

# GOVERNMENT ARTS & SCIENCE COLLEGE

KAMAREDDY, Dist. KAMAREDDY-503111

(TELANGANA STATE)

(Accredited with B+ Grade by NAAC)

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STUDENTS HAND BOOK 2020-21



Sri E Raj Kumar, M.Com  
PRINCIPAL

## DEPARTMENT OF TELUGU/HINDI

| Sl.No | Name of the Faculty | Designation         |
|-------|---------------------|---------------------|
| 1     | Dr V Shankaraiah    | Assistant Professor |
| 2     | T Venkateswarlu     | Assistant Professor |
| 3     | M Ramaswamy         | Assistant Professor |
| 4     | Md Mujahid Ali      | Assistant Professor |
| 5     | Dr G Srinivasa Rao  | Assistant Professor |
| 6     | D Laxman            | Lecturer            |
| 7     | V Sriveni           | Lecturer            |
| 8     | E Srnivas           | Office Subordinate  |

## DEPARTMENT OF English

| Sl.No | Name of the Faculty | Designation         |
|-------|---------------------|---------------------|
| 1     | Khaderunnisa        | Assistant Professor |
| 2     | Farheen Fatima      | Lecturer            |
| 3     | K Swapna            | Lecturer            |
| 4     | P Satyanarayana     | Lecturer            |
| 4     | R Prabhakar Goud    | Lecturer            |
| 5     | Y Sai Ram           | Lecturer            |
| 6     | Mohd Azaharoddin    | TSKC Mentor         |
| 7     | Usha Rani           | Office Subordinate  |

## DEPARTMENT OF Physics/Electronics

| Sl.No | Name of the Faculty | Designation         |
|-------|---------------------|---------------------|
| 1     | Dr P Ramakrishna    | Assistant Professor |
| 2     | G Bhoomanna         | Lecturer            |
| 3     | K Srinivas          | Lecturer            |
| 4     | P Gangadhar         | Office Subordinate  |

## DEPARTMENT OF Mathematics/Statistics

| Sl.No | Name of the Faculty | Designation         |
|-------|---------------------|---------------------|
| 1     | K Satyanna          | Assistant Professor |
| 2     | A Rajendar          | Lecturer            |
| 3     | S Sandhya Rani      | Lecturer            |
| 4     | B Ramesh Goud       | Lecturer            |
| 5     | K Roopa             | Office Subordinate  |

## **DEPARTMENT OF Economics**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b>  |
|--------------|----------------------------|---------------------|
| 1            | Dr K Ganesh                | Assistant Professor |
| 2            | Dr P Raja Gambhir Rao      | Lecturer            |
| 3            | P Kasha Goud               | Lecturer            |
| 4            | Elisha Rani                | Office Subordinate  |

## **DEPARTMENT OF Commerce**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b>  |
|--------------|----------------------------|---------------------|
| 1            | E Raj Kumar                | Assistant Professor |
| 2            | J Shiva Kumar              | Assistant Professor |
| 3            | B Sharath Reddy            | Assistant Professor |
| 4            | P Vidya Sagar              | Lecturer            |
| 5            | B Srinivas                 | Lecturer            |
| 6            | E Ramesh                   | Office Subordinate  |

## **DEPARTMENT OF Zoology/Fisheries**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b>  |
|--------------|----------------------------|---------------------|
| 1            | Dr C Jyothsna              | Assistant Professor |
| 2            | T Malsoor                  | Lecturer            |
| 3            | B Nagarani                 | Lecturer            |
| 4            | Yesu Rani                  | Lecturer            |
| 5            | E Srinivas                 | Office Subordinate  |

## **DEPARTMENT OF Political Science & Public Administration**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b>  |
|--------------|----------------------------|---------------------|
| 1            | K Kishtaiah                | Assistant Professor |
| 2            | N Ramulu                   | Assistant Professor |
| 3            | G Chandra Shekar Goud      | Lecturer            |
| 4            | K Lavanya                  | Lecturer            |
| 5            | Dr T Kavitha               | Lecturer            |
| 6            | Elisha Rani                | Office Subordinate  |

## **DEPARTMENT OF Botany/Forestry/Biotechnology**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b>  |
|--------------|----------------------------|---------------------|
| 1            | Dr K Krishna Mohan         | Associate Professor |
| 2            | K Shivarani                | Assistant Professor |
| 3            | J Sucharan                 | Lecturer            |
| 4            | J Srilatha                 | Lecturer            |
| 5            | Dr T Chandra Shekar        | Lecturer            |
| 6            | K Rekha                    | Lecturer            |
| 7            | K Gangadhar                | Lecturer            |
| 8            | A Anu                      | Lecturer            |
| 9            | M Devender                 | H Keeper            |
| 10           | G Yashoda                  | Office Subordinate  |
| 11           | K Devendar                 | Gardener            |

## **DEPARTMENT OF Chemistry**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b>  |
|--------------|----------------------------|---------------------|
| 1            | A Rani                     | Assistant Professor |
| 2            | K Srinivas                 | Lecturer            |
| 3            | A Srilatha                 | Lecturer            |
| 4            | Dr B Sharada               | Lecturer            |
| 5            | Juveria                    | Lecturer            |
| 6            | H Vaidyanath Rao           | Office Subordinate  |
| 7            | K Sudhakar                 | Office Subordinate  |

## **DEPARTMENT OF History**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b>  |
|--------------|----------------------------|---------------------|
| 1            | M Chandrakanth             | Assistant Professor |
| 2            | M Ashok                    | Lecturer            |
| 3            | Elisha Rani                | Office Subordinate  |

## **DEPARTMENT OF Computer Science/Computer Applications**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b> |
|--------------|----------------------------|--------------------|
| 1            | J Ramprasad                | Lecturer           |
| 2            | R Anil Krishna             | Lecturer           |
| 3            | D Nikitha                  | Lecturer           |
| 4            | E Srinivas                 | Office Subordinate |

## **DEPARTMENT OF Library**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b> |
|--------------|----------------------------|--------------------|
| 1            | Laxmana Chari              | Librarian          |
| 2            | A Sailu                    | Record Asst        |
| 3            | S Nagaraju                 | Library Asst       |
| 4            | S Manoj Kumar              | Programmer         |

## **DEPARTMENT OF Physical Education**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b> |
|--------------|----------------------------|--------------------|
| 1            | J Shivakumar               | Asst Professor     |

## **DEPARTMENT OF Social Work**

| <b>Sl.No</b> | <b>Name of the Faculty</b> | <b>Designation</b> |
|--------------|----------------------------|--------------------|
| 1            | Dr D Sailu                 | Lecturer           |
| 2            | K Vijay Kumar              | Lecturer           |
| 3            | G Pramod Kumar             | Lecturer           |
| 4            | E Srinivas                 | Office Subordinate |

## ABOUT THE COLLEGE

College of Arts & Science, Kamareddy was established in 1964 by the enthusiastic members of the Executive Committee, headed by its President, late Sri. K. R. Raja Reddy. Their dedicated attempts were given shape by the then Collector of Nizamabad District, Sri. B. N. Raman, IAS, which resulted in the construction of a mammoth building with a vast campus area of 158.09 acres. The farmers of Kamareddy, business people of the local Gunj and beedi leaves contractors contributed generously to the growth of this college.

The college was given affiliation by Osmania University, Hyderabad in 1964. It was admitted into Grant-in-Aid from its inception. UGC recognized this institution and accorded the 2(f) and 12 (b) status and contributed liberally to the development of laboratories and other infrastructural facilities. Soon the college attained an enviable position as one of the best colleges of Osmania University with the introduction of restructured courses like B.A(Rural Industrialization), B.Sc.(Forestry), B.Sc.(Fisheries), B.Sc.(Electronics) and B.Sc.(Dairy Technology) in 1978-79. This institution has served as a perfect launching pad for the growth and success of B.Sc. Dairy Technology, now called B. Tech. Dairy Technology, as one of the most sought after courses after 10+2 in this area. Later the course was first taken over by Sri Venkateshwara Veterinary University, Tirupathi in 2007 and then by P.V.Narasimha Rao Veterinary University, Telangana State.

A vibrant academic atmosphere was prevalent and various academic forums were busy with many students Related programmes. The seeds for a big library were also sown within a short span of time. Later the college was taken-over by the Govt. of Andhra Pradesh on public demand and renamed as Govt. Arts & Science College, Kamareddy on 30-1-1987. Need-based Self-financed Courses like BA (CA), B.Com (CA), B.Sc. (MPCS), B.Sc. (MStCS) and B.Sc.(Bio-Technology) were introduced on students' demand after 2000. Four P.G. Courses - M.Com, MA (Economics), Master of Social work(M.S.W) and MA (Telugu) were also introduced in due course of time.

### **Vision**

- To serve people by moulding students into well-rounded, multi skilled and socially responsible and productive citizens.
- To dispel darkness and backwardness from people of this area, through its various activities.
- To bring in all-round development of the students of this college, by providing quality education.
- To promote professional and technological expertise to meet the needs of changing times
- To develop cultural, ethical, human values in students to serve the society in a better way
- To act as a valuable instrument for social change by forecasting scientific temper and critical thinking in students.

## Mission

- To stress that education is for enlightenment.
- To transform this institution as a center of academic excellence
- To meet the national objectives of higher education, namely Equity, Efficiency and Excellence (3 Es).
- To inculcate the spirit of patriotism, national integration and self-reliance in students.
- To take up extension activities with special emphasis on rural development.
- To meet the challenges of this modern society through social outreach programmes
- To achieve excellence in teaching and student progression
- To empower students with knowledge and information to prepare them for diverse global environment
- To meet contemporary needs of this area by equipping the students with required skill sets
- To acquire great heights in knowledge dissemination, competency building and extension activities with holistic approach for societal needs.
- To create conducive atmosphere in college premises for effective learning by the students.
- To see that students complete their graduation with the required employable and life skills. To mould students into responsible citizens.
- To prepare confident and informed students with compassion, honesty, integrity, competence and futuristic outlook.

## COURSES OFFERED

| Sl No | Course | Combination                                       | Medium  |
|-------|--------|---|---------|
| 1     | B.A    | Economics-Political Science-History               | Telugu  |
| 2     | B.A    | Economics-Political Science-Public Administration | Telugu  |
| 3     | B.A    | History-Economics-Computer Applications           | English |
| 4     | B.A    | Economics-Political Science-History               | English |
| 5     | B.A    | Economics-Political Science-Public Administration | English |
| 6     | B.Com  | Computer Applications                             | English |
| 7     | B.Sc   | Botany-Zoology-Chemistry                          | Telugu  |
| 8     | B.Sc   | Botany-Zoology-Chemistry                          | English |
| 9     | B.Sc   | Botany-Forestry-Chemistry                         | English |
| 10    | B.Sc   | Zoology-Fisheries-Chemistry                       | English |
| 11    | B.Sc   | Botany-Biotechnology-Chemistry                    | English |
| 12    | B.Sc   | Mathematics-Physics-Chemistry                     | English |
| 13    | B.Sc   | Mathematics-Physics-Computer Science              | English |
| 14    | B.Sc   | Mathematics-Statistics-Computer Science           | English |

## **CODE OF CONDUCT**

1. All students are expected to abide by the college rules and behave decently with the staff of the college.
2. Students should refrain from loitering in the corridors or standing in the verandas during working hours. The leisure period may be utilized in the library or reading room.
3. Every student should wear his/her identity card daily.
4. Students are required to pay the entire college fee of the year in advance. Otherwise, they will not be allowed to attend classes and their examination forms will not be forwarded to the University.
5. Every student must put in a minimum of 75% attendance to be eligible to appear for the University examination as per the University/ Government Rule, student failing short off 75% are not eligible for scholarship.

## **EXAMINATION**

1. The college conducts Unit tests, internal assessment tests, home assignments and Pre-final examinations.
2. A record of marks obtained by the student will be maintained in each department.

## **PROMOTION IN ANNUAL EXAMINATION**

1. A student who has completed regular course of study in U.G I year is eligible for promotion to the II year with the backlogs not exceeding 50% of 3 papers.
2. Student who has completed the regular course of study in the 1 Year and II year with a backlog of 4 papers in the 1 year and II year put together is eligible for promotion to the final year.

## **EXTRA CURRICULAR ACTIVITIES**

The college is concerned not only with academic progress of the students, but it endeavors to help every student to realize their maximum potential and to acquire self discipline, excellent morals and a deeper sense of personal and social responsibility. This college considers all extra -curricular activities, an integral and important part of the college education.



## **SPORTS AND GAMES**

Students can participate in various indoor, outdoor games and bring laurels to the college.

### **GYM (Indore and Outdoor)**

There is a well equipped gymnasium for the improvement of physical health of the students and to ensure their physical fitness

### **N.S.S (National Service Scheme)**

There are 3 N.S.S. units in which about 300 students are involved in the N.S.S Activities under the guidance of 3 trained programme officers

| S.No | Unit                    | Course involved     | Programme Officer |
|------|-------------------------|---------------------|-------------------|
| 1    | I-Mens Unit             | B.A & B.Com         | T Venkateshwarlu  |
| 2    | II-Mens Unit            | B.Sc                | E Raj Kumar       |
| 3    | III-Women Students Unit | All Female Students | K Swapna          |

The volunteers actively involve in programmes like plantation, literacy programme, adult education, and eradication of child labour, blood donation camp, medical camp, clean and green programme, awareness of HIV / AIDS camp.

### **NCC (National Cadet Corps) for Both Men and Women Students**

The NCC Company in the College is one of the oldest sub units in the entire Telangana State.

It was raised in 1964-65. Since then this company has been functioning effectively.

Cadets participate in various camps held in the state and other parts of the country.

### **TELANGANA STATE KNOWLEDGE CENTRE (TSKC)**

TSKC is an employment oriented programme of the State Government, specially to those students who do not opt for higher studies after completion of their graduation. TSKC helps in sharpening their skills in English communication, reasoning and simple arithmetic which leads to the overall development of their personality so that they can face the challenges of the competitive job market.

### **LITERARY AND CULTURAL ACTIVITIES**

The college conducts different competitions under the auspices of the Literary and Cultural Committees. Essay writing, Elocution and Quiz competitions, songs and dance competitions are held regularly.

### **COLLEGE LIBRARY**

The college has a full fledged library with about 30,000 books on different subjects and different languages.

### **COMPUTER LABS**

There are three air-conditioned and two non air-conditioned labs, with 142 computers for the benefit of the students.

### **CAREER GUIDANCE**

This committee provides information regarding following subjects for the student's bright future

- 1, Competitive exams
2. Higher Education
3. Employment opportunities

### **RED RIBBON CLUB**

The Red Ribbon club organizes sensitization programmes for the awareness of good health. And HIV&AIDS

### **ECO CLUB**

It maintains ecological balance and eco-friendly atmosphere in the College premises.

### **CONSUMER CLUB**

It gives awareness of consumer rights to the students. The consumer club functions in the college to sensitize the students on the rights of consumers.

### **GRIEVANCE REDRESSAL CELL**

This cell solves the problems on different issues related to the college students.

### **ANTI - RAGGING CELL**

It prevents ragging activities on the college campus.

### **HEALTH CENTRE**

The local doctors frequently visit the college and enlighten the students on keeping good health.

## STUDENT CHARTER

**OBJECTIVE:** The purpose of this charter is to make the students/parents aware of the services provided by the college to them and to provide better quality and quick service to the students of the college.

## NON TEACHING STAFF

| S.No | Name of the Employee | Designation            |
|------|----------------------|------------------------|
| 1    | P Jayalaxmi          | Administrative Officer |
| 2    | M Anjaneyulu         | Superintendent         |
| 3    | A Shiva Pradeep      | Senior Assistant       |
| 3    | V Vasantha           | Store Keeper           |
| 4    | S Naveen Kumar       | Junior Assistant       |
| 5    | P Latha              | Junior Assisatant      |
| 6    | M Maruthi            | Record Assiatant       |
| 7    | K Govardhan          | Record Assistant       |
| 8    | A Sailu              | Record Assiatant       |
| 9    | T Srinivas           | Record Assiatant       |
| 10   | M Devendar           | Herbarium Keeper       |
| 11   | V Vani               | Office Subordinate     |
| 12   | S Kankaraju          | Office Subordinate     |
| 13   | S Nagaraju           | Office Subordinate     |
| 14   | K Devendar           | Office Subordinate     |
| 15   | Sudhakar             | Office Subordinate     |
| 16   | Usha Rani            | Office Subordinate     |

|    |              |                    |
|----|--------------|--------------------|
| 17 | Yashoda      | Office Subordinate |
| 18 | E Srinivas   | Part time sweeper  |
| 19 | E Srinivas   | Part time sweeper  |
| 20 | Narayana Rao | Part time sweeper  |
| 21 | P Gangadhar  | Part time sweeper  |
| 22 | Roopa        | Part time sweeper  |
| 23 | Elisha Rani  | Part time sweeper  |
| 24 | Laxmi        | Part time sweeper  |
| 25 | E.Ramesh     | Part time sweeper  |
| 26 | K Rajesh     | Scavenger          |