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CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD - 500007

(Accredited by NAAC with 'A+' Grade)

No.1406/PG/Exams/2021

Date : 14.06.2021

NOTIFICATION

1. It is hereby notified, for information of all the Candidates of M.A./M.Com./M.Com(IS)/ M.S.W./M.Sc./M.Lib.I.Sc./MJ&MC **CBCS** of all the Campus, Constituent, Affiliated & District P.G. Colleges, that the **IV-Semesters (Regular, Backlog & Improvement), I, II & III-Semesters (Backlog & Improvement) and M.Sc. (Chemistry) 5 years Integrated Course IV, VI VIII & X Semester (Regular, Backlog & Improvement) and III, V, VII & IX-Semester (Backlog & Improvement)** Examinations are proposed to conduct tentatively in the Month of **First week of July, 2021**. The Detailed Time-Table will be notified in due course of time.

2. **The Special Examination for P.G. IV-Semester COVID Pandamic-19 Notification letter No.0302/PG/Exams/2021, dated : 03.02.2021 against to this Notification those who are already applied no need to pay the Examination Fee. Examinations are proposed to conduct tentatively in the Month of First week of July, 2021. The Detailed Time-Table will be notified in due course of time.**

3. **Further, it is informed that the following candidates will have to PAY RS.1000/- for each backlog paper in addition to normal examination fee as per the University letter No.87/M/503/Acad/04.**

   i) **M.A./M.S.W./M.Com./M.Sc.//M.Com.(IS)/MJ&MC who were admitted during the Academic Year 2015-2016 (i.e. 15th Batch).**

   ii) **The above backlog candidates are allowed to write their backlog paper as per EXISTING CBCS syllabus only & also advised to contact the Chairman, BoS concerned regarding existing syllabus. IT IS MANDATORY**

4. **This is the last chance for appearing for the backlog examinations who were admitted during the Academic Year 2015-2016 (i.e. 15th Batch with college code) respectively.**

5. **The candidates who were admitted PRIOR TO 2015-2016 of Regular P.G. Courses & Academic Year are NOT ELIGIBLE to appear for any of their backlog papers.**

6. The payment of examination fee and submission of examination application forms is as follows : -

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
For Students Payment of Examination fee and submission of Examination application forms at their respective colleges	**22.06.2021**	**28.06.2021**
For Colleges 1. Remittance of consolidated Examination fee to the **Registrar Osmania University Exam Fee Fund A/c No. 52198262033.** 2. Submission of E.A.F. Online	**23.06.2021**	**29.06.2021**
3. Submission of Hard copy of EAF	**01.07.2021**	

SPECIAL INSTRUCTIONS TO THE PRINCIPALS :-

The College login will be closed on the last date i.e. 01.07.2021 at 5.00 p.m.

i) The late fee amount of Rs.300/- will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.

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ii) Principals are requested **not to** forward/submit the EAF of **Not Eligible Candidates**. The results of Not Eligible candidates **will be cancelled at any stage**, if they write the examination.

iii) **All the I & II consolidated Internal Assessment marks, Seminar, Practical and Project marks of IV-Semester marks will be accepted through online. So, all the Principals are requested to submit through online only along with one hardcopy for verification.**

7. **As per the University norms, all the backlog candidates of Non-Choice Based Credit System (Non- CBCS) belonging to 15th Batch with college code of affiliated colleges will be allowed as per existing CBCS syllabus only.**

8. **DETAILS OF EXAMINATION FEE** :-

SUBJECT	Campus & Constituent Colleges	Affiliated & District P.G. Colleges
A i) M. Sc. Bio-Tech., Analytical Chem., Nutrition & Diet., Electronics, Comp. Sci., Forensic Sci., Env. Sci., Pharma. Chem., Geo-informatics, And Chemistry (5 YDC) (All Papers) ii) M.Com. (IS) (All Papers)	Rs.1770 + 100 Memo = **Rs.1870/-**	**IV-Semester** Rs.1770 + 100 Memo = Rs.1870/-+ Rs.150 for P.C. + Rs.300 for CM = **Rs.2320/-**
iii) Backlog up to 3 Papers iv) IMPROVEMENT PER PAPER	Rs.960 + 100 Memo = **Rs.1060/-** Rs.200 + **Examination Fee** + 100 Memo	Rs.960 + 100 Memo = **Rs.1060/-** Rs.200 **+ Examination Fee** + 100 Memo
B i) All other M. Sc. Courses excluding those Mentioned above under item A.i (All Papers) ii) M. Com./M.A./MSW Courses. (All Papers) iii) M.Lib.I.Sc./MJ & MC	Rs.900 + 100 Memo = **Rs.1000/-**	**IV-Semester** Rs.900 + 100 Memo = Rs.1000/- + Rs.150 for P.C. + Rs.300 for CM = **Rs.1450/-**
iii) Backlog up to 3 Papers iv) IMPROVEMENT PER PAPER	Rs.580 + 100 Memo = **Rs.680/-** Rs.200 **+ Examination Fee** + 100 Memo	Rs.580 + 100 Memo = **Rs.680/-** Rs.200 + **Examination Fee** + 100 Memo

C) **The Blind, Physically Disabled, Deaf & Dumb students** (who have 40% of minimum Disability) **need not to pay Examination Fee** as per O.U Order No.1555/228/2007-08/Budget-V, dated: 25-03-2008. **A Xerox Copy of Medical Certificate** must be attached to the EAF.

D) **FEE PAID ONCE WILL NOT BE REFUNDED OR ADJUSTED**.

9. The principals are requested to forward all the **Project Reports** who have registered for IV-Semester Examination duly certified, along with 2 copies of Nominal Roll and "ONE COPY" of the Project Report of each student on or before **26.07.2021** keeping the other copy in the college, which should be produced at the time of Viva for the use of Examiner(s) deputed for conducting the Viva Examination on the specified date(s). **Projects of such of those candidates who do not register for the IV-Semester Examination will not be accepted. The Principals are requested to contact the Head, of the Department concerned for their Viva-Voce & Practicals.**

10. **ALL THE REGULAR AND BACKLOG CANDIDATES SHOULD SUBMIT THEIR SEMESTER EXAMINATION FORMS THROUGH ONLINE ONLY.**

11. **THE PRINCIPALS ARE REQUESTED TO TRANSFER THE CONSOLIDATED FEE AMOUNT THROUGH ONLINE/NEFT/RTGS FOR CREDIT INTO THE "REGISTRAR, O.U. EXAMINATION FEE FUND ACCOUNT" A/C NO.52198262033 STATE BANK OF INDIA (SBI), O.U. BRANCH, IFS CODE "SBIN 0020071".**

12. The Principals will be held responsible for any lapse in transfer of amount from the bank to the **"Registrar, O.U. Examination Fee fund Account.**

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13. **Due to prevailing situation COVID-19 pandemic, the Principals are advised not to submit hard copies of EAF Application forms to the Examination Branch, O.U. The approvals of the forms will be given through online by the concerned sections of the Examination Branch. The Principals can verify the approval status in their College Logins. However, a copy of Nominal Roll need to be submitted along with the fee receipt.**

14. **All the EAF should reach the Examination Branch, O.U. on or before 01.07.2021. A Penal fee of Rs.1000/- will be collected per day after due date. The IV Semester (Regular) candidates must enclose their III-Semester attested Hall Ticket OR Memo of Marks March, 2021 Examination and Backlog candidates must enclose the memos of their earlier examinations along with EAF.**

15. Further, the Principals are requested to submit **compulsory** the detailed **fee statement** signed by the college principal otherwise the forms will **not be accepted**.

16. **ELIGIBILITY FOR PAPER WISE IMPROVEMENT**.

    i) The Regular Candidates, (i.e. 19th Batch) who are **studying IV-Semester** at present are only eligible for **III-Semester paper-wise** improvement.

    ii) The Regular Candidates (i.e. 18th Batch) IV-Semester who were already appeared in Oct/Nov., 2020 examinations are only eligible for **IV-Semester Paper-Wise Improvement**.

Note :- 1. **The EAF will not be accepted unless the college submits clearance certificate from the superintendent (stores) of the Examination Branch with regard to the account of 32 page booklet stationery.**

2. **The Examinations will be proposed to conduct tentatively in the month of July, 2021 as per the Government Directions from time to time.**

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Copy to:-

1. The Principal _____
2. The Head, Dept. of _____
3. The Director, University Press, O.U.
4. The Director, Directorate of Academic Audit, O.U.
5. The Addl. Controller of Examinations (Confidential), O.U.
6. The Dy. Registrar (Academic), O.U.
7. The Secretary to the Vice-chancellor, O.U.
8. The P.A. to the Registrar, O.U.
9. The P.A. to the O.S.D., O.U.
10. The Public Relations Officer, O.U.
11. The Addl. Controller of Examinations (EDP Section), Exam. Branch , O.U.
12. The Superintendent (Stores Section), Exam Branch, O.U.