



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		NAGARJUNA GOVERNMENT COLLEGE
Name of the head of the Institution		Dr. Rahath Khanam
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08682-222453
Mobile no.		9059865303
Registered Email		nalgonda.jkc@gmail.com
Alternate Email		nagarjuna.iqac@gmail.com
Address		Opp NTR statue, Hyderabad Road, Nalgonda
City/Town		Nalgonda
State/UT		Telangana
Pincode		508001

2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	28-Dec-2018
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. V V Subba Rao
Phone no/Alternate Phone no.	08682222946
Mobile no.	9492030012
Registered Email	nalgonda.jkc@gmail.com
Alternate Email	vvsraovempati@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76630.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76664.jpeg

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.01	2012	10-Mar-2012	09-Mar-2017
1	B++	2.01	2004	16-Feb-2004	15-Feb-2009

6. Date of Establishment of IQAC	03-Sep-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
NAAC Awareness programme by Dr.Vishweshwara Sharma	23-Mar-2018 1	78
Revised NAAC Format orientation Programme	04-Dec-2018 1	18
rogramme on Beyond Class Rooms, a motivational workshop by Dr. KS Rathnakar, chairman GMERC and Dr. IVSS Sharma Rtd. JD. CCE Telangana	08-Nov-2018 1	73
The Role of IQAC and NAAC in Quality Sustenance	05-Sep-2018 1	72
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Given orientation to all the teaching faculty about NAAC who have come from non Autonomous colleges 2 . Actively participated in Autonomous Teams visit and conducting GB meeting 3 .Motivated Lecturers to take up mentorship and mentoring students 4 .Encouraged the students and staff in continuing teaching learning and research oriented programs such as conducting seminars, workshops, student study projects

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
orientation on NAAC frame work and mentorship	Both were familiar to teaching staff at the end of this academic year
Establishing Student email Data	achieved the target
encouraging conduction and participation of state level cultural and Sports programmes	won state level prizes
Encouraging Student study projects	Won state level prizes in JIGNAS
Conduction of Workshops/Seminars	Conducted in two departments and IQAC
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

05-Oct-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

04-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Admissions are carried out by a central system called DOST (Degree Online Services Telangana) Scholarships are maintained through Telangana epass website The library is using Soul software for its automation , access and retrieval process of books to students. Examinations The COE of this autonomous college is maintaining its records with the help of IT.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	445	BZC	15/05/2018
BSc	468	MPCS	15/05/2018
BSc	572	BTBC	15/05/2018

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	ALL	10/07/2018	General English-1101/A20/NC	10/07/2018
BA	HPCA/ EPCA/ HECA	10/07/2018	Computer Applications-4414/A20/NC	10/07/2018
BBA	Business Administration	10/07/2018	ALL	10/07/2018
BCom	Computer Applications	10/07/2018	Computer Applications-4414/A20/NC	10/07/2018
BSc	MSCs	10/07/2018	Statistics-1133/A20/NC	10/07/2018
BSc	BtZC	10/07/2018	Biotechnology-1123/A20/NC	10/07/2018
BSc	MBC	10/07/2018	Microbiology-1122/A20/NC	10/07/2018
BSc	MPCs/ MSCs	10/07/2018	Computer Science-1121/A20/NC	10/07/2018
BA	ALL	10/07/2018	General English-1101/A20/NC	10/07/2018
BCom	ALL	10/07/2018	General English-1101/A20/NC	10/07/2018

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	MSCS	10/07/2018
BA	HPCA	10/07/2018

BA	HPP	10/07/2018
BA	HPE (ML)	10/07/2018
BA	HPT (ML)	10/07/2018
BA	HECA	10/07/2018
BSc	BTZC	10/07/2018
BSc	BZCA	10/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HPCA, EPPA, EHPA, EHP, HPP, HPEML, HPTML, EPCA, HECA	01/06/2015
BCom	GEN, CA	01/06/2015
BSc	MPC, MPCs, BZC, MZC, BTZC, MCIC, BZCA, MBC, BTBC	01/06/2015

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Use of Computer Applications for Zoology	05/10/2018	150
Certificate Course in Soft Skills	16/07/2018	120
Basic Tools and Techniques in Laboratories	14/09/2018	100
Certificate Course in Biofertilizers	06/08/2018	140
Certificate Course in Hand Writing Skills in Telugu Language	04/02/2019	160
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	POLITICAL SCIENCE	30
BA	HISTORY	30
BA	ECONOMICS	30
BCom	GEN	30
BCom	CA	30
BSc	BOTANY	30
BSc	PHYSICS	25

BSc	ZOOLOGY	30
BSc	COMPUTER SCIENCE	30
BSc	CHEMISTRY	30
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Nagarjuna Government College, (A), depends on the feedback obtained from all the stakeholders for its improvement in the quality of teaching and learning, infrastructure, physical facilities and evaluation. Though the institution is located in an urban area, most of the students are from rural background, first generation learners of downtrodden classes. So the feedback is manually collected by for analysis. The teachers and alumni feedback was also obtained in manual form. To obtain the Alumni feedback, a questionnaire is floated among all the stakeholders. This feedback is used for overall improvement in all areas. The responses are analysed on the basis of different parameters which helps to implement quality policy at institute level. Students as primary stakeholders are encouraged to give feedback on academics and inclusion of their interested syllabi, teaching and evaluation process, infrastructural facilities, and grievance Redressal process. They are well enthusiastic to give a response. Our academic officer, the IQAC coordinator with the help of other senior faculty analysed them and found many points for future development. The employable courses, career advancement coaching, and some new building blocks for new classes were some of the improvements we achieved with the help of their feedback. Its observed from the feedbacks received that, alumni are quite satisfied with the infrastructure facilities. The suggestions from alumni mainly focuses on to keep pace with the everchanging scenarios in the tertiary education. Alumni interaction at department level acrosss different events such as expert lectures, discussing industry job scenario with current batches, organizing mock interview etc are the benefits. Parents feedback analysis suggests to improve onto Industry exposure aspect. IQAC decided to address the issue by signing more MoUs with the adjoining industries and cater to the need of students. Parents also suggested to include some programs about Universal human values to be imbibed in the students. Parents meet is organized every semester and College works on their suggestion for overall development of the institute. During the semester feedback of the subject as well as subject teacher is taken through a structured questionnaire designed with focus on every aspect of Teaching Learning Process and other administrative process. In case of Teacher with lower feedback scores, he / she is being called by the Principal instructed to improve their performance and teaching parameters. If teacher is in need of any shortcoming of teaching aids (like instrument, e-library etc.) it is provided immediately so that knowledge transfer process should not get hampered. The attendance, result and other related information of each student is shared with the parents each semester so that they should know the academic progress of their ward. Institute always remains in touch

with the alumni so that suggestions can be gathered from them after completion of their course. These suggestions are analysed shared with all the stake holders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	520	2061	494
BCom	COMMERCE	240	1015	240
BSc	PHYSICAL SCIENCE & LIFE SCIENCE	960	6502	909

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3503	297	80	19	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
99	75	4	3	3	6

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Nagarjuna Government College (A) gives utmost importance to student mentoring. It considers students mentoring as an integral part of the College since it ensures equitable service to all our students from various backgrounds. The Faculty members of our college take the role of mentors. The mentorship of the College focuses primarily on inculcating the virtues of self-discipline among the students in and off the campus. Tertiary education must infuse the values of the education and profession right from their first year through systematic and continuous mentoring system. Faculty members are given responsibility to counsel, motivate and inspire. The student mentoring focuses on providing a connecting platform between Faculty, Students and Parents for the student's development and aims at ? Promoting teacher student relationship. ? Improving student's attendance and academic performance. ? Accommodating the needs of the pupils with learning difficulties. ? Enhancing student participation in academic and co-curricular activities The role of the Faculty Mentor varies depending on the needs of the students to render their needs. ? Freshers are mentored by the respective faculties in a way to identify their difficulties and to help them accommodate to the college environment. ? Senior students are mentored in a way to grasp and explore the avenues in the corporate world for their degrees. Apart from class mentoring, the Faculties In charge of Committees allocate work to students for various events and activities. The Faculties guide the students in organising the event and conducting them in a hassle-free manner.

This enhances leadership and management skills in students to help them in social building.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3800	99	1 : 38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
106	99	7	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	A. Durgaprasad	Assistant Professor	Best Librarian for the year
2018	N. Lavender Reddy	Assistant Professor	Best Teacher Award
2018	Dr. S. Upender	Assistant Professor	Best Teacher Award
2018	P. Ravi Kumar	Assistant Professor	Best Teacher Award

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ARTS	I, III, V	01/12/2018	14/02/2019
BCom	COMMERCE	I, III, V	01/12/2018	14/02/2019
BSc	PHYSICAL SCIENCE LIFE SCIENCE	I, III, V	01/12/2018	14/02/2019
BA	ARTS	II, IV, VI	22/05/2019	27/07/2019
BCom	COMMERCE	II, IV, VI	22/05/2019	27/07/2019
BSc	PHYSICAL SCIENCE LIFE SCIENCE	II, IV, VI	22/05/2019	27/07/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
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1200

6448

18.83

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76003.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	ARTS	190	135	71
Nil	BCom	GENERAL & COMMERCE	119	97	82
Nil	BSc	PHYSICAL SCIENCE & LIFE SCIENCE	455	336	74

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76696.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Promotion of Research and Facilities**

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	nil	nil	Nil	nil

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	UGC	1028800	429000

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Indias Role in United Nations Organization	A.Mallesham	Govt. of Telangana, CCE	Nil	Political Science
Adulteration of Food Stuff	Dr.B.Bixamaiah	Govt. of Telangana, CCE	Nil	Chemistry
Andriod Wireless Application Development	SP. Venkataramana	Govt. of Telangana, CCE	Nil	Computer Science

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
shock proof circuit used for Pump sets	Physics Department	Nagarjuna Government College	shock proof circuit used for Pump sets	Development	Nil

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
nil	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	Nil
International	Chemistry	1	Nil
International	Physical Education	1	Nil
International	Telugu	2	Nil
International	TSKC	2	Nil
National	Urdu	3	Nil

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Dept. of Library and Information Science	2
Urdu	2
Telugu	3
Commerce	5
English	1
Dept. of Physical Education	1
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
nil	Nil	0	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Synthesis, Antimicrobial Activity, and Docking Studies of 2-Mercapto Substituted Quinazolin-4(3H)-one and Their Derivatives	P.Balaswamy	Russian Journal of general Chemistry	2018	Nil	Nil	Nil
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Synthesis, Antimicrobial Activity, and	P.Balaswamy	Russian Journal of general Chemistry	2018	Nil	Nil	Nil

Docking Studies of 2-Mercapto Substitute d Quinazol in-4(3H)-one and Their Derivatives					
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	2

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
0	0	0	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation programme	NCC-31(T)BN Nalgonda	50	54
National Youth Day	NSS	50	500
Personality Development Communication Development	NSS-TSKC	80	320
Bandobasth Duties in General Elections	NCC-Superintendent of Police	0	100
White Wash in College	NSS	80	80

Medical Camp	NSS-Red Cross DMHO	80	620
Pollution Awareness rally	NCC-31(T)BN Nalgonda	20	95
International yoga Day	NSS and Dept of Physical Education	80	45
Swach Bharath	NSS and NCC-31(T)BN Nalgonda	80	93
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
AIDS Awareness Campaign	Commendation Award	DMHO IMA	Nil
Haritha Haram	Commendation Award	District Forest office	Nil
National Voters Day	Commendation Award	District Collectorate	Nil
Anti Arrack Campaign	Commendation Award	District Excise Department	Nil
TB Awareness Program	Commendation Award	DMHO IMA	Nil
Celebrations of 150th Birthday anniversary of Mahatma Gandhi	Commendation Award	Gandhi Global Family Gandhi Gyan Prasthan	Nil
protest against Illiteracy	Commendation Award	Sarva Shiksha Abhiyaan	Nil
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Haritha Haram	Forest Department	Haritha Haram	50	150
National Voters Day	District Collectarate	National Voters Day	10	220
Social Service in Villages	Village Gram Panchayth	Social Service in Villages	2	250
Health Higeen programme	DMHO	Health Higeen programm	5	300
Gender Equality Day	Women Empowerment Cell	Gender Equality Day	20	400

worlds AIDS Day	DMHO	worlds AIDS Day	20	400
Bandobasth Duties in General Elections	Superintendent of Police	Bandobasth Duties in General Elections	20	100
National Integration Day	District Collectorate	National Integration Day	5	500
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	MINI MTS Programme	HINDUSTHAN COLLEGE COIMBATTORE	Nil	Nil	1
Nil	ICTS PROGRAMMESUMMER SCHOOL FOR WOMEN IN MATHEMATICS AND STATISTICS	ICTS BANGLURE, INDIA	Nil	Nil	2
Nil	TPM 2018	NISER, BHUVANESHWAR	Nil	Nil	1
Nil	SUMMER WORKSHOP IN MATHEMATICS	TIFR, BANGLURE	Nil	Nil	1
Nil	SUMMER SCHOOL IN MATHEMATICS	CENTRAL UNIVERSITY IN TAMILNADU	Nil	Nil	3
Nil	MTS Programme	IISER, KOLKATHA	Nil	Nil	1
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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Naandi Foundation	Nil	Employability Skills offered	305
IIT Bombay for MHRD	Nil	Spoken tutorials	312
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
57744765	57744765

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Class rooms	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	41608	2887047	1523	417705	43131	3304752
Reference Books	15203	1237306	875	179017	16078	1416323
e-Books	125000	45000	3000000	5900	3125000	50900
Journals	51	45000	45	15000	96	60000
e-Journals	6000	0	0	0	6000	0
CD & Video	150	0	5	0	155	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	246	210	150	98	212	9	25	100	0
Added	30	16	0	0	0	0	0	0	0
Total	276	226	150	98	212	9	25	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
108950	108950	271483	271483

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Nagarjuna Government College (A) has established systems for the maintenance and utilization of physical, academic and support facilities. The college has various committees and in charges for the maintenance and utilization of the physical, academic and support facilities. Library: The Library is maintained by the Librarian and Assistant Librarian with supporting staff. Circulation and issue of books is done through SOUL 2.0 software. The new books to be purchased are decided in the HoDs meeting and Staff Council Meeting. Purchasing is done by the purchasing committee following the government norms for procurement of items. Sports Facilities: Sports facilities are maintained by the Physical Director and the supporting staff. Any new item to be purchased is done by the purchasing committee on the recommendations of the Physical Director and the staff council. Laboratories: Laboratories are maintained by the HoDs and staff of the respective Labs with the help of the Lab Assistants, museum keeper, herbarium keeper and the store keepers. New equipment is purchased based on the recommendations made by the HoDs as inventory is given by the store keepers and through the approval taken from the Principal. . Infrastructure: The Governing Body and the Staff council and prepares strategic and operational plans for the overall development. It is entrusted to look after preparation of developmental plans, general development assistance under plan, institutional projects - supported by RUSA UGC Schemes, scheme for persons with disabilities, sports infrastructure schemes and so on. The Construction Committee looks after the construction, repair, maintenance and augmentation of new buildings, roads,

fencing/boundary walls, landscape development, laying of sewerage lines, provision of electricity and water and so on at the main campus as well as at the satellite campuses, model schools and regional centres. The Principal, Heads of the Departments, of Colleges oversee the maintenance of the classrooms.

<https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=100&id=629>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Post Metric Scholarship by Govt of Telangana	3103	7197100
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	14/06/2018	1400	All Teaching Staff

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	PG Entrance Coaching	306	95	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
br	42	11	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	95	BA BSc B Com	Political Science, Public Administration, Commerce, Zoology, Botany, Mathematics, Physics	95	95
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	60
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Team Selections For Intercollegiate Tournaments	College Level	447
Yuvatarangam Games and Sports Intramurals	College Level	300
Yuvatarangam Cluster Level Games and Sports Tournament	Cluster Level	250
Yuvatarangam State Level Kho- Kho Tournament	State Level	240
International Yoga Day Celebrations	College Level	58
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a student council at Nagarjuna Government College, however, it is nominated and not elected since the government banned the students' elections on the campuses in the erstwhile AP. Nevertheless, students have active representation in various academic and administrative bodies and committees of institutions like IQAC committee grievance redressed, NSS committee, and culture committee women's empower committee anti ragging committee. Class Representatives All programmes have class representatives for each course that comprise meritorious student member. The Class Representatives provide feedback on all aspects of the programme and respective course. Cultural and Sports Committees Students have strong representations in all cultural and sports and games committees and help in organization and management of events. Organization of Special Events Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honouring retired teachers and presenting cultural programme, the Festivals, intra-college and intercollegiate cultural and sports competitions, National celebrations that include, Independence Day, Republic Day, Science Day and various NSS and social service activities. IQAC Committee A student represents on the IQAC Committee to give ground level information to improve the overall quality of the institute and teaching staff. Anti-Ragging Committee Students take part in the Anti-Ragging Committee and involve in the activities to create awareness on the consequences of the Ragging. ICC Committee Grievances Committee Students are part of the ICC Committee Grievances Committee where they crucial role in opening the boxes specially arranged to collect complains and grievances and to see that the committees do the needful by convening a meeting. NSS NCC Students take up various leadership roles in the NSS and NCC. NCC Cadets honour the chief guests and high level government officials with guard of honour. They play vital role in disciplining the crowds during the events conducted in the institute. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, resource management skills and builds confidence in each student.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has registered Alumni Association under the Telangana Societies Registration Act, 2001. with Regd. No. 573/2003. The objective of the Association is to establish a link between Alma Mater and its Alumni thereby maintaining a mutually beneficial relationship. The college has shaped many alumni as educationists, scientists, managers, entrepreneurs, teachers, etc. The Association acts as a focal point of contact in bringing all alumni together on a single platform in developing synergistic plans to aid and Improve Institutional endeavors in the long run. The Association conducts regular meetings wherein the members freely and closely interact with each other on issues pertaining to the development of the Institution, role, and contribution. The Alumni feedback is collected their ideas and suggestions are duly considered and implemented by the college administration. The college takes the pride in recruiting qualified and meritorious Alumni as faculty members. Financial Contribution by Alumni: Fund Raising: Alumni are one of the benefactors of the Institution by contributing funds in cash and kind. Such contributions are used towards the developmental activities of the Institution such as the purchase of certain furniture, construction of Seminar Hall, Alumni

Hall, and Guest Room later used as IQAC room, and by way of sponsoring college fees for needy students. Gold Medals: The Alumni contribute significantly towards awarding gold medals to the meritorious students every year on College Annual Day earlier, now on special occasions, based on their academic performance . Non-Financial Contribution by Alumni: Placements: They are also instrumental in bringing various corporate organizations to the Institution for the placement drives. Mentorship: Alumni play an active role in voluntary programs like mentoring students in their areas of expertise by organizing guest lectures, orientation programs, workshops, etc. Career Guidance: Alumni are the huge talent pool whose guidance is made beneficial to students and other fellow alumni in their respective areas of study by organizing interaction sessions with them. Networking Platform: In this era of social networking the Institution connects with the Alumni through various networking mediums like website, Email, Facebook, and Whatsapp. Alumni Meet: The Association holds an annual general meeting called Alumni Meet every year, an initiative taken to stay in touch with our alumni and to ensure a strong lifelong relationship between Alumni and Alma mater. From this academic year, Alumni members are very much interested to participate again in augmenting facilities in this college on every front. The colleges Principal (as of 26 January 2020) is also alumni of the college, which may facilitate us to have cordial relations with alumni. Besides the Principal 10 to 12 lecturers and non-teaching staff are also alumni of this college. They are also eager to coordinate among alumni-alma mater.

5.4.2 – No. of registered Alumni:

1336

5.4.3 – Alumni contribution during the year (in Rupees) :

30500

5.4.4 – Meetings/activities organized by Alumni Association :

Yes. The meetings are conducted twice in a year and an annual gathering for alumni once a year most probably in September / October during Dussera Vacation.120 members attended.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In our colleges, academic activities are not fully regulated by the principal alone. It is a collaborative process where the principal is aided by IQAC and Staff Council comprising the Heads of various departments. The college believes in decentralized administration which is participatory and transparent in approach. The Principal is the Head of the Institution and carries out the administration through well-established statutory and non-statutory bodies. The institution motivates for better planning, implementing, and enhancing the quality of all academic and administrative activities. The college believes in functioning through participative management to strengthen organizational development both in academics and administration. Meetings and discussions held with the faculty, students, Industry, and the community representatives from time to time ensure the active involvement of stakeholders in all phases of development. The college is having 40 Committees besides Governing Body, Academic Council, and Finance Committee. They are Academic Council, Finance Committee, Examination Cell Committee(COE), Internal Examination Committee, External and University Exam Committee, Staff Council, IQAC, UGC Autonomy, Academic and Administration Support Committee, Research Committee, Telangana

Skill and Knowledge Centre Committee, Admissions Committee, Library Advisory Committee, Anti-ragging Committee, Games/Sports Committee, Cultural Activities Committee, Students Advisory Council, Grievance Redressal Committee, Women Empowerment Cell, student support services committee, campus facilities committee, ICTLMS committee, website committee, women Empowerment Cell, DRC Committee, NSS and NCC Committee, Rusa Committee, Innovative and Best Practices Committee. All the Committees and 22 departments consisting of staff members along with student members are involved in the decision-making process in passing the resolutions and execution of the academic activities and also maintain the track record of all the Curricular, Co-curricular, and Extra-curricular activities in the college. The committee members enjoy the freedom of expressing their views on the strategic modification or improvement of the policies and activities for the overall enhancement of the academic quality.

Admission Committee: The admission process is open, transparent, and made on a merit basis. Government /University norms are followed in selections. In our state admissions in Degree, and colleges are made through DOST(Degree Online Services Telangana) There is no specific cut-off mark in the selection procedure. Admissions are made for conventional, self-finance courses.

Selection Method: The admissions to the students are allotted by DOST on the basis of merit and roster who opted for our college and upload the list in the college website. During the time of the admissions the institution practices decentralization of work by involving all the staff members. Admissions are made for conventional (B.A., B.Sc., B.Com.) self-finance courses. Admissions Committee is constituted for the convenience of the entire process. The Committee includes Course-wise Convenors along with members. The Co-ordinator is assisted by Convenors of all groups who are headed by the Principal. The subject convenors verify the credentials and relevant certificates of the candidates. The Coordinator reviews and monitors the admission process of all the courses. Finally, Principal approves. With these Committees, decentralized and participative governance is warranted to ensure transparency and accountability assuring effective implementation in both academic and administrative aspects.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	At Nagarjuna Government College (A), individual teachers of the institute, directly or indirectly take part in the curriculum development process: either as members of boards of studies in various, or as experts involved in devising or preparing study materials to be used.
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process, which has received new impetus since the introduction of the new Choice Based Credit System. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT complement the teaching-learning

	<p>process. Special lectures are organised, featuring faculty members and other experts from different institutions</p>
Examination and Evaluation	<p>The recently introduced CBCS has brought about radical changes in the syllabus as well as in the system of evaluation. From the very beginning of every semester, students have been made aware of these changes, which now include evaluation on the basis of internal tests, seminars and assignments before the end-of-semester examinations conducted by the college.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The library is using Soul software for its automation, access and retrieval process of books to students. The college has provided its students with free high speed internet and Wi-Fi facilities. The presence of ICT has facilitated teaching-learning and information transfer in classrooms. The college has smart classrooms, one ICT-enabled classroom, WiFi and LAN facilities. There are a couple of ICT-enabled seminar halls as well.</p>
Research and Development	<p>The college has always believed that the quality of academic research not only may be reflected in the quality of classroom teaching, but also may be helpful in addressing problems in the world at large. Accordingly, the college encourages faculty members to present and publish research papers and attend conferences.</p>
Admission of Students	<p>The college has been carrying out the students admission procedure through centralized admission process by the state council of Higher Education. It is called DOST - Degree Online Services Telangana. It is a transparent admission process.</p>
Human Resource Management	<p>In centres of higher education, human resource management is a constantly evolving area of concern, but one of its most important aspects is the emphasis on providing faculty members with scope to grow and develop within their working space. This college has always encouraged its faculty members to grow in the workplace, and this is achieved by encouraging new staff members to avail themselves of opportunities to attend orientation programmes. In-service teachers are also encouraged to apply for refresher</p>

courses, FDPs and major/minor research projects and their progress and achievements are duly put on record

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The Administration communicates with Governing Body members as well as the teaching and non-teaching staff through email Principal and Admin staff communicate through e-office with the office of the Commissioner of Collegiate Education and the Government of Telangana • All important administrative information including notices is regularly published on the website. • Biometric attendance for all staff members • Fully automated, wireless office with 24x7 internet facility • To achieve the target of Paperless IQAC , committee members of it started using Google facilities like ? Google sheet : For data collection from Various Departments ? Google Docs: To prepare notices and activity reports. ? Google Forms: To prepare Feedback forms and get online feedbacks of Students, Parents. • The college campus is equipped with CCTV Cameras installed at various places of need. • ICT has been introduced in the Administrative work. • WhatsApp Group helps to provide the brief notices of any event to be happened on college. • WhatsApp Groups are also used for awareness and of smooth functioning of the same.</p>
Student Admission and Support	<p>Student Admission is carried out through the Students Module DOST, the online program for admission of students. • The college website act as a mirror of the college information. Admission and online transaction interfaces are provided on website</p>
Examination	<p>COE of colleges uses management system to execute its day to day activities Filling of examination forms, obtaining admit cards, uploading of marks etc. everything is done in online manner. Academic cell of College Examination oversees the complete process of examination under the guidance of the controller of Examinations of the institution</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on MOOCs, e- content development and Open Educational Resources	1	11/03/2019	16/03/2019	7
Orientation Course	1	01/03/2019	30/03/2019	30
"STC on MOOCs, E- content Development and Open Educational Resources"	1	03/01/2019	09/01/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
38	61	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

<ul style="list-style-type: none"> • Employee Health Scheme(EHS) • Medical Reimbursement • Leave Travelling Concession (LTC) • Leave Encashment of Earned Leave • Half pay leave • Home Loan • GPF Loan • Grant of Medical Leave • Gratuity • Special Casual leave for Women • Child care leave • Maternity leave • Paternity leave • On duty (OD) facility is given to all staff members to attend various training programmes/orientation/ refresher/work shop/seminar/paper presentation exams subject to existing government rules. • Government offers various mandatory Insurance schemes like TSGLI, GIS • Government permitting FDP (Faculty Development Programme) facility up to 3 years to Asst. Professors who are registered for PhD. 	<ul style="list-style-type: none"> • Festival Advance • Tuition fee Re - imbursement for 2 children • Education Loan • Employee Health Scheme (EHS) • Medical Reimbursement • Leave Travelling Concession (LTC) • Non - Teaching staff are providing Training on Computer Skills and Internet usage for their effective functioning. • Death relief to staff members • Government appoint children of diseased staff members in the jobs on compassionate grounds 	<p>State Government Fee Reimbursement Scheme (RTF) and Scholarship Scheme (MTF)</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being an Autonomous and government Institution, the college has Government Funds, UGC funds, Autonomy funds, Special Fee funds, Self-financed course funds, and Examination funds. The expenditure of UGC funds, Autonomy funds, and Examination funds is audited every year by an audit team from the Commissioner of Collegiate Education. All the UGC / COE Budget expenditure is audited by Registered Chartered Accountant. The government funds are audited by the Auditor-General team of the state government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NGC Alumni Association	30500	To buy chairs
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of collegiate education, Telangana, Academic Audit for GDCs	Yes	Nil
Administrative	Yes	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent teacher association is formed and the meetings are conducted regularly. It discuss the performance of the students periodically and involves for the all round development of the college. PTA conducts Clean and green programme and Haritha Haaram • Parent - Teacher Association is helping in minimising the drop-out rate It supports to achieve the desired results in academic, curricular and co-curricular areas

6.5.3 – Development programmes for support staff (at least three)

All the state Govt. welfare schemes are applicable to Support staff 1) Pension on Retirement / Contributory pension scheme 2) Medical Reimbursement/ Employee Health Scheme 3) Govt. sponsored training programs for capacity building of the staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New classrooms are constructed with RUSA funds 2.All the departments have been provides new computers to increase the use of ICT enabled Teaching and Learning process. 3. Faculty members have participated in different faculty improvement programmes. 4. Faculty and students are encouraged todo Research. 4. Library facilities were improved 5 computers with internet facility for browsing eresources etc. 5. ICT facilities were improved. Virtual classroom is established in seminar hall computers in computer lab were also increased. 6. Student admissions, Scholarships, Examinations fee payment made online to have transparency.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme			Female	Male
Unarmed combats skills	04/08/2018	10/08/2018	100	0
Women Equality Day	26/08/2018	26/08/2018	265	318
Legal awareness Programme	01/11/2018	01/11/2018	256	310
TB and Health Awareness Programme	08/03/2019	08/03/2019	216	180
Mega Medical Camp	27/02/2019	27/02/2019	511	750
International Women's Day	08/03/2019	08/03/2019	411	512

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
General environmental consciousness programmes are conducted by us and Environmental science as subject is there for all students, Vermi compost plant is established this year by the department of zoology. The CFL bulbs are used instead of traditional bulbs other than tube lights.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	34
Ramp/Rails	Yes	34
Braille Software/facilities	Yes	7
Rest Rooms	Yes	34
Scribes for examination	Yes	34

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	02/10/2018	1	CLINLINES PROGRAMME	SWACCH BHARAT	302
2018	Nil	1	11/11/2018	1	National Education Day	Education Awareness	50
Nil	Nil	1	05/06/2018	1	World Environment	Environment	65

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of ethics and conduct for the students	05/06/2018	<p>1. He/she shall be regular and must complete his/her studies in the College. 2. All students must uphold academic respect to all persons and their rights and property and safety of others etc. 3. He/she must carry the identity card, issued by the college. 4. he/she should not Park a vehicle in a no parking zone 5. He/she is forbidden for Smoking on the campus of the college. 6. He/she should not indulge in any act of discrimination (physical or verbal conduct) based on an individual's gender, caste, race, religion or religious beliefs, colour, region, language, disability, marital or family status, physical or mental disability, gender identity, etc. 7. He/she should not misbehave during any activity of the college. 8. He/she should not indulge in any disruptive activity in a class room or in an event sponsored by the college. 9. Cheating and Copying during examinations are forbidden. 10. All the students are informed that Ragging is a crime. So They should not involve in any act of ragging such as use of spoken /written word or any act which has the effect of teasing, treating or handling with rudeness any student. 11. All the students are informed that they should not involve in act of</p>

		<p>sexual harassment which encompasses a range of conduct, including sexual assault, unwanted touching or persistent unwelcome comments, emails, or pictures of an insulting or degrading sexual nature etc. 12.</p> <p>Any student of the college aggrieved by any acts of sexual harassment or ragging can approach the Student Grievance Redressal cell at the college.</p>
<p>Code of ethics and conduct for the faculty</p>	<p>05/06/2018</p>	<p>1. Always be punctual in attending to duties in the college. 2. Treat all students with respect and dignity and be just and impartial to all irrespective of caste, creed, sex, status, religion, language and place of birth 3. Acknowledge and respect the uniqueness, individuality and specific needs of pupils/students and promote their holistic development 4. Refrain from accepting remuneration for coaching or tutoring his/her own students except for remedial teaching under an approved scheme 5. Seek to establish and maintain cordial relations with parents/guardians. 6. Work in a collaborative manner with students, guardians, management, other members of staff, relevant professionals and the wider school community, as appropriate, in seeking to effectively meet the needs of students. 7. Faculty should exhibit intellectual honesty and integrity in all their scholarly endeavours. 8. Faculty should refrain</p>

		<p>from lodging unsubstantiated allegations against colleagues or higher authorities 9. Faculty should participate in programmes of professional growth like in-service education and training, seminars, symposia workshops, conferences, self-study etc . 10. Faculty should avoid conflict between their professional work and private interests which could reasonably be deemed to impact negatively on pupils/students 11. recognize the management as the prime source of his sustainable development and develop mutual respect and trust through his professional activities and outputs</p>
<p>Code of ethics and conduct for the support staff</p>	<p>05/06/2018</p>	<p>1. Make efforts to enhance administrative efficiency. 2. Remain familiar with and adhere to college policies relevant to his responsibilities. 3. Take necessary and appropriate action to ensure constituents' safety and wellbeing in and around the college community. 4. Provide students, faculty, other staff, and administration with the tools and assistance they require to perform effectively. 5. Act promptly to remedy deficiencies, such as equipment failures, or classroom problems. 6. Prepare all reports, vouchers, bills, invoices, records, and other important documents accurately and honestly. 7. Safeguard any confidential information.</p>
<p>Code of ethics and</p>	<p>05/06/2018</p>	<p>1. Encourage</p>

conduct for the administrators

outstanding teaching, research, and other professional activities. 2. Maintain a safe and clean environment for student learning and faculty research. 3. Act as an advocate for faculty, staff, and students of the College. 4. Treat faculty, staff, and students fairly and impartially. 5. Refrain from engaging in behaviour on the college premises that is inconsistent with their role as College leaders. 6. Strive to ensure the availability of resources required to accomplish goals and objectives.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Telangana Formation Day	02/06/2018	02/06/2018	356
Independence Day	15/08/2018	15/08/2018	153
Constitution Day	26/11/2018	26/11/2018	228
Gandhi Jayanthi	02/10/2018	02/10/2018	236
National Integration Day	31/10/2018	31/10/2018	352
NSS Day	24/09/2018	24/09/2018	100

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic-free campus: to attain a plastic-free campus, we started the initiative on 2 October 2014 and Accelerated the program in 2018-19 by declaring Plastic Free Wednesdays.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. **Library Open Access User Awareness Program:** For Better Utilization of the Library Print and Electronic Information Resources, or by encouraging the students and teaching staff to become Academic and Research Strengthenones. 2. **Goal:** To effective use of Library Information Resources and Services for the Users of college, i.e. Teaching Staff and Students, engaged faculty in academic and research programs, and students of study projects (JIGNASA). 3. **The Context:** The college Library has a rich collection of Books etc. Degree first-year students who join the college are not having an idea about the usage of the library. The library conducts an orientation program for the students. Then they can utilize the available books, journals, and Electronic information resources. Text Books, Reference Books, Bibliographic data entered in Library Automation Software for University Libraries (SOUL) developed by INFLIBNET-

Information Library Network, accessing the Resources with Bar-coded accessioned books. Periodicals such as Journals, Magazines, and Newspapers are also included. 4. The Practice: Every year coaching classes are conducted for the students in the mathematics and chemistry subjects. They are taught every topic in the subject of the respective university they applied for and even advance topics in the subject which are part of top universities exams. Many students are sent to attend and participate in seminars, projects, and special programs conducted by various universities across India. They are evaluated continuously with various methods like exams, discussions, students as teachers in delivering some units to boost their confidence in understanding the subject and assignments, etc. They are provided with practice materials to engage them in continuous learning. They are given career guidance for PG, as well as Competitive Examinations, UGC NET, JRF, SET, and Orientation to Ph.D. Encouraging them to use library services, open learning resources like OCW by MIT etc. 5. Evidence of Success: A. Umadevi, P. Manasa participated in the ICTS program "Summer School for Women in Mathematics and Statistics" held in ICTS Bengaluru from 7th May to 18th May 2018. D, Radha participated in TPM-2018 at NISER, Bhuvaneshwar from 21st May to 15th June 2018. V. Varun participated in a summer workout in Mathematics held at TIFR Bengaluru from 15th May to 15th June 2018. T. Shiva Kumar, CH. Sravya Sri, R. Laxmi participated in Young Talent Nurture - 2018 at IIST, Thiruvanantha Puram from 14th May to 26th May 2018. 6. Problems Encountered and Resources Required Problems encountered: 1. financial support for the students to provide them practice materials and books etc. 2. Adequate funds for the stationary required for the evaluation process. Human Resources required - Adequate Staff to make this program available to all the aspiring students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gdcts.cgq.gov.in/nalgonda.edu>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The major and immense strength of this college lies on the huge enrollments of the students in this college soon after its establishment. This college had not experienced any lack of strength regarding student admissions ever since 1956. This college had achieved an appreciation from the Commissioner of Collegiate Education Hyderabad, Telangana state in the year 2018-2019 for its outstanding contribution in the government sector in attaining more admissions at Undergraduate level. Our College is offering various conventional along with certain diversified course combinations which threw light on the inquisitive minds of young suburban and rural students to enrich their ability towards employability and sustainable development Nagarjuna Government College is providing incessant incitement to the students for their successful progression. Innumerable students since the establishment of our college had reached their goals with a great perception and stood at the high altitudes of employability.

Provide the weblink of the institution

<https://gdcts.cgq.gov.in/nalgonda.edu>

8.Future Plans of Actions for Next Academic Year

Nagarjuna Government College (A), believes that if there are no future plans, the college cannot survive. Hence, the college has certain future plans to enable the college stand the competition. The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which

are enumerated as under - 1. To be able to enhance the Brand Equity of the College, which it has created for itself, in its Local Jurisdiction 2. To achieve the Title "College with Potential for Excellence" which is granted as per the norms laid down by UGC 3. To create an enabling environment for holistic development of Students, Faculty and Support Staff 4. To facilitate continuous upgradation and updating of Knowledge Use of Technology, by Faculty and Students 5. To overcome the challenge of infrastructure and staff allocation in order to grab the opportunity of upgrading the college as a cluster level university 6. To strengthen PG courses. 7. To prepare the Annual Academic Plan in the beginning of the academic year and streamline all the activities according to the AAP. 8. To motivate faculty to take up research activity by applying for Minor Research Projects (MRP). 9. To facilitate collaborative research through MoU with prominent Research Centres, Corporate Organizations, Industries, Banks and other organizations. 10. To conduct Orientation to the newly joined students. 11. To develop scientific and research temper among the students by guiding them in preparing Study Projects. 12. To cater to the needs of slow learners by conducting Remedial Classes. And also to identify the fast learners to provide additional input. 13. To conduct internal academic audit and take measures to identify the lapses in teaching learning activity. 14. To engage the Alumni continuously and take up welfare activities for the college in particular and society at large. 15 To collect the Feedback from the students and take necessary measures for the improvement in teaching learning activities. 16. To conduct PG Entrance Coaching Classes and also to organize Free Coaching for competitive exams like Group IV, VRO, VRE and B. Ed