



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Government Degree College, Huzurabad, Dist: Karimnagar
• Name of the Head of the institution	GOVERNMENT DEGREE COLLEGE, HUZURABAD
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08727295539
• Mobile No:	9154806766
• Registered e-mail	knr.huzurabadjkc@gmail.com
• Alternate e-mail	gdciqachzb@gmail.com
• Address	HUZURABAD
• City/Town	HUZURABAD
• State/UT	Telangana
• Pin Code	505468
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Satavahana University, Karimnagar				
• Name of the IQAC Coordinator	Dr. P. Dinakar				
• Phone No.	08727295539				
• Alternate phone No.	9154806766				
• Mobile	9959711849				
• IQAC e-mail address	gdcqiqachzb@gmail.com				
• Alternate e-mail address	dr.dinakarpalakurthy@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37801.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37801.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/61083.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/61083.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.80	2007	31/03/2007	30/03/2012
Cycle 2	B	2.08	2015	14/09/2015	13/09/2020
<b>6.Date of Establishment of IQAC</b>	02/08/2006				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Government of India	Infrastructure Grants to Colleges	RUSA	2019	2 Crores	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>5</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1. Awareness Programmes on various issues 2. Workshops 3. ICT enabled teaching activities 4. Extension lectures by eminent resource persons 5. Infrastructure Augmentation		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Extension Lectures	Motivated the students to go for higher studies of their choice
Workshop	Introduced a new concept, spurring, participants to investigate it further on their own, can demonstrate and encourage the practice of actual methods.
Educational Tours	Observation for education, non experimental research and to provide students with experiences outside their everyday activities.
ICT	Incorporate ICT tools like PPT, YouTube videos, ect. in teaching
Infrastructure	Approached CCE, Hyderabad for sanctioning of RUSA funds towards infrastructure
Awareness Programmes	Various awareness programs were organised on environment, mock interviews etc..
Research Programmes	Nine faculty members were pursuing Ph.D program

<b>13. Whether the AQAR was placed before statutory body?</b>	No
---	----

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

<b>14. Whether institutional data submitted to AISHE</b>
--

Year	Date of Submission
2020-21	12/02/2022

## Extended Profile

<b>1.Programme</b>	
1.1  Number of courses offered by the institution across all programs during the year	<b>11</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1  Number of students during the year	<b>222</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2  Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>218</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3  Number of outgoing/ final year students during the year	<b>18</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1  Number of full time teachers during the year	<b>15</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	16
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4.Institution

4.1	10
Total number of Classrooms and Seminar halls	
4.2	1.1998
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	23
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum of Government Degree College ,Huzurabad is in tune with the Common core syllabus prescribed by the Telangana State Council of Higher Education(TSCHE) and as recommended by Satavahana University, Karimnagar. We believe in "a good beginning is half done". College action plan and departmental action plan are meticulously prepared and executed to make curriculum learning more effective we follow well structured process viz., Curriculum delivery is made by keeping in mind the vision, mission of the college. Whole hearted efforts are put in to bring the plan into action. Teachers and Students are regularly communicated about the change of Syllabus, so that they stay updated. Teachers are encouraged to attend Board of Studies Meeting in the University to keep them abreast with the modifications in the syllabus and enrich themselves in the subject concerned. College committees ensures result based curriculum delivery through regular meetings with the stake holders and receive inputs for the effective functioning of the college .Principal monitors the activities of the committees at regular interval. Remedial coaching aims at uplifting the standard

of students to achieve good result. To augment additional inputs into curriculum and encourage creative learning environment, we conduct co-curricular activities viz., Student centric activities like Seminars, Quiz, Group Discussions, Project Works, Field Trips, Just A Minute (JAM) Activities, Elocution, Debates and cross word Solving. Mentoring is a unique method of supporting students to improve their learning and leadership skills, motivating them towards their future career development. Mentor- mentee system is being effectively implemented in our institution with 1:10 ratio. Mentors look after the academic progress of the students and do ward counselling to relieve them from personal, exams and career related stress. At the beginning of the semester we assess the examination results of the previous semester and chalk out ways to fulfill the lacunas. Monitoring system: We have a systematic approach for maintaining transparency, academic standards and quality during internal assessment of students through- out the semester, continuous evaluation of learning outcomes is achieved through various internal assessment procedures viz., internal exams, presentations, assignments, projects, surprise tests , quiz and group discussions. Practical skills acquired by Science students are tested regularly. Feed backs are collected from all the stakeholders to assess teacher and curriculum. Documentation of all activities department wise and committee wise are done scrupulously. Semester curricular plan, Teaching plan, Teaching Diary, Students Attendance, exam results are updated regularly and inspected by the Principal. To keep our faculty and students abreast with the changing curriculum and pedagogy infrastructure is updated regularly. Our laboratories are well equipped to suit the changing curriculum. Some of the class rooms have smart boards, projectors. ICT enabled Lecturing makes Teaching and Learning more interesting. Students imbibe the concepts from its core. We have well- equipped computer lab in the college. Teachers are encouraged to adopt audio-visual teaching techniques such as PPTs and e-resources using e-classrooms. Library of this college is well equipped with books, journals, magazines and newspapers.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttounDetails/61083.pdf">https://ccets.cgg.gov.in/Uploads/files/buttounDetails/61083.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)



The College adheres to academic calendar or almanac provided by the University for conducting continuous internal evaluation. The almanac includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in almanac. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board for students. In case of any change in the University schedule, some changes are required to be made in internal evaluation as well. These changes are communicated to the students well in advance. However, all efforts are made by the Institute to adhere to the academic calendar for CIE. Academic action plan is prepared by the faculty in consultation with the Principal. In the beginning of the academic session the students are apprised of almanac and displayed on notice boards. Only head of the institution can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. The Schedule of All Examinations is given in almanac. The course teachers announce the syllabus and display question bank for Assignment-I and Assignment-II as per the academic calendar. Assignments are submitted by students as per the dates given in academic Calendar the College gives particular period to conduct extracurricular and social activity such as: Celebration of birth and date anniversaries of the national icons. Celebration of various National and International events. In the academic action plan Haritha haram ,swatchabharath etc., are incorporated to keep campus areas clean and green and to make the students aware about various environment related issues, blood donation camp and various other social activities

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45152.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45152.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University**

**B. Any 3 of the above**



**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

51

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

51

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Government Degree College, Huzurabad is affiliated to Satavahana University. The College is adopting the curriculum which is framed and prescribed by the University. According to the suggestions and guidelines of the Telangana State Council of Higher Education, the university revises the curriculum from time to time to full fill the needs of the society and students. The college focuses on effective implementation of the core courses coupled with the Generic electives, subject specific electives and skill enhancement courses. Part of that the Satavahana University has introduced many curriculum enrichment courses like Environmental studies, Human Values and Professional Ethics, Gender Sensitization along with the CBCS opted subjects. The institution implements all the academic curricular programs designed by the University in its letter and spirit. All the above these courses are incorporated in the academic time table along with the core subjects as per the credits assigned to them. The content of these subjects embedded in the curriculum of all UG programmes is intended to sensitize students about the environment and sustainability issues. To enrich the curriculum a number of activities such as seminars, workshops, guest lectures, industry visits, and field trips are organized for students of all programmes. Environment Day, Earth Day, Water Day, population day are celebrated every year, where students actively participate. Special emphasis is laid on inculcating ethical practices among the students. The crosscutting issues are an intrinsic part of the students' co-curricular activities. Students are encouraged to maintain healthy competition to inculcate practices of fair play and

equity. These issues find a collective space in numerous co-curricular and cultural activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

74

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53782.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53782.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>420</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Degree College, Huzurabad is located in rural area and most of the students are from economically and socially weaker sections of the society. At the beginning of the new academic year a brief introduction session will be arranged for students to create awareness about the functioning and facilities in the college, structure of the curriculum, internal and external evaluation system. Teachers interact with the newly admitted students before the actual commencement of teaching to ascertain their background, subject stream, medium of education, dispositions, aspirations, and areas of interest. This data enables the teacher to modify the teaching methodology to enhance the level of understanding by students. This way teacher stay focused on the expectations of its stake holders. Most of the students study in Telugu medium till 10+2 and change to the English medium undergraduate level. Faculty takes every measure to understand the learning abilities of students during the first weeks of lectures and try to make them feel at ease by explaining topics bilingually. systemic assessment of learning levels of students in theory and practical are done periodically using various strategies like question and answer session , internal and external examinations, quiz, group discussion, debates, surprise tests, and seminars etc. slow and advanced learners are identified are given specific tasks to uplift their standards. Departments conduct Remedial classes to slow learners to improve their performance in exams. Classes are structured at zero hours by the departments. Slow learners are paired with advanced Learner to motivate them and facilitate for easy learning. Students are encouraged to give seminar presentations on the topics of their interest by referring various books, discussing with peer group and

teachers. This helps students well to develop self confidence and overcome stage fear. Events under NSS, Women empowerment cell sensitizes students on various social, personal, environmental issues. Students are encouraged to speak before audience to overcome fear of public speaking. Extension activities bring a sense of responsibility towards society. Students assume the role of educator for community. They sensitize citizens on issues of social concern using various means like taking Rallies, songs, door to door campaigning etc. Student study projects are conducted annually. Students are encouraged to question, enquire and draw a solution on various topics in the subject of their interest. The learning outcomes of such project work are shared for the benefit of other students. Project works are evaluated at college level. Topics for assignment are given at the beginning of the semester itself to enable students to thoroughly search and prepare the answers. Quiz programmes held from time to time develop a competitive environment and to check the overall progress of the class. Subject specific puzzles provide long term retention of knowledge. Value added courses enhance learning ability and skill development. For Slow Learners the College provides - Extra Lectures, Remedial Coaching, Question Paper Solving, Special Guidance Scheme, Personal Counseling, Home Assignments, Question Bank Test/Tutorials, Departmental Library, Book Bank Facility for the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
222	13

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Government Degree College, Huzurabad has a Career Guidance Cell.



This cell provides all the information related to Competitive Examinations and Career Opportunities for students. It also provides information related to job notifications along with the model papers and study material to students. Lecturers give guidelines to them, and encourage them. In this process a WhatsApp group has been created for providing latest information on Competitive and Career issues. All the departments take an active role in providing the information. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. We strongly believe in student centric learning. Curricular, Co-curricular, Extra-curricular activities. Computer aided technique for teaching practical is followed. This helps students to understand and retain the topics taught for them. All the departments conduct group discussion. To enable students to comprehend the topics well field trips are arranged every year. This exposes them to the world of practical knowledge to hone their skills and abilities. Students are encouraged to give seminar presentation on the topics of their interest by referring various books, discussing with peer group and teachers. This helps students well to develop self confidence and overcome stage fear. Events under NSS, Health-Club, Women empowerment cell sensitizes students on various social, personal, environmental issues. They sensitize citizens on issues of social concern using various means like taking Rallies, songs, door to door problem solving methodologies. Student study projects are conducted annually. The learning outcomes of such project works are shared for the benefit of other students. Project works are evaluated at college level. Best adjudged projects are sent for district and state level competitions. Topics for assignment are given at the beginning of the semester itself to enable students to thoroughly search and prepare the answers Quiz: Quiz programmes held from time to time develop a competitive environment and to check the overall progress of the class. Subject specific puzzles provide long term retention of knowledge. Value added courses enhance learning ability and skill development in students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words



ICT in education improves positive interaction and knowledge retention. When ICT is integrated into teaching and learning process, students become more engaged in their work. This is because technology provides different opportunities to make it more fun and enjoyable in terms of teaching the same things in different ways. ICT tools enhance the modes of communication, eliminate the usage of paper and improve teaching and learning methods. They minimize cost and save time, There are other tools such as multilink headphones, digital cameras, webcams, audio recording software, walkie-talkies, telephones that also encourage the development of speaking and listening skills. Interactive whiteboards and smart boards promote writing skills on a large scale. Students can benefit by collaborative learning. ICT supports local requirements for the learners that imply that social information can easily be found. ICT infuses interest in students and make them participate more in the process of learning. The institution takes up Hybrid method of teaching including both offline and online classes. It facilitates the students to understand the concept in a better way. It also encourages the students to utilize both the physical and virtual classes at the same time. A student who was unable to attend to the physical class on a particular day can attend to the virtual class on Hybrid Method of capturing the class.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://ccets.cgq.gov.in/Uploads/files/buttonDetails/47642.pdf">1. https://ccets.cgq.gov.in/Uploads/files/buttonDetails/47642.pdf</a> <a href="https://ccets.cgq.gov.in/Uploads/files/buttonDetails/47643.pdf">2. https://ccets.cgq.gov.in/Uploads/files/buttonDetails/47643.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an important aspect in the process of studying a course. It will help the students to know their status of learning and reception from the teaching. Evaluation of the students can be done in various ways. It can partially be done in the classroom at the end of the sessions or the following day. The internal evaluations are taken as per timetable prepared by each Head of the Department at the beginning of academic year. The calendar is approved by CEOs and is communicated to students and teachers. As Continuous Internal Evaluation (CIE) has semester pattern, minimum two unit tests are conducted in each semester for each course, in addition to these assignments, seminars, surprise tests, class tests, online tests, oral exams, group discussions, project-writing, mock drill are used to test students' knowledge. All of these are taken into account for assigning internal marks. For CIE examination, the College has internal squad to keep check on malpractices. Audio clip of instructions to avoid misconduct is communicated to students.

valuation is an important aspect in the process of studying a course. It will help the students to know their status of learning and reception from the teaching. Evaluation of the students can be done in various ways. It can partially be done in the classroom at the end of the sessions or the following day. The internal evaluations are taken as per timetable prepared by each Head of the Department at the beginning of academic year. The calendar is approved by CEOs and is communicated to students and teachers. As Continuous Internal Evaluation (CIE) has semester pattern, minimum two unit tests are conducted in each semester for each course, in addition to these assignments, seminars, surprise tests, class tests, online tests, oral exams, group discussions, project-writing, mock drill are used to test students' knowledge. All of these are taken into account for assigning internal marks. For CIE examination, the College has internal squad to keep check on malpractices. Audio clip of instructions to avoid misconduct is communicated to students before actual beginning of each exam

session. Students are provided with question banks at the beginning of each semester. Results are declared within a week of exam. Complied marks are displayed and communicated to the students. For practical courses, internal assessment includes attendance, preparation, conduction of lab, post experiment quiz. Each Department has worked out the details of how the CIE will be carried out for each course in terms of frequency and variety of assessment tools so that learning outcomes of each paper are achieved through different assignments. Students' progression towards achieving learning outcomes is monitored by teachers by using additional tools like oral exams, home assignments, and mock drills to test their ability of critical thinking. The transparency and effectiveness of CIE is monitored by College Examination Committee throughout the year.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45152.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45152.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are guided right from the beginning of the academic year till the end of the course. At the beginning of the academic year orientation class is conducted to appraise students about the university almanac, scheme of the examination and evaluation process. The Academics and Exam branch prepare the Time-Table to conduct Internal Assessment Tests within the time frame given by the university. Dates for internal exams are announced well in advance. For every semester two internal assessments are conducted with duration of 1 hour and carrying 20 marks including 5 marks for assignments. Faculty has the freedom to select topics for assignment. Strict vigilance is carried during the test. In case of any discrepancy students are encouraged to bring the same to the notice of the Exam Branch. Due to our flawless valuation no such incidents are recorded till date. Internal exam marks are entered in departmental registers and sent to the examination branch for uploading marks in the university website and dispatch of answer sheets and assignments to the university. Continuous internal assessment is done to monitor the learning progress of students by conducting Question and Answer session at the beginning and end of lecture to understand whether the topic taught is imbibed and retained by the students or not. Seminar presentations, assignments,

student's participation in group work, classroom learning also aid in evaluating students regularly. This assessment gives enough scope to the students to analyze their performance and improve their progress on a time to time basis the students were awarded marks and division. College adopted CBCS from the academic year 2016-17. Since then students are being awarded only grades. All internal question papers are set by the college faculty and end semester examination question papers are set by the university. Assignments are given to enhance their knowledge by encouraging students to give additional inputs. Topics for assignment are given at the beginning of the Semester itself to enable students to thoroughly search and prepare answers. For every Semester two Internal Assessment Tests are conducted. The questions are later on discussed with the students. The Internal Exams pattern we follow equips students to face competitive exams in future. Question paper for the odd semester practical exam is prepared by the internal examiner alone. For even semester practical exam university prepares the question paper .University question papers are sent to exam centre electronically .Practical examinations carry 25 marks for every semester and marks are uploaded in the university website. Theory question paper carries short answer type questions and the long answer questions with choice.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Degree College Huzurabad, emphasizes on internalization of the learning outcomes at programme, specific out comes. In the orientation sessions students are educated about the various Program and Program Specific Outcomes. Course outcomes are explained by course in-charges at the very beginning of the semester .Students appreciate the topic when outcome stated are realized. This generates interest in further study by students. To attain the course outcome all departments prepare curricular teaching plan and follow it meticulously. The outcomes are displayed in the college website and in the department. The Program Outcomes (POs), Program Specific Outcomes (PSOs) and the Course Outcomes (COs), of all the programs offered by the institution are well communicated to the



teachers before beginning of the every academic year in the form of manuals or handouts by the IQAC and Academic Coordinator and the same will be communicated to the students by the concerned teachers in their classrooms. The relevance of the COs will be discussed by the faculty with the students and the feedback on COs is obtained from the students. Program-Specific Outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae are also highlighted. In order to achieve the Program Specific Outcomes, Career Guidance Cell, and all the departments of the college undertake various activities to train them on communication skills, life skills- critical thinking, self confidence, career opportunities available and also to learn the ethics and moral values .All departments arrange interaction with old students. They share how the different courses shaped their careers and thus help students appreciate the program.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36698.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36698.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the beginning of the academic year the program outcomes, program specific outcomes and course outcomes are thoroughly discussed in the departmental meetings and suitable teaching plans reflecting the curricular, co-curricular and extra-curricular activities is prepared. Regular review meetings are conducted by departments to discuss the extent of syllabus covered and the desirable outcomes of each curriculum. All the teachers are advised to follow their curricular plan meticulously. The attainment of program outcomes, program specific outcomes and course outcomes to some extent is done through internal assessment which is of 20 marks at UG level. In addition to this Practical, Project work, Seminar presentations, Group Discussions also facilitate in evaluating the extent to which these outcomes have been achieved. The student's progression in terms of Under Graduation to Post Graduation or employment enable to assesses the success of outcome. This year we have collected feedback for the first time from students on attainment of the outcomes for evaluation. We will continue the same in coming years

too. Every year the college evaluates the attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes by adopting suitable methods. The process of measuring the attainment of the POs, PSOs and COs is different from each other. The assessment methods that are generally used to measure the attainment of POs, PSOs and Cos are of two types. They are direct method and indirect method. a) Direct Method: Under this method the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end- examinations. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course. This is in the form of assignments which are a part of the C.I.E. as well as additional quizzes, tests and assignments which are periodically given to students. In this method the performance is shown as a grade based on the total marks obtained by the student both in I.E. (20 Marks) and Semester exams (80 Marks). The tower height results of the every group for the last five years have been exemplary of Course Outcomes achieved by the students. A good number of students achieved outstanding grades in the individual subjects during the last five years. Under this method, Program Outcomes can be measured by examining the results achieved by the students across the programs in semester examinations. b) Indirect Method: Under this method the attainment is measured by collecting the data from the students by conducting student survey and alumni survey etc. The attainment of POs and PSOs can be measured by observing the performance of the students in various competitive exams attended and co-curricular activities such as elocution, debate, seminars and preparation of assignments, student study projects and performance in the programs organized by Career Guidance Cell.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36698.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36698.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

18



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53796.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53796.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/60903.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Government Degree College, Huzurabad, Dist: Karimnagar organizes different extension activities in different community oriented activities so as to imbibe a sense of responsibility/service orientation/holistic development of the students. The College ensures that the academic and extension activities go in hand in hand to create awareness about the issues and challenges being faced by the society at large. The NSS unit of the college is always in the fore front in organizing the extension and outreach activities in the neighbouring villages and towns in order to create extensive awareness on various social issues. Due to COVID - 19 Pandemic situation no other programmes was conducted except Haritha Haram (Massive Plantation), about 27Volunteers participated in it.

File Description	Documents
Paste link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53687.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53687.pdf</a>
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

27

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Government Degree College, Huzurabad spreads in about 8.05 Acres of sprawling campus. The main building was constructed with a total built up space of 888 Sq. Mts. for effective and smooth running of the college. The College has 19 rooms including Principal Chamber, Office room,, staff room, examination branch, Women Rest Room, Sports/Gym and Common Library. 12 Lecture halls including 5 Well equipped Science Laboratories, 2 Smart Classrooms and other 5

classrooms. Facilities for Teaching-Learning : To undertake Curricular and Co-Curricular activities, the institution has 16 well spacious, good illuminated and fully furnished Lecture Halls each having permanent dual desks , green boards ,fans, tube lights. There are 2 Lecture Halls with ICT facility with smart boards for effective teaching learning process and to create and sustain the interest of the students. All the Science Departments of the college have well equipped Laboratories to carry out practicals in the respective subjects. The college has Computer Lab with well configured 14 Computers and one LCD projector for effective teaching and learning of computer subjects. 2 LCD Projectors facilitates Teaching Learning Process assisting in lucid presentation of curricular modules. SAPNET Telecast Lessons of T-SAT (MANA TV) are a value Addition to class room learning involving lectures by subject experts from across the State. The Library of the college has a huge collection of about 5,536 Books, Journals and three daily news papers. The College Strives to utilize the available infrastructure as efficiently as possible to meet the growing needs and accommodate the increasing strength of students. The college has a well equipped Examination branch at the ground floor having one set of High-Tech copier machines, computer with internet connection to undertake the Exam related work without any hindrances.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has about 8.05 Acres of spacious campus where in Building was constructed with a built up area 888 Sq. Mts. and spacious ground for various kinds of Sports and Games available. The college has Games and Sports Department having all the materials pertaining to the games and sports. Spacious ground is available for playing cricket and other Games. The college has sufficient space for the outdoor games like Kabaddi, Volley ball, Badminton, Tennikoit and Kho-Kho. There is a sufficient space available for Indoor Games such as Carom Board and Chess etc. A separate hall is allotted for Gymnasium. All the latest required equipment for Gym is present. Students are encouraged to visit the Gym Exercise regularly to make their body fit and healthy. The college ensures that curricular and extra-curricular activities go hand in hand with a

view to unfold the hidden talents of the students in Games and Sports. Various games and sports such as Volley Ball, Kabaddi, Kho-Kho and Athletics were conducted at college level as part of Yuvatharangam program and college sports day celebrations. The students of this college actively participated and won the prizes at District, University, State and National Level Games and Sports Competitions. The college has a Seminar Hall which is generally used for the practice and conduct of various cultural activities such as Singing, Dancing, Elocution, Essay Writing, Skit Play, Mono action and other cultural activities. A separate yoga Centre was not established but the spacious verandah on the first floor is being used for the Yoga activities by the staff and students. On 21st June of every year is celebrated as international yoga day and awareness is also created among the staff and students. The available facilities of the college for sports & games and cultural activities, gym and yoga are aptly used to ensure the active participation of the students and to exhibit their latent talents and excel in their activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in



Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1.198

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nothing else is pleasanter than exploring a library. A library usually relies on the library management system to manage asset collections as well as relationships with its stakeholders. At our institution, we employ an Integrated Library Management System which offers ease of making use of library resources SOUL (1.0). Software for University Libraries (SOUL) is user friendly software developed by the INFLIBNET Centre based on requirements of college and university libraries. Our library has 5536 books including reference books. There is one system for browsing online books and journals. College subscribing 6 magazines and 3 newspapers. Students and Teachers of this college are readily provided with Open A access to e-resources through N List. Book Bank Service is provided for All the Students Borrow & Return Basis within the stipulated time. Library Science department organizes Orientation Programs to Fresher Book Exhibition to attract students' attention towards Library Services, Literary Competitions to foster reading habits among students. In charge of library science maintains Visitors Register and issue and return register.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>B. Any 3 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 365 550 421">File Description</th> <th data-bbox="550 365 1476 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 550 521">Upload any additional information</td> <td data-bbox="550 421 1476 521" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 521 550 705">Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="550 521 1476 705" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>								
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>									
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>									
0.1005									
<table border="1"> <thead> <tr> <th data-bbox="86 1037 550 1093">File Description</th> <th data-bbox="550 1037 1476 1093">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1093 550 1149">Any additional information</td> <td data-bbox="550 1093 1476 1149" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1149 550 1216">Audited statements of accounts</td> <td data-bbox="550 1149 1476 1216" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1216 550 1400">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="550 1216 1476 1400" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Audited statements of accounts	<a href="#">View File</a>	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	No File Uploaded								
Audited statements of accounts	<a href="#">View File</a>								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>								
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>									
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>									
43									
<table border="1"> <thead> <tr> <th data-bbox="86 1686 550 1742">File Description</th> <th data-bbox="550 1686 1476 1742">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1742 550 1798">Any additional information</td> <td data-bbox="550 1742 1476 1798" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1798 550 1910">Details of library usage by teachers and students</td> <td data-bbox="550 1798 1476 1910" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Details of library usage by teachers and students	<a href="#">View File</a>			
File Description	Documents								
Any additional information	No File Uploaded								
Details of library usage by teachers and students	<a href="#">View File</a>								
<b>4.3 - IT Infrastructure</b>									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

College relies heavily on usage of IT in academic and administrative duties every day. So, the plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching-learning. The college purchased 15 computers recently using RUSA funds. MHRD and CCE conducts faculty development programs on IT and ICT TOOLS for faculty on the use of new technology which is felt necessary to carry out the classroom instruction, practical sessions and for administering other special activities like State/National/International Online Examinations. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time for seamless and uninterrupted connectivity. Our institution is currently using B.S.N.L. High-Speed Internet Wired (improvised Wireless) with 60Mbps Speed. The institute has a 24X7 Wi-Fi facility on the college campus. The maintenance of computer, Internet, Wi-Fi networking, installation of software and maintenance and up-gradation of hardware including that of College Official Website is done from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.199

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a systematic approach towards maintaining and utilizing physical, academic and support facilities like laboratory, library, computers and classrooms etc., in the college. The college allocates funds for maintenance of campus infrastructure facilities. The funds are allocated from autonomy grant received from UGC and AG provisions are discussed in finance committee. The utilization of the funds is monitored by various committees like purchasing committee, maintenance committee, UGC committee and RUSA committee. The college constituted a three membered committee under the chairmanship of Principal for the maintenance and utilization of campus facilities like class rooms and laboratories, library and computers etc., the committee identifies the repairs and renovations that are necessary through regular surveys. A report thus arrived is submitted to the Principal and CPDC. The repairs are taken up annually with funds allocated under repairs and renovation category in autonomic grant. The purchase committee of the college procures

the requirements of all the departments in regards to furniture, non- consumable and consumable items. The committee submitted the indents to the Principal for authorization to call for quotations from which the lowest bidder is selected. Principal is the sanctioning authority for orders. The funds are allocated from various funding sources. The funding sources are as follows, UGC Grants, Government budgets, Special fee, Re-structured Course fee and RUSA etc., Stock verifications committees are framed for the annual verification of the stock utilized in the college. The committee visit each and every department, classrooms and laboratories. In the departments, the stock is crosschecked with the stock register. The furniture and computers allocated to the departments are physically examined. Stock registers are maintained in the Departments by the In-charges for consumable and non-consumable items. The furniture and other items thus inspected and identified for repair and disposal are then categorized into lists entitled for condemnation and repair. Repairs of various items are carried out on priority basis meeting the funds from various sources viz Government Budget and Special Fee. The items earmarked for condemnation are enlisted and presented for the approval in the Governing Body and CCE. Upon approval, the items are auctioned. Paper notice is given in the local newspapers calling for bidders to the auction. The In-charges of Science Departments are responsible for the maintenance of the Laboratories. An internal inspection and stock verification is done annually ensure that the stock is maintained. A specified amount is allocated from special fee for science laboratories. As per the request of staff and students Incharge of library science lists out the books and purchases them through purchasing committee. Grievance and redressal cell placed a box to know the Grievances of the students. well equipped RO system established in our college and monitored by staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

**Government during the year**

91

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

151

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

151

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college does not constitute students council separately, but the Principal nominate the Class Representatives (CRs) for each class. The college conducts the CRs meeting along with the senior faculty members whenever required during the Academic year. The Academic Administrative strategies are discussed with them and all the information will be communicated to them, So that it will be later communicated to the students by them. The CRs are given opportunity to discuss the pros and cons of conducting of the curricular, co-curricular and extracurricular activities that are practiced in the college. Our institution believes more in Class Representatives who

facilitate the regular classroom instruction, advocate regular attendance on the part of fellow students, help in applying for scholarships, encourage in participating in co-curricular and extra-curricular activities, arrange study material towards preparation for exams, organise voluntary college welfare activities, promote candidature in event management, support to enrol in NSS, suggest measures to overcome frustration, inform the on-going programmes and schedules in the college, keeps abreast of departmental notices arranging lectures, voice the opinion of fellow students to the teachers and the principal of the college and so forth in a responsible manner with the due information to the concerned and in due consultation with the teachers working in the college accordingly. We have Mentor and Mentee system in our college. The Mentors will take care of their allotted mentees in matters of improvement of academic excellence, Student Grievances and Redressal, Anti-ragging promotion, serve Internal Complaint Committee, implore for Placement Drives, Accept Personal Counselling stances and supporting Alumni Association for the betterment of the college standards and growth.

File Description	Documents
Paste link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45198.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45198.pdf</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The reputation of an institution depends on the achievements of its Alumni. Government Degree College, Huzurabad established Alumni committee. It was registered recently. This committee convenes interaction meetings to strengthen the bond between Alumni and the institute. The college has alumni which is actively functioning for the overall development of the institution. Their valuable suggestions are highly appreciable and useful. As a stake holder they participate in the meetings meant for the curricular discussions and infrastructural developments. The alumni who are working in a Public and Private sector are helping the college and the students for the last few years in various manners. It has been noticed that, some of the alumni who are working in Education department they encourage the student in their education and competitive examinations. some of the alumni working as Degree lecturers also, they are the inspiration to the students . The other alumni who attends the various workshops and seminars share their experiences to motivate our students.

File Description	Documents
Paste link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53327.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53327.pdf</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal of the college is the leader of the institution. The effective administration and governance of an institution depends on the policy decisions taken by the principal in consultation with the other stake holders of the college. A good principal can change the whole structure of the college. He has to work in tune with the set goals incorporated in the vision and mission of the college and seeks the cooperation of the Vice-principal and other faculty members for the successful implementation of the vision and mission. The history of the college is an epitome of the development that has taken place over the years. Academic meetings are regularly convened to review the progress of the syllabus to be delivered to the students. The Principal monitors all the activities meticulously on a regular basis. Various committees will be constituted by the Principal for taking care of the activities in the college. Each committee has a convenor or coordinator and some members. Committee meetings are also convened by the principal now and then. The resolutions taken in the meetings are materialized on priority basis and an ATR (Action Taken Report) will be presented to the Principal for the approval. The committee takes care of the issues related to it and work towards the effective implementation of the vision and mission stated in the executive summary.

File Description	Documents
Paste link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/47825.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/47825.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization paves way to make things easier and accessible everyone. In the wake of decentralization various committees have

been constitute to look after different activities of the college. There are 23 committees in the college which take care of the decisions and activities to be implementing in their respective categories. The committees will work effectively under the able guidance of the Principal and the senior most faculty of the college. These committees have been formed for effective implementation of various activities of the college as the Principal alone cannot look after every academic and administrative matters amidst his hectic schedule. He will be assisted in academic and administrative matters by a senior most faculty, who is designated as Vice principal of the college. He will take care of the issue of Bonafide Certificates, Transfer Certificates, and Study Certificates to the students. He will also take care of the maintenance of overall discipline in the college. At the same time he will take care of every duty in the absence of the principal except the monetary issues for smooth functioning of the college.

File Description	Documents
Paste link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45099.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45099.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A strategic plan is prepared for the overall progress of the college, as part of post-accreditation. The goals of the college are discussed and prepare strategic and Perspective plans for their effective implementation. Teaching, learning and evaluation are the important elements of an institute. They create a solid foundation of an institute. Based on the delivery of academic goods in the college, research, development, various other aspects will function. Measures are taken based on the scheme of plan and its mode of functioning. The following aspects are taken into consideration while preparing the strategic plan of the college.

Providing basic needs and amenities

Considering the views of the faculty, students, and other stake holders

Mobilization of resources.



Infrastructural requirements.

Research activities

Presenting research finding in seminars and workshops

Publication of papers in reputed and scholarly journals

Contribution of the faculty towards extension activities

Outcomes achieved:

7 faculty members were awarded PhD in the last five years and 9 are pursuing their PhD among the working teaching faculty of the college. Many research papers were presented in National and International Seminars and Workshops by the faculty members of the college. Considerable number of research papers were published by the faculty in Peer reviewed national and international journals. Two faculties are involved minor research projects. One faculty has been awarded Best NSS Programme Officer. Another faculty member received Best Assistant Professor Award and International Adroit Teacher Award. The same faculty extended his services as course writer for UG General English Textbooks of First and Second Years of Satavahana University, Karimnagar which is the affiliating University of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53328.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53328.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner of Collegiate education, Telangana state is the governing body, who will take care of whole administration of all the colleges in the state. The administrative policies are determined by the commissioner whereas the academic related issues are determined by Satavahana University, Karimnagar to which this college is affiliated. The teaching and non-teaching staff members extend their services according to the service rules of Government



of Telangana State. Research and other academic developments are met by the faculty under the UGC guidelines. The college consists of various committees based on the needs and the constitution of IQAC committee is very important among all. The activities undertaken in the college are guided by the IQAC coordinator in consultation with the Principal of the college. The various goals mentioned in the vision and mission are undertaken according to the prescribed schedule and within the limitations. It works towards realization of the goals and quality enhancement. It adopts its own strategies and techniques for the effective implementation of all the activities to be taken up as part of the system. The college has various committees for the successful functioning of the college in various fields. Each committee has a convener and three members. The issues related to the committee are earmarked and the convener takes initiation towards the implementation of the resolutions taken in the Staff Council meetings. The financial matters are discussed and resolutions are taken as per the available resources. The principal will monitor the functioning of all the committees and their successful functioning which in turn will reflect in the overall administration. In spite of the measures taken from time to time, certain problems remain unresolved due to technical problems. Such problems are addressed through Grievance and Redressal Cell and Internal Complaint Committee (ICC). The students are guided to drop the grievances, if any which cannot be explained in the drop box. The box is opened now and then and the problems stated in the drop box are addressed. Since it is a co-educational institute, girls, being sensitive, are prone to undergo some unexpected problems. The ICC committee takes care of the problems faced by the girls in the institute. Counselling is given to them by the women faculty members of the college. All the stakeholders like parents, teaching and non-teaching staff may bring their complaints to the notice of the committee. The principal and the conveners of the committees take a responsible role and initiate towards the redressal of the problems. All other committees work as per the directions of the principal and extend their cooperation towards the successful functioning of the college and see to it that the goals and core values stated are fulfilled.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/46058.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/46058.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The government provides various welfare measures to promote saving culture among the teaching and nonteaching staff of the college. The following are some of the measures:

GPF

TSGLI

GI

Staff Club contributions

GPF loans

TSGLI loans

**ICT enabled digital classrooms**

Providing computer with internet facility and printer for both teaching and non-teaching staff.

Purified drinking water

CCTV Cameras for surveillance for security purpose.

Biometric attendance for faculty

Free health check-up camps for teaching and non-teaching faculty.

Programmes on stress management and yoga

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Accountability is an integral aspect of every employee in whatever the organization the employee is working. Though every employee has his own charter of guidelines and regulations for performing his duty, there needs to be an appraisal system. There is a mechanism for the performance appraisal of the faculty. An API score is recorded through a mechanism for every faculty. It is based on the

kind of research, teaching activities, awards, and publications. The college abides by the guidelines issued by the UGC regarding the assessment of the performance of the teacher. The CAS of each faculty is fixed according to his/her score in API (Academic Performance Indicator). Annual Confidential Reports (A. C.R.s) of teaching and Non- Teaching Staff as per rules and regulation are submitted by the principal to the appointing authority at the time of promotions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

No one denies the fact that every organization has its own monitoring system. It is human psychology to tend to work under a monitoring system. If it is known that the performance of an employee is going to be audited, the mode of functioning will certainly be changed. In the spirit of this concept, the institution has its own mechanism for internal and external audits. The audit is conducted for both academic and administrative purposes. The academic audit is conducted under the guidelines circulated by the honourable commissioner of Higher of Collegiate Education, Telangana state. The senior most faculty and principals are the members of the academic audit. The academic audit is conducted every year. Transparency is maintained with regard to the maintenance of accounts by the office. All accounts are maintained by the non-teaching staff and verified by the Principal. The principal of the college also verifies the cash book and all other financial transactions recorded in the books of accounts. The Auditor checks the accounts and submits his queries. The government audit is carried out by the senior auditor, especially salary and non-salary grant information is assessed by senior auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Degree college Huzurabad is run by the funds sanctioned by the UGC, RUSA and state government. The UGC grants are given to teaching faculty for doing Minor Research Projects. Appeals are put forth before the philanthropists and social activists for the donations to be spent on the development of the college. Based on the unanimous resolutions taken in the meetings, the donations collected from them are utilized for a constructive purpose. It is observed that most of the students who seek education in the college are from socially and economically deprived sections of the society. Every year during examinations, they are expected to stay at the college to receive quality and examination-oriented teaching from the faculty. Since the students are not used to get lunch boxes, it is resolved to provide Mid-Day meals to the students. The fee is collected from the students as per the regulations of state government. The examination fee is collected as per the University norms. The collected funds are utilized as per the budget prepared under the control of Head of the institution.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Imparting quality education is a key aspect in an institution. Bringing out the expected outcomes relies on many aspects. Internal Quality Assurance Cell (IQAC) is established to enhance, promote and assure quality standards in the academic and administrative systems of the institution. The composition of the IQAC: Chairperson - Principal Coordinator - One senior faculty Members - Four to Five senior faculty members. Every year the members of the committee meet before summer vacation and chalk out short term and long term plans for the forth coming academic year which promotes an ambience of creativity and innovation to improve the quality of the institution and thus achieve the aim and objectives of the institution. During the academic year IQAC meet periodically and helps the Principal to coordinate, monitor and review various activities. The different reports such as departmental reports; performance appraisal reports, self appraisal reports, college annual reports, results of academic external exams, financial statements, minutes of the various committee meetings, directives from government, student's opinion, peer reviews, suggestion box etc. become the data base for analyzing and evaluating the overall performance of the institution. This also forms the basis for the future plan of action. At the end of each year it prepares Annual Quality Assurance Reports (AQAR). The whole academic activities, curricular and extra-curricular activities are undertaken with the consent and approval of IQAC. An experienced faculty member is nominated as the coordinator of the committee. The coordinator, in addition to his own academic schedule has to take up various activities pertaining to the curricular and extra-curricular activities. The quality of the education depends not only on the delivery of academic goods but also on various activities. The IQAC convener conducts meetings in consultation with the principal of the college. The committee takes resolutions for the conduct of various activities like workshops, seminars, extension lectures, extension activities, etc. The following activities are undertaken under the banner of IQAC

1. Awareness Programmes on various issues
2. Workshops
3. ICT enabled teaching activities
- 4.

Extension lectures by eminent resource persons 5. Blood donation camps 6. NSS camps 7. Women empowerment programmes, etc

File Description	Documents
Paste link for additional information	<a href="https://ccets.cgq.gov.in/Uploads/files/buttonDetails/53798.pdf">https://ccets.cgq.gov.in/Uploads/files/buttonDetails/53798.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of task or assignment plays an important role in the successful accomplishment. Teaching and learning have to go hand in hand. They are inseparable. When there is no learning, teaching loses its validity. To ensure quality assurance there are 28 committees in the college headed by senior and experienced lecturers as coordinator. These committees are broadly categorized into academic committees and administrative committees. The responsibility of the Academic committees is to look after Preparation of Academic calendar and time-table Implementation of Annual teaching plan Adoption of new teaching methods Evaluation of Students performance Collection of Student feedback Organizing Seminars, workshops, Guest lectures Social works extended by NSS camps, Cultural activities etc. Career Guidance and Counselling Conduct of Academic audit & Examinations Administrative committees take care of Audit of college accounts Maintenance of discipline in the college etc. To enhance and assure quality in the academic and administrative systems of the institution in the college an Internal Quality Assurance Cell (IQAC) which is headed by the principal is established. In-charges of departments at department level and Principal at college level regularly monitor the functioning of teaching learning practices. Continuous evaluation on the same was carried through various means like conducting of tests, exams, academic audit, student feedback, and by ensuring the maintenance of Teaching diaries, attendance registers, punctuality etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	
--	--

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53796.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53796.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is conscious of and is committed to the idea of gender sensitivity towards respect for women. The nadir point of dominance of lust-ridden mindset of perpetrators of crime against women is not tolerable at all and the institution has concern for the security and safety of women. Safety and Security: Attentive Monitoring is the primary means of safety and security to women and girls. Thus, the institution has arranged the following facilities with constant vigilance on the issue. CCTV: Watchful monitoring of the college campus is ensured by the installation of the surveillance and security cameras at various locations and the footages are saved for tracing misconduct, if any. The college Women Empowerment Cell also serves towards this cause. Discipline Committee: It is one of the committees constituted to observe the conduct of the students to assure friendly attitudes among the students and with the staff. Mentoring System: The mentors accompany the students when on field trips and also are watchful the attitudinal tendencies of the students (mentees) all the time. Anti-

**Ragging Committee:** The college Anti-Ragging Committee in association with the Discipline Committee works upto the best expectations of the issues concerned, if any. **Self-Defense Programmes:** The institution has arranged Yoga classes for Self-Defense to the woman students as part of their immediate reaction to the cases of extreme violence against them. **Police Help/Emergency Services:** All the woman students are provided with SHE TEAM contact numbers to call for help in times of need. The institution has arranged programmes for woman students in the institution to ensure the services of the SHE TEAM by the police officers concerned and all the emergency services are declared provided by the SHE TEAM to the students. Emergency services are assured by Government Hospitals.

File Description	Documents
Annual gender sensitization action plan	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/47911.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/47911.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/47910.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/47910.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

We try to minimize pollution through managing the waste in best possible manner : **Solid Waste Management:-** We try to lessen solid waste by optimum utilization of resources Left over pages in record books are used to practice diagrams, mathematics etc Reverse side of

used or unwanted papers are utilized. Every room is provided with a dust bin. Every day the contents are collected and discarded. NSS volunteers participate in Swatch Bharath and keep surrounding clean Biodegradable items are dumped in compost pits which enrich soil fertility Liquid Waste Management:- The waste water from RO plant and wash area is diverted for watering plants. The acidic and alkaline chemical waste are neutralized before disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/107848/7.1.2_1630144270_6698.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/107848/7.1.2_1630144270_6698.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College, Huzurabad provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversity. We organize different sports and cultural activities to promote harmony towards each other. National festivals like Independence Day, Republic Day, National Youth Day, NSS Day, National Science Day, National Maths Day, Teacher's Day, Women Teacher's day, Ambedkar Jayanti and many more days are conducted with patriotism and respect towards great scientists, academicians, social reformers, and others who have contributed in different fields to take India, to occupy a special place among the countries of the world. HARITHA HARAM, SWACHH BHARAT are regularly conducted in the college and also in the backward colonies in Huzurabad and its Hamlets. This generated social inclusiveness, a sense of responsibility among the students of our college and other youths. Many regional festivals like Bathukamma, Vinayaka Chavithi using clay Ganesh idols, Muharram, and Christmas are celebrated in our college in coordination with local people, especially youth. Such activities establish positive interaction among people of different racial and cultural backgrounds. We could not take up any activity during this year due to COVID-19 pandemic situation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Degree College, Huzurabad organizing various activities to sensitize students and employees to the constitutional obligation, values, rights, duties and responsibilities of citizens. An awareness program is organized by women empowerment cell by inviting lawyers and councilors. The guests narrate fundamental rights, duties, values and responsibilities of the citizens as stated in Indian constitution. The guest appeals to all trembler the struggle of freedom and respects the national flag and national anthem. Our Constitution provides for human dignity equality social justice human rights and freedom, rule of law, equality and respect and superiority of constitution in the national life. Students of humanities of our college learn about our constitution in political science paper and they provide awareness to all other students in different activities. We conduct voter awareness programmes to literate the students. 25th January is observed as national voters' day. A voters pledge program was organized for students & Faculty. We also conducted literary programs like essay writing, elocution competitions on national voters day in Telugu, English. A massive awareness rally is organized by our college NSS unit. On the occasion of Republic day i.e., on 26 January various activities are organize activities to highlight the importance of Indian constitution. Indian constitution day is celebrated on 26th November.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The sacrificed life and contributions of the eminent personalities for the nation building and development are keenly remembered and programs are effectively organized at the college level for the celebration of national festivals like Independence Day and Republic Day. These National Festivals and Birth/Death Anniversaries are celebrated to imbibe the patriotism in the students so that the legacy of the history of the freedom should be carried to the generations. The celebration of the events not only imbibe the patriotism, nationalism among the students but also bolster their moral courage. All these activities will transform a normal student in to a responsible citizen who can work hard for the prosperities and for the development of the nation. The College organized the following National Festivals, Birth/Death Anniversaries of the great Indian Personalities on the day itself or before the day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Admission campaign in Hamlets of Huzurabad: The college is situated in a rural area. Most of the students stop their education**

at this level. We ,members of staff, visit their villages, encouraging them to continue their education further to better their life.

2. Selfie with best student of the class: Students joining our college come from various backgrounds.To imbibe their interest in education we choose the best student of the class,take a selfie with him/her and give away gifts to generate competition among the students.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Degree College, Huzurabad has been striving to provide quality education to the students who take admission into the college. Most of the students who took admission belong to the rural area with poor economical background. The institution has been taking all the necessary measures in procuring the infrastructural facilities and in strengthening the teaching, learning and evaluation process to provide quality education to all the students. The complete focus of all the stake holders such as Principal, Teaching and Non teaching staff and the CPDC members strive to transform a normal student into an educationally empowered student who can face the modern age challenges. The Institution has been constantly honing the skills and equipping the students with the knowledge to get cornucopia of employment opportunities in the highly competitive environment. The Institution has been encouraging the students to excel in all the activities so as to become a knowledgeable citizen of India. The vast collection of reference books in the library provides a treasure of knowledge. It also has a collection of a number of journals and e-books. It is equipped with INFLIBNET. Introduction of relevant programs /courses and adopting the new curricula designed by the affiliating University from time to time to equip them for employment and entrepreneurship. The college also imparts training in Communication Skills, Soft skills and employability enhancement skills in order to make them industry ready.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The college plans to introduce and promote ICT based teaching for all the students. The college aims to provide knowledge, skill and outcome based education for all the students and makes them capable for today's competitive world. It tries to strengthen the academic standards of the students. The college is also trying to modernize the teaching- learning process by procuring equipment related to the ICT. The college is also planning To invite eminent personalities and academicians for guest /extension lectures The Department decided to continue Remedial classes to slow learners and less performed students. Encourage the students to take up more number of study projects To provide rationality and scientific temper in understanding social and political aspects and contemporary issues. To provide information on various political institutes and organisations which are helpful for the competitive examinations.