis | College Level, Department wise & Lecturer wise Progressive Results analysis and submission to O/o CCE |
| IV Saturday | SwachhaBharath-SwachhaTelangana & Hobby Day | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Exhibition of literary works like Poetry, Short stories, news reports collected or written by Students/staff. |
|  | DCEDRC | 1st Meeting of DCEDRC |

**July, 2016**

|  |  |  |
| --- | --- | --- |
| **Month & Date** | **Activity** | **Description** |
| 1st | CBCS | Commencement of 1st Semester to I year students |
| 15th | Job Mela | Job Mela to be organized at all ID colleges |
| I Week | Orientation for First year students | College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counsellors to each class and display the list. |
| Anti-Ragging Campaign | Organizing Anti Ragging Campaign in the college premises. |
| IQAC | Meeting of IQAC Executive Body |
| I & II Week | Review Meetings at different Levels  Student Progression | Review of Academic, Administrative and financial aspects  Recording Student progression |
| II Week | Student Representatives meeting | Nomination of slelect students on committees like Academic, Sports, Cultural, literary etc. |
| Commencement of Student centric activities | Class room seminars, Study Projects, Filed trips and competitions etc., |
| III Week | Medical Camp | Medical camp in collaboration with District Health Officials |
| Extension Activities & College Social Responsibility Cell | Enrolment of students into NCC/NSS/Sports/Cultural etc.  Organising related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities. |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath – Swachha Telangana & Hobby Day | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Exhibition of literary works like Poetry, Short stories, news reports collected or written by Students/staff. |
| July | Telangana Harithaharam | Organizing plantation program in consultation with District authorities. |
| Awareness programme on TSKC | A PPT presentation Talk/Skit/Seminar to all students (class wise) on Career Prospects by H.R. representative/TSKC trainee/Coordinator or Mentor/Guest Lecturers etc. |

**August, 2015**

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity** | **Description** |
| 15th | Independence Day celebrations Academic Festival 2016--17 | Conduct of related activities at college level. Presentation of awards to toppers in Academics (subject wise & group wise) |
| 26th | Women’s Equality Day | Conduct of related activities by ICC |
| 29th | Telugu Bhasha Dinostavam | Conduct of related activities |
| I Week | DRC | II Meeting |
| IQAC | IQAC Meeting with all the departments |
| I & II Week | Review Meetings at different Levels | Review a Academic, Administrative and financial |
| III Week | Field/Industry visit | Organizing filed/industrial visits to students |
| Last Week | I unit Exams – II & III yrs | Conduct of examinations and recording of marks in the proforma provided |
| Add-on Courses | 2 day workshop to students by each department |
| Consumer awareness programs | Intercollegiate/interdepartmental activities. |
| Career Counselling programs | Display of notifications on College Wall Magazine & guidance for application. |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities. |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath – Swachha Telangana & Hobby Day | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Exhibition of literary works like Poetry, Short stories, news reports collected or written by Students/staff. |
| August | Telangana Harithaharam | Organizing plantation program in consultation with District authorities. |
| Eco fest | Organising activities related to Environment protection like water management, Waste management etc.  Display of student projects and conduct of competitions |
| ICC | Training to all girl students in Un Armed Combat techniques |

**September, 2016**

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity** | **Description** |
| 5th | Teacher’s Day | Celebration of Teacher’s Day |
| 8th | International Literacy Day | Organizing Inter/Intra College Literary Fest |
| 15th | Job Mela | Job Mela to be organized at all ID colleges |
| 22nd | Hindi Divas celebrations | Organizing related activities |
| 24th | NSS Day | NSS activities |
| I week | DRC | III Meeting Workshop with UGC coordinators on mobilization & utilization of UGC funds. |
| Extension activities | Organizing Guest lecturers/Filed visits etc. |
| IQAC | IQAC Meeting with all the departments. |
| II week | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects. |
| CPDC meeting | Meeting of College CPDC to review and discuss various matters. |
| II week | Teacher Evaluation Process | * Collection of student feedback on every teacher by IQAC * Analysis & Action taken by Principal * Documentation for Academic Audit |
| Parents Meeting | Teachers meet the parents |
| Annual Sports, Cultural& literary Meet | Organizing annual Sports, Cultural & Literary fest. Conducting competitions |
| III week | CBCS | College level review on CBCS |
| Last week | II unit Exams – II & II yrs | Conduct of examinations and recording of marks as per the proforma |
| Student centric activities | * Class room seminars, Study Projects and competitions etc. * Remedial Intruction |
| College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath – Swachha Telangana & Hobby Day | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Exhibition of literary works like Poetry, Short stories, news reports collected or written by Students/staff. |
| June | DCEDRC | 2nd Meeting of DCEDRC |

**October, 2016**

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity** | **Description** |
| 2nd | Gandhi Jayanti & Lal Bahdur Sastri Jayanti | Celebration of days |
| 31st | National Integration Day | Conduct of related activities |
| I week | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| IQAC Evaluation | * IQAC Meeting with all the departments, Collection of Students’ feedback on teacher, Analysis, submission of analysis report to Principal * Action of Principal on Student’s feedback on teachaers |
| Projects Display Day | Conduct of Science/Arts/Commerce Fest Display of Research, study projects and achievements. |
| TSKC Day | A PPT presentation Talk/Skit/Seminar to all students (class wise) on Career Prospects by H.R. representative/TSKC trainee/Coordinator or Mentor/Guest Lecturers etc. |
| III week | Bathukamma Festival | Conduct of related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath – Swachha Telangana & Hobby Day | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps Exhibition of literary works like Poetry, Short stories, news reports collected or written by Students/staff. |

**November, 2015**

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity** | **Description** |
| 11th | National Education Day | Conduct of related activities |
| 14th | Pandit Jawahar Lal Nehru Birthday/World Diabetes day | Conduct of related activities |
| 15th | Job Mela | Job Mela to be organized at all ID colleges |
| 14th to 20th | National Library Week | Organizing programs to inculcate reading habits  Assignments to encourage students to visit libraries and use the resources to the maximum. |
| I week | Communal Harmony/College Social Responsibility Week | Conduct of related activities etc. |
| IQAC | IQAC Meeting with all the departments |
| Career Guidance Cell | Commencement of JKC II batch training organizing campus drive |
| II week | Review Meetings at different Levels | Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc. |
| DRC | IV Meeting |
| III week | III Unit Exams – II & III yrs | Conduct examinations, ensure student attendance and record marks |
| Last week | Sports & Cultural Fest | Organizing District level Sports, cultural & Literary festival |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities |
| III week | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath – Swachha Telangana & Hobby Day | Conducting specified activities food mela and Exhibition of Stamps, Coins, etc. collected by students/staff |
| November | Certificate Course in Spoken English | Inauguration of certificate course in Spoken English  Paper advertisement will be given  Open for students and outsiders |

**December, 2016**

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity** | **Description** |
| 1st | CBCS | Commencement of 2nd Semester to I year students |
| AIDS Day | Red Ribbon Clubs conduct AIDS awareness programs in collaboration with District officials |
| 10th | Human Rights Day | Conduct of related activities |
| 24th | National Consumer Day | Competitions & awareness programs |
| I week | Communal Harmony/College Social Responsibility Week | Conduct of relative activities etc. |
| Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| IQAC | Meeting of IQAC Executive Body |
| Career Guidance Cell | Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc. |
| II week | Term Exams – II & III yrs | Conduct examinations, ensure student attendance and record marks |
| State Level Sports & Cultural Fest | Organizing State level Sports & Cultural Festival |
| Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities |
| I Saturday | Staff Meeting | Meeting of the Principal with staff |
| III Saturday | Swachha Bharath – Swachha Telangana & Hobby Day | Conducting of the Principal with staff  Rangoli competition |
| December | DCEDRC | 3rd Meeting of DCEDRC |
| December | Free certificate course in Spoken English | Closing of certificate course in Spoken English |

**January, 2017**

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity** | **Description** |
| 12th | National Youth Day | Celebration of the day |
| 25th | National Voters Day | Organize programmes to sensitize students of exercising the franchise |
| 26th | Republic Day | Celebration of Republic Day |
| I week | IQAC | IQAC Meeting with all the departments |
| I & II week | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| Last week | Pre-Final Exams – II & III yrs | Conduct Pre final examinations in theory & practical, ensure student attendance and record marks |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath – Swachha Telangana | Cleaning of college premises including rooftops, terrace, overhead tanks & sumps |
| January | TSKC | Organizing Campus drives  TSKC day – A PPT presentation/Talk/Skit/Seminar to all students (class wise) on Career Prospects by H.R. representative/TSKC/ trainee, Coordinator or Mentor/Guest/ Lecturers etc. |
| Career Guidance Cell | Conducting coaching classes for students to prepare for Ed.CET/PGCET/Competitive examinations etc. |

**February, 2017**

|  |  |  |
| --- | --- | --- |
| Date | Activity | Description |
| 15th | Job Mela | Job Mela to be organized at all ID colleges |
| 21st | Antarjaatiya Matru Bhasha Dinostsavam | Celebrating the Day |
| I week | CPDC meeting | Meeting of College CPDC to review and discuss various matters |
| IQAC | IQAC Meeting with all the departments |
| II week | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| Practical Exams – II & III yrs | Commencement of University Practical examinations |
| Performance improvement activities | Revision and Remedial classes to needy students |
| JKC & Career Guidance Cell | Organizing Campus drives |
| III week | Parents Meeting | Teachers meet the parents |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| February | DCEDRC | 4th Meeting of DCEDRC |

**March, 2017**

|  |  |  |
| --- | --- | --- |
| Date | Activity | Description |
| 8th | International Women’s Day | Conduct of related activities & competitions for students & staff |
| I week | Budget Utilization | Submission of all bills to DTO |
| IQAC | IQAC Meeting with all the departments |
| II week | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| II week | University Exams – II & III yrs | Commencement of University Theory examinations (2016-17) |
| Last week | Stock Verification | Stock verification of Laboratories and Libraries |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |

**April, 2017**

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity** | **Description** |
| 5th | Babu Jagjivan Ram’s birthday | Celebrating the day |
| 14th | Dr.B.R.Ambdkar’s birthday | Celebrating the day |
| I week | Preparation of Annual Academic Performance Report | Prepare of college Annual Academic Performance Report(AAPR) and submit soft copy to CCE |
| IQAC | Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com |
| Preparation of college Annual Academic Plan for 2016-17 | Preparation of college Annual Academic Plan for 2017-18 |
| Preparation of DRC Annual Activity plan for 2016-17 | Preparation of DRC Annual Activity plan for 2017-18 |
| II week | Preparation of Financial plan for 2017-18 | Preparation to details of income through different sources, expenditure and other requirements etc.  Preparation on necessary proposals along with enclosures for submission for financial assistance from different agencies like UGC, RUSA, State Govt.etc.  Keeping proposals ready for additional requirements of the college. |
| I Saturday | Staff council meeting | Meeting of the Principal with Heads of departments to review previous month’s activities and plan for current month’s activities |
| April | Career Guidance Cell | Conducting coaching classes for students to prepare for EdCET/PGCET/Competitive examinations etc. |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Annexure-III** **Feedback from Stakeholders** | | | | | | |
| **S.No** | **Stakeholders** | I | II | III | IV | V |
| **Poor** | **Average** | **Good** | **V.Good** | **Excellence** |
| 1 | Alumni | 0 | 4 | 3 | 3 | 20 |
| 2 | parents | 0 | 5 | 7 | 8 | 20 |
| 3 | Employee | 0 | 0 | 0 | 0 | 0 |
| 4 | students | 0 | 24 | 29 | 50 | 40 |

**ANNEXURE -IV**

**BEST PRACTICES**

**I. MOOCS ONLINE COURSES**

1. **The context**

These courses started in the academic year 2016-17 as per the instructions of the then Commissioner of Collegiate Education and with the encouragement of our Principal. These are online courses run by Spoken Tutorial, IIT, Mumbai. IIT, Mumbai partnered with Commissioner of Collegiate Education towards empowering students pursuing UG courses. They provide a range of IT Skills training, from General IT/Computer Skills to Programming Software. They also provide job oriented software training with Certificates completely FREE OF COST. The courses are useful for the students of BA/BSC/BCOM/BCA etc.

1. **The objective**

The main objectives of this course are

i). To give basic IT Skills training

ii). To give job oriented software training

iii). To provide computer education free of cost

iv). To help the students in acquiring additional qualification from reputed institute at his leisure time.

v). To pave the way for life-long self-learning

1. **The Practice:**

The details of the course are as follows.

The courses were free of cost and open to all groups of students. Courses were conducted before and after college hours. The courses were conducted as part of collaboration between Spoken Tutorial of IIT, Mumbai and CCE. The coordinators constantly communicated with each other for smooth conduct of courses. The online training was conducted from 8 am to 9 am in the morning and from 4 pm to 6 pm in the evening. Some of the courses were Libre Office Suit Base, Linux, C, C++ , Advanced C etc.

**Teaching Aids used**

1. Software for the courses was provided by Spoken Tutorial, IIT Mumbai.
2. Students downloaded the software of the course
3. Software was transferred to Students Mobile Phones
4. The students watched the video training classes at their homes
5. PPT presentations were also used for some of the courses
6. **Obstacles faced / problems encountered**

Not many problems were encountered.

**5. Required resources**

A separate laboratory for MOOCS online courses with Audio-Visual Aids is required.

**6 Evidence of Success**

1. Eighty students from various streams were registered for the courses (16 students for C and C++ , 1 for advanced C, remaining for Libre Office Suite Base)
2. Fifty Four students have successfully completed the course and obtained their certificates from Spoken Tutorial, IIT, Mumbai
3. Feedback is taken from the students

**7. Contact details of the person implementing BP**

P. Thirupathi

Asst. Professor of Botany,

Govt. Degree College,

Nirmal, Cell: 9440933848

E-mail: padalathirupathi@gmail.com

**8. Any other relevant matter – Nil**

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