



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT DEGREE COLLEGE, HUZURABAD
Name of the head of the Institution		M. Jayaprakash
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08727295539
Mobile no.		9154806766
Registered Email		knr.huzurabadjkc@gmail.com
Alternate Email		gdcicqachzb@gmail.com
Address		Kakatiya Canal (KC) Camp, Huzurabad
City/Town		Huzurabad, (Dist) Karimnagar
State/UT		Telangana
Pincode		505498
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	G. Srinivas
Phone no/Alternate Phone no.	08727295539
Mobile no.	9290882263
Registered Email	knr.huzurabadjkc@gmail.com
Alternate Email	gdciqachzb@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://gdcts.cgg.gov.in/huzurabad.edu">https://gdcts.cgg.gov.in/huzurabad.edu</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37494.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37494.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	73.80	2007	31-Mar-2007	31-Mar-2012
2	B	2.08	2015	14-Sep-2015	14-Sep-2020

<b>6. Date of Establishment of IQAC</b>	02-Aug-2006
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Telangana Formation Day	02-Jun-2016 1	45

Telanganaku HarithaHaram	12-Jul-2016 1	31
Swach Bharath	22-Aug-2016 1	28
Harivillu	26-Sep-2016 1	10
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	UGC 2(f) and 12(B)	UGC	2008 2555	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Awareness programs
- Infrastructure
- Admissions
- Workshop
- Extension lectures

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Field trip	Observation for education,

	Nonexperimental research and to provide students with experiences outside their everyday activities.
Extension Lecture	Motivated the students to go for higher studies of their choice
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution had a mechanism for the curriculum delivery in a planned manner in association with the affiliated University, and a committee of the incharges of the Departments of the college. IQAC of the college works in collaboration with other educational institutions and research organizations for broad understanding and in depth knowledge in the subject domain to the students. And Memorandum of Understanding (MOU) with other public institutions and Non-Government Organizations (NGOs) for hands-on experience. Principal conducts review meetings with in-charges of various committees and departments to prepare the college Annual Academic Calendar in accordance with the Annual Academic Calendar issued by the Commissioner of Collegiate Education, Telangana State and the almanac issued by the University. Every day the teacher mentions in the teaching diary regarding the topic covered in the class room and mode of teaching and teaching aids used in the classroom. All the teaching faculty strictly follow the annual curricular plan meticulously.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

##### **1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Nil	Nil

BSc	Nil	Nil
BA	Nil	Nil
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	01/06/2016
BCom	General	01/06/2016
BCom	CA	01/06/2016
BSc	MPC	01/06/2016
BSc	MPCs	01/06/2016
BSc	BZC	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	Nil
BCom	Nil	Nil
BSc	Nil	Nil
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained from students, teachers, alumni and parents on a regular basis through printed forms. Their views are consolidated and preserved for bringing appropriate changes in the system. It helps learners to maximize their

potentiality at different stages of training and also raise their awareness of strengths and also help for the improvement of their performance.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BZC	60	10	10
BSc	MPCs	60	6	6
BSc	MPC	60	3	3
BCom	CA	60	7	7
BCom	General	60	14	14
BA	HEP	60	24	24

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	64	Nil	22	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	22	5	2	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available and the institution execute the mentoring system through counseling / personality development classes / psychology classes and extension lectures with experts on vivid and varied aspects. By the execution of the mentoring system personal problems and academic issues will be address by the institution to prepare the students pro active. And by resolving their problems they will active in academic matters and conscious towards the socioeconomic , and political aspects persist in and around the surroundings.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
64	22	1:3

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	22	8	Nil	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr.N.Mallaiah	Assistant Professor	The Best NSS program officer
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	441	Year	10/03/2016	25/04/2016
BSc	445	Year	10/03/2016	25/04/2016
BCom	401	Year	10/03/2016	25/04/2016
BA	129	Year	10/03/2016	25/04/2016
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Learning and evaluation is a continuous process for the best results and recognition and accreditation of the institution. The following are the initiatives by the institution for continuous internal evaluation (CIE) at the institution level: 1. Internal Assessments 2. Project works 3. Field Studies 4. Periodical Tests 5. QUIZZ and other Programmes, etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared and adhered for conduct of examinations and curriculum dispensation. And proper space is provided to the co-curricular and extra- curricular aspects for the all round development of the students. In academic calendar period is allotted for the completion of syllabus within a time frame.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36698.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
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			examination		
129	BSc	BZC	2	1	50
401	BSc	MPC	2	1	50
445	BCom	General	5	3	50
441	BA	HEP	22	16	72.7
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[No data available](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year



Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	2	Nil
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International womens day	WEC	11	20
Blood donation camp	NSS	10	50
Bathukamma celebrations	WEC and NSS	4	20
Massive rally conducted to create an awareness on eco-friendly ganesha	NSS	10	45

Vanabharathi janaharathi plantation program	Eanadu management and NSS	12	51
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Award of Best program officer awarded to Dr.N.Mallaiah at JNTUH on 2/10/2016	State government	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS winter camp	NSS	Camp conducted at kandugula village, Huzurabad from 21/01/2017 to 27/01/2017	10	50
AIDS awareness program on 10 life skills which are formed by WHO	NSS	Rally conducted	10	45
Awareness program on cashless transactions	NSS	Lecture by bank officials	4	45
Swatcha Bharat	NSS	Cleaning of the College premises	10	35
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	4251	515732	Nil	Nil	4251
Reference Books	1210	235610	Nil	Nil	1210	235610
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	1	25	0	0	3	0	30	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	25	0	0	3	0	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	132707	132707

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Government Degree College, Huzurabad has the effective Library, Laboratories which were used meticulously by all the stake holders of the institution. The Admission process is conducted through a portal, DOST run by the Government of Telangana. The expenses towards drinking water, electricity bills, other office expenses are met from the State Government budget. Library, Sports and Games, NSS and other Co-Curricular activities are provided to the students of the Academic year. The Principal will constitute various committees for smooth running the college.

<https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centrelid=30&id=11346>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Scholarships	77	244000
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	11/10/2016	20	All the Departments conducted for their students
yoga	21/06/2016	30	Department of Physical Education, GDC, Huzurabad

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
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		competitive examination	career counseling activities	the comp. exam	
2016	Awareness Programme on competitive exams	20	20	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	Nil	Nil	Nil	Nil	Nil
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Competitions	college	20
Sports competitions	college	18
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2016	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not constitute students council separately, but the Principal nominate the Class Representatives for each class. The college conducts the CRs meeting along with the senior faculty members whenever required during the Academic year. The Academic Administrative strategies are discussed with them and all the information will be communicated to them, So that it will be later communicated to the students by them. The CRs are given opportunity to discuss the pros and cons of conducting of the curricular, co-curricular and extracurricular activities that are practiced in the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

8

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has various committees in the college to take up different activities and their effective implementation. The committees will work effectively under the guidance the senior most faculty of the college. They look after every academic and administrative matters. Senior most faculty has been designated as Vice Principal, who will take care of the issue of Bonafide Certificates, Transfer Certificates, and Study Certificates to the students. He will also take care of the maintenance of overall discipline in the college. At the same time he will take care of every duty in the absence of the principal except the monetary issues for smooth functioning of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process takes place through different phases listing out the students as per their merit in each list through DOST (Degree Online

Services, Telangana). Counseling sessions are arranged by each faculty to help the students choose courses according to their interests and also as per CBCS pattern. Awareness programmes are arranged for the students of Intermediate in surrounding Junior colleges.

Industry Interaction / Collaboration

Field trips and educational tours are arranged for the students to the nearby industries and firms for the students. They are asked to have firsthand information of the manufacturing of the products. The students will be given an opportunity to interact with the industrial lists to create awareness on the entrepreneurship.

Human Resource Management

The teaching faculty are recruited by the Honorable Commissioner of Collegiate Education, Govt. of Telangana, Hyderabad. Non-teaching staff members are appointed by the Honorable Regional Joint Director of Warangal. Duties and functions of the college teaching and nonteaching staff members are regulated by the Principal of the college. All the human resources always strive for the allround development of the college. They work according to the instructions of the government and guidance of the principal.

Library, ICT and Physical Infrastructure / Instrumentation

The students are motivated to visit library regularly to inculcate the habit of reading in them. A separate reading room has been arranged for the students which can be used for the preparation of different competitive examinations and university examinations during their leisure time. SOUL software has been used for Library automation. There are 5,569 books in the library.

Research and Development

Students are encouraged to visit the industries and firms to have a firsthand knowledge of the products and their preparation. It is made available through field trips organized by various departments. The faculty is also encouraged to go for research through Minor Research projects (MRPs) and Ph.D. in their respective subjects. They are also encouraged to publish research papers in UGC recognized journals and edited anthologies of the books.



	Orientation programmes are also organized for the teachers on research methodology and writing research papers.
Examination and Evaluation	Internal, university exams are conducted as per the schedule set by the university. Schedule, scheme of examinations, time table and results are displayed on the notice board of the college. Rules and regulations of the university are being followed scrupulously. Submission of application forms, payment of examination fee, downloading of hall tickets and result sheets are done through online. Special provisions like ramp and scribes are arranged for differently abled students.
Teaching and Learning	The college administration encourages the students to participate in Student seminars, Quizzes, Group Discussions, mock interview and Debates on various topics are also conducted in order to prepare them for the future competitive world. Students were provided with the study material of various subjects and they are also advised to use library and e-resources regularly. Guidance and counseling is also provided to the needy.
Curriculum Development	Curriculum is prepared and supplied to the college by the respective Board of Studies of Satavahana University, Karimnagar. The BoS is constituted by the Registrar of the University and the curriculum is prepared by the Chairman, BOS of each Department with the involvement of members at the university level. The members of the teaching faculty attend orientation programmes on curriculum, model papers and scheme of evaluation set by the University. ICT is being used for effective teaching and learning process. Feedback forms are administered and processed among the stakeholders of the college, value added courses and bridge courses are also conducted.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1. The Principal instructs all the faculty members to inform about various activities and its related schedules on the institution website. 2. The

	essential information will be uploaded in the college website 3. The faculty members in turn inform all the students through their respective WhatsApp groups.
Administration	1. Students data and employees data is maintained on a digital platform with the help of computers. 2. Important communications and policy decisions are conveyed to concerned stakeholders through emails, WhatsApp and the same will be displayed on the college website.
Finance and Accounts	Dept. of Treasury and Accounts by Govt. of Telangana
Student Admission and Support	Student Admissions and being controlled thorough DOST website initiated and maintained by Sate Council of Higher of Education in association with the Commissionerate of Collegiate Education, Govt. of Telangana.
Examination	For uploading student's examination fee, downloading hall tickets and question papers we use the following websites <a href="http://www.satavahana.co.in">www.satavahana.co.in</a> <a href="http://www.satavahana.ac.in">www.satavahana.ac.in</a>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nil
2016	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	Nil	Nil	Nil	Nil
2017	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The external audit will be conducted by Regional Joint Director of Commissionerate Officials of Collegiate Education, Govt. of Telangana or by Accountant General of Hyderabad staff. At the college level various committees are constituted with the faculty members. Withdrawal of the amount and spending from various sources is conducted through resolutions by the committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents teachers meetings are conducted. 2. Feed Back of the parents is taken for the improvement of quality education 3. Suggestions put forth by the parents are taken in to consideration to ensure the Improvement of academic and co-curricular activities.

6.5.3 – Development programmes for support staff (at least three)

1. Awareness on Administration matters 2. Communication skills in English 3. Yoga and meditation maintenance of cash book

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. ICT based training was provided to the faculty under IQAC. 2. The faculty members were encouraged to enroll themselves into Ph.D. programmes and carry out research activities. 3. The faculty and students were encouraged to adopt best practices at college level and at society level. 4. IQAC Cell was strengthened.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Yoga	21/06/2016	21/06/2016	21/06/2016	47
2016	Remedial Coaching	11/10/2016	11/10/2016	11/10/2016	34
2017	Spoken English	09/02/2017	09/02/2017	09/02/2017	44

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Day of Girl Child	11/10/2016	11/10/2016	31	32
Role of Women in the modern Society	06/03/2017	06/03/2017	34	37

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is located in K.C.Camp which is 3km away from Huzurabad town in a peaceful, lush green Environment. The college has taken certain Environment friendly measures to keep natural beauty and freshness. 1) Conducting of Haritha Haram in rainy season to plant saplings with tree guards.NSS Volunteers and other students are given responsibility to maintain and water them regularly. The College keeps regular contact with Forest Department for supply of saplings from various nurseries. 2) Periodical cleaning of class rooms, arrangement and clearing of dust bins in every room and corridors. 3) Arrangement of dust bins particularly in the toilets used by women to throw used sanitary pads. 4) Discouraging use of polythene bags inside the campus. 5) A yard away from class rooms to dump and burn waste material.

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nil	22/01/2017	1	Guest Lecture on Right to Information Act	Awareness on what is RTI Act and where it is usable like funds utilized by different Government Departments in developmental activities, Social welfare schemes etc.,.	43
2017	Nil	1	24/01/2017	1	Guest lecture on Ethics and Human Values	Awareness on maintaining Proper Relationships, Respecting	46

Elders and helping them, helping blind and handicapped.

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2016	21/06/2016	26
Swatch Bus stand	08/07/2016	08/07/2016	20
Free veterinary camp	27/01/2017	27/01/2017	22
Pulse Polio Programme	29/01/2017	29/01/2017	28

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1)Every year plantation drive takes place by name Haritha Haram. During the Academic Year, as many as 100 new saplings were planted in the College campus. As a yield the entrance path is now bordered by lush green Neem trees. 2)Proper maintenance of existing plants takes place by students who adopt them. Our 3)The college maintains to minimize air pollution. students and faculty work hard to keep the campus clean by taking part in Swatch Bharath program in regular intervals of 15 days. 4)Eco friendly initiatives by the college such as avoiding use of plastic bags and bottles. 5)Encouraging the society to use eco friendly clay Ganesh during Ganesh Chaturthi Festival. 6)Use of Natural Colours during Holi and train them to encourage preparation of natural colours at our college.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

1) No spitting in Class rooms, corridors, at corners of steps of stair case. 2) Imposition of Ban on Chewing tobacco in the premises of College.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=30&id=11362>

**7.3 – Institutional Distinctiveness**

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The principal and staff of the Institution worked as a team in providing

quality education to the students by making use of different technical facilities like You Tube in improving understanding abilities of the students. Student participative Programmes like Quizzes, student and teacher seminars, assignments were our priority In the better process of learning. Most of the students who took admission in our college belong to rural areas. Due to This we have concentrated on improving communication abilities by conducting Essay writing, declamation, speeches, Group discussions. We have also conducted coaching classes to fare competitive Exams, educated students about opportunities during and after completion of their Degree course in our college. We have also conducted mock interviews to make them experience the environment of an Interview room. This yielded in the selection of few students in govt. and private jobs. The institution has been taking all the necessary measures in procuring the infrastructure facilities. As a result of collective effort of our Principal, staff and students, govt. of Telangana has sanctioned land and a 8-Room new building which will improve our infrastructure facility in coming future. The complete focus of all the stake holders the Principal, Teaching and Non teaching staff and the CPDC members is focused in transforming a normal student into an educationally empowered student who can face the modern age challenges and become a knowledgeable and responsible citizen of India.

Provide the weblink of the institution

<https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=30&id=11360>

#### **8.Future Plans of Actions for Next Academic Year**

1. Conducting Parents teachers meeting at once in a year. 2. Providing material paper wise as per CBCS Syllabus. 3. Compilation of Question Banks (subject wise) as per CBCS Syllabus. 4. Conducting Remedial classes for slow learners. 5. Promoting ICT enabled classes. 6. Encourage the staff to complete their PhD and undertake the research projects 7. Strengthening of Women Empowerment Cell. 8. Promoting eco-friendly atmosphere on the campus. 9. Conducting awareness programs and campaigning to improve admissions.