

Nagarjuna Government College (A) Nalgonda
List of Committees (2019-20)

	NAME OF THE COMMITTEE	JOB CHART	CONVENER	Other members Sri/Smt/Dr	Other / Student Members
1	IQAC	Internal Quality of the Institution (7 Criteria)	Dr. VV Subbarao Assistant Professor of Telugu	Dr. B Bixamaiah	
		AQAR		Dr. N. Deepika	
		Year Books		K.Naresh	
		Website		Dr. V. Yadaiah	
		NIRF (KVB)		T. Krishnaiah	
		NAAC Uploads(ACPs, TDs, LPs, MoUs, Certificates etc for Upload)		A. Sandhya Dr. D. Narayana Rao	
2	ACADEMIC COUNCIL	Annual Academic Curricular plan	Sd Muneer V. Srinivasulu	Dr. Seetha ram Rathod	
		Conduct of BOS and approval		V. Nanda Kumar	
		Various curricular activities planning			
		Academic events planning			
		Implementing IQAC suggestions		N.Venu	
		Planning assessment schedules in consultation with COE			
		Policy decisions on Research and Consultancy			
		Making suggestions for other committees and monitoring of Academic Calendar		Ch. Muthaiah	
		Bridge Course / Remedial teaching			

3	UGC & AUTONOMY	Planning activities and disbursement of funds, auditor statements, implement, CC & WS, Seminars	Dr. P. Balaswamy Assistant Professor of Chemistry B.Bixamaiah	Nagireddy Laxman Goud Srinath patel Dr. V. Yadaiah Dr. T. Krishnaiah	
4	ACADEMIC AND ADMINISTRATION SUPPORT COMMITTEE	Assisting the Principal in correspondence and documentation in Academic /Administrative issues	V. Srinivasulu Assistant Professor of English Dr. T. Krishnaiah	Manjula	
		Preparation of College calendar and college prospectus	Assistant Professor of Telugu		
		E- Governance Office automation	Dr. Sitharam Rathode Assistant Professor of Hindi		
5	RESEARCH COMMITTEE	Supporting in Preparing Documentation regarding Teacher's Training , Research Projects /MOUs, Annual Research Publications	Dr. Bixamaiah Assistant Professor of chemistry	Dr. V. Yadaiah Dr. Nischala Dr. B. Bixamaiah Dr. D. Narayana Rao Dr. K. Laxman Goud Dr. VV Subbarao Dr. Bala Srinivas Dr. N. Deepika Dr. T. Krishnaiah	
6	STUDENT SUPPORT SERVICES COMMITTEE	IAMS	Sri. Mallesham PD Dr. P. Balaswamy	Naveen Moola Yadagiri Reddy N. Venu N. Narsimha Seethe ram Rathod A. Sandhya Vasudev (CF)	
		Guiding and preparing students for academic activities / Competitions /Student Forum (Every 4th Saturday 3 to 5 pm)			
		Conducting curricular and co-curricular activities			
		Maintaining the record of student council			
		Issuing IDs , Biometric, Ward Counseling			

7	CAMPUS FACILITIES COMMITTEE	Monitoring facilities on the campus(Record of classrooms, labs and computing equipment)	Sri. K. Mallesh Sri. A. Durga Prasad NSS 4 wings Conveners P. Balaswamy NCC Officer		
		Documenting awards and achievements			
		Waiting Hall and Reading Room			
		Rain water structures and utilization			
		Green practices(plastic free campus, green landscaping, and LED lighting) and beautification of campus			
Drinking water Supply					
8	ICT & LMS	Maintaining the records of log books of Virtual Class rooms, LMS	Sri Naveen reddy Sri K. Nagireddy Sri Durga Prasad Venkat ramana	Dr. V. Yadaiah Dr. Narayana swamy	
		MOOCs/E-Learning Resources			
		Student Computer Ratio record			
		Wifi and Internet records			
9	Website	Web site maintenance and uploading	M. Naveen Dr. V. Yadaiah	All the faculty of Computers	
10	GRC	Anti ragging	Sri. K. Mallesh Physical Director Dr. Nizamuddin	Dr. N. Deepika R. Chandra shekar E. Yadagiri Reddy Dr. Balasrinivas	
		Maintenance of redressal register			
		Recording of Grievances and redressal			

11	WOMEN EMPOWERMENT CELL	Arranging workshops and Lectures on women empowerment issues, gender bias, health issues Entrepreneurship and life skills, Women centered & support Activities to face Social Challenges	Dr. N. Deepika	Sandhya Dr. Nischala Sandhya Manjula Sravanthi (CF)	
12	COLLEGE MAGAZINE AND PRESS RELATIONS COMMITTEE	Preparing students for contribution to college magazine right from the beginning of semester with action plan	Dr. T. Krishnaiah	Incharge of English Incharge of Urdu Incharge of Hindi Incharge of Telugu Durga prasad	
		Bringing out college magazine			
		Press and Publicity			
13	DRC	Virtual Classes Time Table Sharing of academic resources with other colleges in the district , preparing activity action plan and execution Conducting inter collegiate cultural and co curricular activities	V. Srinivasulu	Dr. Laxman Goud Dr. B. Bixamaiah. Durga Prasad Muthaiah Srinivas Reddy	
		Resources Staff/ Allocation at necessary College			
14	EXAM CELL COE	Formative and summative assessment	Sri. B. Nagaraju	Additional Controller of examination Lavender reddy R. Chandrashekar	
		Issue of Exam Calendar			
		Issuing Result			
		Issue of Provisional Certificates			
		Implementation of Online Examinations			
15	INTERNAL EXAMINATION COMMITTEE	Conducting internal examinations		Additional Controller of examination G. Srinivas	
		Conducting Semester end examinations			
16	EXTERNAL EXAMS AND UNIVERSITY EXAMS	Conducting External and University examinations			

17	DISCIPLINE COMMITTEE	Maintaining the discipline on the campus	Sri. K. Mallesh Physical Director	Syed Muneer K. Nagireddy Venkat Reddy Balasrinivas Yadagirireddy	
		Monitoring the movement of the students on the Campus	NSS 4 wings Conveners Dr. P. Balaswamy		
		Controlling mobile usage	NCC Officer		
18	GAMES COMMITTEE	Conducting games on the campus periodically following an action plan	Sri. K. Mallesh Physical Director	Nanda kumar Ashraf Jaya prakash Yadagiri rao Balasrinivas Seeth ram rathod	
		Preparing a sports calendar			
		Conducting the inter collegiate tournaments as per the calendar			
		Provision of special help and encouragement to sports enthusiasts			
		Encouragement to physically challenged student participation			
		Documentation of all the above records			
19	LITERARY AND CULTURAL ACTIVITIES COMMITTEE	Preparing of action plan and calendar	Dr. T. Krishnaiah	Y. Yadagiri Rao Dr. ashok more Dr. Sitharam Rathod Ch Sudhakar Dr. Nizamuddin Nischala	
		Conducting literary and cultural activities			
		Documentation of activities and submission to IQAC			
		Preparation of event wise album and year book			

20	ALUMNI ASSOCIATION COMMITTEE	Preparation of annual Calendar for alumni meetings	Dr. T. Krishnaiah	B. Nagaraju R. Chandrashekar K. Praveen Reddy Nanda kumar Dr . V Yadaiah	
		Planning and conduction of parent - teacher meetings			
		Collecting donations and maintain records			
		Preparation of year book with evidences			
21	CAREER GUIDANCE AND PLACEMENT CELL (TSKC)	Planning training Programmes	Sri Naveen M	Durga Prasad Srinath Patel Sandhya S. Yadagiri Dr. D. Narayana Rao Jaya Prakash Venkata Ramana	
		MOUs with employers and placements			
		Coaching for competitive examinations			
		Career guidance			
		Documentation and Year book preparation with evidences			
		Conducting workshops/seminars on human values			
		Release of booklets or Brochures			
Documentation and preparation of yearbook with evidences					
22	NSS	Planning community and extension activity calendar	NSS Unit IV Girls Wing Smt. Deepika Sri Bala Srinivas V. Nandha Kumar Dr. B Bixamaiah		
		Conducting activities on the campus and extension activities in the villages			
		campus maintenance			
		Waiting Hall, reading Room, Maintenance, Toilets & Water Facility & Cleaning			
		Conducting awareness programmes on health issues among villagers			

22	NSS	Documentation and Year book preparation with evidences			
		1st Saturday AN of every month			
		Cleaning & Maintenance			
		Monitoring of toilets			
		Waste management steps			
23	NCC	Cleanliness the campus	Sri. Dr. Balaswamy		
Encourage student participation in NCC					
Conducting community related programmes					
Conducting drills in National festivals					
24	RUSA COMMITTEE	Documentation and Year book preparation with evidences	Y. Yadagiri Rao	B. Nagaraju Srinath Patel S. Yadagiri	
		Maintenance of Solar energy Records			
		Monitoring allotted RUSA funds			
		Maintenance of Records			
		Submission of report to IQAC			
25	LIBRARY COMMITTEE	Maintenance of solar energy record to RUSA	Sri. A. Durga Prasad	Dr. V. Yadaiah Y. Yadagiri Rao N. Lavender Reddy M. Naveen Seethe ram rathod Praveen reddy Jayaprakash	
Maintaining library catalogs					
Integrated Library management system and NDL					
E-journals, E-Books Shodhana membership and Data bases					
Library duties					
Purchase of Library books and journals					
User credentials of staff and students					
26	INNOVATIVE AND BEST PRACTICES COMMITTEE	Documentation and Year book preparation with evidences	V. Srinivasulu Syed Muneer Dr. V. Yadaiah G. Srinivas	Manjula Nischala Durga Prasad rao Yadagiri rao	
Collection of Best practices from all the departments in the prescribed format year wise	Preparation of best practices booklet with evidences - Year wise				

27	RTI COMMITTEE	Preparation of RTI documents	Muneer S. Koteswar Rao Office Superintendent		
		Submission to IQAC and uploading on the Website			
		Correspondence related to RTI cases, maintenance of files and records			
28	FACULTY FORUM (EVERY 3RD SATURDAY 4-5 PM)	Planning Schedules, Arranging Lectures, Preparing Reports	Dr. T. Krishnaiah	K. Nagireddy T. Venkata Reddy G. Srinivas P. Vidya Sagar	
		Monthly News Letters			
29	STUDENT FEEDBACK COMMITTEE /STUDENT SATISFACTION SURVEY	Collecting Semester wise feedback and Creating Awareness on Student Satisfaction Survey	NAVEEN M	B. Nagaraju Durga Prasad Dr. Bala Srinivas G. Srinivas Srinath Patel	
30	TIME TABLE COMMITTEE	Preparing and Finalizing Timetable	V. Srinivasulu	Bixamaiah Dr. V. Yadaiah Nischala S. Yadagiri Srinivas Reddy	
31	EXAM REFORMS COMMITTEE	Suggesting Reforms in conducting and Monitoring Exams, Internal Squad, Internal and External Assessment	B. Nagaraju	Dr. V. Yadaiah Nischala S. Yadagiri Srinivas Redd	
32	INTERNAL ACADEMIC AUDIT	Conducting Periodical Audit	All Department In charges		
33	SPECIAL FEES COMMITTEE		All Department In charges		

34	INFRASTRUCTURE & STOCK VERIFICATION COMMITTEE	Periodical Verification recording of Furniture and Infrastructure	Sri K. Chandrasekhar Principal	B. Nagaraju V. Srinivasulu	
35	ECO CLUB		Smt. A. Sandhya		
	RED RIBBON CLUB		Sri. Srinath Patel		
	AV CLUB		G. Srinivas		
	CONSUMER CLUB		Vasudev		
36	ARTS/ HUMANITIES AND SCIENCE ASSOCIATIONS		S. Yadagiri Laxman goud Syed Muneer Dr. Bala Srinivas Bixamaiah		
37	STATIONARY COMMITTEE		Dr. K. Laxman Goud Venkat reddy	Koteswar rao	
38	FURNITURE INCHARGE		S. Yadagiri Nandakumar		
39	PURCHASE COMMITTEE		B. Nagarju Srivasululu Muneer	Bixamaiah Durga Prasad Malleham Manjula	Narayana swamy Nischala
40	GREEN AUDIT COMMITTEE	K. Chandrasekhar Dr. Ghanshyam Neighboring college Principal	Venkat Reddy –convener Asst. Prof of	Bixamaiah Ashraf	B. Nikhil Shireesha Vasantha Shiva Ravishankar